

TOWN OF WALLINGFORD, CONNECTICUT
TOWN COUNCIL MEETING
Robert F. Parisi Council Chambers
April 28, 2026
6:30 P.M.
AGENDA

1. Pledge of Allegiance
2. Roll Call
3. Consent Agenda
 - 3a. Consider and approve Tax Refunds totaling \$3,859.45 (#1054-1066) – Tax Dept.
 - 3b. Acceptance of donation from Barbara Lagerstrom to be used for the K-9 program and consider and approve Appropriation of funds in the amount of \$100 to Revenue Donations - Police, Acct. #2502002-47152 and to Expense Donations – Police, Acct. #25020050-58830-10127 – Police Dept.
 - 3c. Consider and approve a Transfer in the amount of \$1,311 to Capital Account-Chainsaws, Acct. #10020150-57000-01419 and to Capital Account-Technical Rescue Equipment, Acct. #10020150-57000-01410 – Fire Dept.
 - 3d. Consider and approve a Transfer in the amount of \$6,000 from Maint. of Equipment, Acct. #10030000-54325 to Maint. of Vehicles, Acct. #10030000-54320 – Public Works
 - 3e. Consider and approve a Transfer in the amount of \$890 from Dues & Fees, Acct. #10010700-58810 to Offices Expenses Misc., Acct. #10010700-56100 – Planning & Zoning
 - 3f. Acceptance of donation from Pavilion of Hope and consider and approve Appropriation of funds in the amount of \$250 from Revenue, Acct. #2505002-47152 to Donations – Parks & Recreation, Acct. #25050050-58830-10174 – Parks & Recreation
 - 3g. Consider and approve budget amendment FY 2025-2026 and consider and approve Appropriation of funds in the amount of \$6,500 to Miscellaneous General Expenses, Acct. #46100930 from Retained Earnings, Acct. # N/A – Sewer Div.
 - 3h. Consider and approve Fair Housing Resolution – Mayor
 - 3i. Consider and approve the appointment of Richard Benham as an Alternate to the Planning and Zoning Commission for a term of three (3) years expiring on March 1, 2029 – Chairman Testa
 - 3j. Consider and approve the appointment of Aili McKeen to the Inland Wetlands & Watercourse Commission for a term of five (5) years expiring March 1, 2031 – Chairman Testa

- 3k. Consider and approve the appointment of Shayne O'Brien as an Alternate to the Inland Wetlands & Watercourse Commission for a term of five (3) years expiring on March 1, 2029 – Chairman Testa
- 3l. Consider and approve the appointment of James Vitali to the Inland Wetland & Watercourse Commission for a term of five (5) years expiring on March 1, 2031 – Chairman Testa
- 3m. Consider and approve the appointment of Nancy Leahman as an Alternate to the Historic Properties Commission for a term of five (5) years expiring on March 27, 2031 – Chairman Testa
- 3n. Consider and approve the appointment of Leslie Williams as an Alternate to the Historic Properties Commission for a term of five (5) years expiring on March 27, 2031 – Chairman Testa
- 3o. Approve Minutes of April 14, 2026 Regular Town Council Meeting, April 6, 2026 Special Town Council Meeting and April 8, 2026 Special Town Council Meeting.
4. **Items Removed from the Consent Agenda**
5. **PUBLIC QUESTION & ANSWER PERIOD**
6. Discussion and possible action on Save the Sound Proposal to remove Wallace Dam – Mayor
7. Consider and approve bid waiver to purchase additional ClearGov software modules – BOE
8. Consider and approve bid waiver for purchase of John Deere 320P backhoe from W.I. Clark Company of Wallingford, CT via NASPO – Water Div.
9. Consider and approve delegating authority to the Law Department to settle collection cases on claims valued up to \$2,500 for the term of the Town Council ending January, 2028 - Law Dept.
10. Executive Session pursuant to Connecticut General Statutes §1-200 (6)(E), §1-210(b)(5)(A)(B) and §7-232(a) to discuss Purchased Power – Electric Div.
11. Discussion and possible action to approve a bid waiver for Smartest Energy US, LLC as discussed in Executive Session – Electric Div.

Individuals in need of auxiliary aids for effective communication in programs and services of the Town of Wallingford are invited to make their needs and preferences known to the ADA Compliance Coordinator at 203-294-2070 five days prior to meeting date.



