## Wallingford Committee on Aging Agenda June 18, 2021

Call to order @ 9:00 a.m.

## Secretary's Report

· Vote to accept minutes of May 21, 2021 Meeting

## Treasurer's Report

- Vote to accept monthly report of revenues and expenditures for May 2021
- Vote to accept May 2021 Program Account Report

Consent Agenda – Accept the following May 2021 reports as mailed/emailed:

- · Executive Director
- Program Director
- Social Services
- Memory Lane
- Health Services

## Staff Reports

- Executive Director
- Program Director

#### **Old Business**

- WSC Covid-19 Facility Status Report
- Pickle Ball Courts at WSC
- Staff Recognition

#### **New Business**

Vote to formally adopt FY 21-22 Budget

Other Business: announcements, appointments, questions, items to be noted for the record of the meeting.

Adjournment (10:00 a.m.)

Next WCOA meeting - July 16, 2021

# WALLINGFORD COMMITTEE ON AGING, INC. May 21, 2021 MINUTES OF MEETING

<u>ATTENDANCE</u>: Karen Anderson, Tom Daly, Rosemary DeAngelis, Rocco DiGenova, Jane Fisher, Alberta Flynn, Susan Gomes, Ronald Graziani, Tara Knapp, John Rankin and William Viola

**EXCUSED:** Steven Allinson, Anne Bernick, Evangeline Bourgeois, Audrey Grove, Tom Finn, and Glenn Havumaki

#### ABSENT:

President Tom Daly called the meeting to order at 9:05 a.m.

## **SECRETARY'S REPORT**

President Tom Daly asked if there were any additions or corrections to the April 16, 2021 Secretary's Report.

Ron Graziani made a motion to accept the March Secretary's Report as presented. Rosemary DeAngelis seconded the motion. The motion passed unanimously.

## TREASURER'S REPORT

## **April 2021 Operating Account Report**

Treasurer Ron Graziani reported for the month of April 2021. Receipts are \$688,979 which is \$36,273 below the budgeted amount of \$752,252. Expenditures are \$556,990 which is \$168,262 below the budgeted amount. This results in a net positive of \$131,989.

Alberta Flynn made a motion to accept the March Operating Account Report. John Rankin seconded the motion. The motion passed unanimously.

## March 2021 Program Account Report

Program Director Karen Anderson reported that revenue generating programs are beginning to show signs of coming back although, some people are still being cautious. The two daytime bus trips we offered sold out immediately with a waiting list, so more seats were added and quickly filled. Overnight trip signups are still slow. Club 60 Plus memberships are static for now. Class registrations, with a few exceptions, are still down somewhat but indications are that it will pick up. Lake View Café will reopen in June and that will produce some welcome revenue.

Rosemary DeAngelis made a motion to accept the March Program Account Report. Tara Knapp seconded the motion. The motion passed unanimously.

#### CONSENT AGENDA

President Tom Daly asked that the Consent Agenda be accepted.

Ron Graziani made a motion to accept the March Consent Agenda. John Rankin seconded the motion. The motion passed unanimously.

## **STAFF REPORTS**

#### **Executive Director**

ED Bill Viola reported that some additional revenue has come our way. Every year, our Workman's Comp carrier, "Workers' Compensation Trust" does a premium return-distribution. This year, we received \$2,943 from them in January and in March, they conducted their annual audit and due to Covid related reductions in payroll, we received a refund of \$5,564. This is a total of \$8,507, which you will see under miscellaneous revenue in the operating budget. Noted that the newly reopened Memory Lane Program will also begin to generate revenue. As Ron Graziani shared, we are currently about \$132,000 to the good and even with subtracting the \$90,000 we need to add to the new budget, we are still up \$42,000, which may be more after May and June. ED Viola read a very complementary letter from a member who wished to remain anonymous and made a very generous donation. All staff PC's and laptops were upgraded to MS Office 2019 by GTG and although there were a few glitches along the way, it went relatively smooth. We are fortunate to get nonprofit pricing for the licenses through Tech Soup. His company debit card was hacked but thanks to Carmela's sharp eyes, it was caught quickly. We contacted Key Bank, who cancelled and sent a new card and got the charges >\$500 worth of gift cards purchased at Target.com recovered. Staff continues to be flexible and adaptive as rules change and we reopen and reimplement programs and services. He is proud of their effort and willingness to do whatever it takes to meet the needs of our older adults.

