

TOWN OF WALLINGFORD, CONNECTICUT

TOWN COUNCIL MEETING
Robert F. Parisi Council Chambers
TUESDAY
MAY 11, 2021
6:30 P.M.

AGENDA

The Town Council meeting of May 11, 2021, will take place REMOTELY only. It shall commence at 6:30 P.M. It is expected that the public will be permitted to comment on the Agenda Items as instructed by the Chairman. Materials from this meeting will also be posted on the Town's website for viewing prior to the meeting. The meeting can be accessed through:

<https://global.gotomeeting.com/join/134173901>

**YOU CAN ALSO DIAL IN USING YOUR
PHONE: United States (Toll Free): 1-877-309-2073
United States +1(571) 317-3129
Access Code: 134-173-901**

**Live stream of the meeting will also be available on the Town of Wallingford You Tube Channel:
<https://www.youtube.com/c/wallingfordgovernmenttelevision>**

Moment of Silence

1. Pledge of Allegiance
2. Roll Call
3. Consent Agenda
 - 3a. Consider and approve Tax Refunds totaling \$1,703.15 (#883-892)
Acct. #1001001- 41020 - Tax Collector
 - 3b. Acceptance of donation of funds to assist needy children in participating in youth recreation sports programs and consider and approve Appropriation of funds in the amount of \$240 to Revenue, Acct. #2134002-47152 and to Expenditures, Acct. #21340100-58830 – Y&SS
 - 3c. Acceptance of donation of funds for Holiday for Giving and consider and approve Appropriation of funds in the amount of \$300 to Revenue, Acct. #2134002-47152 and to Expenditures, Acct. #21340100-58830 – Y&SS
 - 3d. Acceptance of funds from Operation Fuel and consider and approve Appropriation of funds in the amount of \$300 to Revenue, Acct. #2134002-47152 and to Expenditures, Acct. #21340100-58830 – Y&SS

- 3e. Acceptance of funds from Workforce Alliance for Summer Youth Employment Program and consider and approve Appropriation of funds in the amount of \$8,435 to Revenue, Acct. #2274002-47010 and to Expenditures, Acct. #22702020-51000 – Y&SS
- 3f. Acceptance of funds for the Emergency Food and Shelter National Program Award and consider and approve Appropriation of funds in the amount of \$2,500 to Donations, Acct. #2134002-47152 and to Expenditures, Acct. #21340100-58830 – Y&SS
- 3g. Acceptance of donation for Wallingford STEM Academy and consider and approve Appropriation of funds in the amount of \$2,605 to Revenue, Acct. #2264002-47152 and to Expenditures, Acct. #22640150-58830 - Y&SS
- 3h. Acceptance of funds received for STEM programs and consider and approve Appropriation of funds in the amount of \$19,925 to Revenue, Acct. #2264002-47152 and to Expenditures, Acct. #22640150-58830 - Y&SS
- 3i. Budget Amendment in the amount of \$30,000 – Sewer Division
- | | | |
|----------|---|------------------|
| \$30,000 | From: Maintenance Collection System | Acct. #461-00673 |
| \$30,000 | To: Appropriation to Retained Earnings (Cash) | |
- 3j. Budget Amendment in the amount of \$30,000 – Sewer Division
- | | | |
|----------|---|------------------|
| \$30,000 | To: Collection System and Appurtenances | Acct. #463-00343 |
| \$30,000 | To: Appropriation from Retained Earnings (Cash) | |
- 3k. Budget Amendment in the amount of \$3,500 – Water Division
- | | | |
|---------|---|------------------|
| \$3,500 | To: Communication Equipment | Acct. #433-00397 |
| \$3,500 | To: Appropriation from Retained Earnings (Cash) | |
- 3l. Consider and approve a Transfer in the amount of \$45,000 – Fire Dept.
- | | | |
|----------|-------------------------------|-----------------------|
| \$25,000 | From: Wage Differential | Acct. #10020150-51450 |
| \$10,000 | From: Other Pay | Acct. #10020150-51900 |
| \$ 5,000 | From: Maintenance of Vehicles | Acct. #10020150-54320 |
| \$ 5,000 | From: General Operating | Acct. #10020150-58735 |
| \$45,000 | To: Replacement Pay | Acct. #10020150-51500 |
- 3m. Consider and approve a Transfer in the amount of \$19,000 from Regular Wages, Acct. #10010401-51000 to P.S. Microfilming, Acct. #TBD - Finance

- 3n. Consider and approve a Transfer in the amount of \$10,000 from Contingency-General, Acct. #10019000-58820 to P.W.-Telephone, Acct. #10030000-53000 – Public Works
- 3o. Consider and approve a Transfer in the amount of \$37,000 from Contingency Accrued Expenses, Acct. #1001900-58821 to Retirement Sick Leave, Acct. #12100-51750 – Human Resources
- 3p. Approval of April 13, 2021 Town Council Minutes, April 13, 2021 Budget Minutes, and April 15, 2021 Budget Minutes.
4. **Items Removed from the Consent Agenda**
5. **PUBLIC QUESTION & ANSWER PERIOD**
6. 6:30 p.m. Conduct a Public Hearing and Consider and Act on the following ordinance entitled:

AN ORDINANCE APPROPRIATING \$2,107,062 FOR THE PLANNING, ACQUISITION AND CONSTRUCTION OF VARIOUS MUNICIPAL CAPITAL IMPROVEMENTS 2021-2022 AND AUTHORIZING THE ISSUE OF \$2,107,062 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE.
7. Adoption of FY 2021-2022 Annual Budget.
8. Discussion and Possible action regarding Wrinn Street Associates buying 1,500 square feet of town land abutting Barberino's property on Route 5 for \$500 by Quit Claim Deed – Law Dept.
9. Executive Session pursuant to Section 1-200(6)(D) of the Connecticut General Statutes with respect to the purchase, sale and/or leasing of property – Mayor

In accordance with Title II of the Americans with Disabilities Act- Individuals in need of auxiliary aids for effective communication in programs and services of the Town of Wallingford are invited to make their needs and preferences known to the ADA Compliance Coordinator at 203-294-2070 five days prior to meeting date.



Town of Wallingford, Connecticut

JO-ANNE L. RUSCZEK, C.C.M.C.

TAX COLLECTOR

CHERYL BRUNDAGE C.C.M.C.

ASSISTANT TO THE TAX COLLECTOR

3a.

DEPARTMENT OF FINANCE
45 SOUTH MAIN STREET
P.O. BOX 5003
WALLINGFORD, CONNECTICUT 06492
TELEPHONE (203) 294-2135
FAX (203) 294-2137

May 3, 2021

Honorable William W. Dickinson, Jr.
Mayor, Town of Wallingford
Wallingford, CT 06492

Re: Refund - Account #1001001-41020 – \$1,703.15 (#883-892)

Dear Mayor Dickinson:

Attached is a list of refunds for your approval and the approval of the Town Council:

Very truly yours,

A handwritten signature in blue ink that reads 'Cheryl Brundage' with a long horizontal line extending to the right.

Cheryl Brundage
Acting Tax Collector

APPROVED:

A handwritten signature in blue ink that reads 'W. Dickinson'.

William W. Dickinson, Jr., Mayor

A handwritten signature in green ink that reads 'James M. Bowes'.

James M. Bowes, Comptroller

883 Clark, Paul L.	395.82	19-0057641
884 Bustin, Shane M.	7.54	19-0055113
885 Bustin, Sjhane M.	3.06	18-0055126
886 Bustin, Shane M.	2.62	18-0080905
887 Mcauliffe, Dennis J.	505.58	19-0075307
888 Kane, Stephanie A.	31.44	19-0070637
889 Honda Lease Trust (KJL319)	93.46	19-0068398
890 Wolak, Jaclyn M.	111.36	19-0016017
891 Honda Lease Trust (AF73454)	46.99	19-0068217
892 Honda Lease Trust (AR18698)	505.28	19-0094135
	<hr/>	
	1703.15	



RECEIVED
MAYOR'S OFFICE
APR 23 11:28 AM '21
Town of Wallingford, Connecticut
Youth & Social Services

AMANDA B. MIRANDA
DIRECTOR

JANICE L. SERVER
PROGRAM COORDINATOR

KIMBERLY STEIN
SOCIAL SERVICES CASEWORKER

MARION L. GRACEY
COUNSELOR

KELLER L. SCHAFFER
SECRETARY

6 FAIRFIELD BOULEVARD
WALLINGFORD, CONNECTICUT 06492
TELEPHONE: (203) 294-2175
FAX: (203) 294-2703

April 22, 2021

The Honorable William W. Dickinson, Jr., Mayor
Town of Wallingford
45 South Main Street
Wallingford, CT 06492

Dear Mayor Dickinson:

I am writing to request an appropriation for the Department of Youth & Social Services Special Fund. This appropriation is from private donors in the amount of \$240.00 to assist needy children who cannot afford to participate in youth recreation sports programs.

Therefore, we are requesting the following appropriation:

\$240.00	Rev. Acct. #2134002-47152	Donations
\$240.00	Exp. Acct. #21340100-58830	Expenditures

Thank you for your assistance in this matter.

Sincerely,

Amanda Miranda, Director
Youth & Social Services

AM/kls

Enclosure

Honorable William W. Dickinson, Jr.
Mayor, Town of Wallingford

Date: 4/22/21

I. Request for: _____ transfer of funds
 x _____ appropriation of funds

Fund: _____ General Fund
 x _____ Other Title Youth & Social Services Special Fund

Amount: \$300.00 TO : Title Revenue Acct. No. 2134002-47152

Amount: \$ 300.00 TO: Title Expenditures Acct. No. 21340100-58830

Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by: *[Signature]*
Department/Division Head

Certified as to the availability of funds:
[Signature]
Comptroller

APPROVED -- subject to vote of the Town Council:
W Dickinson
Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ _____ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of _____, 19____.

Town Clerk



Town of Wallingford, Connecticut
Youth & Social Services

RECEIVED
MAYOR'S OFFICE

21 APR 2021 PM 11:28

AMANDA B. MIRANDA
DIRECTOR

NICOLE L. SERVER
PROGRAM COORDINATOR

KIMBERLY STEIN
SOCIAL SERVICES CASEWORKER

MARION L. GRACEY
COUNSELOR

KELLER L. SCHAFFER
SECRETARY

6 FAIRFIELD BOULEVARD
WALLINGFORD, CONNECTICUT 06492
TELEPHONE: (203) 294-2175
FAX: (203) 294-2703

DATE: April 22, 2021
MEMO TO: The Honorable William W. Dickinson, Jr., Mayor
FROM: Amanda Miranda, Director

I am writing to request an appropriation for the Department of Youth & Social Services Special Fund. This appropriation is for a \$300.00 donation that has been received for the Holiday for Giving program.

Therefore, we are requesting the following appropriation:

\$300.00	Rev. Acct. #2134002-47152	Donations
\$300.00	Exp. Acct. #21340100-58830	Expenditures

Thank you for your assistance in this matter.

Enclosure



RECEIVED
MAYOR'S OFFICE
APR 26 PM 1:28
Town of Wallingford, Connecticut
Youth & Social Services

AMANDA B. MIRANDA
DIRECTOR

JANICE L. SERVER
PROGRAM COORDINATOR

KIMBERLY STEIN
SOCIAL SERVICES CASEWORKER

MARION L. GRACEY
COUNSELOR

KELLER L. SCHAFFER
SECRETARY

6 FAIRFIELD BOULEVARD
WALLINGFORD, CONNECTICUT 06492
TELEPHONE: (203) 294-2175
FAX: (203) 294-2703

DATE: April 22, 2021
MEMO TO: The Honorable William W. Dickinson, Jr., Mayor
FROM: Amanda Miranda, Director

We have received \$300.00 from Operation Fuel. Therefore, we are requesting the following appropriation:

\$300.00	Rev. Acct. #2134002-47152	Donations
\$300.00	Exp. Acct. #21340100-58830	Expenditures

Thank you for your assistance in this matter.

Enclosure

TOWN OF WALLINGFORD, CONNECTICUT

3e.

Honorable William W. Dickinson, Jr.
Mayor, Town of Wallingford

Date: 4/22/21

I. Request for: _____ transfer of funds
X appropriation of funds

Fund: _____ General Fund
X Other Title Summer Youth Employment Fund

Amount: \$8,435.00 TO : Title Revenue Acct. No. 2274002-47010

Amount: \$ 8,435.00 TO: Title Expenditures Acct. No. 22702020-51000

Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by: [Signature]
Department/Division Head

Certified as to the availability of funds:

[Signature]
Comptroller

APPROVED -- subject to vote of the Town Council:

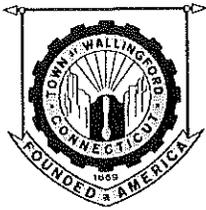
[Signature]
Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ _____ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of _____, 19____.

Town Clerk



Town of Wallingford, Connecticut
Youth & Social Services

RECEIVED
MAYOR'S OFFICE

21 APR 2021 PM 1:28

AMANDA B. MIRANDA
DIRECTOR

JANICE L. SERVER
PROGRAM COORDINATOR

KIMBERLY STEIN
SOCIAL SERVICES CASEWORKER

MARION L. GRACEY
COUNSELOR

KELLER L. SCHAFFER
SECRETARY

6 FAIRFIELD BOULEVARD
WALLINGFORD, CONNECTICUT 06492
TELEPHONE: (203) 294-2175
FAX: (203) 294-2703

DATE: April 22, 2021
MEMO TO: The Honorable William W. Dickinson, Jr., Mayor
FROM: Amanda Miranda, Director

We have received \$8,435.00 from Workforce Alliance for the Summer Youth Employment Program for Wallingford youth. Therefore, we are requesting the following appropriation:

\$8,435.00	Rev. Acct. #2274002-47010	Donations
\$8,435.00	Exp. Acct. #22702020-51000	Expenditures

Thank you for your assistance in this matter.

Enclosure

TOWN OF WALLINGFORD, CONNECTICUT

3f,

Honorable William W. Dickinson, Jr.
Mayor, Town of Wallingford

Date: 4/22/21

I. Request for: _____ transfer of funds
X _____ appropriation of funds

Fund: _____ General Fund
X _____ Other Title _____ Youth & Social Services Special Fund

Amount: \$2,500.00 TO: Title Donations Acct. No. 2134002-47152

Amount: \$ 2,500.00 TO: Title Expenditures Acct. No. 21340100-58830

Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by: [Signature]
Department/Division Head

Certified as to the availability of funds:

[Signature]
Comptroller

APPROVED -- subject to vote of the Town Council:

[Signature]
Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ _____ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of _____, 19____.

Town Clerk



Town of Wallingford, Connecticut
Youth & Social Services

RECEIVED
MAYOR'S OFFICE
APR 25 PM 1:27
AMANDA B. MIRANDA
DIRECTOR
COMMUNITY SERVER
PROGRAM COORDINATOR
KIMBERLY STEIN
SOCIAL SERVICES CASEWORKER
MARION L. GRACEY
COUNSELOR
KELLER L. SCHAFFER
SECRETARY

6 FAIRFIELD BOULEVARD
WALLINGFORD, CONNECTICUT 06492
TELEPHONE: (203) 294-2175
FAX: (203) 294-2703

DATE: April 22, 2021
MEMO TO: The Honorable William W. Dickinson, Jr., Mayor
FROM: Amanda Miranda, Director 

We have received \$2,500.00 for the Emergency Food & Shelter National Program Award. Therefore, we are requesting the following appropriation:

\$2,500.00	Rev. Acct. #2134002-47152	Donations
\$2,500.00	Exp. Acct. #21340100-58830	Expenditures

Thank you for your assistance in this matter.

