

**APPLICATION FOR SITE PLAN
MULTI-FAMILY CONVERSION**

APPLICATION NO.: _____

FEE: \$250.00

Property
Owner's Name: _____ Date: _____
(Please Print)

Owner's Mailing
Address: _____ Phone: _____

Applicant's
E-Mail Address: _____

Street Address
of House: _____

Zoning District: _____	Area of Lot: _____	Type of Sewage Disposal: _____	Type of Water Supply: _____
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Number of Floors In House: _____	Number of Existing Apartments in House: _____
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Square Footage of Proposed Apartment: _____	Floor on Which Apartment Will be Constructed: _____
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THIS APPLICATION MUST BE ACCOMPANIED BY:

1. A photograph of the exterior of the house.
2. A sketch of the property, with dimensions, in adequate detail to show:
 - a. Property boundaries with dimensions.
 - b. Location of house.
 - c. Location of any detached sheds, garages, pools, etc.
 - d. Location of driveway.
 - e. Location of all required parking.
 - f. Location of all required landscaping.

NOTE: Applicant must meet with Fire Marshal and Building Official to assure compliance with all applicable Fire and Building Code regulations.

Applicant's Signature

FOR OFFICIAL USE:

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Date Application Submitted: _____	Filing Fee Paid: _____
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Comments: _____

SUBMITTAL REQUIREMENTS:

Sixteen (16) copies of your plan (map) and any other correspondence being submitted with application

One (1) copy of application

ALL MAPS MUST BE FOLDED BEFORE SUBMITTAL