## **Program Director**

Program Director Karen Anderson reported that we had a very successful "Shredding Truck" event last Friday with over 50 cars and people already asking for the next date. New Program Coordinator Erin Ambler is doing a great job, especially with some hybrid power point presentations she put together. She also led a "birding" hike at Hammonasset Beach earlier this week and is experiencing the center opening back up to normal levels. Unlike a previous concert that had to be cancelled due to high winds, we had great weather for our outdoor concert last night that was well attended and enjoyed. The Golf League is full and going strong, even in the rain. With capacity limits lifted, we are hopeful that fitness classes that were at 50% will begin to fill up again. Bus trips filled quickly and after discussion with Health Nurse Anne Bernick, we decided it was ok to fill the buses, with masks still being required. We are still having members call Tivity Health about the Silver Sneakers Program. It's hit or miss depending on who answers the phone and we are considering having some volunteers help people go on line and request the program here at WSC.

#### **OLD BUSINESS**

## WSC Covid-19 – Facility Status Report

Following both the CDC and Governor Lamont's directives, as of Wednesday, 5-19-21, we have no capacity limits, distancing is relaxed and masks are optional for those who are vaccinated. We still require masks for those who are not vaccinated, although we are not permitted to question people about whether they are vaccinated or not. Fortunately, we know our staff is 100% vaccinated and the older adult population of Wallingford is above 95%. So, we are basically operating at what we used to consider "normal" with a few exceptions. Masks are still required on the buses and for the non-vaccinated inside the building. We have restored the chairs at tables and have increased fitness class sizes. Lake View will reopen for breakfast only beginning June 1st and then start serving lunch June 14th.

## FY 21-22 WCOA Budget Update – Town Council Review

Just like the public hearing the prior week, there were no questions from the Town Council at the workshop on April 20<sup>th</sup>. ED Viola gave a short talk at the beginning regarding the difficult year and the budget revision. There weren't any questions. We will move forward with the proposed budget as amended by the mayor's request to apply carry over funds from the current year. The Board should have received a revised set of pages 1-6 showing the addition of \$75,000 to the operating revenue carryover line #2 and \$15,000 to the transportation revenue carryover line #28.

## **NEW BUSINESS**

#### Pickle Ball Courts at WSC

ED Viola met with Vincent Rapuano from Hinding Tennis Courts on May 4<sup>th</sup> to review the area and get preliminary pricing. He then met with Public Works Director Rob Baltramaitis on May 13<sup>th</sup> to discuss the location and possible tree removal. The property is owned by Eversource/Yankee Gas. Spoke to Matt Calvert, Senior Environmental Specialist, Eversource Energy and explained the plan. Matt will review with higher ups and get back to ED Viola.

## **Staff Recognition**

We are planning to have a nice catered dinner for our 25 staff members and WCOA Board here at the senior center on Tuesday June 22<sup>nd</sup> at 5p.m. Also, as has been the practice in prior years, we hand out some gift cards, give some small bonuses and add a onetime 1% bump to the simplified employee pensions. ED Viola thinks the staff has been remarkable during the stress and uncertainty of this pandemic and the challenge of rebuilding our programming. Also, with no raises in this budget, it is important to let them know they are appreciated.

Ron Graziani made a motion to accept the proposed staff appreciation plans as presented. Tara Knapp seconded the motion. The motion passed unanimously.

## Long-Range Plan

ED Viola distributed copies of the current Long-Range Plan which expired in 2020 to the LRP Committee members. Asked them to review and prepare for a meeting to create a new 5-year planning document. After some discussion, it was decided that an email would be sent out by ED Viola to set up a meeting.

#### **OTHER BUSINESS**

None

## **ADJOURNMENT**

Rosemary DeAngelis made the motion to adjourn. Alberta Flynn seconded the motion. The motion passed unanimously.

The meeting adjourned at 10:02 a.m.