Town of Wallingford, Connecticut

JO-ANNE L. RUSCZEK, C.C.M.C

TAX COLLECTOR

KELLY J. HECKMAN

ASSISTANT TO THE TAX COLLECTOR

301

DEPARTMENT OF FINANCE
45 SOUTH MAIN STREET
P.O. BOX 5003
WALLINGFORD, CONNECTICUT 06492
TELEPHONE (203) 294-2135
FAX (203) 294-2137

April 20, 2026


Honorable Vincent Cervoni
Mayor, Town of Wallingford
Wallingford, CT 06492

Re: Refund - Account #1001001-41020 – \$3,859.45 (#1054 - #1066)

Dear Mayor Cervoni:

Attached is a list of refunds for your approval and the approval of the Town Council.

Very truly yours,


Jo-Anne L. Rusczek
Tax Collector

APPROVED:



Vincent Cervoni, Mayor



Timothy M. Sena, Comptroller

1054 Arsens Training LLC	11.21		2024-40185
1055 Dalkin, Thomas J. & Catherine M.	27.01		2024-59104
1056 Driscoll, Kevin J. (Estate)	100.58		2024-61413
1057 Enterprise FM Trust	210.20	BG19363	2024-62758
1058 Gabrynowicz, Richard	5.72		2024-64674
1059 Grant, Marcia (Estate)	2,682.33		2024-6197
1060 Hevey, Edward J.	18.33		2024-67697
1061 Khan, Safi & Swarsatie	36.71		2024-7766
1062 Madlener, Alex L.	63.56		2024-73700
1063 Nissan Motor Acceptance Corp.	264.36	650TZL	2024-78007
1064 Sherwood, Charles F. & Jacqueline	8.20		2024-85880
1065 St Hilaire North Cherry Street LLC	414.84		2024-14164
1066 Suzio, Grace V. & Paul A.	16.40		2024-87771
	3,859.45		

Town of Wallingford

Honorable Vincent Cervoni
Mayor, Town of Wallingford

Date: April 7, 2026

Request for: _____ Transfer of Funds
 _____ X Appropriation of Funds

Fund: _____ X General
 _____ Other

Amount: \$100.00 To: Revenue Donations - Police Account No: 2502002-47152

Amount: \$100.00 To: Expense Donations - Police Account No: 25020050-58830-10127

Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by:




Division/Department Head

Certified as to the availability of funds:



Comptroller

APPROVED: Subject to vote of Town Council



Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ _____ as detailed and authorized above and as approved by a vote of the Town Council in session hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of _____, 2026.


Town Clerk



Town of Wallingford, Connecticut
Department of Police Services

JOHN J. VENTURA
CHIEF OF POLICE
100 BARNES ROAD
WALLINGFORD, CT 06492-3718
TELEPHONE (203) 294-2828

INTEROFFICE MEMORANDUM

TO: MAYOR VINCENT CERVONI
FROM: JOHN J. VENTURA, POLICE DEPARTMENT 
DATE: 4/7/26
SUBJECT: DONATION
CC: TIM SENA, FINANCE DEPARTMENT

Sir,

Barbara Lagerstrom has donated \$100 to the police department to be used for our K-9 program. We are grateful for her generosity and will put the donation to good use.

I write to respectfully request that you place the donation before the Town Council for acceptance.

The necessary forms to appropriate the funds have been completed and the originals are attached. Copies of these forms have been forwarded to Mr. Tim Sena.

TOWN OF WALLINGFORD, CONNECTICUT

Honorable Vincent Cervoni
Mayor, Town of Wallingford

Date: April 13, 2026

I. Request for:

XX transfer of funds
 appropriation of funds

Fund: XX General Fund
 Other Title _____

Amount: \$1,310.95 1,311.00 TO: Title: Capital Account - Chainsaws Acct No. 10020150-57000-01419

Amount: ~~\$1,310.95~~ 1,311.00 TO: Title: Capital Account - Technical Rescue Equipment Acct No. 10020150-57000-01410

Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by: [Signature]
Department / Division Head Fire Chief

Certified as to the availability of funds:
[Signature]
Comptroller

APPROVED -- subject to vote of the Town Council.
[Signature]
Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ _____ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of _____, 2024

