



TOWN OF WALLINGFORD

Open Competitive Examination

Department of Human Resources
Wallingford Town Hall
Room 301
45 South Main Street
Wallingford, Connecticut 06492
Telephone: (203) 294-2080
Fax: (203) 294-2084

WATER METER TECHNICIAN I

\$23.71 - \$28.73 (Hourly)

General Statement of Duties: This is responsible semi-skilled work in the Town's Water Division; disassembles, cleans, tests, calibrates and repairs all types of water meters utilized in the water distribution system; replaces defective parts and calibrates water meters according to accepted industry standards; performs clerical and manual labor duties related to the receiving, storing and dispensing of supplies and materials, including meters and bulk water sales; performs maintenance and light repairs of the building and grounds including mowing lawns, trimming bushes and snow removal; may be required to perform meter readings; operate vehicles, trucks and forklift, and transports mail and materials to and from other Public Utilities Divisions and the Town Hall; may assist other personnel with the operation, routine maintenance and cleaning of equipment, machinery or vehicles; performs all work in a safe, efficient manner; performs other related duties as assigned.

Additional Duties: May be subject to emergency calls, or scheduled overtime work as assigned

Supervision Received: Works under the direction of the Assistant Superintendent - Water Distribution, Chief Water Meter Technician or other supervisors as assigned.

Supervision Exercised: None.

Required Knowledge, Skills, and Abilities: Knowledge of the repair and calibration of all meters used by the Water Division; knowledge of materials and supplies used throughout the water distribution system; ability to perform at simple mathematical calculations; ability to perform clerical work involved with receiving and inventory; good ability and aptitude to understand and carry out written and oral instructions; good ability to learn and apply new skills, and adapt to new methodologies and technologies; excellent ability to establish and maintain effective working relationships with fellow employees, other municipal employees and the general public; considerable physical stamina to work under arduous conditions, including working outside in inclement weather and in building interiors.

Minimum Qualifications: High school, trade school or vocational school diploma or high school equivalency diploma plus one (1) years' experience as a maintainer/laborer for a water utility or in the construction field, or one (1) year of plumbing experience, or any equivalent combination of experience and training.

Special Requirements: Must possess and maintain a valid Connecticut motor vehicle operator's license.

Fringe Benefits: Excellent Health Insurance Packages, Group Life Insurance, Pension Plan, Paid Holidays, Paid Vacations, Paid Sick Leave.

Application Forms: May be obtained at the Human Resources Department, Town of Wallingford, 45 South Main Street, Wallingford, CT 06492. Forms will be mailed upon request from the Human

Resources Department or may be downloaded from the Department of Human Resources Web Page and emailed to wlfhdr@wallingfordct.gov.

Examination: Written – 100% **or** Oral – 100% **or** Background Evaluation – 100% **or** Written-50%/Oral – 50% **or** Written 50%/Background Evaluation – 50% **or** Oral – 50%/Background Evaluation – 50%

Closing Date: The closing date will be the date the 50th application or resume is received or October 17, 2023 whichever occurs first.

THE TOWN OF WALLINGFORD IS AN EQUAL OPPORTUNITY EMPLOYER