Respectfully submitted,

William Viola

**Executive Director** 

## WALLINGFORD COMMITTEE ON AGING

## **OPERATING ACCOUNT**

FISCAL YEAR JULY 1, 2020-JUNE 30, 2021

| OPERATING &                     | BUDGET        |    | MAY              |    | TO DATE  |    | YEAR               |    | BUDGET             |
|---------------------------------|---------------|----|------------------|----|--|----|--------------------|----|--------------------|
| TRANSPORTATION<br>ACCOUNT       | SUBMITTED     |    | 2021<br>ACTIVITY |    | BALANCE<br>FORWARD   |    | TO DATE<br>BALANCE |    | UNDER or<br>(OVER) |
| Checking Account                |               |    |                  | -  |  | \$ | 11,590.06          |    |                    |
| Checking Account 05/01/202      | 01            | \$ | 138,189.28       | -  |  | Ψ  | 11,000.00          | -  |                    |
| Checking Account 03/01/20/      | 21            | Ψ  | 130,109.20       |    |  |    |                    |    |                    |
| Receipts Operations             |               |    |                  |    |  |    |                    |    |                    |
| Town Contribution               | \$ 628,964.00 | \$ | 52,414.00        | \$ | 524,140.00   | \$ | 576,554.00         | \$ | 52,410.00          |
| Memory Lane Income              | \$ 60,500.00  | \$ | 985.00           | \$ | 3,205.00   | \$ | 4,190.00           | \$ | 56,310.00          |
| Interest                        | \$ 20.00      | \$ | 0.55             | \$ | 0.98   | \$ | 1.53               | \$ | 18.47              |
| Miscellaneous*                  | \$ -          | \$ | 4                | \$ |  | \$ | 8,507.00           | \$ | (8,507.00)         |
| Carryover Budgeted              | \$ 4,852.00   | \$ | 404.00           | \$ | 4,040.00   | \$ | 4,444.00           | \$ | 408.00             |
| Total Receipts-Operations       | \$ 694,336.00 | \$ | 53,399.55        | \$ | 539,892.98   | \$ | 593,696.53         | \$ | 100,639.47         |
| Receipts Transportation         |               |    |                  |    |  |    |                    |    |                    |
| Town Contribution               | \$ 169,250.00 | \$ | 14,691.00        | \$ | 146,910.00   | \$ | 161,601.00         | \$ | 7,649.00           |
| Bus Income                      | \$ 5,100.00   | \$ | 223.00           | \$ |  | \$ | 1,050.00           | \$ | 4,050.00           |
| Carryover Budgeted              |               | \$ | 135.00           | \$ |  | \$ | 1,485.00           | \$ | 132.00             |
| Total Receipts-Transportation   |               | \$ | 14,914.00        |    | 149,087.00   | \$ |                    | \$ | 11,831.00          |
| TOTAL ALL RECEIPTS              | \$ 870,303.00 | \$ | 68,313.55        | \$ | 688,979.98   | \$ | 757,832.53         | \$ | 112,470.47         |
|                                 |               |    | •                |    |  |    |                    |    | ·                  |
| <b>Disbursements Operations</b> |               |    |                  |    |  |    |                    |    |                    |
| Salaries                        | \$ 493,598.00 | \$ | 33,839.53        | \$ | 343,809.38   | \$ | 377,648.91         | \$ | 115,949.09         |
| Payroll Taxes                   | \$ 42,512.00  | \$ | 3,059.03         | \$ |  | \$ | 29,929.99          | \$ | 12,582.01          |
| Pensions                        | \$ 24,694.00  | \$ | 2,061.84         | \$ |  | \$ | 16,256.31          | \$ | 8,437.69           |
| Health Benefits                 | \$ 68,350.00  | \$ | 5,682.15         | \$ |  | \$ | 67,780.50          | \$ | 569.50             |
| Workers Comp                    | \$ 3,695.00   | \$ | 282.00           | \$ | The second secon | \$ | 2,718.50           | \$ | 976.50             |
| Staff Travel                    | \$ 1,635.00   | \$ | -                | \$ |  | \$ | 586.56             | \$ | 1,048.44           |
| Meetings, Seminars, Dues        | \$ 3,300.00   | \$ | 101.99           | \$ |  | \$ | 1,346.10           | \$ | 1,953.90           |
| Liability Insurance             | \$ 11,759.00  | \$ | -                | \$ | 14,385.00  | \$ | 14,385.00          | \$ | (2,626.00)         |
| Telephone                       | \$ 1,770.00   | \$ | 173.66           | \$ |  | \$ | 1,966.77           | \$ | (196.77)           |
| Office Expenses/Supplies        | \$ 7,000.00   | \$ | 568.40           | \$ |  | \$ | 3,997.73           | \$ | 3,002.27           |
| Equipment                       | \$ 2,000.00   | \$ | 144.63           | \$ |  | \$ | 882.56             | \$ | 1,117.44           |
| Maintenance/Repair              | \$ 3,000.00   | \$ | -                | \$ |  | \$ | 1,418.47           | \$ | 1,581.53           |
| Facility Expenses & Suppl       | \$ 7,872.00   | \$ | 99.99            | \$ | 9,991.26   | \$ | 10,091.25          | \$ | (2,219.25)         |
| Audit                           | \$ 6,800.00   |    |                  | \$ | 6,900.00   | \$ | 6,900.00           | \$ | (100.00)           |
| Memory Lane Expenses            | \$ 9,000.00   |    |                  | \$ | 263.00   | \$ | 263.00             | \$ | 8,737.00           |
| Miscellaneous*                  |               |    |                  |    |  |    | \$0.00             | \$ | -                  |
| Town Building Lease             | \$ 1.00       |    |                  | \$ | 1.00   | \$ | 1.00               | \$ | _                  |
| Postage                         | \$ 350.00     |    |                  |    |  | \$ | -                  | \$ | 350.00             |
| Printing                        | \$ 1,800.00   |    |                  | \$ |  | \$ | 11.88              | \$ | 1,788.12           |
| Prof Services                   | \$ 4,400.00   | \$ | 378.63           | \$ | 3,777.15   | \$ | 4,155.78           | \$ | 244.22             |
| Continuing Ed & Training        | \$ 800.00     |    |                  |    |  | \$ | -                  | \$ | 800.00             |
| Disbursements Operations        | \$ 694,336.00 | \$ | 46,391.85        | \$ | 493,948.46   | \$ | 540,340.31         | \$ | 153,995.69         |