Enclosure

Honorable William W. Dickinson, Jr.
Mayor, Town of Wallingford

Date: 4/22/21

I. Request for: transfer of funds
 X appropriation of funds

Fund: General Fund
 X Other Title STEM Academy Special Fund

Amount: \$2,605.00 TO : Title Revenue Acct. No. 2264002-47152

Amount: \$ 2,605.00 TO: Title Expenditures Acct. No. 22640150-58830

Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by:
Department/Division Head

Certified as to the availability of funds:

Comptroller

APPROVED -- subject to vote of the Town Council:

Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ _____ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of _____, 19____.

Town Clerk



RECEIVED
MAYOR'S OFFICE

Town of Wallingford, Connecticut
Youth & Social Services

AMANDA B. MIRANDA
DIRECTOR

JANICE L. SERVER
PROGRAM COORDINATOR

KIMBERLY STEIN
SOCIAL SERVICES CASEWORKER

MARION L. GRACEY
COUNSELOR

KELLER L. SCHAFFER
SECRETARY

6 FAIRFIELD BOULEVARD
WALLINGFORD, CONNECTICUT 06492
TELEPHONE: (203) 294-2175
FAX: (203) 294-2703

DATE: April 22, 2021
MEMO TO: The Honorable William W. Dickinson, Jr., Mayor
FROM: Amanda Miranda, Director 

The Wallingford STEM Academy has received \$2,605.00 in donations. Therefore, we are requesting the following appropriation:

\$2,605.00	Rev. Acct. #2264002-47152	Revenue
\$2,605.00	Exp. Acct. #22640150-58830	Expenditures

Thank you for your assistance in this matter.

Enclosure



RECEIVED
MAYOR'S OFFICE

Town of Wallingford, Connecticut
Youth & Social Services

APR 25 PM 1:27

AMANDA B. MIRANDA
DIRECTOR

JANICE L. SERVER
PROGRAM COORDINATOR

KIMBERLY STEIN
SOCIAL SERVICES CASEWORKER

MARION L. GRACEY
COUNSELOR

KELLER L. SCHAFFER
SECRETARY

6 FAIRFIELD BOULEVARD
WALLINGFORD, CONNECTICUT 06492
TELEPHONE: (203) 294-2175
FAX: (203) 294-2703

DATE: April 22, 2021
MEMO TO: The Honorable William W. Dickinson, Jr., Mayor
FROM: Amanda Miranda, Director 

The Wallingford STEM Academy has received \$19,925.00 of revenue collected for STEM programs. Therefore, we are requesting the following appropriation:

\$19,925.00	Rev. Acct. #2264002-47152	Revenue
\$19,925.00	Exp. Acct. #22640150-58830	Expenditures

Thank you for your assistance in this matter.

Enclosure

TOWN OF WALLINGFORD, CONNECTICUT

Honorable William W. Dickinson, Jr., Mayor
Wallingford, CT 06492

Date: April 28, 2021

31,

I. Request for: _____ Transfer of funds
 Appropriation of funds

Funds: Electric _____ Operating _____ Capital project
 Water _____ Operating _____ Capital project
 Sewer Operating _____ Capital project

Amount	Description	Account No.
\$30,000	From: Maintenance Collection System	461-00673
\$30,000	To: Appropriation to Retained Earnings (Cash)	

Explanation: See enclosed correspondence.

Certified as to Availability of Funds:

R. Nofka Date: 4-28-21
Division Business Manager

Submitted by:

Neil H. Amwake Date: April 28, 2021
Division General Manager

W. C. Amato Date: 4/28/21
Director, Department of Public Utilities

Approved by vote of the Public Utilities Commission, subject to the approval of the Mayor and the Town Council

Chairman, Public Utilities Commission Date: _____

Certified as to Availability of Funds:

Comptroller, Finance Department Date: _____

Approved – Subject to the Approval of the Town Council

Mayor Date: _____

II. Certification of the Financial Transaction:

The transfer or appropriation of \$ _____ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of _____, 2021.

Town Clerk

ITEM NO. 8-3
PUC AGENDA 5/4/21

TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
WATER AND SEWER DIVISIONS
377 SOUTH CHERRY STREET
WALLINGFORD, CT 06492
203-949-2670

RECEIVED
MAYOR'S OFFICE
21 APR 30 AM 11:37

INTEROFFICE MEMORANDUM

TO: PUBLIC UTILITIES COMMISSION
FROM: NEIL H. AMWAKE, P.E., GENERAL MANAGER *nl*
RE: BUDGET AMENDMENT (SEWER DIVISION) – MANHOLE REPAIR AND LINING
DATE: APRIL 28, 2021
CC: BRIAN NAPLES, BUSINESS MANAGER

Manhole Repairs and Lining – Since 2018 the Collections Crew of the Wallingford Sewer Division (WSD) has been performing sanitary sewer manhole assessments utilizing a form developed by the Engineering Section (attached for your use and information). The impetus for development of the manhole Field Report was to assist the Inflow and Infiltration Removal Program with identification of manholes requiring repair, including manhole lining. In this manner, the Engineering Section and the WSD have taken a data driven approach to identifying and prioritizing (ranking) sanitary sewer manholes that should be repaired, focusing on sewersheds with high inflow or infiltration values.

The Engineering Section and Sewer Division leadership recently completed an update to the Manhole Repair Service specification. The scope of work includes patching voids at pipe inlets, pipe outlets and invert/bench interface; localized patching of walls, cones and joints; and installing a geopolymer lining system where localized repairs are not sufficient; and by-pass pumping as applicable.

The application of a geopolymer manhole liner consists of spray applying and/or centrifugally spin casting a geopolymer based liner to the inside of an existing manhole starting at the manhole invert and progressing up the interior surface to the corbel and cone areas. Oftentimes, minor manhole repairs are performed prior to application of the geopolymer liner, such as patching small voids, etc.

Current (FY20-21) Budget Allocation – The current FY20-21 Sewer Division operating budget (Account #461-00673) allocates \$50,000.00 to manhole repairs and rehabilitation.

ITEM NO. 8-1
PUC AGENDA 5/4/21

However, following multiple conversations amongst Engineering Section staff and with the Water and Sewer Divisions Business Office this funding is better aligned as a capital budget item based on the scope of work. Specifically the majority of the funding will be spent on lining multiple sanitary sewer manholes with the geopolymer liner. The geopolymer liner will extend the lifespan of the rehabilitated manhole through improved structural integrity and will reduce infiltration into the manhole, which will therefore provide a betterment to the functionality of the manhole.

Public Utilities Commission Action – Therefore, the Wallingford Sewer Division recommends that the Public Utilities Commission amend the FY20-21 Sewer Division budget by reducing operating Account #461-00673 (Maintenance Collection System) by \$30,000.00 through a corresponding increase in the Appropriation to Retained Earnings (Cash) in the Use of Funds section of the budget.

In parallel, it is recommended that the PUC amend the FY20-21 Sewer Division budget by increasing capital Account #463-00343 (Collection System and Appurtenances) by the amount of \$30,000.00. Funds for this purpose will be made through a corresponding increase in the Appropriation from Retained Earnings (Cash) in the Source of Funds section of the budget.

Revised budget pages reflecting the proposed amendment are attached for your reference.

Please feel free to contact me should you have any questions or require additional information.

H:\Business Office\FY20-21 Budget\Manhole Repair Budget Transfer Memo to PUC v.NHA
2021-04-28 (2).docx

ITEM NO. 8-2
PUC AGENDA 5/4/21

**TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
SEWER DIVISION
BUDGET - FISCAL YEAR 2020-2021**

	CURRENT BUDGET	PROPOSED AMENDMENT	PROPOSED AMENDED BUDGET
TOTAL OPERATING REVENUES	6,723,390	0	6,723,390
TOTAL OPERATING EXPENSES	8,347,773	(30,000)	8,317,773
OPERATING INCOME (LOSS)	(1,624,383)	30,000	(1,594,383)
NON-OPERATING REVENUE	466,215	0	466,215
NON-OPERATING EXPENSES	366,900	0	366,900
NET INCOME (LOSS)	(1,525,068)	30,000	(1,495,068)
WORKING CAPITAL			
SOURCE OF FUNDS			
Net Income (Loss)	(1,525,068)	30,000	(1,495,068)
Depreciation	2,248,400	0	2,248,400
Contribution in Aid	100,000	0	100,000
Appropriate fr. I & I Reserve			
- Inspector / Laterals / Manholes	177,800		177,800
- Reimbursement Program	125,000		125,000
Appropriate From Cash:			
- for Rate Stabilization	311,968	0	311,968
TOTAL SOURCE OF FUNDS	1,438,100	30,000	1,468,100
USE OF FUNDS			
To Reserve for Emergency Maint.	45,400	0	45,400
To Reserve for I&I	50,000		50,000
Regular Bond Payments	100,300		100,300
Regular Capital	1,142,400	30,000	1,172,400
Capital Additions from Contribution	100,000	0	100,000
Appropriate To. Cash:	0		0
TOTAL USE OF FUNDS	1,438,100	30,000	1,468,100

ITEM NO. 8-4
PUC AGENDA 5/4/21

**TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
SEWER DIVISION
BUDGET - FISCAL YEAR 2020-2021**

	CURRENT BUDGET	PROPOSED AMENDMENT	PROPOSED AMENDED BUDGET
OPERATING REVENUES			
REVENUE FROM USAGE:			
46100461 Metered Sales to General Customers	6,723,390		6,723,390
<u>TOTAL REVENUE FROM SALES</u>	<u>6,723,390</u>	<u>0</u>	<u>6,723,390</u>
TOTAL OPERATING REVENUES	6,723,390	0	6,723,390
OPERATING EXPENSES			
PUMPING EXPENSES			
46100623 Fuel or Power Purchased For Pumping	115,500		115,500
46100624 Pumping Labor and Expense	126,497		126,497
46100626 Maint. Of Structures & Improvements	5,943		5,943
46100631 Maint. Structures & Improvements	18,500		18,500
46100633 Maint. Of Pumping Equipment	50,000		50,000
<u>TOTAL PUMPING EXPENSES</u>	<u>316,440</u>	<u>0</u>	<u>316,440</u>
SEWER TREATMENT EXPENSES			
46100641 Chemicals	114,000		114,000
46100642 Operation Labor and Expense	1,076,906		1,076,906
46100643 Miscellaneous Expense	478,238		478,238
46100645 Sludge Disposal	331,000		331,000
46100651 Maint. Of Structures & Improvements	37,000		37,000
46100652 Maint. Of Treatment Equipment	399,800		399,800
<u>TOTAL SEWER TREATMENT EXPENSES</u>	<u>2,436,944</u>	<u>0</u>	<u>2,436,944</u>
COLLECTION SYSTEM EXPENSES			
46100663 Meter Expenses	71,982		71,982
46100664 Customer Installation / Inspection Expenses	6,007		6,007
46100665 Miscellaneous Expenses	221,648		221,648
46100673 Maintenance of the Collection System	904,061	(30,000)	874,061
46100676 Maintenance of Meters	38,554		38,554
<u>TOTAL COLLECTION SYSTEM EXPENSES</u>	<u>1,242,252</u>	<u>(30,000)</u>	<u>1,212,252</u>

ITEM NO. 8-5
PUC AGENDA 5/4/21

**TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
SEWER DIVISION
BUDGET - FISCAL YEAR 2020-2021**

	CURRENT BUDGET	PROPOSED AMENDMENT	PROPOSED AMENDED BUDGET
CUSTOMER ACCOUNT EXPENSES:			
46100902 Meter Reading Expenses	9,954		9,954
46100903 Customer Records & Collection Expense	145,318		145,318
TOTAL CUSTOMER ACCOUNT EXPENSES	155,272	0	155,272
ADMINISTRATIVE AND GENERAL EXPENSES:			
46100920 Administrative & General Salaries	662,098		662,098
46100921 Office Supplies & Other Expenses	34,843		34,843
46100923 Outside Services Employed	463,924		463,924
46100924 Property Insurance	70,000		70,000
46100925 Injuries & Damages	88,000		88,000
46100926 Employee Pensions & Benefits	347,000		347,000
46100928 Regulatory Expenses	225,000		225,000
46100930 Miscellaneous General Expenses	46,600		46,600
46100932 Maintenance of General Plant	11,000		11,000
TOTAL ADMINISTRATIVE & GENERAL EXP.	1,948,465	0	1,948,465
DEPRECIATION EXPENSE			
46100403 Depreciation Expense	2,248,400		2,248,400
TOTAL DEPRECIATION EXPENSE	2,248,400	0	2,248,400
TOTAL OPERATING EXPENSES	8,347,773	(30,000)	8,317,773
OPERATING INCOME (LOSS)	(1,624,383)	30,000	(1,594,383)
NON-OPERATING REVENUE			
46100419 Interest and Divident Income	185,600		185,600
46100420 Reimbursement from Other Utilities	223,615		223,615
46100421 Miscellaneous Nonoperating Income	0		0
46100470 Miscellaneous Service Revenue	11,600		11,600
46100473 Connection Charges for Maintenance Reserve	45,400		45,400
TOTAL NON-OPERATING REVENUE	466,215	0	466,215
NON-OPERATING EXPENSES			
46100426 Miscellaneous Income Deductions	0		0
46100427 Interest on Long Term Debt	366,900		366,900
TOTAL NON-OPERATING EXPENSES	366,900	0	366,900
NET INCOME OR (LOSS)	(1,525,068)	30,000	(1,495,068)

ITEM NO. 8-6
PUC AGENDA 5/4/21

**TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
SEWER DIVISION
BUDGET - FISCAL YEAR 2020-2021**

	CURRENT BUDGET	PROPOSED AMENDMENT	PROPOSED AMENDED BUDGET
REGULAR CAPITAL ADDITIONS			
46300321 Pumping Structures & Improvements	0		0
46300323 Pumping Plant - Other Power Production Equipmen	60,000		60,000
46300325 Pumping Plant - Electric Pumping Equipment	80,000		80,000
46300331 Treatment Plant Structures & Improvements	135,000		135,000
46300332 Treatment Plant Equipment	0		0
46300343 Collection System & Appurtenances	771,000	30,000	801,000
46300390 General Plant - Structures & Improvements	6,500		6,500
46300391 Office Furniture & Equipment	8,900		8,900
46300392 Transportation Equipment	65,000		65,000
46300393 Stores Equipment	0		0
46300394 Tools, Shop & Garage Equipment	10,000		10,000
46300395 Laboratory Equipment	5,000		5,000
46300396 Power Operated Equipment	0		0
46300397 Communication Equipment	1,000		1,000
TOTAL REGULAR CAPITAL	1,142,400	30,000	1,172,400
CONTRIBUTED CAPITAL			
43300344 Distribution System from Developers	100,000		100,000
TOTAL CONTRIBUTED CAPITAL	100,000	0	100,000
TOTAL CAPITAL PROGRAM	1,242,400	30,000	1,272,400

ITEM NO. 8-7
PUC AGENDA 5/4/21

TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
WATER AND SEWER DIVISIONS
377 SOUTH CHERRY STREET
WALLINGFORD, CT 06492
203-949-2670

RECEIVED
MAYOR'S OFFICE
21 APR 30 AM 11:37

INTEROFFICE MEMORANDUM

TO: PUBLIC UTILITIES COMMISSION
FROM: NEIL H. AMWAKE, P.E., GENERAL MANAGER *ml*
RE: BUDGET AMENDMENT (SEWER DIVISION) – MANHOLE REPAIR AND LINING
DATE: APRIL 28, 2021
CC: BRIAN NAPLES, BUSINESS MANAGER

Manhole Repairs and Lining – Since 2018 the Collections Crew of the Wallingford Sewer Division (WSD) has been performing sanitary sewer manhole assessments utilizing a form developed by the Engineering Section (attached for your use and information). The impetus for development of the manhole Field Report was to assist the Inflow and Infiltration Removal Program with identification of manholes requiring repair, including manhole lining. In this manner, the Engineering Section and the WSD have taken a data driven approach to identifying and prioritizing (ranking) sanitary sewer manholes that should be repaired, focusing on sewersheds with high inflow or infiltration values.