Town Clerk



Town of Wallingford, Connecticut

JAMES L. BUCK
CHIEF OF DEPARTMENT

MICHAEL B. SHAW
DEPUTY FIRE CHIEF

KEITH H. SCHAFER
DEPUTY FIRE CHIEF

DEPARTMENT OF FIRE AND EMERGENCY SERVICES
75 MASONIC AVENUE
WALLINGFORD, CONNECTICUT 06492-3019
TELEPHONE (203) 294-2730

April 13, 2026

Mayor Vincent Cervoni
Town of Wallingford
45 South Main Street
Wallingford, CT 06492

Re: Transfer Request 2025-2026 Budget Year

Dear Mayor:

I am requesting a transfer in the amount of \$1,310.95 from Account 10020150-57000-01419 Cahinsaws Capital Account to Account 10020150-57000-01410 Technical Rescue Equipment Capital to purchase an additional rotary saw.

Transfer From:

Account #10020150-57000-01419 Chainsaw - Capital

\$ 1311.00
~~\$1,310.95~~

Transfer To:

Account # 10020150-57000-01410 Technical Rescue
Equipment – Capital

\$ 1311.00
~~\$1,310.95~~

If this transfer meets with your approval, please place it on the April 28, 2026 Town Council Agenda for consideration and approval.

Thank you for your attention to this issue.

Sincerely,

James Buck
Fire Chief

3d,

TOWN OF WALLINGFORD

Honorable Vincent Cervoni
Mayor, Town of Wallingford

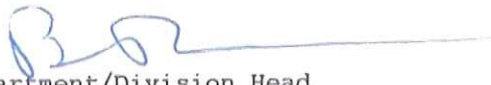
Date: 04-16-26

I. Request for: XX Transfer of funds
 ___ Appropriation of funds
 ___ General Fund
 ___ Other Title

Amount: \$6,000.00 FROM: Title: Maint. of Equipment Acct.No. 10030000-54325
\$ _____ FROM: Title: _____ Acct. No.
\$ _____ FROM: Title: _____ Acct. No.
\$ _____ FROM: Title: _____ Acct. No.
\$ _____ FROM: Title: _____ Acct. No.
\$ _____ FROM: Title: _____ Acct. No.

Amount: \$6,000.00 TO: Title: Maint. of Vehicles Acct.No. 10030000-54320
\$ _____ TO: Title: _____ Acct.No.

Explanation: PER ATTACHED LETTER AS REQUIRED

SUBMITTED BY: 
Department/Division Head
Robert V. Baltramaitis, Director Public Works
Certified as to the availability of funds:


Comptroller

APPROVED -- subject to vote of the Town Council:

Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The appropriation of \$6,000.00 as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of _____, 2026.

Town Clerk



TOWN OF WALLINGFORD

Department of Public Works
29 Town Farm Road
Wallingford, Connecticut 06492

Telephone (203) 294-2105
Fax (203) 294-2107

MEMORANDUM

TO: Mayor Vincent Cervoni
FROM: Robert V. Baltramaitis, P.E., Director, Public Works
SUBJECT: Request for Funding Transfer
DATE: April 16, 2026

Dear Mayor,

We respectfully request a transfer of \$6,000.00 from Maintenance of Equipment (Account #10030000-54325) to Maintenance of Vehicles (Account #10030000-54320). This transfer will help us fund our fleet of vehicles maintenance needs for the remainder of the fiscal year.

Very truly yours,

Robert V. Baltramaitis, P.E.
DPW Director



TOWN OF WALLINGFORD CONNECTICUT

Honorable Vincent Cervoni
Mayor, Town of Wallingford

Date: 04/17/2026

I. Request for: XX transfer of funds
Appropriation of funds

Fund: XX General Fund
Other Title:

Amount: \$ 890.00 From: Title: Dues & Fees Acct. # 10010700-58810

Amount: \$ 890.00 To: Title: Offices Expenses Misc. Acct. # 10010700-56100

Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by: [Signature]
Department/Division Head

Certified as to the availability of funds:

[Signature]
Comptroller

APPROVED: Subject to vote of the Town Council

[Signature]
Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ _____ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of:

Town Clerk



Town of Wallingford, Connecticut

JAMES C. FITZSIMMONS
CHAIRMAN-PLANNING & ZONING COMMISSION

KEVIN J. PAGINI
TOWN PLANNER

WALLINGFORD TOWN HALL
45 SOUTH MAIN STREET
WALLINGFORD, CT 06492
TELEPHONE (203) 294-2090
FAX (203) 294-2095

April 14, 2026

Vincent Cervoni, Mayor
Town of Wallingford
45 South Main Street
Wallingford, CT 06492

RE: Transfer of Funds

Dear Mayor Cervoni:

This letter is a request to place the following transfer of funds on the Town Council's April 28, 2026, Consent Agenda:

Please transfer the following funds:

\$890.00

FROM: Acct. #10010700-58810 – Dues & Fees

TO: Acct. #10010700-56100 – Office Expenses Misc.