## WALLINGFORD COMMITTEE ON AGING

## **OPERATING ACCOUNT**

FY JULY 1, 2020-JUNE 30, 2021

| OPERATING &<br>TRANSPORTATION<br>ACCOUNT | ANSPORTATION BUDGET 2020 BALANCE |                 | BALANCE | YEAR<br>TO DATE<br>BALANCE |      | BUDGET<br>UNDER or<br>(OVER) |    |            |     |                 |
|--|----------------------------------|-----------------|---------|----------------------------|------|------------------------------|----|------------|-----|-----------------|
|  |                                  |                 |         |                            |      |                              |    |            |     |                 |
| Disbursements-Transpor                   | tati                             | on              |         |                            |      |                              |    |            |     |                 |
| Salaries-Drivers                         | \$                               | 110,485.00      | \$      | 6,558.75                   | \$   | 43,234.46                    | \$ | 49,793.21  | \$  | 60,691.79       |
| Payroll Taxes                            | \$                               | 9,967.00        | \$      | 813.32                     | \$   | 4,563.78                     | \$ | 5,377.10   | \$  | 4,589.90        |
| Pensions                                 | \$                               | 5,543.00        |         |                            | \$   | 36.88                        | \$ | 36.88      | \$  | 5,506.12        |
| Health Benefits                          | \$                               | 20,385.00       | \$      | 344.50                     | \$   | 696.96                       | \$ | 1,041.46   | \$  | 19,343.54       |
| Workers Compensation                     | \$                               | 7,503.00        | \$      | 848.00                     | \$   | 7,374.24                     | \$ | 8,222.24   | \$  | (719.24)        |
| Maintenance                              | \$                               | 6,400.00        | \$      | 120.00                     | \$   | 2,562.41                     | \$ | 2,682.41   | \$  | 3,717.59        |
| Fuel                                     | \$                               | 13,715.00       | \$      | 804.79                     | \$   | 2,198.57                     | \$ | 3,003.36   | \$  | 10,711.64       |
| Insurance                                | \$                               | 1,968.00        |         |                            | \$   | 2,374.00                     | \$ | 2,374.00   | \$  | (406.00)        |
| Bus Lease                                | \$                               | 1.00            |         |                            | \$   | 1.00                         | \$ | 1.00       | \$  | _               |
| Disbursements-Transporta                 | \$                               | 175,967.00      | \$      | 9,489.36                   | \$   | 63,042.30                    | \$ | 72,531.66  | \$  | 103,435.34      |
| TOTAL DISBURSEMENTS                      | \$                               | 870,303.00      | \$      | 55,881.21                  | \$   | 556,990.76                   | \$ | 612,871.97 | \$  | 257,431.03      |
|  |                                  |                 |         |                            |      |                              |    |            |     |                 |
| Checking Accoun 05/31/2021               |                                  |                 | \$      | 150,621.62                 |      |                              | \$ | 156,550.52 |     |                 |
|  |                                  |                 |         |                            |      |                              | \$ |            | She | et 1 E13 + E 19 |
|  |                                  |                 |         |                            |      |                              | \$ | 150,621.52 |     |                 |
|  |                                  |                 |         |                            |      |                              |    |            |     |                 |
|  |                                  |                 |         |                            |      |                              |    |            |     |                 |
|  |                                  |                 |         |                            |      |                              |    |            |     |                 |
| Checkbook Balance 6/30/19                |                                  | \$14,061.67     |         |                            |      |                              |    |            |     |                 |
| Allocated to 2020/21 budget              |                                  | \$6,469.00      |         |                            |      |                              |    |            |     |                 |
| Unallocated remainder for 2021/202       |                                  | \$5,121.00      |         |                            |      |                              |    |            |     |                 |
| *** Miscellaneous Money that             | was                              | given from Work | ers     | Comp. A total              | of 8 | 507.00                       |    |            | -   |                 |