The Engineering Section and Sewer Division leadership recently completed an update to the Manhole Repair Service specification. The scope of work includes patching voids at pipe inlets, pipe outlets and invert/bench interface; localized patching of walls, cones and joints; and installing a geopolymer lining system where localized repairs are not sufficient; and by-pass pumping as applicable.

The application of a geopolymer manhole liner consists of spray applying and/or centrifugally spin casting a geopolymer based liner to the inside of an existing manhole starting at the manhole invert and progressing up the interior surface to the corbel and cone areas. Oftentimes, minor manhole repairs are performed prior to application of the geopolymer liner, such as patching small voids, etc.

Current (FY20-21) Budget Allocation – The current FY20-21 Sewer Division operating budget (Account #461-00673) allocates \$50,000.00 to manhole repairs and rehabilitation.

ITEM NO. 9-1
PUC AGENDA 5/4/21

However, following multiple conversations amongst Engineering Section staff and with the Water and Sewer Divisions Business Office this funding is better aligned as a capital budget item based on the scope of work. Specifically the majority of the funding will be spent on lining multiple sanitary sewer manholes with the geopolymer liner. The geopolymer liner will extend the lifespan of the rehabilitated manhole through improved structural integrity and will reduce infiltration into the manhole, which will therefore provide a betterment to the functionality of the manhole.

Public Utilities Commission Action – Therefore, the Wallingford Sewer Division recommends that the Public Utilities Commission amend the FY20-21 Sewer Division budget by reducing operating Account #461-00673 (Maintenance Collection System) by \$30,000.00 through a corresponding increase in the Appropriation to Retained Earnings (Cash) in the Use of Funds section of the budget.

In parallel, it is recommended that the PUC amend the FY20-21 Sewer Division budget by increasing capital Account #463-00343 (Collection System and Appurtenances) by the amount of \$30,000.00. Funds for this purpose will be made through a corresponding increase in the Appropriation from Retained Earnings (Cash) in the Source of Funds section of the budget.

Revised budget pages reflecting the proposed amendment are attached for your reference.

Please feel free to contact me should you have any questions or require additional information.

H:\Business Office\FY20-21 Budget\Manhole Repair Budget Transfer Memo to PUC v.NHA
2021-04-28 (2).docx

ITEM NO. 9-2
PUC AGENDA 5/4/21

**TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
SEWER DIVISION
BUDGET - FISCAL YEAR 2020-2021**

	CURRENT BUDGET	PROPOSED AMENDMENT	PROPOSED AMENDED BUDGET
TOTAL OPERATING REVENUES	6,723,390	0	6,723,390
TOTAL OPERATING EXPENSES	8,347,773	(30,000)	8,317,773
OPERATING INCOME (LOSS)	(1,624,383)	30,000	(1,594,383)
NON-OPERATING REVENUE	466,215	0	466,215
NON-OPERATING EXPENSES	366,900	0	366,900
NET INCOME (LOSS)	(1,525,068)	30,000	(1,495,068)
WORKING CAPITAL			
SOURCE OF FUNDS			
Net Income (Loss)	(1,525,068)	30,000	(1,495,068)
Depreciation	2,248,400	0	2,248,400
Contribution in Aid	100,000	0	100,000
Appropriate fr. I & I Reserve			
- Inspector / Laterals / Manholes	177,800		177,800
- Reimbursement Program	125,000		125,000
Appropriate From Cash:			
- for Rate Stabilization	311,968	0	311,968
TOTAL SOURCE OF FUNDS	1,438,100	30,000	1,468,100
USE OF FUNDS			
To Reserve for Emergency Maint.	45,400	0	45,400
To Reserve for I&I	50,000		50,000
Regular Bond Payments	100,300		100,300
Regular Capital	1,142,400	30,000	1,172,400
Capital Additions from Contribution	100,000	0	100,000
Appropriate To. Cash:	0		0
TOTAL USE OF FUNDS	1,438,100	30,000	1,468,100

ITEM NO. 9-4
PUC AGENDA 5/4/21

**TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
SEWER DIVISION
BUDGET - FISCAL YEAR 2020-2021**

	CURRENT BUDGET	PROPOSED AMENDMENT	PROPOSED AMENDED BUDGET
OPERATING REVENUES			
REVENUE FROM USAGE:			
46100461 Metered Sales to General Customers	6,723,390		6,723,390
<u>TOTAL REVENUE FROM SALES</u>	<u>6,723,390</u>	<u>0</u>	<u>6,723,390</u>
TOTAL OPERATING REVENUES	6,723,390	0	6,723,390
OPERATING EXPENSES			
PUMPING EXPENSES			
46100623 Fuel or Power Purchased For Pumping	115,500		115,500
46100624 Pumping Labor and Expense	126,497		126,497
46100626 Maint. Of Structures & Improvements	5,943		5,943
46100631 Maint. Structures & Improvements	18,500		18,500
46100633 Maint. Of Pumping Equipment	50,000		50,000
<u>TOTAL PUMPING EXPENSES</u>	<u>316,440</u>	<u>0</u>	<u>316,440</u>
SEWER TREATMENT EXPENSES			
46100641 Chemicals	114,000		114,000
46100642 Operation Labor and Expense	1,076,906		1,076,906
46100643 Miscellaneous Expense	478,238		478,238
46100645 Sludge Disposal	331,000		331,000
46100651 Maint. Of Structures & Improvements	37,000		37,000
46100652 Maint. Of Treatment Equipment	399,800		399,800
<u>TOTAL SEWER TREATMENT EXPENSES</u>	<u>2,436,944</u>	<u>0</u>	<u>2,436,944</u>
COLLECTION SYSTEM EXPENSES			
46100663 Meter Expenses	71,982		71,982
46100664 Customer Installation / Inspection Expenses	6,007		6,007
46100665 Miscellaneous Expenses	221,648		221,648
46100673 Maintenance of the Collection System	904,061	(30,000)	874,061
46100676 Maintenance of Meters	38,554		38,554
<u>TOTAL COLLECTION SYSTEM EXPENSES</u>	<u>1,242,252</u>	<u>(30,000)</u>	<u>1,212,252</u>

ITEM NO. 9-5
PUC AGENDA 5/4/21

**TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
SEWER DIVISION
BUDGET - FISCAL YEAR 2020-2021**

	CURRENT BUDGET	PROPOSED AMENDMENT	PROPOSED AMENDED BUDGET
CUSTOMER ACCOUNT EXPENSES:			
46100902 Meter Reading Expenses	9,954		9,954
46100903 Customer Records & Collection Expense	145,318		145,318
TOTAL CUSTOMER ACCOUNT EXPENSES	155,272		0 155,272
ADMINISTRATIVE AND GENERAL EXPENSES:			
46100920 Administrative & General Salaries	662,098		662,098
46100921 Office Supplies & Other Expenses	34,843		34,843
46100923 Outside Services Employed	463,924		463,924
46100924 Property Insurance	70,000		70,000
46100925 Injuries & Damages	88,000		88,000
46100926 Employee Pensions & Benefits	347,000		347,000
46100928 Regulatory Expenses	225,000		225,000
46100930 Miscellaneous General Expenses	46,600		46,600
46100932 Maintenance of General Plant	11,000		11,000
TOTAL ADMINISTRATIVE & GENERAL EXP.	1,948,465		0 1,948,465
DEPRECIATION EXPENSE			
46100403 Depreciation Expense	2,248,400		2,248,400
TOTAL DEPRECIATION EXPENSE	2,248,400		0 2,248,400
TOTAL OPERATING EXPENSES	8,347,773		(30,000) 8,317,773
OPERATING INCOME (LOSS)	(1,624,383)		30,000 (1,594,383)
NON-OPERATING REVENUE			
46100419 Interest and Divident Income	185,600		185,600
46100420 Reimbursement from Other Utilities	223,615		223,615
46100421 Miscellaneous Nonoperating Income	0		0
46100470 Miscellaneous Service Revenue	11,600		11,600
46100473 Connection Charges for Maintenance Reserve	45,400		45,400
TOTAL NON-OPERATING REVENUE	466,215		0 466,215
NON-OPERATING EXPENSES			
46100426 Miscellaneous Income Deductions	0		0
46100427 Interest on Long Term Debt	366,900		366,900
TOTAL NON-OPERATING EXPENSES	366,900		0 366,900
NET INCOME OR (LOSS)	(1,525,068)		30,000 (1,495,068)

ITEM NO. 9-6
PUC AGENDA 5/4/21

**TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
SEWER DIVISION
BUDGET - FISCAL YEAR 2020-2021**

	CURRENT BUDGET	PROPOSED AMENDMENT	PROPOSED AMENDED BUDGET
REGULAR CAPITAL ADDITIONS			
46300321 Pumping Structures & Improvements	0		0
46300323 Pumping Plant - Other Power Production Equipmen	60,000		60,000
46300325 Pumping Plant - Electric Pumping Equipment	80,000		80,000
46300331 Treatment Plant Structures & Improvements	135,000		135,000
46300332 Treatment Plant Equipment	0		0
46300343 Collection System & Appurtenances	771,000	30,000	801,000
46300390 General Plant - Structures & Improvements	6,500		6,500
46300391 Office Furniture & Equipment	8,900		8,900
46300392 Transportation Equipment	65,000		65,000
46300393 Stores Equipment	0		0
46300394 Tools, Shop & Garage Equipment	10,000		10,000
46300395 Laboratory Equipment	5,000		5,000
46300396 Power Operated Equipment	0		0
46300397 Communication Equipment	1,000		1,000
TOTAL REGULAR CAPITAL	1,142,400	30,000	1,172,400
CONTRIBUTED CAPITAL			
43300344 Distribution System from Developers	100,000		100,000
TOTAL CONTRIBUTED CAPITAL	100,000	0	100,000
TOTAL CAPITAL PROGRAM	1,242,400	30,000	1,272,400

ITEM NO. 9-7
PUC AGENDA 5/4/21

TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
WATER AND SEWER DIVISIONS
377 SOUTH CHERRY STREET
WALLINGFORD, CT 06492
203-949-2670

INTEROFFICE MEMORANDUM

TO: PUBLIC UTILITIES COMMISSION
FROM: NEIL H. AMWAKE, P.E., GENERAL MANAGER *af*
RE: BUDGET AMENDMENT (WATER DIVISION) – SECURITY CAMERA
SERVER
DATE: APRIL 28, 2021
CC: RICHARD A. HENDERSHOT, DIRECTOR OF PUBLIC UTILITIES

Current Status – In October, 2020 the security camera server used to monitor critical Wallingford Public Utilities infrastructure catastrophically failed and needed immediate replacement. Attached is a letter from Electric Division General Manager Tony Buccheri to Mayor Dickinson detailing this need.

The charges for the server replacement were billed in full to the Electric Division, and the Electric Division has subsequently billed the Water Division for their share (37.5%) of the server replacement.

Requested Funding – Because this server failure was unexpected, the replacement was not budgeted for in the current fiscal year. As such we are requesting a budget amendment of \$3,500.00 to Account #433-00397 to pay for the Water Division's share of the security camera server replacement.

Action by the Public Utilities Commission – Therefore, the Wallingford Water Division recommends that the Public Utilities Commission amend the FY20-21 Water Division budget by increasing Account #433-00397 (Communication Equipment) by the amount \$3,500.00. Funds for this purpose will be made available through a corresponding increase in the Appropriation from Retained Earnings (Cash) in the Source of Funds section of the budget.

Revised budget pages reflecting the proposed amendments are attached for your reference. Thank you for your attention to this matter.

X:\Public Utilities Commission (PUC)\Business Office Transfer Documents\Water Transfers\W amend Security Camera mem.docx

ITEM NO. 10-1
PUC AGENDA 5/4/21



Town of Wallingford, Connecticut

TONY BUCCHERI
GENERAL MANAGER

DEPARTMENT OF PUBLIC UTILITIES
100 JOHN STREET
WALLINGFORD, CONNECTICUT 06492

TELEPHONE 203-294-2265
FAX 203-294-2267

RECEIVED

OCT 26 2020

WATER/SEWER DIVISION

MEMORANDUM

To: Mayor William Dickinson Jr.
From: Tony Buccheri - General Manager, Electric Division
Date: October 23, 2020
Subject: *Security Camera Server*

The security camera server used to monitor critical Wallingford Public Utility infrastructure catastrophically failed and needs immediate replacement. WED staff has received a quote for the sever replacement in the amount of \$11,324.04 from a local vendor. I am requesting your approval for this emergency purchase in order to have all security cameras fully functional at all the critical Wallingford Public Utility locations.

Please let me know if you have any questions.

Tony Buccheri, General Manager, Electric

TB/mhl

cc: Rick Hendershot, Director of Public Utilities
Neil Amwake, General Manager-Water/Sewer
Sal Amadeo, Purchasing Agent

ITEM NO. 10-3
PUC AGENDA 5/4/21

**TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
WATER DIVISION
BUDGET - FISCAL YEAR 2020-2021**

	CURRENT BUDGET	PROPOSED AMENDMENT	PROPOSED AMENDED BUDGET
TOTAL OPERATING REVENUES	7,009,250		7,009,250
TOTAL OPERATING EXPENSES	7,975,126	-	7,975,126
OPERATING INCOME (LOSS)	(965,876)	-	(965,876)
NON-OPERATING REVENUE	286,880		286,880
NON-OPERATING EXPENSES	67,700		67,700
NET INCOME (LOSS)	(746,696)	-	(746,696)
WORKING CAPITAL			
SOURCE OF FUNDS			
Net Income (Loss)	(746,696)	-	(746,696)
Depreciation	2,041,210		2,041,210
Contribution in Aid	194,570		194,570
Appropriate From Cash:			
- for Rate Stabilization	1,034,177	3,500	1,037,677
TOTAL SOURCE OF FUNDS	2,523,261	3,500	2,526,761
USE OF FUNDS			
To Reserve for Emergency Maint. - Connect. Charg	87,780		87,780
Bond Payments - Regular	225,000		225,000
Regular Capital	2,015,911	3,500	2,019,411
Capital Additions from Contribution	194,570		194,570
Appropriate To. Cash:			
TOTAL USE OF FUNDS	2,523,261	3,500	2,526,761

ITEM NO. 10-4
PUC AGENDA 6/4/21

**TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
WATER DIVISION
BUDGET - FISCAL YEAR 2020-2021**

	CURRENT BUDGET	PROPOSED AMENDMENT	PROPOSED AMENDED BUDGET
O P E R A T I N G R E V E N U E S			
REVENUE FROM USAGE:			
43100461 Metered Sales to General Customers	6,687,920		6,687,920
43100462 Private Fire Protection Service	230,400		230,400
<u>TOTAL REVENUE FROM SALES</u>	<u>6,918,320</u>	<u>0</u>	<u>6,918,320</u>
OTHER OPERATING REVENUE:			
43100471 Miscellaneous Service Revenues	750		750
43100472 Rents from Water Property	90,180		90,180
<u>TOTAL OTHER OPERATING REVENUE</u>	<u>90,930</u>	<u>0</u>	<u>90,930</u>
<u>TOTAL OPERATING REVENUES</u>	<u>7,009,250</u>	<u>0</u>	<u>7,009,250</u>

O P E R A T I N G E X P E N S E S

SOURCE OF SUPPLY EXPENSES:

43100601 Operation Labor and Expense	179,484		179,484
43100602 Purchase of Water	8,800		8,800
43100611 Maint. of Structures & Improvements	18,375		18,375
43100612 Maint. of Collecting & Impounding Reservoir	166,783		166,783
43100613 Maint. of Lake, River and Other Intakes	1,000		1,000
43100614 Maint. of Wells & Springs	12,300		12,300
43100616 Maint. of Supply Mains	2,000		2,000
43100617 Maint. of Misc. Water Source Plant	88,770		88,770
<u>TOTAL SOURCE OF SUPPLY EXPENSES</u>	<u>477,512</u>	<u>0</u>	<u>477,512</u>

PUMPING EXPENSES

43100623 Fuel or Power Purchased for Pumping	358,000		358,000
43100624 Pumping Labor & Expense	173,740		173,740
43100626 Miscellaneous Expenses	76,542		76,542
43100631 Maint. of Structures & Improvements	3,000		3,000
43100633 Maint. of Pumping Equipment	193,535		193,535
<u>TOTAL PUMPING EXPENSES</u>	<u>804,817</u>	<u>0</u>	<u>804,817</u>

WATER TREATMENT EXPENSES

43100641 Chemicals	101,800		101,800
43100642 Operation Labor and Expense	698,778		698,778
43100643 Miscellaneous Expense	2,000		2,000
43100651 Maint. Of Structures & Improvements	32,100		32,100
43100652 Maint. Of Water Treatment Equipment	447,308		447,308
<u>TOTAL WATER TREATMENT EXPENSE</u>	<u>1,281,986</u>	<u>0</u>	<u>1,281,986</u>

TRANSMISSION AND DISTRIBUTION EXPENSES

43100663 Meter Expenses	131,999		131,999
43100664 Customer Installation Expenses	75,428		75,428
43100665 Miscellaneous Expenses	133,135		133,135
43100672 Maint of Distribution Reservoirs & Standpipes	15,712		15,712
43100673 Maint of Transmission & Distribution Mains	520,496		520,496
43100675 Maintenance of Services	250,427		250,427
43100676 Maintenance of Meters	52,112		52,112
43100677 Maintenance of Hydrants	257,314		257,314
<u>TOTAL TRANSMISSION & DISTRIBUTION EXP.</u>	<u>1,436,623</u>	<u>0</u>	<u>1,436,623</u>

ITEM NO. 10-5
PUC AGENDA 5/11/21

**TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
WATER DIVISION
BUDGET - FISCAL YEAR 2020-2021**

	CURRENT BUDGET	PROPOSED AMENDMENT	PROPOSED AMENDED BUDGET
CUSTOMER ACCOUNT EXPENSES:			
43100902 Meter Reading Expenses	23,001		23,001
43100903 Customer Records & Collection Expense	151,661		151,661
TOTAL CUSTOMER ACCOUNT EXPENSES	174,662	0	174,662
ADMINISTRATIVE AND GENERAL EXPENSES:			
43100920 Administrative & General Salaries	728,528		728,528
43100921 Office Supplies & Other Expenses	30,100		30,100
43100923 Outside Services Employed	316,120		316,120
43100924 Property Insurance	55,000		55,000
43100925 Injuries & Damages	135,000		135,000
43100926 Employee Pensions & Benefits	343,800		343,800
43100928 Regulatory Expenses	26,000		26,000
43100930 Miscellaneous General Expenses	40,300		40,300
43100932 Maintenance of General Plant	77,068		77,068
TOTAL ADMINISTRATIVE & GENERAL EXP.	1,751,916	-	1,751,916
DEPRECIATION & TAX EXPENSES			
43100403 Depreciation Expense	2,041,210		2,041,210
43100408 Taxes Other Than Income Taxes	6,400		6,400
TOTAL DEPRECIATION & TAX EXPENSES	2,047,610	0	2,047,610
TOTAL OPERATING EXPENSES	7,975,126	-	7,975,126
OPERATING INCOME (LOSS)	(965,876)	-	(965,876)
NON-OPERATING REVENUE			
43100415 Rev. fr. Mdse. Jobbing & Contract Work	13,100		13,100
43100419 Interest and Dividend Income	174,300		174,300
43100421 Misc. Nonoperating Income	11,700		11,700
43100473 Connection Charges for Maintenance Reserve	87,780		87,780
TOTAL NON-OPERATING REVENUE	286,880	0	286,880
NON-OPERATING EXPENSES			
43100427 Interest on Long-Term Debt	67,700		67,700
TOTAL NON-OPERATING EXPENSES	67,700	0	67,700
NET INCOME OR (LOSS)	(746,696)	-	(746,696)

ITEM NO. 10-6
PUC AGENDA 5/4/21

**TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
WATER DIVISION
BUDGET - FISCAL YEAR 2020-2021**

		CURRENT BUDGET	PROPOSED AMENDMENT	PROPOSED AMENDED BUDGET
REGULAR CAPITAL ADDITIONS				
43300311	Source Of Supply - Structures & Improvements	5,000		5,000
43300312	Collecting & Impounding Reservoirs	0		0
43300314	Source of Supply - Wells & Springs	0		0
43300321	Pumping Plant - Structures & Improvements	0		0
43300325	Pumping Plant - Electric Pumping Equipment	41,000		41,000
43300331	Water Treatment Plant - Structures & Imp.	85,000		85,000
43300332	Water Treatment Equipment	622,500		622,500
43300340	T&D Land & Land Rights	0		0
43300341	T&D Structures & Improvements	0		0
43300342	Distribution Reservoirs & Standpipes	746,000		746,000
43300343	Transmission & Distribution Mains	99,647		99,647
43300346	Meters	199,937		199,937
43300348	Hydrants	64,527		64,527
43300390	Structures & Improvements - Gen. Plant	10,500		10,500
43300391	Office Furniture & Equipment	10,000		10,000
43300392	Transportation Equipment	107,000		107,000
43300393	Stores Equipment	1,000		1,000
43300394	Tools, Shop & Garage Equipment	10,800		10,800
43300395	Laboratory Equipment	5,000		5,000
43300396	Power Operated Equipment	6,000		6,000
43300397	Communication Equipment	2,000	3,500	5,500
	TOTAL REGULAR CAPITAL	2,015,911	3,500	2,019,411
CONTRIBUTED CAPITAL				
43300344	Distribution System from Developers	100,000		100,000
43300345	Services	94,570		94,570
	TOTAL CONTRIBUTED CAPITAL	194,570	-	194,570
	TOTAL CAPITAL PROGRAM	2,210,481	3,500	2,213,981

ITEM NO. 10-7
PUC AGENDA 5/4/21

TOWN OF WALLINGFORD, CONNECTICUT

Honorable William W. Dickinson, Jr.
Mayor, Town of Wallingford

Date: 31.

I. Request for: XX Transfer of funds
 _____ appropriation of funds
Fund: XX General Fund
 _____ Other Title _____

Amount: \$ 25,000.00	FROM: Title <u>Wage Differential</u>	Acct. NO. <u>10020150-51450</u>
\$ 10,000.00	<u>Other Pay</u>	<u>10020150-51900</u>
\$ 5,000.00	<u>Maintenance of Vehicles</u>	<u>10020150-54320</u>
\$ 5,000.00	<u>General Operating</u>	<u>10020150-58735</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Amount: \$ 45,000.00 TO: Title Replacement Pay Acct. NO. 10020150-51500

Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by: [Signature]
Department/Division Head

Certified as to the availability of funds:
[Signature]
Comptroller

APPROVED -- subject to vote of the Town Council:
[Signature]
Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ _____ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of _____, 20__.

Town Clerk



RECEIVED
MAYOR'S OFFICE
Town of Wallingford, Connecticut
21 MAY -3 PM 12:20

RICHARD W. HEIDGERD
FIRE CHIEF

JOSEPH J. CZENTNAR
DEPUTY FIRE CHIEF

SAMUEL C. WILSON
DEPUTY FIRE CHIEF

DEPARTMENT OF FIRE AND EMERGENCY SERVICES
75 MASONIC AVENUE
WALLINGFORD, CONNECTICUT 06492-3019
TELEPHONE (203) 294-2730

April 30, 2021

Mayor William W. Dickinson, Jr.
Town of Wallingford
45 South Main Street
Wallingford, CT 06492

Re: Transfer Request 2020-2021 Budget Year

Dear Mayor:

A transfer in the amount of \$45,000 to Account 10020150-51500 Replacement Pay will be required to cover a projected shortfall before the fiscal year end.

Funds are available to be transferred from Account 10020150-51450 Wage Differential, Account 10020150-51900 Other Pay, Account 10020150-54320 Maintenance of Vehicles and Account 10020150-58735 General Operating.

Transfer From:

Account #10020150-51450 Wage Differential	\$25,000
Account #10020150-51900 Other Pay	\$10,000
Account #10020150-54320 Maintenance of Vehicles	\$5,000
Account #10020150-58735 General Operating	\$5,000

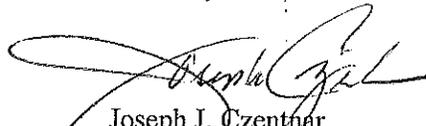
Transfer To:

Account # 10020150-51500 Replacement Pay	\$45,000
--	----------

If this transfer meets with your approval, please place it on the May 11, 2021 Town Council Agenda for consideration and approval.

Thank you for your attention to this issue.

Sincerely,


Joseph J. Czentnar
Acting Fire Chief

TOWN OF WALLINGFORD, CONNECTICUT

3m

Honorable William W. Dickinson, Jr.
Mayor, Town of Wallingford

I. Request for: X transfer of funds
 appropriation of funds

Fund: X General Fund
 Other Title _____

Amount: \$ 19,000 - FROM Title: Regular Wages Acct No. 10010401-51000

Amount: \$ 19,000 - TO Title: P.S. - Microfilming Acct No. T/B/D

Explain: PER ATTACHED LETTER AS REQUESTED

Submitted by: [Signature]
Department/Division Head

Certified as to availability of funds: [Signature]
Comptroller

APPROVED: -- subject to the availability of funds:
[Signature]
Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ _____ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the town Council at its meeting of _____, 20 _____.

Town Clerk

TOWN OF WALLINGFORD, CONNECTICUT

RECEIVED
MAYOR'S OFFICE

21 MAY -3 PM 1:28

Office of the Comptroller
45 South Main Street
Wallingford, CT 06492
(203)-294-2040

MEMORANDUM

TO: Mayor William W. Dickinson, Jr.

FROM: James Bowes, Comptroller



DATE: May 3, 2021

RE: Transfer request

I respectfully request a transfer of \$19,000 from Regular Wages to a new line item for Purchased Services-Microfilming within the Comptroller's budget.

Our microfilming machine is inoperable and quite costly to replace, estimates in the \$50,000 range. Replacement parts are no longer available.

This transfer will allow us to microfilm two fiscal years of invoices, purchasing documents and other finance related documentation.

Call me or Deputy Comptroller with any questions. The required authorization form is included with this memo.

TOWN OF WALLINGFORD, CONNECTICUT

3n.1

Honorable William W. Dickinson, Jr.
Mayor, Town of Wallingford

I. Request for: X transfer of funds
 appropriation of funds

Fund: X General Fund
 Other

Title _____

Amount: \$ 10,000 FROM Title: Contingency General Acct No. 100 19000-58820

Amount: \$ 10,000 TO Title: P.W. - Telephone Acct No. 100 30000-53000

Explain: PER ATTACHED LETTER AS REQUESTED

Submitted by: W Dickinson
Department/Division Head

Certified as to availability of funds: [Signature]
Comptroller

APPROVED: -- subject to the availability of funds:
W Dickinson
Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ _____ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the town Council at its meeting of _____, 20 _____.

Town Clerk



Town of Wallingford, Connecticut

ROBERT V. BALTRAMAITIS, P.E.
Director of Public Works

STEPHEN M. PALERMO
Superintendent of Public Works

Department of Public Works
29 Town Farm Road
Wallingford, Connecticut 06492

Telephone (203) 294-2105
Fax (203) 294-2107

MEMO

To: Mayor William W. Dickinson, Jr.

From: Rob Baltramaitis - DPW

Date: May 4, 2021

RE: Request for Funding Transfer

Dear Mayor,

We respectfully request a transfer of \$10,000.00 from Acct # 10019000-58820 "General Contingency" into Acct# 10030000-53000 "Telephone" (DPW).

Based on the invoice history to date, this transfer should allow us to pay for telephone services for the entire Town Hall building for the remainder of the fiscal year.

As always, if you have any questions or require any additional information, please let me know.

Very Truly Yours,

Robert V. Baltramaitis, P.E.
DPW Director

TOWN OF WALLINGFORD, CONNECTICUT

301

Honorable William W. Dickinson, Jr.
Mayor, Town of Wallingford

Date: 5/4/2021

I. Request for: X transfer of funds
 appropriation of funds

Fund: X General Fund
 Other Title _____

Amount: \$ 37,000 FROM: Title Contingency Accrued Expenses Acct. No. 1001900-58821

Amount: \$ 37,000 TO: Title Retirement Sick leave Acct. No. 12100-51750

Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by: [Signature]
Department/Division Head

Certified as to the availability of funds:
[Signature]
Comptroller

APPROVED -- subject to vote of the Town Council:

[Signature]
Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ _____ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of _____, 19____.

Town Clerk

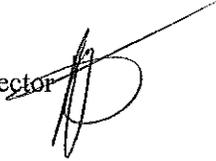


TOWN OF WALLINGFORD
RECEIVED
MAYOR'S OFFICE
21 MAY -4 AM 11:38

JAMES R. HUTT, JR.
Human Resources Director
Town of Wallingford
45 South Main Street
Wallingford, CT 06492
Telephone (203) 294-2080
Fax (203) 294-2084

MEMORANDUM

TO: Mayor William Dickinson

FROM: James R. Hutt, Jr., Human Resources Director 

DATE: May 4, 2021

SUBJECT: Transfer Request – Retirement Sick Leave Account

I respectfully request permission to approach the Town Council at its May 11, 2021 meeting to request a transfer of \$37,000 into the retirement sick leave account.

This account funds the contractual payment to employees that retire with a sick leave balance up to a capped figure. Additional retirements have occurred which require a transfer into this account.

The required form is attached. I will be at the Town Council meeting to answer any questions that may arise.

Please contact me should you have any questions.

JRH/

Enclosure

**TOWN OF WALLINGFORD, CONNECTICUT
TOWN COUNCIL MEETING
Town Council Chambers**

**HELD REMOTELY
at GoToMeeting.com**

**TUESDAY
April 13, 2021
6:30 P.M.**

RECORD OF VOTES & MINUTES

The Town Council Meeting on Tuesday, April 13, 2021 was called to order at 6:30 p.m. There was a moment of silence and the Pledge of Allegiance was said. Councilors in attendance were Craig C. Fishbein, Thomas Laffin, Joseph A. Marrone, III, Cristopher K. Shortell, Christina Tatta, Vincent F. Testa, Jason Zandri and Chairman Vincent Cervoni. Councilor Morgenstein was absent. Mayor William W. Dickinson, Jr., Town Attorney Gerald Farrell, Sr. and Comptroller James Bowes were also present (**BY TELECONFERENCE**).

