



## **WFD Office of the Fire Marshal** **Fire Hazard Reporting/Complaint Form**

Any member of the public wishing to report a possible fire hazard or make a fire safety related complaint. You may call 203-294-2766, Monday-Friday, 7:00am-5:00pm EST (excluding weekends and holidays) to speak with a WFD Office of the Fire Marshal Representative or you may email your complaint to [firemarshal@wallingfordfd.com](mailto:firemarshal@wallingfordfd.com). If you are unable to submit this written report/complaint form you may contact the Office of the Fire Marshal by calling 203-294-2766 and request to speak with an Office of the Fire Marshal Representative. If this is an emergency, call 911.

**Complaint Source:** (This section is optional. If you wish to remain anonymous, leave this section blank)

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

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**Complaint Information:**

Address: \_\_\_\_\_

Additional Location Description: \_\_\_\_\_

Name of Building/Property Owner(s): (Optional) \_\_\_\_\_

Contact of Building/Property Owner(s): (Optional) \_\_\_\_\_

Description of Fire Hazard/Complaint: (Identify the possible fire hazard and or fire safety related complaint. Include date and time of occurrence) Attach additional sheets if necessary. You may also attach photographs or other documentation relating to the fire hazard or complaint.

Once your complaint is submitted, you will receive an email response from the assigned Office of the Fire Marshal Representative. The OFM will respond to your complaint as soon as possible, typically within (4) four business days.

Date received: \_\_\_\_\_ OFM Representative \_\_\_\_\_