## WALLINGFORD SENIOR CENTER EXECUTIVE DIRECTOR'S REPORT MAY 2021

## **GENERAL STATISTICS**

Days of Service: 20 Memory Lane Units: 78
Recorded Attendance: 1,655 Health Service Units:
Transportation Units: 333 New Members Added: 15
Community Café Meals: 0 Members Deleted: 7
Social Service Units: 0 Total Registered Members: 3988

## **EXECUTIVE DIRECTOR APPOINTMENTS**

## **MONTHLY MEETINGS**

|          | Member Advisory Council (Suspended-UFN) |
|----------|---|
| 05-21-21 | Wallingford Committee on Aging          |
| 05-28-21 | Staff Meeting                           |

## **SPECIAL MEETINGS**

| 05-03-21 | Jose Begazo, Technician, Encore Fire Protection, Re: Fire sprinkler system  |
|----------|---|
|          | testing and inspection  |
| 05-05-21 | Kathy McCoy, Re: pick up vacation check   |
| 05-04-21 | Mike Gonzalez, Technician, GTG Computers, Re: resolve issues following upgrade of PC's to Office 2019                                       |
| 05-04-21 | Vincent Rapuano, Hinding Tennis Courts, Re: view area for potential pickle ball courts for bid  |
| 05-11-21 | David Raccio, Assistant Program Coordinator, Youth & Social Services, Re: summer youth employment program                                   |
| 05-13-21 | Rob Baltramaitis, Director & Steve Palermo, Supervisor, Public Works Dept., Re: review area and discuss potential pickle ball courts at WSC |
| 05-13-21 | Bob Magowan, Atrinity Home Health, Re: recently relocated to Wallingford offer to sponsor programs and offer services                       |
| 05-20-21 | Ryan, Inspector, Wallingford Water Dept., Re: test backflow prevention devices  |
| 05-24-21 | Debbie Markiewicz, Memory Lane Coordinator, Re: program status and concerns   |
| 05-26-21 | Mary Glynn, LVC Assistant, Re: preparations to reopen Lake View Café on 6-1   |
| 05-27-21 | Gary Kroeber, Re: Suzanne not returning to manage Lake View Cafe  |
| 05-27-21 | Mike Gagne, Reporter, Record Journal, Re: interview about WSC reopening   |
| 04-23-21 | Mary Glynn, LVC Assistant & Lupira Romero, Volunteer, Re: reopening LVC without Suzanne and future staffing                                 |

Drreport 6/10/2021

## **EXECUTIVE DIRECTOR NARRATIVE REPORT FOR MAY 2021**

## **PERSONNEL & BUDGET**

- Center closed Monday, May 31, 2021 for Memorial Day Holiday.
- Processed earned/owed vacation time for Kathy McCoy and gave it to her on 05-05-21.
- Met with David Raccio, Assistant Program Coordinator from Youth & Social Services on 5-11-21 to discuss taking student(s) at WSC from the summer youth employment program.
- Met with Gary Kroeber, husband of Suzanne Kroeber and also talked with Suzanne by phone to discuss her decision not to return to the Lake View Café Manager position.
   Talked about what contributions she would make during the transition and reopening of the café. Also met with LVC assistant Mary Glynn and lead volunteer Lupira Romero to discuss reopening and ongoing café operations.
- Planned annual Staff Appreciation Dinner at WSC with Office Manager Carmela DiCesare who ordered catered food from Serafino's Restaurant. Also went to TD Bank to purchase Visa gift cards for staff to distribute at event on 6-22-21.