AGENDA

Moment of Silence

1. Pledge of Allegiance
2. Roll Call
3. Consent Agenda
 - 3a. Consider and approve Tax Refunds totaling \$16,277.57 (#779-832) Acct. #1001001-41020 – Tax Collector
 - 3b. Approve Merit Reviews (2) - Human Resources
 - 3c. Consider and Approve request from the First Congregational Church to use the Parade Grounds in front of their three buildings for outdoor Sunday morning services from Sunday, April 18 – Sunday, June 27, 2021 from 10 am to Noon/Chairman Cervoni
 - 3d. Consider and approve transfer in the amount of \$2,000 from Contingency-General, Acct. # 100-19000-58820 to Overtime Acct. #100-20100-51400 – Animal Control
 - 3e. Acceptance of overtime expenses from U.S. Secret Service and consider and approve Appropriation of funds in the amount of \$119.26 to Misc. Revenue Acct# 1009052-47040 And to Police Overtime Acct. #10020050-51400 – Police Department
 - 3f. Acceptance of funds for Fire Watch services and consider and approve Appropriation of Funds in the amount of \$1,371.78 to Revenue Acct. Misc. Revenue #1009052-47040 and to Expense Acct. Replacement Pay #10020150-51500 – Fire Department
 - 3g. Acceptance of Connecticut Fair Plan Grant and consider and approve Appropriation of Funds in the amount of \$449 to Revenue Acct. Grant Acct. Fund #250 TBD and to Expense Account Grant

Acct. Fund 250 TBD – Fire Department

- 3h. Consider and Approve transfer in the amount of \$3,880 From:
Maintenance of Building, Acct. #10020150-57000-00918, \$725
Cordless LED Tripod Light, Acct. #10020150-57000-00919, \$157
Rescue Equipment, Acct. #10020150-57000-00921, \$11
Body Armor-Ballistic Vests, Acct. #10020150-57000-00925, \$225
4-Gas Alert MicroClip XL, Acct. #10020150-57000-00926, \$258
Single Gas Meters, Acct. #10020150-57000-00927, \$77
Multi Manifold Unit, Acct. #10020150-57000-00928, \$275
5-Gas PID Meter, Acct. #10020150-57000-00929, \$646
RIT Pak, Acct. #10020150-57000-00930, \$1,150
Particulate Flash Hoods, Acct. #10020150-57000-00932, \$27
Walk Behind Mower, Acct. #10020150-57000-00933, \$295
Thermal Imaging Cameras, Acct. #10020150-57000-00934, \$21
Computer Upgrades, Acct. #10020150-57000-00936, \$13
And TO: Replacement Pay, Acct. #10020150-51500 \$3,880– Fire Department
- 3i. Consider and approve transfer in the amount of \$2,000 from Maint. of Building Acct. # 10020150-54315 to Maint. of Equipment Acct. #10020150-54325 – Fire Department
- 3j. Consider and Approve transfer in the amount of \$3,529 FROM: Employee Assistance Program, Acct. # 10020150-52950, \$529, Office Expenses, Acct. # 10020150-56100, \$2,500, Dues & Fees, Acct. #10020150-58810, \$500, TO: Telephone, Acct. # 10020150-53000 \$3,529 – Fire Department
- 3k. Acceptance of Donation from Roehm America LLC and consider and approve Appropriation of funds in the amount of \$2,000 to Revenue Donations Acct. #2504002-47152 and to Expenses Health Acct.#250-TBD – Health Department
- 3l. Consider and Approve transfer in the amount of \$1,200 from Capital-Photo ID System, Acct. #10050050-57000-00939 to Capital-PC’s Accessories, Acct. #10050050-57000-00941 – Parks and Recreation Department
- 3m. Acceptance of Donation of Park Bench from Friends and Family of Ken Boisvert, valued at \$964, to be placed at Doolittle Park - Parks and Recreation
- 3n. Set a Public Hearing for Tuesday, April 27, 2021 at 6:30 p.m. to consider and act on the following ordinance entitled:
- AN ORDINANCE APPROPRIATING \$460,000 FOR SCHOOL SYSTEM CAPITAL IMPROVEMENT PROGRAM PHASE IV AND AUTHORIZING THE ISSUE OF \$460,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE
- 3o. Approve Town Council Minutes of March 24, 2021

MOTION WAS MADE TO APPROVE CONSENT AGENDA ITEMS 3a.-3o.

MADE BY: LAFFIN
SECONDED BY: FISHBEIN
VOTE: ALL AYE
MOTION: PASSED

4. **Items Removed from the Consent Agenda - None**

5. Public Question & Answer Period

There were no questions from the public.

6. COVID update from Stephen Civitelli, Health Director

Mr. Civitelli gave a presentation on COVID 19 (attached).

7. Discussion and Action to approve contract to purchase 100 Barnes Road for Police Department purposes.

*In Attendance: William Wright, Police Chief
John Ventura, Deputy Police Chief*

MOTION WAS MADE TO approve contract to purchase 100 Barnes Road for Police Department purposes.

MADE BY: LAFFIN
SECONDED BY: SHORTELL

The Mayor stated the site is a one story building that sits on 9.2 acres. He went on to say the architect said it is a useful site that can be renovated to handle the Police Department's needs.

Chairman Cervoni stated the inadequacies of the current Police Department are stated in the 2007 report by former Chief Dortenzio.

Councilor Tatta indicated that 3.3 million is a significant amount of money. She would like the public to know a total amount in order to get the building where it needs to be. Chief Wright responded \$16 million hard cost, \$3.2 million soft cost and \$1.5 million contingent for a total of \$20.7 million.

Councilor Tatta indicated the location is not ideal to her. She said having the Police Department uptown is a huge benefit and a reassuring feeling.

Councilor Fishbein referenced the study they got and asked if it will be about \$26 million to get there. Chief Wright indicated that was a little high maybe \$23 to \$24 million.

Councilor Shortell asked for a breakdown of the current police force from a gender perspective. Chief stated there are presently seven female officers and they presently have six openings. If we fill them with either all males or females, we would be grown out of one locker room or the other. Chief explained this space will allow for future growth. He stated this is a professional modern building for the workforce. He went on to say they continue looking to diversify the workforce. Councilor Shortell stated he is in support of this.

Chairman Cervoni stated there are 11 patrol zones in town, 12 divided up depending how many resources we roll out on one shift.

Councilor Testa feels this is a worthwhile project and that we put this off long enough. He stated he is fully in favor.

Councilor Laffin thanked Chief Wright for his service and stated he trusts the location is a good one.

Councilor Tatta said she has the utmost trust in the Police Department and the Police Chief. She remarked about the economy and construction/lumber being much higher. She asked if that was factored in. She then stated there was a lot of pushback when we did not support the pool and this is for more money.

Chairman Cervoni spoke about the present economy and working from home and noted that is a significant factor in the acquisition price we are looking at.

Councilor Fishbein said there is no comparison between the pool and the Police Department in that there is no necessity for the pool but we have a necessity for the Police Department.

ROLL CALL VOTE:	SHORTELL: YES
FISHBEIN: YES	TATTA: NO
LAFFIN: YES	TESTA: YES
MARRONE: YES	ZANDRI: YES
MORGENSTEIN: ABSENT	CERVONI: YES
7-AYE	
1-NAY	
1-ABSENT	
MOTION: PASSED	

8. 6:30 p.m. Conduct a Public Hearing and Consider and Act on the following ordinance entitled:

AN ORDINANCE APPROPRIATING 3.3 MILLION FOR THE PURCHASE OF 100 BARNES ROAD FOR A NEW POLICE HEADQUARTERS AND AUTHORIZING THE ISSUE OF \$3.3 MILLION BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

**EXCERPT FOR MINUTES OF THE PUBLIC HEARING
AND TOWN COUNCIL MEETING OF THE TOWN OF WALLINGFORD
HELD APRIL 13, 2021**

Chairman Cervoni convened the public hearing and stated that the \$3.3 MILLION THE PURCHASE OF 100 Barnes Road FOR A NEW POLICE HEADQUARTERS bond ordinance which is the subject of this public hearing is available to the public and may be obtained at this meeting from the Town Clerk.

Councilor Laffin moved, and the motion was seconded by Councilor Fishbein, to read the title of the ordinance as proposed in its entirety and to waive the reading of the remainder of the ordinance, incorporating its full text into the minutes of this meeting.

Upon vote the ayes and nays were as follows:

**VOTE: ALL AYE
MOTION: PASSED**

AN ORDINANCE APPROPRIATING \$3.3 MILLION FOR THE PURCHASE OF 100 BARNES ROAD FOR A NEW POLICE HEADQUARTERS AND AUTHORIZING THE ISSUE OF \$3.3 MILLION BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE.

PUBLIC COMMENT

Chairman Cervoni opened the Public Hearing.

There was no public comment.

Chairman Cervoni closed the Public Hearing.

Chairman Cervoni called the Public Hearing adjourned.

Councilor Laffin moved, and the motion was seconded by Councilor Fishbein, that the ordinance entitled:

AN ORDINANCE APPROPRIATING \$3.3 MILLION FOR THE PURCHASE OF 100 BARNES ROAD FOR A NEW POLICE HEADQUARTERS AND AUTHORIZING THE ISSUE OF \$3.3 MILLION BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE BE ADOPTED.

COUNCIL DISCUSSION

Councilor Fishbein remarked that \$3.3 million is for the acquisition of property and asked how we are paying for the rest of this. Mr. Bowes stated we will be back to get us to the point to put out construction bids.

Councilor Fishbein asked if this is a revision or separate bond. Mr. Bowes replied a new bond ordinance with new language in the body.

ROLL CALL VOTE:		SHORTELL: YES
FISHBEIN: YES		TATTA: NO
LAFFIN: YES		TESTA: YES
MARRONE: YES		ZANDRI: YES
MORGENSTEIN: ABSENT		CERVONI: YES
7-AYE		
1-NAY		
1-ABSENT		
MOTION: PASSED		

Chairman Cervoni declared the ordinance adopted.

9. Executive Session pursuant to CGS §1-200(6)(D) with respect to the purchase, sale and/or leasing of property-Mayor - *Withdrawn*
10. Executive Session pursuant to CGS §1-200(6)(B) regarding strategy and negotiations with respect to the pending Workers' Compensation claim of Joseph Mule – Human Resources

MOTION WAS MADE TO MOVE INTO EXECUTIVE SESSION AT 7:36 P.M.

MADE BY:	LAFFIN
SECONDED BY:	SHORTELL
VOTE:	ALL AYE
MOTION:	PASSED

MOTION WAS MADE TO MOVE INTO EXECUTIVE SESSION pursuant to CGS §1-200(6)(B) regarding strategy and negotiations with respect to the pending Workers' Compensation claim of Joseph Mule.

MOTION WAS MADE TO MOVE OUT OF EXECUTIVE SESSION AT 7:52 P.M.

MADE BY:	FISHBEIN
SECONDED BY:	TATTA
VOTE:	ALL AYE
MOTION:	PASSED

Time of Executive Session 7:36 P.M. to 7:52 p.m.

Attendance at Executive Session:

FISHBEIN	MAYOR WILLIAM W. DICKINSON, JR.
LAFFIN	CORPORATION COUNSEL JANIS SMALL
MARRONE	TOWN ATTORNEY GERALD E. FARRELL, SR.
SHORTELL	ATTORNEY JOSEPH PASSARETTI
TATTA	KURT TREIBER, RISK MANAGER
TESTA	
ZANDRI	
CERVONI	

11. Discussion and possible action regarding a settlement in the Workers' Compensation claim of Joseph Mule as discussed in Executive Session – Human Resources

MOTION WAS MADE TO APPROVE a settlement in the Workers' Compensation Claim of Joseph Mule as discussed in Executive Session.

MADE BY: LAFFIN
SECONDED BY: SHORTELL

ROLL CALL VOTE:	SHORTELL: YES
FISHBEIN: YES	TATTA: YES
LAFFIN: YES	TESTA: YES
MARRONE: YES	ZANDRI: YES
MORGENSTEIN: ABSENT	CERVONI: YES
8-AYE	
1-ABSENT	
MOTION: PASSED	

Chairman Cervoni adjourned the meeting at 7:54 p.m.

Respectfully submitted,

Lisa Moss
Council Staff
Meeting digitally recorded

RECEIVED FOR RECORD 4-19-21
AT 4:30 **AND RECEIVED BY**
Deborah McKiernan **TOWN CLERK**

Vincent Cervoni, Chairman

Date

Deborah McKiernan, Town Clerk

Date



COVID-19 UPDATE WALLINGFORD HEALTH DEPARTMENT

Date of Report: April 13, 2021

Stephen A. Civitelli, RS, MPH

Director of Health



MONTHLY CONFIRMED CASE TOTALS

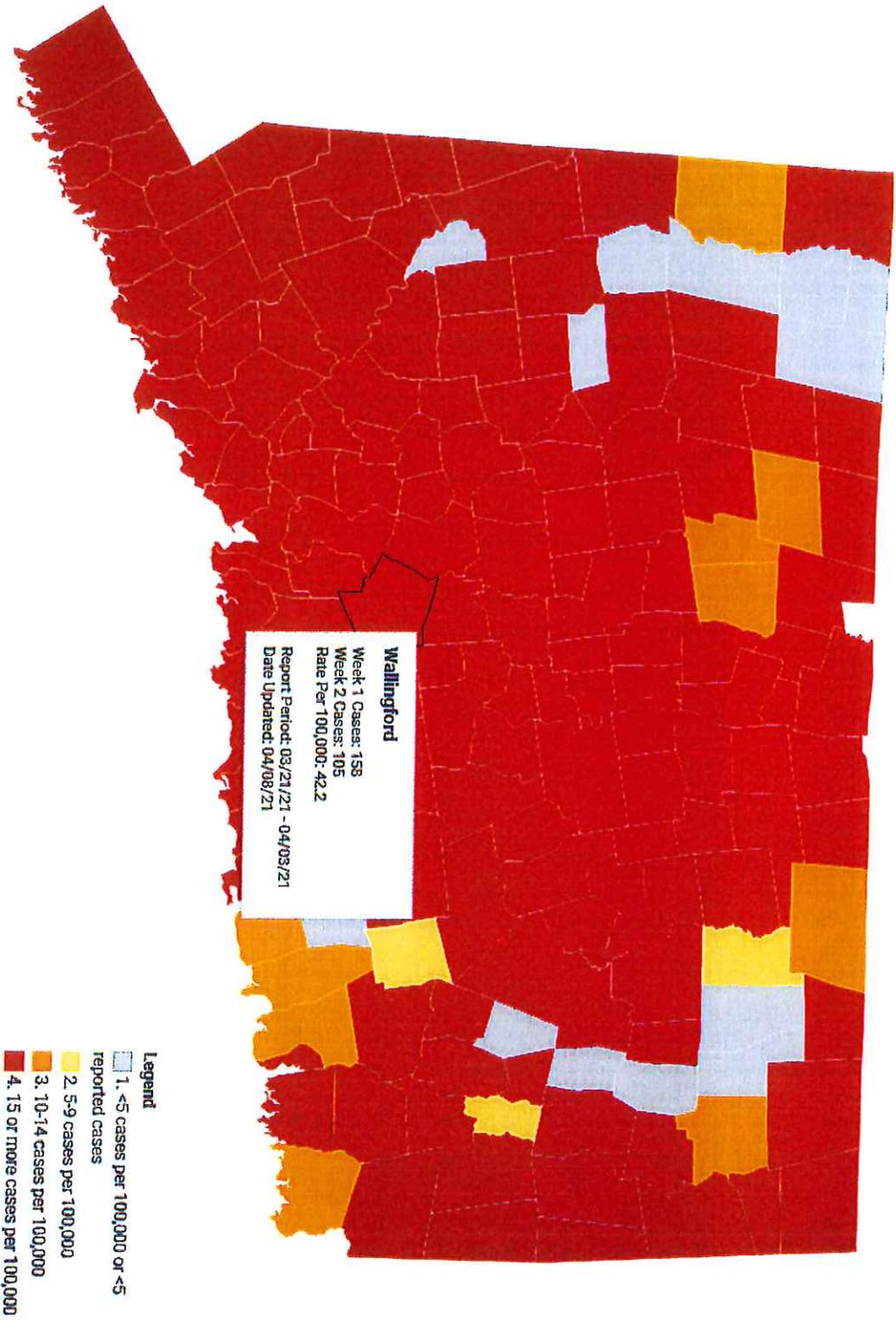
- Total Cases 4,228
- September – 80 Confirmed Cases
- October – 233 Confirmed Cases
- November – 513 Confirmed Cases
- December – 467 Confirmed Cases
- January – 333 Confirmed Cases
- February – 141 Confirmed Cases
- March – 228 Confirmed Cases
- April – 59 Confirmed Cases