The reason for this request is to help pay for legal notifications placed in the newspaper, due to an increase in rate and increase in applications.

Thanking you in advance for your kind attention to this matter.

Regards,

Kevin J. Pagini
Town Planner



Town of Wallingford, Connecticut

DEPARTMENT OF PARKS & RECREATION
6 FAIRFIELD BOULEVARD
WALLINGFORD, CT 06492

P (203) 294-2120
F (203) 294-2127
wallingfordct.myrec.com

Kenny Michaels, CCMO
Director of Parks & Recreation

Shawn Keogh, CPRP, CCMO
Superintendent of Recreation

Bob Kilpatrick, CPRP
Recreation Program Specialist

April 13, 2026

Honorable Vincent Cervoni
Town of Wallingford
45 South Main Street
Wallingford, CT 06492

Dear Mayor,

The Parks and Recreation Department is in receipt of a cash donation in the amount of \$250.00 from "Pavilion of Hope" with the intention that it be used toward park improvements under the guidance of the Parks and Recreation Department.

I am requesting placement on the next Town Council consent agenda for the acceptance of this donation and appropriation to Revenue Account #2505002-47152 and to Expenditures Account Recreation 25050050-58830-10174.

Please find the transfer form enclosed. Please let me know, if I may provide any further information regarding this donation.

Thank you for your assistance.

Best Regards,

Kenny Michaels
Director of Parks and Recreation

TOWN OF WALLINGFORD, CONNECTICUT

39

Honorable Vincent Cervoni, Mayor
Wallingford, CT 06492

Date April 15, 2026
FY 2025-26

I. Request for: _____ Transfer of funds
 X Appropriation of funds

Funds: Electric _____ Operating _____ Capital project
 Water _____ Operating _____ Capital project
 Sewer X Operating _____ Capital project

Amount		Description	Account No.
\$6,500.00	To:	Miscellaneous General Expenses	46100930
\$6,500.00	From:	Retained Earnings	N/A

Explanation: See enclosed correspondence.

Certified as to Availability of Funds:

David Rongerson _____ Date: 4-15-2026
Division Business Manager

Submitted by:

Neil H. Amwake _____ Date: April 15, 2026
Division General Manager

Phil A. Amato _____ Date: 4/15/26
Director, Department of Public Utilities

Approved by vote of the Public Utilities Commission, subject to the approval of the Mayor and the Town Council

[Signature] _____ Date: 4-21-2026
Chairman, Public Utilities Commission

Certified as to Availability of Funds:

[Signature] _____ Date: 4/22/26
Comptroller, Finance Department

Approved – Subject to the Approval of the Town Council

Vincent Cervoni _____ Date: 4/22/26
Mayor


II. Certification of the Financial Transaction:

The transfer or appropriation of \$ _____ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of _____, 20_____.

Town Clerk

INTEROFFICE MEMORANDUM

TO: PUBLIC UTILITIES COMMISSION
THRU: NEIL H. AMWAKE, P.E., GENERAL MANAGER
FROM: DONALD L. LANGENAUER, BUSINESS MANAGER 
SUBJECT: SEWER DIVISION BUDGET AMENDMENT FY 2025-2026 – MISCELLANEOUS
GENERAL EXPENSES (ACCOUNT #46100930)
DATE: APRIL 15, 2026
CC: RICHARD A. HENDERSHOT, DIRECTOR OF PUBLIC UTILITIES

Background - The Wallingford Sewer Division (WSD) budgets for recruitment job postings and legal notice advertising (public bid notices for goods and services) expenses based upon historical data as well as taking into account consumer price index (CPI) increases. Per the Personnel Rules and Regulations (revised January 1, 2026) the Town requires all job postings to be advertised in print media (*The Record-Journal*). Similarly, the Bureau of Purchases also requires that all public bid announcements be advertised in the local print media.