#### **FACILITY & EQUIPMENT**

- Encore Fire Protection in to conduct quarterly testing and preventative maintenance on the facilities fire protection sprinkler system on 5-3-21. During this testing, the emergency "panic buttons" were also tested to ensure signals received at monitoring station.
- GTG Computers completed installation of Office 2019 (licenses purchased at nonprofit discount through Tech Soup) on 6 Laptops and 11 PC's with post installation "Outlook" issues resolved on 5-5-21.
- Met with Vincent Rapuano from Hinding Tennis Courts on 5-4-21 to view area for potential
  pickle ball courts, review options and develop pricing. Met with Public Works Director Rob
  Baltramaitis, & Steve Palermo, Supervisor on 5-11-21 to discuss same and they referred
  me to Matt Calvert, Senior Environmental Specialist, Eversource. Contacted him and he is
  reviewing the proposal with his superiors.
- Following announcements by the CDC and relaxation of guidelines by Governor Lamont, restored facility to pre-pandemic set up, including removal of signs and floor distancing tape strips, returning tables and chairs in the Great Room and other areas of the building.
- Wallingford Water Department inspector out to conduct annual testing of backflow prevention devices for domestic water supply, fire sprinkler system and lawn irrigation system on 5-20-21.
- DPW out to restart lawn irrigation system and repair broken sprinkler heads. Also came out to replace broken backflow prevention device for this system on 5-20-21.
- Contacted Frank DiCristina, Site Manager, Allnex Wallingford Plant to get previously donated 5 gal. jug of sanitizer refilled and dropped off at plant on 5-26, picked up 6-1-21.

#### **OTHER**

 Assisted Program staff throughout the month with set up and technology issues for various programs. Assisted with the annual "Shred your Stuff" truck in the parking lot event on 5-14-21 by removing boxes and bags from vehicles and dumping into shredding barrels.

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## PROGRAM DIRECTOR'S REPORT May, 2021 20 DAYS

| WEEKLY ACTIVITY            | PD INSTRUCTOR | VOLUNTEER-LED | SESSIONS | ATTENDED | T |
|----------------------------|---------------|---------------|----------|----------|---|
| A Matter of Balance        | Х             |               | 0        | 0        |   |
| Arthritis Exercise Class   | X             |               | 0        | 0        |   |
| Bible Discussion Group     |               | X             | 0        | 0        |   |
| Bocce                      |               | X             | 6        | 24       |   |
| Bridge (Tuesday & Friday)  |               | X             | 0        | 0        |   |
| Canasta                    |               | X             | 0        | 0        |   |
| Cards/Nickel-Nickel        |               | X             | 0        | 0        |   |
| Cribbage                   | X             | X             | 0        | 0        |   |
| Current Events             |               | X             | 0        | 0        |   |
| Gentle Exercise            |               | X             | 0        | 0        |   |
| Gentle Pilates             |               | X             | 0        | 0        |   |
| Golf League                | X             |               | 4        | 122      |   |
| Hawaiian Dance             |               | X             | 0        | 0        |   |
| Mah Jongg & MJ Lessons     | X             |               | 0        | 0        |   |
| Massage                    | X             |               | 0        | 0        |   |
| Paint Party                | X             |               | 0        | 0        |   |
| Pickleball                 |               | X             | 0        | 0        |   |
| Ping Pong                  |               | X             | 0        | 0        |   |
| Pinochle                   | X             |               | 0        | 0        |   |
| Rummikub                   | X             | II 0          | 0        | 0        |   |
| Scrabble                   |               | X             | 0        | 0        |   |
| Senior Fitnessize          |               | X             | 0        | 0        |   |
| Set Back                   | X             |               | 0        | 0        |   |
| Texas Hold'em              |               |               | 0        | 0        |   |
| Thursday Evening Dinner    |               |               | 0        | 0        |   |
| Wallingford Sound Chorus   |               |               | 0        | 0        |   |
| Zumba Gold - Mon and Fri   | X             |               | 0        | 0        |   |
| Art Appreciation           |               | X             | 1        | 26       |   |
| Thursday Evening Cabaret   |               |               | 2        | 147      |   |
| Dance Lessons Tuesday      |               | X             | 4        | 63       |   |
| Drumming for Parkinsons    | X             |               | 4        | 8        |   |
| Fun with Fitness           |               | Χ             | 4        | 31       |   |
| Knitters and Crocheters    | X             |               | 4        | 32       |   |
| Quilting                   |               | Χ             | 4        | 12       |   |
| Tai Chi                    | X             |               | 4        | 10       |   |
| Tap Dance                  |               | X             | 4        | 33       |   |
| Artist Studio              |               | X             | 4        | 8        |   |
| Healthy Moves              | X             |               | 8        | 42       |   |
| Parkinson's Fitness Class  |               |               | 8        | 75       |   |
| Strength and Balance Class | X             |               | 8        | 65       |   |
| Tai Chi for Health         |               | X             | 12       | 59       |   |
| Yoga                       |               |               | 8        | 46       |   |
| Bingo                      |               | X             | 8        | 299      |   |
| Dance Parties Tues/Thurs   | X             |               | 9        | 38       |   |
| Total Fitness              | X             |               | 16       | 94       |   |
| Billiards                  |               | Χ             | 20       | 98       |   |