HOSPITALIZATIONS/FATALITIES

- Hospitalizations Statewide – 531 as of (4/12/21)
- 167 total fatalities as of (4/9/21) No increase since last report
- Total # of tests conducted – 124,125

Average Daily Rate of COVID-19 Cases Among Persons Living in Community Settings per 100,000 Population By Town



CLINICS COMPLETED

- January 16 – 1st dose 75+ (226 vaccinations)
- January 28 – 1st dose 75+ (220 vaccinations)
- January 29 - 2nd dose clinic medical 1st responders (20)
- February 1 – 2nd dose clinic medical first responders (60)
- February 4 - 1st dose clinic for 75+ (210)
- February 11 – 1st dose 75+ (276)
- February 13 - 2nd dose clinics for medical first responders and 75+ (70)
- February 18 - 2nd dose clinic 75+ (251)
- February 20 – 1st dose clinic 65+ (204)
- February 25 – 1st dose and 2nd dose clinic (437)

CLINICS COMPLETED CONTINUED

March 4 – 1st dose and 2nd dose clinic (420)
March 11 – 1st dose and 2nd dose clinic (422)
March 12 – 1st dose J and J clinic (150)
March 18 - 1st dose clinic (381)
March 20 – 2nd dose clinic (220)
March 25 – 1st dose and 2nd dose clinic (450)
March 30 - Homebound
April 1 - 2nd dose clinic (205)
April 6 - Wallingford Housing Authority (55)
April 7 - Homebound
April 8 - 2nd dose clinic (180)
April 10 - Homebound

CLINICS SCHEDULED

April 13 - Spanish Community of Wallingford (SCOW)

April 15 - 2nd dose clinic

April 17 - Homebound

April 22 - 2nd dose clinic

Masonicare/Gaylord Hospital/Choate/Allnex/Wallingford Fire
Department/BOE Nurses partnering in vaccination of residents and critical
workforce

VACCINE REGISTRATION



Town of Wallingford, Health Department
45 South Main St.
Wallingford CT 06492



Phone: 203-264-2040 Fax: 203-264-2041
Email: publichealth@wallingfordct.gov

Sergina A. Chisholm, MD MPH
Director of Health

3/19/2021

Dear Wallingford Residents:

As part of the continued effort of vaccination in the State of Connecticut, the Wallingford Health Department has been designated the Immunization Coordinator for residents of Wallingford. We have a program that has setup a website for those who are immunized and are seeking vaccination to register which is as follows:

<https://www.vaccines.gov> There are two criteria that are required to be met to qualify for a home visit.

Typically unable to go to a vaccination clinic or mass vaccination site with or without assistance.

No history of employment or access to appropriate transportation for use of an appropriate auto injector (eg. Epi pen).

For more information on the website for homebased vaccination can contact the Wallingford Health Department at 203-264-2040.

Wallingford Health Department will also be offering walk-in immunization program. The program is available for those who are immunized and those who are immunized at a mass vaccination site.

For more information on the program and to register for a home visit, please contact the Health Department at 203-264-2040.

Homebased Immunization at Oakdale Center site: <https://www.vaccines.gov>

Wallingford Immunization: <https://www.vaccines.gov>

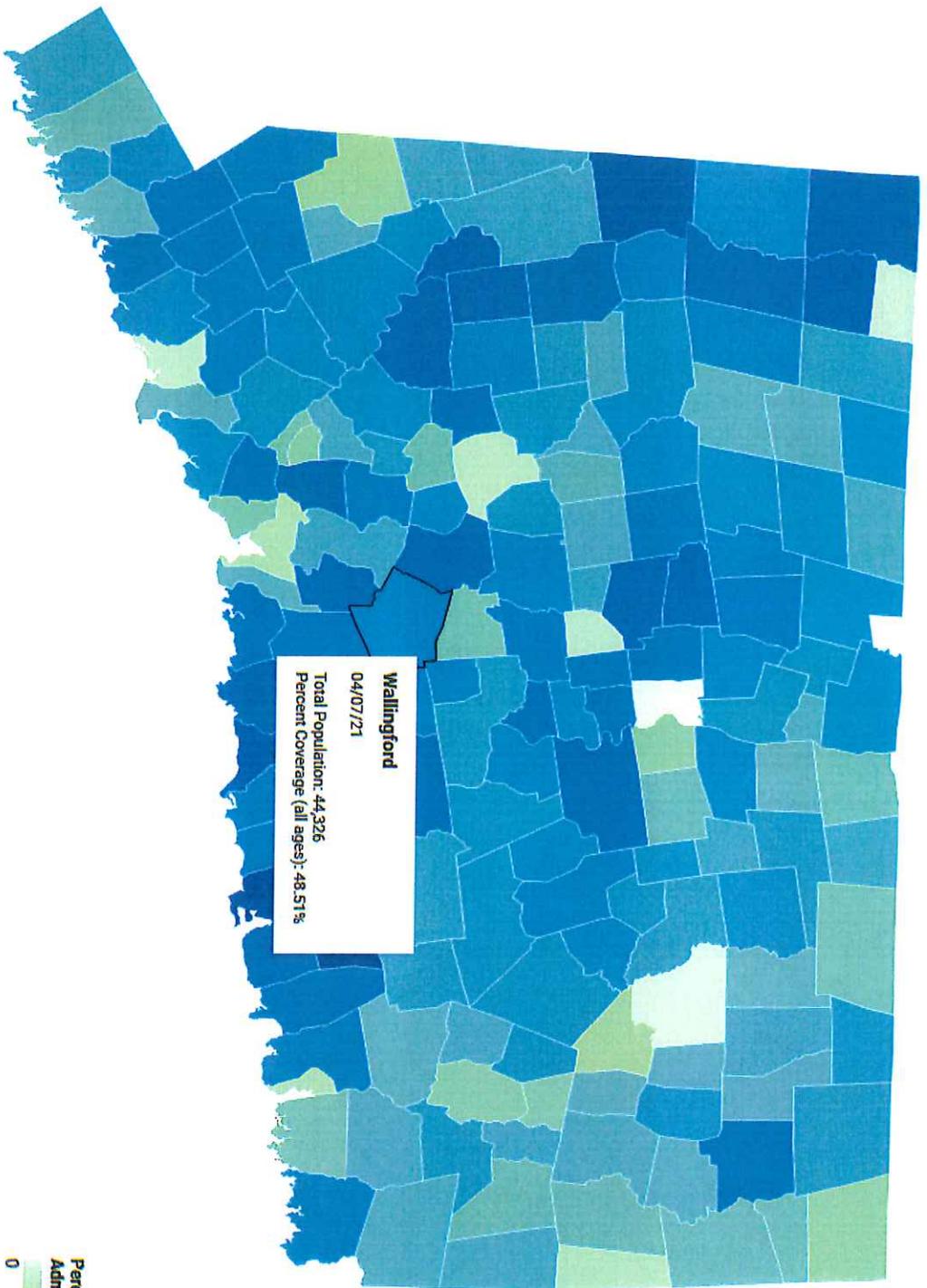
Vaccine Tracking is a website that allows all clinics with capability within a geographic location of your choosing by zip code and allows you to view the appropriate community website: <https://www.vaccines.gov>

The Health Department will continue to provide updates to the community as information becomes available. Sincerely,

Sergina A. Chisholm
Sergina A. Chisholm, MD MPH
Director of Health
Town of Wallingford



Data are preliminary and are subject to change.



Percent First Dose Administered
0 100



VACCINATION STATISTICS

- 21,504 residents have received 1st dose (48.51%)
- 92.7% of 75+ years old residents received 1st dose
- 96% of residents 65-74 years old received 1st dose

AN ORDINANCE APPROPRIATING \$3.3 MILLION FOR THE PURCHASE OF 100 BARNES ROAD FOR A NEW POLICE HEADQUARTERS AND AUTHORIZING THE ISSUE OF \$3.3 MILLION BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

Section 1. The sum of \$3.3 million is appropriated for the purchase of 100 Barnes Road in the Town of Wallingford for a new police headquarters, and for the design of a new police headquarters including planning and other consultants, environmental testing and clean up, demolition and removal of material and structures, site, environmental and hazardous material surveys and remediation, geotechnical engineering, architectural and engineering fees, development of bid specifications, equipment and services related thereto, administrative, advertising, printing, legal and financing costs to the extent paid therefrom (the "Project").

Section 2. To meet said appropriation \$3.3 million bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the twentieth year after their date. Said bonds may be issued in one or more series as determined by the Mayor, the Comptroller, and the Town Treasurer, or any two of them (the Town Officials), and the amount of bonds of each series to be issued shall be fixed by the Town Officials. Said bonds shall be issued in the amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, printing and legal costs of issuing the bonds. Capital project revenues, including bid premiums and investment income derived from investment of bond proceeds (and net investment income derived from note proceeds) are authorized to be credited by the Comptroller to the project account and expended to pay project expenses customarily paid therefrom. The remaining appropriation and bond authorization shall be reduced by the amount of capital project revenues so credited. The bonds shall be in the denomination of \$1,000 or a whole multiple thereof, or, be combined with other bonds of the Town and such combined issue shall be in the denomination per aggregate maturity of \$1,000 or a whole multiple thereof, be issued in bearer form or in fully registered form, be executed in the name and on behalf of the Town by the manual or facsimile signatures of the Town Officials, bear the Town seal or a facsimile thereof, be certified by a bank or trust company designated by the Town Officials, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company designated by the Town Officials, and be approved as to their legality by bond counsel. They shall bear such rate or rates of interest as shall be determined by the Town Officials. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon and shall be paid from property taxation to the extent not paid from other sources. The aggregate principal amount of the bonds to be issued, the annual installments of principal, redemption provisions, if any, the date, time of issue and sale and other terms, details and particulars of such bonds, shall be

determined by the Town Officials, in accordance with the General Statutes of the State of Connecticut, as amended.

Section 3. Said bonds shall be sold by the Town Officials, in a competitive offering or by negotiation, in their discretion. If sold at competitive offering, the bonds shall be sold upon sealed proposals, auction, or similar competitive process at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, the provisions of purchase agreement shall be approved by the Town Officials.

Section 4. The Town Officials are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be executed in the name and on behalf of the Town by the manual or facsimile signatures of the Town Officials, bear the Town seal or a facsimile thereof, be payable at a bank or trust company designated by the Town Officials, be approved as to their legality by bond counsel, and be certified by a bank or trust company designated by the Town Officials, pursuant to Section 7-373 of the General Statutes of Connecticut, as amended. They shall be issued with maturity dates which comply with the provisions of the General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon and shall be paid from property taxation to the extent not paid from other sources. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the project. Upon the sale of said bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. Resolution of Official Intent to Reimburse Expenditures with Borrowings. The Town (the "Issuer") hereby expresses its official intent pursuant to §1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and after the date of passage of this ordinance in the maximum amount and for the capital project defined in Section 1 with the proceeds of bonds, notes, or other obligations ("Bonds") authorized to be issued by the Issuer. The Bonds shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the project, or such later date the Regulations may authorize. The Issuer hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Comptroller or his designee is authorized to pay project expenses in accordance herewith pending the issuance of reimbursement bonds, and to amend this declaration.

Section 6. The Town Officials, are hereby authorized to exercise all powers conferred by section 3-20e of the general statutes with respect to secondary market disclosure and to provide annual information and notices of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized herein.

Section 7. It is hereby found and determined that it is in public interest to issue all, or a portion of, the Bonds, Notes or other obligations of the Town as qualified private activity bonds, or with interest that is includable in gross income of the holders thereof for purposes of federal income taxation. The Town Officials are hereby authorized to issue and utilize without further approval any financing alternative currently or hereafter available to municipal governments pursuant to law including but not limited to any "tax credit bonds" or "Build America Bonds" including Direct Payment and Tax Credit versions.

TOWN OF WALLINGFORD, CONNECTICUT
SPECIAL TOWN COUNCIL MEETING

**HELD REMOTELY
at GoToMeeting.com**

**TUESDAY
April 13, 2021
6:30 P.M.
FY 2020-2021 BUDGET**

RECORD OF VOTES & MINUTES

The Special Town Council Meeting on Tuesday, April 13, 2021 was called to order at 8:08 p.m. There was a moment of silence and the Pledge of Allegiance was said. Councilors in attendance were Craig C. Fishbein, Thomas Laffin, Joseph A. Marrone, III, Christopher K. Shortell, Christina Tatta, Vincent F. Testa, Jason Zandri and Chairman Vincent Cervoni. Councilor Morgenstein was absent. Mayor William W. Dickinson, Jr., Comptroller James Bowes and Corporation Counsel Janis Small were also present (**BY TELECONFERENCE**).

AGENDA

1. Moment of Silence
2. Pledge of Allegiance and Roll Call

LAW DEPARTMENT

In Attendance: Janis Small, Corporation Counsel

Attorney Small indicated the same budget.

Attorney Small said there was a question asking if it makes sense to hire an additional attorney in the Professional Services Accounts to put all services together. She explained the different accounts and what they were used for. She stated we cannot combine those positions together and she does not feel we would save any money by doing that.

MAYOR:

The Mayor said there is a question about the purchase of services negotiation line and stated that is money paid to arbitrators. He said we have three that are coming up in the next year.

Councilor Shortell remarked that 311 Board of Education employees and 45 town and Public Utility employees make more money than the Mayor. He feels the Mayor deserves a raise. He hopes the Council will think about this.

TOWN COUNCIL

Chairman Cervoni stated there was a request to make Wi-Fi available in the Council Chambers. Chairman Cervoni explained they put money in one line to pay for monthly service and then the rest of the money in the other line is for hardware and installation.

Councilor Testa asked if that would be available to anyone in the Chambers. Chairman Cervoni said no that is secured only to Council.

Councilor Tatta stated she put the request in because we have digital agenda now and she had an issue with downloading it, she thought if it was relatively inexpensive we could put that in the budget.

TOWN CLERK

Councilor Shortell inquired about the Revenue Section - Town Clerk Fees projected revenue of 900,000. He wants to know if we are watching revenue coming in and is that influencing what we are spending or is that separate.

The Mayor stated that is separate. Mr. Bowes agrees with the Mayor they are separate.

GOVERNMENT TV

Mr. Gross, Long Hill Road, asked if the position as Director will be filled. The Mayor stated he does not have an answer for that. It is still something that has to be determined.

The Mayor read a question asking if there is a plan to deal with all three channels. He stated there is no plan to be dealing with Public Access, the Education channel which is separate and Government Access. He went on to state we have no plans to incorporate 18, 19 & 20 all under one roof.

The Mayor stated there was a question about uploading PUC meetings to the website. The Mayor said there is nothing in the budget for that.

Councilor Laffin asked if there is a possibility to shift responsibilities to one another or to take on hours remotely. He asked if that is something we can think about in order to save money and be a more effective use of time. The Mayor responded everything is under review and we have not come to a conclusion yet but that is certainly possible.

PROGRAM PLANNING

The Mayor read a question asking about decrease in staffing.

The Mayor explained we went from 4 to 3 because one high school student was not budgeted due to Covid.

The Mayor stated there was a question about the secretarial position. He explained the secretarial position is paid with an adjustment for out of class and that is a stipend.

The Mayor stated there was a question about an ad that was put in the paper about a small cities block grant for the housing authority. He explained small city block grant funds are extremely complicated and we typically hire an outside consultant and they only get paid if they get the grant.

