TOWN OF WALLINGFORD Human Resources Department Phone: (203) 294-2080

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MEMORANDUM

TO:

Kristen Panzo, Town Clerk

FROM:

KC Chester, Human Resources Assistant

DATE:

November 13, 2023

SUBJECT:

Special Meeting Notice—Merit Review Committee

This memo is to notify you that the Merit Review Committee of the Wallingford Town Council will meet on Monday December 4th, 2023 at 4:00 p.m.

The meeting will be held in Room 315 of Town Hall.

The purpose of the meeting is for the merit salary increases for:

- Joseph Pawlowski, Superintendent-Water
- Alison Kapushinski, Town Engineer
- Amy Torre, Land Use Specialist / Zoning Enforcement Officer

Please post notice of the meeting.

If you have any questions or require additional information, please let me know.

Thank you.

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AT 12:04 PM AND RECEIVED BY