## PROGRAM DIRECTOR'S REPORT May, 2021 20 DAYS

| Club 60 Plus Fitness Center |               | Х               | 20       | 225       |  |
|-----------------------------|---------------|-----------------|----------|-----------|--|
| Body in Motion              | X             |                 | 4        | 28        |  |
| WEEKLY ACTIVITIES TOTALS    |               |                 | 166      | 1,585     |  |
|                             |               |                 |          |           |  |
| MONTHLY ACTIVITIES          | Pd Instructor | Volunteer Led   | SESSIONS | ATTENDED  |  |
| AARP Driver Safety Program  |               |                 | 0        | 0         |  |
| Ask An Attorney             | X             |                 | 0        | 0         |  |
| Ask A Realtor               | X             |                 | 1        | 6         |  |
| Billiards Tournaments       |               |                 | 0        | 0         |  |
| Benefits Screening          | X             |                 | 0        | 0         |  |
| Birthday Party              |               |                 | 0        | 0         |  |
| Book Club                   |               | X               | 1        | 8         |  |
| Cardiac Support Group       |               | X               | 0        | 0         |  |
| Financial Q & A             |               | B. Toomey       | 1        | 2         |  |
| Foot Care Clinic            |               | Dr. Gambardella | 1        | 12        |  |
| Free Hearing Services       |               | Miracle Ear     | 1        | 7         |  |
| Hospitality Committee Mtg   |               | X               | 0        | 0         |  |
| Let's Do Lunch Bunch        |               |                 | 0        | 0         |  |
| Member Advisory Council     |               | X               | 0        | 0         |  |
| Military Whist Card Party   |               | X               | 0        | 0         |  |
| Morning Hike                |               | X               | 1        | 17        |  |
| Movie Matinees              |               |                 | 4        | 55        |  |
| Parkinson's Support Group   | X             |                 | 1        | cancelled |  |
| Q&A with the WPD            |               | X               | 1        | 6         |  |
| Red Hat Society             |               |                 | 1        | 10        |  |
| Reiki Treatments            | X             |                 | 0        | 0         |  |
| Veterans Coffee House       | , A           | X               | 0        | 0         |  |
| Veterans Services           |               | Λ               | 0        | 0         |  |
| Will, Trust and Probate     |               |                 | 1        | 8         |  |
| will, Trust allu Frobate    |               |                 | 1        | 0         |  |
| MONTHLY ACTIVITIES TOTALS   | <u> </u>      |                 | 14       | 131       |  |
| Special Events              |               |                 |          |           |  |
| Documentary Series          |               |                 | 3        | 24        |  |
| Birds of the Northeast      |               |                 | 1        | 16        |  |
| Outdoor Picnic              |               |                 | 1        | 44        |  |
| Shred Events                | 11 bins       |                 | 1        | 11        |  |
| Post Vaccination            | Masonicare    |                 | 1        | 19        |  |
| r ost vaccination           | Masoriicare   |                 | 1        | 13        |  |
| SPECIAL EVENTS TOTALS       |               |                 |          | 114       |  |
|                             |               |                 |          |           |  |
| 8                           |               |                 |          |           |  |
|                             |               |                 |          |           |  |
|                             |               |                 |          |           |  |
|                             |               |                 |          |           |  |
|                             |               |                 |          |           |  |
|                             |               |                 |          |           |  |