The Mayor read a question asking if there are any plans to replace Mr. Roe. The Mayor said we are working well with the person that is in the job now. She is on top of things and we are well served by her work.

The Mayor said there was a question about the secretary position that went from 42,000 to \$34,000 to \$29,000. The Mayor explained the person just retired. \$42,000 was too high and we adjusted that then we hired someone who could not continue and now we have a new person that came in at the minimum step.

Chairman Cervoni adjourned the meeting at 8:38 p.m.

Lisa Moss
Council Staff
Meeting digitally recorded

Vincent Cervoni, Chairman

Date

Deborah McKiernan, Town Clerk

Date

RECEIVED FOR RECORD 4-19-21
AT 5:00 AND RECEIVED BY
Deborah McKiernan TOWN CLERK

TOWN OF WALLINGFORD, CONNECTICUT
SPECIAL TOWN COUNCIL MEETING

391

**HELD REMOTELY
at GoToMeeting.com**

**THURSDAY
April 15, 2021
6:30 P.M.
FY 2020-2021 BUDGET**

RECORD OF VOTES & MINUTES

The Special Town Council Meeting on Thursday, April 15, 2021 was called to order at 6:30 p.m. There was a moment of silence and the Pledge of Allegiance was said. Councilors in attendance were Craig C. Fishbein, Christopher K. Shortell, Christina Tatta, Vincent F. Testa, Jason Zandri and Chairman Vincent Cervoni. Councilors Laffin, Marrone and Morgenstein were absent. Mayor William W. Dickinson, Jr., and Comptroller James Bowes were also present. **(BY TELECONFERENCE).**

AGENDA

1. Moment of Silence
2. Pledge of Allegiance and Roll Call
3. **PUBLIC UTILITIES COMMISSION**

In Attendance: Bob Beaumont, Chairman, PUC

Mr. Beaumont indicated the same Budget.

There were no questions.

ELECTRIC DIVISION

*In Attendance: Richard Hendershot, Director, PUC
Tony Buccheri, General Manager, Electric Division
Brian Naples, Business Office Manager, Water-Sewer Division
Walter Szymanski, Energy Efficiency Specialist*

The Electric Division indicated in the operations and maintenance accounts there is a slight decrease (1.32%) from last year and on the capital side the entire post capital budget is 2.97% less than last year's budget.

Chairman Cervoni asked if the results of the rate review will have an impact on the budget presented. Mr. Hendershot stated it won't change expenditures. He went on to state if charges go up it may increase revenue and if charges go down it may decrease revenue.

Councilor Tatta inquired about operating income. She indicated all three Divisions have a net loss and asked if that is typical. She didn't think there was a net loss in previous years. It was explained that is due to a reduction in health insurance and as far as the negative number on the bottom of page 70 that is the result of the Division actually budgeting for the remainder of the CMEEC arbitration award refund.

Councilor Tatta wanted to confirm we are expecting a net loss just for this one year because of the CMEEC settlement. It was confirmed that is correct.

Councilor Fishbein thanked Mr. Buccheri. He mentioned an incident where the street light was out and it was a safety issue and Mr. Buccheri was very accommodating.

Councilor Fishbein inquired about the Conservation line (line 909). He went over the history indicating last year it was \$1million, this year is \$1million again but next year the budget is over \$2 million. He asked for an explanation.

Electric Division - Over the past couple of years they did not receive RGGI funds as expected from the State of Connecticut but this years those funds will make it to us and that's a \$400,00 swing in the budget.

Councilor Fishbein asked if you are getting \$400,000 more this year have you added programs to assure that \$400,000 is going to get expended in the next year.

Electric Division - We have not added anymore programs and will try harder with the ones we have to get more done. COVID has had an impact.

Mr. Szymanski explained his perspective is they submit a three year plan to the state and said his successor will review that to see if we are offering the right incentives and rebates to customers. Councilor Fishbein stated if there is money left over it may be helpful in using this money.

Chairman Cervoni indicated Adelheid Koepfer, Whiffle Tree Lane, sent an email regarding PUC meetings availability on the town website in a timely manner. She noted an instance a couple years back where her questions were not represented correctly in the minutes. She feels audio recordings would be helpful. She indicated the visual of any recording could be added to make a video like file.

Does anybody speaking for the PUC or does the Division administration have any idea of the budgetary impact of a video like file? The Electric Division responded no.

Ms. Koepfer thanks the Electric Division for reliable service especially during the pandemic. She referred to Operating Revenues page 67. She wants an explanation of expected decrease in sales. The Electric Division explained that kilowatt hours are not changing, sales/dollars are changing.

Ms. Koepfer - How does WED reconcile efficiency efforts with potential loss of revenue?

Mr. Szymanski refers to the discussion that just took place regarding RGGI funds.

Ms. Koepfer - Regarding Operating Expenses – Page. 68 F is there any energy efficiency plan for town buildings?

Ms. Koepfer - When was the last energy audit for town buildings and what measure savings have been achieved with the new Energy Efficiency Specialist hired in the Electric Division?

Ms. Koepfer - Will the town get a new energy audit to help potential savings?

Mr. Szymanski – There currently is not an energy efficient plan for all municipal buildings. This is done on a department case by case basis. There was a town wide audit of municipal buildings completed in 2012.

Ms. Koepfer - Transmission Expense – Please explain the increase.

Electric Division - On an annual basis we look at the way labor is distributed amongst these accounts and reforecast labor to more accurately reflect where it's been sent.

Ms. Koepfer - 584 Underground Lines – What caused the increase?

Electric Division - In anticipation we are looking at and replacing gaging transformers which are the green boxes throughout the town and neighborhood where there is underground residential distribution.

Ms. Koepfer - 909 Conservation – Is that the program for residential and commercial industrial customers? Are these funded through the Conservation and load management fund?

Electric Division – That is correct.

Ms. Koepfer - What share of Connecticut's RGGI auction proceeds come through to WED and where in the proposed budget might that be found.

Electric Division - When we have RGGI fund auctions DEEP skims off the top of the first 7 ½% of that auction for their use and therefore of the remaining balance Wallingford Electric receives 1.68% of the remaining balance after DEEP takes their portion. This can be found in an account ending in 05392 where the RGGI funds are budgeted and tracked.

Ms. Koepfer - Taxes - Is it correct to assume that these are not local taxes as WED delivers a transfer to GF instead of town taxes.

Electric Division – That is correct.

Ms. Koepfer - Non-Operating Revenue Expense – Pg. 70 - Please clarify the gains from and loss on disposition of plant for 11-8, 15,000 and 411-7, 60,000 respectively.

Electric Division - When we have a capital asset those assets have a certain expected usable life and when the asset fails prior to the end of that usable life whatever remains is a loss. In the event

there is scrap value on that asset that scrap value exceeds the loss it becomes a gain otherwise it's recorded as a loss.

Ms. Koepfer - Working Capital Transmission Plant Increased Costs in 2020 Adjusted Appropriation 131-21 -Please explain same for distribution plant.

Electric Division - The increase on Page 70 for Transmission Plant is due to projects in coordination with Eversource Energy. We had to do this three times this year because we needed appropriation to cover the cost.

Electric Division – Distribution for upcoming fiscal year – We estimated an amount to replace 11 15KV breakers at our East Street substation that are in need of replacement.

Ms. Koepfer – Please mention what miscellaneous equipment 398 the Mayor has added in.

Electric Division – That is what Mr. Bowes explained at the beginning of the meeting. It is for the change of insurance after the budget was submitted. This is the capital portion of that insurance adjustment.

Councilor Tatta thanked the Electric Division for all they do. She said we are the envy of everyone in the state and reliability is fantastic.

WATER DIVISION

In Attendance: Neil Amwake, General Manager, Water and Sewer Division

Mr. Amwake pointed out some highlights on the Water Division Budget for Fiscal Year 2021-2022.

No wage or salary increases other than step or merit increases.

No change in the consumption rate per 100 cubic feet.

There is a project coming up in Account 923. The Division will be conducting a leak detection survey for calendar year 2022 for the approximate cost of 26,000.

In Operating Account 403 there is a decrease in depreciation expenses for fiscal year 2022.

There is a decrease in investment income in Account 419 due to the current interest rates.

Capital side – Account 343 – A water main replacement and repair project.

Account 346 – Capital Account – Meter Replacement – Projecting project will be suspended to January 1, 2022.

Mr. Naples referenced last year's budget as far as operating loss of water. He stated even though we projected a net loss in the budget, historically it hasn't come to be by the end of the fiscal year.

Ms. Koepfer thanked the Division for their reliable service and diligent efforts in keeping our public water supply safe.

SEWER DIVISION

Mr. Amwake pointed out some highlights on the Sewer Division Budget for fiscal year 2021-2022.

There are no wage or salary increases other than step or merit increases.

There will be an increase of sewer rates effective July 1, 2021 and these rates were adopted by the PUC Commission on July 21, 2020.

Budgeted for an additional Maintenance Repair Technician.

There is a continued focus on preventative maintenance – approximately \$200,000 in operating expenses budgeted for fiscal year 2022.

Capital side under Account 321 – Budgeted \$1.4 million for replacement of the I91 pump station.

Ms. Koepfer appreciates the Division's diligent water oversight and the detailed package that came with the budget.

Councilor Tatta questioned the net loss. Mr. Naples explained depreciation expense increase and interest expense are two factors resulting in net loss.

FINANCE DEPARTMENT

In Attendance: James Bowes, Comptroller

Mr. Bowes mentioned the Divisions being Accounting, Purchasing, Property Assessment and Revenue Collection.

Board of Assessment Appeals - Explain the \$6,000 reduction in the board member stipends.

Mr. Bowes explained the Board members budgeted stipends to themselves for the same amount as this year – revaluation year. The Mayor brought the stipend back down to the non-revaluation year.

Councilor Tatta asked how much money have we used from contingency in the past three fiscal years? Mr. Bowes replied:

Fiscal Year ending 2018 - \$317,488

Fiscal Year ending 2019 - \$329,711

Fiscal Year ending 2020 - \$214,151

So far this fiscal year - \$191,231

Councilor Tatta asked does the town provide any monetary support to organizations and is there a record of this?

The Mayor explained Coalition for a Better Wallingford pays for their store front and they rent the property there. That's not town owned property and he gave some examples including SCOW and STEM Academy where there is \$1.00 rent or some sort of agreement put in place.

Councilor Tatta said she heard a rumor and wanted to make one hundred percent sure.

Did the balance in the General Fund increase or decrease in the last fiscal year?

Mr. Bowes stated at the end of June 30, 2020 it was \$16,274,000 and in the fiscal year ending 2019 it was \$16,785,000. The free reserves declined by about half a million dollars over the last fiscal year.

What would the mill rate of the Mayor's proposed budget have been had revaluation not occurred?
Mr. Bowes will review this with his deputy.

Ms. Koepfer – Please clarify revaluation costs in 2021-2022.

Mr. Bowes indicated we budget something every year in the Comptrollers budget for revaluation because the process of revaluation is very expensive. Interim revaluation runs anywhere from \$400,000 to \$500,000 and the inspection revaluation can run as high as \$700,000.

CAPITAL APPROPRIATIONS

Ms. Koepfer - Will the administration please include high performance energy standards in any planning efforts and bids going forward.

The Mayor stated we would make every effort to make any project as low energy usage as possible.

RESERVES

Please clarify the Consulting Engineer for EDC.

The Mayor explained the money is there for Engineering Consultants on some properties in the Research Parkway industrial area. He stated we are looking to continue to move the appropriation forward.

DEBT SERVICES

Chairman Cervoni asked Mr. Bowes what is our total outstanding indebtedness right now.

Mr. Bowes stated at the end of this fiscal year we will have a little more than \$32 million in principle outstanding, however we're going to be bonding between now and then.

Councilor Shortell wants to clarify we have \$5.7 million in this budget for debt service. Mr. Bowes responded yes that is correct.

Councilor Shortell asked, on a budgetary basis, year to year do we have a ratio of debt that's in our comfort zone.

Mr. Bowes said some towns have provisions that their debt service can't exceed a certain percentage of the budget. We don't have such a provision in Wallingford. He went on to say we have a lower debt ratio than many communities and it's what a community is willing to accept or a community's comfort level.

Susan Huizenga, Surrey Drive - Do we have a buy local or buy USA policy and what part of town government needs to be registered for international purchases?

The Mayor stated he is not aware of any policy that indicates buy USA.

Chairman Cervoni noted he remembers in one of his first terms some 11 years ago the Ordinance Committee discussed some attempt to give a local business an edge up in the bidding process but it never grew wings.

The Mayor stated there is no policy for making international purchases and we do not make any international purchases that he is aware of.

Ms. Huizenga said we are registered since 2019. Mr. Bowes will check with Purchasing.

Chairman Cervoni adjourned the meeting at 7:54 p.m.

Lisa Moss
Council Staff
Meeting digitally recorded

RECEIVED FOR RECORD 4-21-21
AT 4:15 AND RECEIVED BY
Deborah McKernan TOWN CLERK

Vincent Cervoni, Chairman

Date

Deborah McKiernan, Town Clerk

Date

AN ORDINANCE APPROPRIATING \$2,107,062 FOR THE PLANNING, ACQUISITION AND CONSTRUCTION OF VARIOUS MUNICIPAL CAPITAL IMPROVEMENTS 2021-2022 AND AUTHORIZING THE ISSUE OF \$2,107,062 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

Section 1. The sum of \$2,107,062 is appropriated for the planning, acquisition and construction of municipal capital improvements 2021-2022 consisting of: (i) Town Wide Paving Program; (ii) Sidewalk Installation/Replacement Program- Town-wide; (iii) Guardrail Replacement- Town Wide; (iv) Traffic Signal Replacement- Town Wide (v) Curbing Replacement- Town Wide; (vi) Community Lake Pavilion Roof; (vii) Ball Field Fencing; (viii) Doolittle Park Building Repairs; (ix) South Turnpike Culvert Rehabilitation; (x) M. Fishbein Park Improvements; (xi) Various Parks: Parking lot Paving/Chip Seal; (xii) Lufberry Park Pavilion Replacement; (xiii) HVAC Replacements; and for appurtenances, equipment and services related thereto, or for so much thereof or such additional improvements as may be accomplished within such appropriation, including administrative, advertising, printing, legal and financing costs to the extent paid therefrom. Said appropriation shall be in addition to all prior appropriations for said purpose and as set forth in the Capital Improvement Plan 2021-2022, as amended.

Section 2. To meet said appropriation \$2,107,062 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the twentieth year after their date, or such later date as may be allowed by law. Said bonds may be issued in one or more series as determined by the Mayor, the Comptroller, and the Town Treasurer, or any two of them (the Town Officials), and the amount of bonds of each series to be issued shall be fixed by the Town Officials. Said bonds shall be issued in the amount necessary to meet the Town's share of the cost of the project determined after considering the estimated amount of the State and Federal grants-in-aid of the project, or the actual amount thereof if this be ascertainable, and the anticipated times of the receipt of the proceeds thereof, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, printing and legal costs of issuing the bonds. Capital project revenues, including bid premiums and investment income derived from investment of bond proceeds (and net investment income derived from note proceeds) are authorized to be credited by the Comptroller to the project account and expended to pay project expenses customarily paid therefrom. The remaining appropriation and bond authorization shall be reduced by the amount of capital project revenues so credited. The bonds shall be in the denomination of \$1,000 or a whole multiple thereof, or, be combined with other bonds of the Town and such combined issue shall be in the denomination per aggregate maturity of \$1,000 or a whole multiple thereof, be issued in bearer form or in fully registered form, be executed in the name and on behalf of the Town by the manual or facsimile signatures of the Town Officials, bear the Town seal or a facsimile thereof, be certified by a bank or trust company designated by the Town Officials, which bank or trust company may be designated the registrar and transfer

agent, be payable at a bank or trust company designated by the Town Officials, and be approved as to their legality by bond counsel. They shall bear such rate or rates of interest as shall be determined by the Town Officials. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon and will be paid from property taxation to the extent not paid from other sources. The aggregate principal amount of the bonds to be issued, the annual installments of principal, redemption provisions, if any, the date, time of issue and sale and other terms, details and particulars of such bonds, shall be determined by the Town Officials, in accordance with the General Statutes of the State of Connecticut, as amended.