Given the increased WSD recruitment effort (ten external job postings this fiscal year thus far) coupled with media communication advertising increases, there is a shortfall in meeting anticipated expenses for the remainder of the fiscal year. For FY 2025-26, a budget of \$18,500.00 was appropriated for legal and recruitment advertising expenses.

Based on recent and anticipated advertising for the remainder of the fiscal year the Sewer Division anticipates invoices will exceed the current budget.

Public Utilities Commission Action: -The Sewer Division respectfully requests PUC approval of a FY 2025-26 budget amendment to increase Account #46100930 – Miscellaneous General Expenses by \$6,500.00. Funds for this purpose will be made available through a corresponding transfer from Cash in the Source of Funds section of the Sewer Division budget.

As always, please feel free to contact me should you have any questions or require additional information. Thank you.



Vincent Cervoni
Mayor

OFFICE OF THE MAYOR

TOWN OF WALLINGFORD
CONNECTICUT

3h.

45 South Main Street
Wallingford, CT 06492
Phone: (203) 294-2070

April 15, 2026

Wallingford Town Council
Wallingford, CT 06492

ATTN: Vinnie Testa, Chairman

Dear Council Members:

In keeping with the Town of Wallingford's commitment to provide full and equal housing opportunity for our residents, we are requesting that the Town Council adopt the attached Fair Housing Resolution for 2026.

Please consider this request at the Town Council meeting scheduled for April 28, 2026. Thank you.

Sincerely,

Vincent Cervoni
Mayor

cah
Attachment



Town of Wallingford, Connecticut

Town of Wallingford FAIR HOUSING RESOLUTION

- Whereas,** All persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice, and
- Whereas,** Federal Fair Housing laws require that all individuals, regardless of race, color, religion, sex, handicap, familial status or national origin be given equal access to all housing-related opportunities, including rental and homeownership opportunities, and be allowed to make free choices regarding housing location, and
- Whereas,** Connecticut fair housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful source of income, familial status, learning disability, physical or mental disability, sexual orientation, or gender identity or expression be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and
- Whereas,** the Town of Wallingford is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

NOW, THEREFORE, BE IT RESOLVED, That the Town of Wallingford hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase, obtain financing and enjoy all other housing-related services of their choice on a non-discriminatory basis as provided by state and federal law; and **BE IT FURTHER RESOLVED,** That the Mayor of the Town of Wallingford or his/her designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practice in the Town of Wallingford and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the U.S. Department of Housing and Urban Development (HUD) or to seek assistance from the CT Fair Housing Center, legal services, or other fair housing organizations to protect his or her right to equal housing opportunities.

Adopted by the Town of Wallingford on _____.

Kristen Panzo, Town Clerk

Date

3i - 3n,

Cori Hass

From: Vincent Testa
Sent: Tuesday, April 21, 2026 3:20 PM
To: Cori Hass; Kristen Panzo
Subject: Appointments for 4/30/26 Agenda

Please add the following items to the next agenda.

Richard Benham (D) to fill an Alternate position on P and Z.
(Replaces DeGenova - term expired 3/1/26)

Aili McKeen (D) to Regular position on Inland Wetlands
(Replaces Phillips - term expired 3/1/26)

Shayne O'Brien to Alternate position on Inland Wetlands
(Replaces McKeen - term expired 3/1/26)

Re-appoint James Vitali to Regular position on Inland Wetlands
(Term expired 3/1/26)

Nancy Leahman to Alternate position on Historic prop. Comm.
Open position

Leslie Williams to Alternate position on Historic prop. Comm.
Open position

Grazie,
Vinnie

RECEIVED FOR RECORD 4-21-26 30.
AT 3:59 pm AND RECEIVED BY

Kristen Panzo TOWN CLERK

TOWN OF WALLINGFORD, CONNECTICUT
TOWN COUNCIL MEETING
Robert F. Parisi Council Chambers
April 14, 2026
6:30 P.M.
RECORD OF VOTES AND MINUTES

The Town Council Meeting on Tuesday, April 14, 2026, was called to order at 6:30 p.m. The Pledge of Allegiance was said. Councilors in attendance were Autumn Allinson, Samuel Carmody, Thomas Laffin, Jesse Reynolds, Bryan Rivard, Melanie Rossacci, Craig Fishbein, Christina Tatta and Chairman Vincent F. Testa Jr. Mayor Vincent Cervoni, Town Attorney Geoffrey Einhorn and Town Clerk Kristen Panzo were also present.

