

Wallingford Parks & Recreation Commission  
**Special Meeting**  
Meeting Minutes for Wednesday, December 13, 2023 @ 5:30 PM  
6 Fairfield Blvd. Wallingford  
Room 4 Conference Room

- Call Meeting to Order: John Sullivan called the meeting to order @ 5:31
- Pledge of Allegiance
- Roll Call

**Commissioners in Attendance:** Chairman John Sullivan, Vice Chairman Don Crouch, Lori Cooke-Marra, Steve Rossacci

**Commissioners Absent:** Lars Edeen

**Recreation Department Staff Present:** Kenny Michaels, Director of Parks & Recreation, Shawn Keogh, Recreation Program Specialist

- Approval of prior meeting(s) minutes (November 8, 2023)

A motion was made by Lori Cooke-Marra and seconded by Steve Rossacci to approve the minutes from the November 8, 2023 meeting. Vote: Unanimous

- Public Comment (10 minutes) – none
- Parks and Recreation Budget outlook for 2024-2025 fiscal year – John Sullivan

John Sullivan wanted a high-level update from Kenny of what the 2024-2025 budget could look like.

Kenny Michaels: Park improvements are needed at Community Lake. Tennis Courts and Basketball courts playing surface need to be repaired. Two new tennis courts, fencing, netting, posts and a new basketball court are needed. Also, two new backboards and netting. Maybe the possibility of two new pickleball courts on the east side open space near the tennis courts. Kenny will need to talk to the Engineering Department to see if that can be a possibility. The open area near the sand volleyball courts can be utilized for a play scape area and fitness court. Kenny would like to send out an RFP for design. The parking at Community Lake is limited and it is not lined right now. The Parks & Rec building is going to need new carpeting in the hallways. The existing carpet is bubbling up in high traffic areas.

- Pool Update – John Sullivan

John met with Purchasing because the Town Council had referred a rebid to Purchasing for the upgrade and new codes for the pool that may have changed since the last pool bid. We are waiting on the new prices from Purchasing. Other options should be explored for the property, like a splash pad with other features that can be added to the area. This will create a fun and exciting space for families to visit. A pool committee was formed in the past, but the Commission members feel that it is not needed at this time.

- 2024 Rec Commission Focus – John Sullivan

Pool

Park upgrades and maintenance

Cameras (If needed to expand to other parks)

The placement of tree donation from Lions club

Next Parks & Recreation Meeting Wednesday, January 10, 2024

Motion to adjourn made by: Lori Cooke-Marra and Seconded by Steve Rossacci Vote: Unanimous

Adjourned @ 6:25 pm

Respectfully submitted,

Loriann Ouellette

Wallingford Parks & Recreation