

Wallingford Building Maintenance Sub-Committee Special Meeting  
Minutes Monday November 20th, 2023 6:00 pm  
45 S. Main Street

Meeting called to order at 6:00 pm

Members in attendance: Jason Michael, Bob Prentice, Jeff Tillbrook, Gabriel Ramos Jr., Jim Quarello and Bruce Conroy

Absent: Zac Boulier

1. An update was delivered by Chairman Michael regarding the ongoing request of the administration to allow the placement of an insert into the outgoing electric bills. The request which was made to solicit town wide engagement on the ongoing maintenance and safety issues. This request\* was submitted to the Mayor's office and the Town Council as a whole (via the Town Clerk's office) May 19th 2023. We then followed up with the Council Chair June 6th 2023. 187 days and we are yet to receive a response.

2. A brief discussion was had updating the committee on the council meeting regarding the fire marshal report.

3. Photos and notes from park inspections were handed off to Jim Q. for the purpose of organization and report construction.

4. A short discussion was held regarding the plan to include all work completed by public works in the next report to the council. An invite to our next meeting will be extended to the Director of Public Works to go over the work completed.

5. Due to the absence of Zac B. We will postpone the beta test of the FaceBook page until our next meeting.

6. The members of the Wallingford Cemetery Association Inc were contacted to set up the interior inspection Wednesday September 20th. We await their reply with possible dates to conduct the inspection.

7. Gabe R. reported he has made multiple attempts to reach the occupants of the SCOW building (to conduct the interior inspection) without a reply. He will continue to reach out.

8. A motion was made by Bruce C. and seconded by Jim Q. to vote on whether or not to contact both Councilor Zandri and the Council chair to further our request to gain entry to the interior of the town owned buildings occupied by the Center Street Cemetery Association LLC.

All present voted in favor of reaching out to both.

A motion to adjourn at 6:35 pm was made by Bruce C., seconded by Jim Q. All voted in favor.

Submitted November 25 5:35 pm

Jason Michael - Chairman