1. Pledge of Allegiance
2. Roll Call
3. Consent Agenda
 - 3a. Consider and approve Tax Refunds totaling \$7,340.88 (#1032-1053) – Tax Dept.
 - 3b. Acceptance of donation from Dorothea Rooney and consider and approve Appropriation of funds in the amount of \$400 to Revenue Donations – Police, Acct. #2502002-47152 and to Expense Donations – Police, Acct. #25020050-58830-10127 – Police Dept.
 - 3c. Acceptance of Overtime Reimbursement of Federal Taskforce Funds and consider and approve Appropriation of funds in the amount of \$2,136 to Misc. Revenue, Acct. #1009052-47040 and to Police Overtime, Acct. #10020050-51400 - Police Dept.
 - 3d. Acceptance of donation from Roehm America LLC for the Community Emergency Response Team (CERT) and consider and approve Appropriation of funds in the amount of \$5,089 to Revenue Account – Donations, Fund 250, Acct. #TBD and to Expense Account-Fire Dept. Program Expenditures, Acct. #252020150-58830-10247 - Fire Dept.
 - 3e. Acceptance of WECARE Playful Cruisers registration fees and consider and approve Appropriation of funds in the amount of \$700 to Revenue, Acct. #2134002-47152 and to Expenditures, Acct. #21340100-58830 – Social Services
 - 3f. Acceptance of State Grant funds and consider and approve Appropriation of funds in the amount of \$25,000 to State Grant, Acct. #2501002-45114 and to Street Sweeping Expenses, Acct. #25030000-58830-10233 – Public Works
 - 3g. Consider and approve a Transfer in the amount of \$10,000 from Rental of Equipment, Acct. #10030000-54405 to Contractual Clothing & Expenses, Acct. #10030000-56190 – Public Works
 - 3h. Consider and approve a Transfer in the amount of \$5,000 – Public Works

\$1,000 From: Office Expenses Acct. #10030000-56100
\$4,000 From: Waste & Compost Acct. #10030000-56754

\$5,000 To: Other Pay Acct. #10030000-51900

- 3i. Consider and approve a Transfer in the amount of \$123,000 from Contingency-Accrued Expenses, Acct. #10019000-58821 to Overtime, Acct. #10030000-51400 – Public Works
- 3j. Consider and approve a Transfer in the amount of \$12,500 from Contingency-Misc. Expenses, Acct. #10019000-58820 to Parade Ground Driveway, Acct. #10030050-57000-TBD – Engineering
- 3k. Consider and approve a Transfer in the amount of \$15,000 from Insurance-Health, Acct. #10012100-55955 to Professional Services – Health and Life Insurance Benefits Consultant, Acct. #100121000-56804 – Human Resources
- 3l. Consider and approve appointment of Dr. Kyler Allen to the Board of Ethics as an alternate to fill a vacancy set to expire April 14, 2029 – Mayor
- 3m. Approve Minutes of March 24, 2026 Regular Town Council Meeting.

**MOTION WAS MADE TO approve Consent Agenda items 3a-3c, 3e-3i, 3k-3m.
MADE BY: CARMODY
SECONDED BY: REYNOLDS
Everyone present was in favor.**

3d was withdrawn and 3j was removed

4. Items Removed from the Consent Agenda

3j was removed from the Consent Agenda.

- 3j. Consider and approve a Transfer in the amount of \$12,500 from Contingency-Misc. Expenses, Acct. #10019000-58820 to Parade Ground Driveway, Acct. #10030050-57000-TBD – Engineering

**MOTION WAS MADE TO approve a transfer in the amount of \$12,500 from
Contingency-Misc. Expenses Acct. to Parade Ground Driveway Acct.
MADE BY: CARMODY
SECONDED BY: REYNOLDS**

Councilor Tatta explained the reason she removed this item was to get more clarity and to just have a full discussion with all of the Town Council members. She said this is the town access to the driveway to the parade

grounds. She said it is in rough shape and needs replace if not replacement. She explained that the parks grounds driveway is concrete with brick pavers along each side of the concrete. It is a tripping hazard and right in the middle of the parade grounds and very dangerous as is. There was a discussion as to if stamped concrete is an option to use or not.