## PROGRAM DIRECTOR'S REPORT May, 2021 20 DAYS

|                           | T              |       |          |    |
|---------------------------|----------------|-------|----------|----|
| Groups and Workshops      |                |       |          |    |
| A.G.E. Workshop           |                |       | 1        | 6  |
| Balance Workshops         |                |       | 0        | C  |
| Chakra 101                |                |       | 0        | 0  |
| Drum Circle @ SCOW        |                |       | 0        | 0  |
| Genealogy Workshop        |                |       | 1        | 11 |
| Guided Imagery            |                |       | 0        | 0  |
| iPad Users' Group         |                |       | 1        | 1  |
| Paint Party               |                |       | 0        | 0  |
| Reiki Certification Class |                |       | 0        | 0  |
| Scarves to Dye For        |                |       | 0        | 0  |
| GROUPS & WKSHOPS TOTAL    | S              |       | 207      |    |
|                           |                |       |          |    |
| USE OF THE FACILITY BY    | OTHER GROUPS   |       |          |    |
|                           |                |       |          |    |
|                           |                |       |          |    |
|                           |                |       |          |    |
|                           |                |       |          |    |
|                           |                |       |          |    |
|                           |                |       |          |    |
| TRAVEL PROGRAM            |                |       |          |    |
| TRIP                      | TRAVEL COMPANY | DATES | ATTENDED |    |
|                           |                |       |          |    |
|                           |                |       |          |    |
|                           |                |       | 0        |    |
| TRAVEL PROGRAM TOTAL      |                |       | U        |    |
| TRAVEL FROGRAM TOTAL      |                |       |          |    |
| MEETINGS ATTENDED BY PR   | OGRAM DIRECTOR |       |          |    |
| WCOA                      | 5/21/2021      |       |          |    |
| Staff Meeting             | 5/28/2021      |       |          |    |
|                           |                |       |          |    |
| May Notes:                |                |       |          |    |

We have increased the capacity for the fitness classes. Some classes are starting to fill up. We are hoping over time, that the numbers will continue to pick up. We have two bus trip registrations held in April. Both trips filled very quickly. Added a second bus for the Hudson River Trip.

Still working on having our members call and recommend the senior center for the silver sneakers program.

We continue to offer outdoor picnics and evening concerts for June but we can move indoors if we need to. The "R" Band concert scheduled for a Saturday in June will be held indoors.

## Social Services Report Eileen F. Flynn, LMSW, MS Social Worker May 2021

During the month of May the Social Worker continued to have meetings by telephone while also beginning to see seniors in her office. Some seniors still prefer meeting by telephone. In June most visits will be in person unless someone is still uncomfortable with meeting face to face. State paperwork and follow up mail is increasing for seniors since there had been an extension on program renewals. For this reason, in-office meetings are necessary since seniors are often uncertain as to what requirements for renewals is necessary.

Seniors are also becoming more comfortable with seeking new housing and landlords are now open to have the person visit the house rather than try to rent virtually.

Families are calling requesting information about services for their parents. They say that they are more comfortable with service providers going into their parent's home to help with both personal care and cleaning because of the Covid vaccine.

Overall, things seem to be returning to normal.

## WALLINGFORD SENIOR CENTER MEMORY LANE REPORT MAY 2021

| GENERAI | $_{\scriptscriptstyle \perp}$ STAT | ISTICS: |
|---------|------------------------------------|---------|
|         |                                    |         |

| Active Participants | 12 | Days of Service       | 15   |
|---------------------|----|-----------------------|------|
| Wallingford         | 80 | Service units actual  | 78   |
| Out of town         | 04 | Service units budget  | 157  |
| New                 | 01 | Service units if full | 225  |
| Discharged          | 00 | Average attendance    | 5.2  |
| Referrals           | 02 | Budgeted attendance   | 10.5 |
| Assessments         | 02 | Capacity attendance   | 15   |

## Regular Meetings:

| 05/04/21 | Meeting w/Eileen Flynn, Social Worker |
|----------|---------------------------------------|
| 05/18/21 | Meeting w/Eileen Flynn, Social Worker |
| 05/28/21 | Staff Meeting.                        |

## Other Meetings:

None.

## Marketing Meetings:

I continue to be in contact with other facilities. I have been in touch with The Partnerships Center for Adult Day Care in Hamden, as I am referring some of my folks to this program. This is a medical model program very similar to ours.

#### Qualitative Statement:

The Memory Lane Program opened slowly during this month. We were open 3 days for the first two weeks, 4 days for the 3rd week and 5 days for the last week of May. I am working with families for alternative programming if their family member is no longer appropriate for our program. This has been a hard process since most families still want their family member to be with us. This continues to be an ongoing goal this month as well. I had two assessments this month and both ladies joined our program. They are both wonderful additions. I am continuing to keep the group small. I have split the group into two for now. The more confused folks I have on Tuesdays and Thursdays and keep the program aimed at their skill level. They all love bingo so we have been going to bingo on Tuesday and Thursdays with the Senior Center. Monday, Wednesdays and Fridays my group has a higher skill level and are able to do more and be more creative. I continue to work with families as we start the month of June. Our entertainers and art teacher will all be starting back in June. It is so nice to see some light at the end of the tunnel. These have truly been challenging times for all. I wish you all a beautiful spring. We all need to get out and smell the roses.

Warm Regards,

Debbie Markiewicz Memory Lane Coordinator