Section 3. Said bonds shall be sold by the Town Officials, in a competitive offering or by negotiation, in their discretion. If sold at competitive offering, the bonds shall be sold upon sealed proposals, auction, or similar competitive process at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, the provisions of purchase agreement shall be approved by the Town Officials.

Section 4. The Town Officials are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be executed in the name and on behalf of the Town by the manual or facsimile signatures of the Town Officials, bear the Town seal or a facsimile thereof, be payable at a bank or trust company designated by the Town Officials, be approved as to their legality by bond counsel, and be certified by a bank or trust company designated by the Town Officials, pursuant to Section 7-373 of the General Statutes of Connecticut, as amended. They shall be issued with maturity dates which comply with the provisions of the General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon and will be paid from property taxation to the extent not paid from other sources. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the project. Upon the sale of said bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. Resolution of Official Intent to Reimburse Expenditures with Borrowings. The Town (the "Issuer") hereby expresses its official intent pursuant to §1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and after the date of passage of this ordinance in the maximum amount and for the

capital project defined in Section 1 with the proceeds of bonds, notes, or other obligations ("Bonds") authorized to be issued by the Issuer. The Bonds shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the project, or such later date the Regulations may authorize. The Issuer hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Comptroller or his designee is authorized to pay project expenses in accordance herewith pending the issuance of reimbursement bonds, and to amend this declaration.

Section 6. The Town Officials, are hereby authorized to exercise all powers conferred by section 3-20e of the general statutes with respect to secondary market disclosure and to provide annual information and notices of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized herein.

Section 7. It is hereby found and determined that it is in public interest to issue all, or a portion of, the Bonds, Notes or other obligations of the Town as qualified private activity bonds, or with interest that is includable in gross income of the holders thereof for purposes of federal income taxation. The Town Officials are hereby authorized to issue and utilize without further approval any financing alternative currently or hereafter available to municipal governments pursuant to law including but not limited to any "tax credit bonds" or "Build America Bonds" including Direct Payment and Tax Credit versions.



RECEIVED
MAYOR'S OFFICE
Town of Wallingford, Connecticut
21 MAY -3 AM 9:47

TOWN ATTORNEY
GERALD E. FARRELL, SR.

ASSISTANT TOWN ATTORNEY
GEOFFREY T. EINHORN

CORPORATION COUNSEL
JANIS M. SMALL

DEPARTMENT OF LAW
WALLINGFORD TOWN HALL
45 SOUTH MAIN STREET
WALLINGFORD, CT 06492

TELEPHONE (203) 294-2140
FAX (203) 294-2112
lawdept@wallingfordct.gov

8,

MEMORANDUM

TO: William W. Dickinson, Jr., Mayor

FROM: Janis M. Small, Corporation Counsel

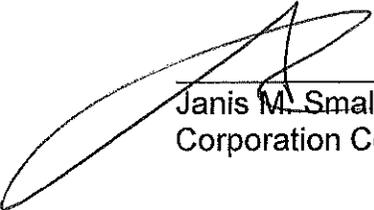
RE: Town Land Abutting Land of Wrinn Street Associates
Approximately 1,500 Square Feet

DATE: May 3, 2021

The Town is the owner of an approximate 1,500 square feet of land abutting land of Wrinn Street Associates, Barberino's property on Route 5. In 1951, this small parcel was quit claimed to the Town. As stated on the enclosed memo of the Assessor, Shelby Jackson, this small piece has been treated and taxed as if it was part of the Barberino property since, at least, 1990.

It is apparent that there is no use of this small piece by the Town. According to the Assessor, it is worth \$500.00. Wrinn Street Associates has agreed to pay the Town \$500.00 for the property.

Wrinn Street Associates seeks to buy the property. We would transfer the property by quit claim deed.



Janis M. Small
Corporation Counsel

JMS/bjc

Enclosure

cc Shelby P. Jackson, III, Assessor



CASS AVENUE

N/F
JOHN GARGANO LIMITED PARTNERSHIP

N/F
WRINN STREET ASSOCIATES LLC
7 FIRST STREET

N/F
CASE AVENUE L.L.C.
31 CASS AVENUE

N/F
JOHN GARGANO
LIMITED PARTNERSHIP
485 & 491 NO. COLONY ST.

REFERENCE VOL 210 PG. 502
TOWN OF WALLINGFORD BY
GENEVEVE HAIRFIELD

N/F
WRINN STREET ASSOCIATES LLC
505 NORTH COLONY STREET

GARGANO

FIRST PARCEL
ON MAP REFERENCE 2F
WRINN STREET ASSOCIATES CLAIMS
TITLE BY ADVERSE POSSESSION

SECOND PARCEL
ON MAP REFERENCE 2E
WRINN STREET ASSOCIATES
CLAIMS TITLE BY ADVERSE POSSESSION

PARCEL AS DEFINED IN
BEING CONVEYED TO
CLAIR HAIRFIELD

N/F
GATILIA FAMILY LIMITED LIABILITY
21 CASS AVE.
VOL. 1402 PG. 729

NOTES
1. THIS SURVEY WAS CONDUCTED IN ACCORDANCE WITH THE SURVEYING ACT OF 1985 AND THE REGULATIONS THEREUNDER. THE SURVEY WAS CONDUCTED BY THE SURVEYOR AND MADE IN THE FIELD OF THE PROPERTY AS SHOWN ON THE PLAT AND MADE IN THE OFFICE OF THE SURVEYOR. THE SURVEYOR HAS REVIEWED THE PLAT AND IS SURE THAT IT ACCURATELY REPRESENTS THE SURVEY AS CONDUCTED. THE SURVEYOR HAS REVIEWED THE PLAT AND IS SURE THAT IT ACCURATELY REPRESENTS THE SURVEY AS CONDUCTED. THE SURVEYOR HAS REVIEWED THE PLAT AND IS SURE THAT IT ACCURATELY REPRESENTS THE SURVEY AS CONDUCTED.

ONE INCH EQUALS
FOUR HUNDRED FEET



Town of Wallingford, Connecticut

SHELBY P. JACKSON III, CCMA II
ASSESSOR

DEPARTMENT OF FINANCE
ASSESSING DIVISION
45 SOUTH MAIN STREET
WALLINGFORD, CONNECTICUT 06492

TELEPHONE (203) 294-2001
FAX (203) 294-2003

ASSESSOR@WALLINGFORDCT.GOV

MEMORANDUM

Date: April 19, 2021
To: Janis M. Small, Corporation Counsel
cc: Gerald E. Farrell, Sr., Town Attorney
From: Shelby P. Jackson III, Assessor *SPJ*
RE: Land described in Deed Volume 210, page 502 – First Piece

RECEIVED

APR 19 2021

DEPT. OF LAW

Brief Overview:

Pursuant to your request, I have conducted a review of the land records and assessment records to identify the current and historical (taxable) status of a certain piece of land described as "First Piece in Volume 210, page 502 of the Wallingford Land records (Subject). This small parcel of land of approximately 1,500 square feet in size was conveyed to the Borough of Wallingford by Clair Hatfield and Genevieve Hatfield on August 6, 1951 by Quit Claim Deed (Vol. 210, Pg. 502).

After reviewing the assessment records from 1990 to present I come to the following conclusion:

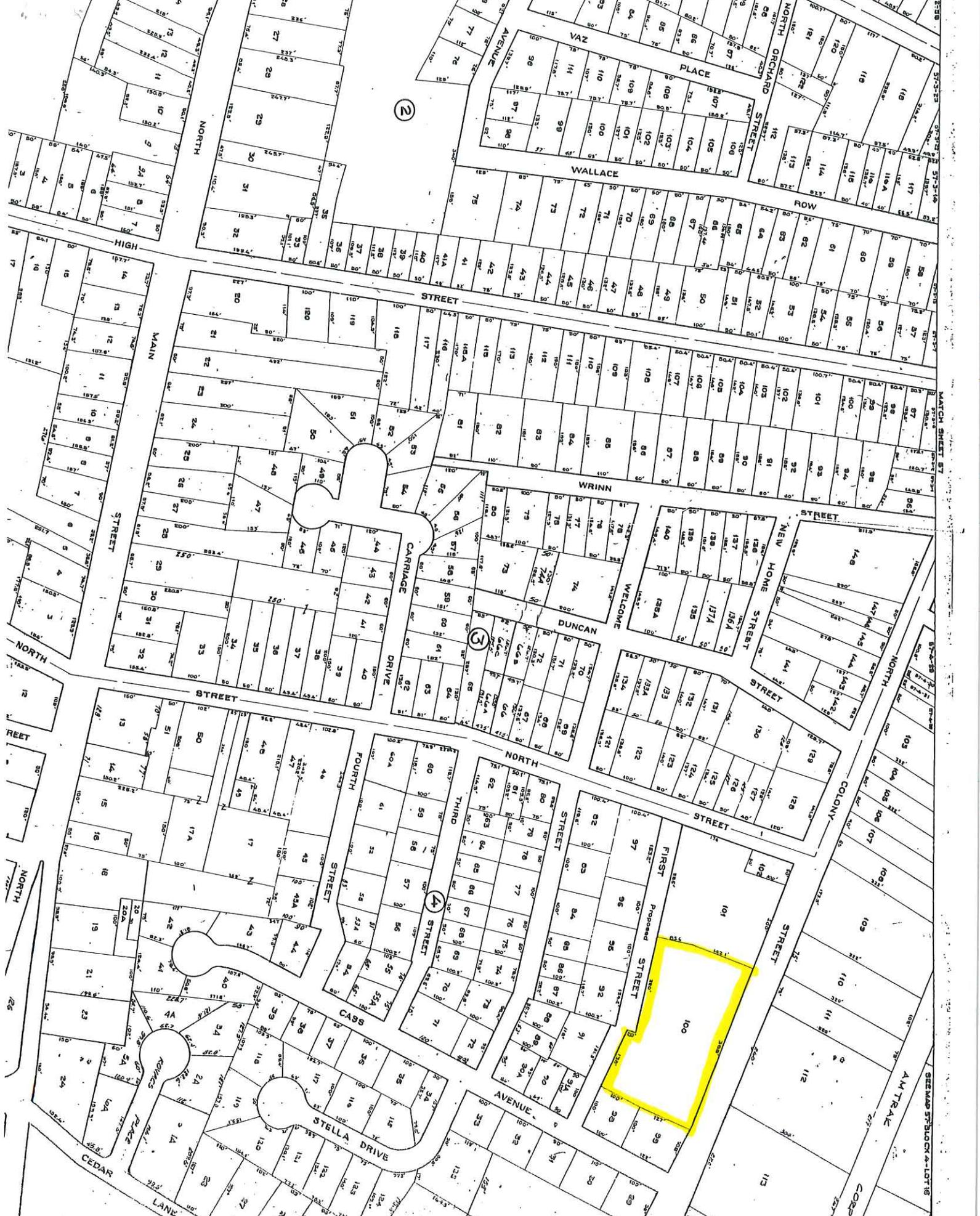
In 1990, the Subject parcel was assessed and taxed as part of a larger property owned by Barberino Brothers, Inc. as depicted on tax parcel map 45, block 4, lot 100 and associated records. Throughout the years since, and at least 1990, the larger parcel has changed legal ownership and is currently owned by Wrinn Street Associates LLC.

Based on my findings, the subject parcel appears to be owned by the Borough of Wallingford, but has been assessed and taxed as part of the larger property at least since 1990 and continues in that taxable status as of the date of this memo.

Opinion of Value:

From a valuation standpoint, this property has little or no value by itself. Even as part of the larger property, its contributory value is considered to be de minimis. Based on the foregoing in my opinion, the market value of this property is FIVE HUNDRED AND ZERO CENTS DOLLARS (\$500.00).

Attachments: 1990 Tax Parcel Map, Deed



2

3

4

502

QUIT CLAIM—VOL. 210

To all People to whom these Presents shall come, - Greeting:

Know ye, THAT WE, CLAIR HATFIELD AND GENEVIEVE HATFIELD, both of the City of Bristol, County of Hartford and State of Connecticut,

For the consideration of ONE DOLLAR and other valuable considerations, received to our full satisfaction of THE BOROUGH OF WALLINGFORD, a municipal corporation organized by Special Act of the General Assembly of the State of Connecticut, and located in the Town of Wallingford, County of New Haven and State of Connecticut,

do Remise, Release and forever QUIT CLAIM unto the said THE BOROUGH OF WALLINGFORD, its successors and assigns forever, all the right, title, interest, claim and demand whatsoever, as we the said Releasors have or ought to have, in or to all those certain pieces or parcels of land, situated in said Town of Wallingford, being bounded and described as follows:

FIRST PIECE:

STARTING at a point which marks the northwest corner of First Street, as shown on Map of Sanford Terrace, on file in the office of the Town Clerk of Wallingford, and which point is in the south line of Lot No. 11, as shown on Map of Rosemont Terrace, on file in said Office, thence proceeding easterly along the southerly line of said Lot No. 11, 18 feet to the south-east corner of said Lot No. 11, thence northerly along the westerly line of Palmer Court, as presently shown on Map of Rosemont Terrace, 141 feet, more or less, to the northeast corner of Lot No. 17, on said Map of Rosemont Terrace, thence westerly on the northerly line of Lot No. 17, 6 feet, thence southerly in a straight line 145 feet, more or less, to point of beginning.

SECOND PIECE:

STARTING at a point on the east side of Bacon Court, as presently shown on Map of Rosemont Terrace, which point is the southwest corner of Lot No. 51, as shown on said Map, thence proceeding northerly along the westerly line of said Lot No. 51, 100 feet to the southerly line of Cass Avenue, as presently shown on said Map, thence easterly along the southerly line of Cass Avenue 145 feet to the northeast corner of Lot No. 57, thence southerly along the easterly line of Lot No. 57, 5 feet, thence westerly by a line parallel with the southerly line of Cass Avenue, as shown on said Map and at all points 5 feet distant therefrom 135 feet, thence southerly by a line parallel with the easterly line of Bacon Court and at all points distant 10 feet therefrom, 95 feet to a point in the southerly line of Lot No. 51, thence westerly again along the southerly line of Lot No. 51, 10 feet to place of beginning.

FOR use by said Borough for highway purposes only.

To have and to hold the premises, with all the appurtenances, unto the said Releasee its successors and assigns forever, so that neither we the Releasors nor our heirs, nor any other person under us or them, shall hereafter have any Claim, Right or Title, in or to the premises, or any part and they are by these presents forever barred and secluded.

IN WITNESS WHEREOF, WE have hereunto set our hands and seals this 6th day of August A.D. 1951.

Signed, sealed and delivered in presence of

Marion H. Miles
Joseph N. Manfreda

Clair L. Hatfield (L.S.)
Genevieve Hatfield (L.S.)

STATE OF CONNECTICUT,) ss. Wallingford Town of Bristol August 6th A.D. 1951.
Hartford
Personally appeared CLAIR HATFIELD and GENEVIEVE HATFIELD

foregoing instrument, and acknowledged the same to be their Signers and Sealers of the free act and deed, before me.

Received for Record, August 16, 1951

Joseph N. Manfreda
Commissioner of the Superior Court
at 4:06 P. M., and recorded by me.