Alison Kapushinski, Town Engineer talked about three different options for the parade grounds driveway. Currently it is an 8'ft wide concrete driveway with two 2'ft wide bands of pavers, one on each side. They looked at removing all of that and putting back a 10'ft wide standard concrete driveway. They also looked at an 8'ft wide concrete with the 2'ft band of pavers on each side, which is what is there now. They also looked at the 10'ft wide concrete driveway with 2'ft wide stamped concrete on each side. After they evaluated all of the cost, the maintenance requirements, the safety aspect all together, they determined that the standard concrete driveway be the best solution for this situation.

Councilor Tatta asked what the cost difference would be if they went with the pavers on the sides. Mrs. Kapushinski said that the public bid that they are using was able to get pricing for the standard concrete at \$12,100. The 8'ft wide driveway with the 2'ft wide band of pavers on each side came in at \$16,100. After discussing this with Public Works, it was actually determined that they would need 10'ft wide concrete driveway with the 2'ft brick pavers because of the wheelbase of the vehicles. The pavers just do not hold up to all of the traffic that well. She mentioned with the bid that they are using, they were not able to get a bid for the 10'ft wide concrete driveway with the 2'ft stamped concrete on each side. It would likely be the most expensive option. The stamped concrete is specialty work. There are issues with maintenance and plowing. S soon as the plow goes over the stamped concrete it will start chipping the edges of the stamped concrete. If they had to replace a portion of the stamped concrete it would be almost impossible to match that section of color. For all of these reasons, they decided on the 10'ft wide standard concrete driveway. Councilor Tatta asked about the liability issues that they mayor had brought up. Mrs. Kapushinski said the trip hazards and issues were initially reported by the Risk Manager and then maybe about six months later someone from the public as well. The issues have been well documented in her department.

There was a voice vote taken and all members present were in favor.

Dr. Kyler Allen was sworn in as an alternate to the Board of Ethics.

5. PUBLIC QUESTION & ANSWER PERIOD

Paul Cardullo discussed the question he brought up two weeks ago at the last meeting about the tax refund given to the public from the surplus money. He had asked the mayor if this was something he can do for the tax payers and was told that it could not be done. He looked in this matter and got a different answer than the one the mayor gave him. His answer came from the Office of Legislative Research at the State level. They said that there is no Connecticut law that prohibits property tax refunds when a municipality has a surplus. He discussed a State Statute 7-344 that covers budgeting that was also part of the email he received from the State. The statute basically states that any surplus cash that a municipality has at the end of the fiscal year will be rolled over into the following year's budget. The surplus should reduce the amount of taxes that the tax payers owe for the following year. He also discussed charter revisions. He said the State Supreme Court has interpreted the Home Rule Act in CT. He said we are a Home Rule Act State and that means that a municipality can do whatever it decides it wants to do based on this charter as long as you are not violating the State law. Basically, the town can adopt an ordinance or charter revision of some sort to handle the tax refunds.

Larry Kellogg talked about the intersection of Parker Farms Road and North Turnpike Road. He says it is getting worse trying to cross that intersection. He discussed a repair over in that section of town that was done. The repair that was done whipped out half of the crosswalk in that section. He discussed this matter with the Police Chief and said that he never heard back. He discussed the school crossing on North Turnpike Road near Town Farm Road. He had mentioned that yesterday 92 cars passed him on Town Farm Road he was able to cross. He said he was only able to cross because two cars stopped to let him cross the street. He would like to see a sign near that crossing. There was a discussion whether a school crosswalk is considered a crosswalk at all. The affordable housing project was discussed.

Jason Michael discussed the letters sent to all of the nonprofits in town from the town. He mentioned that the letter sent from the mayor's office mentioned an Administrative Committee and he would like to know who is on this committee, when the committee was formed, etc. Mayor Cervoni explained that the letter should have said Administrative Group. The administrators on that group were Many Miranda from Youth and Social Services, Fire Chief Buck, Fire Marshall Shock, Police Chief Ventura, Park & Rec Director Kenny Micheals, Health Director Vanessa Bautista, Comptroller Tim Sena, Assistant superintendent Amy Turner, economic Development Specialist Don Crouch, Administrative Aide Cori Hass and the mayor himself. They had one meeting and reviewed all of the submissions. Mr. Michael asked if there were minutes taken at this meeting and the mayor said there were not minutes taken. The meeting was not posted publicly. Mr. Michael wanted to thank Principal Corso for his comments at the budget workshop about public comment.

Keith Massamino wanted to know if the council received any clarification about the cement blocks that were blocking the parks. Chair Testa explained that he did receive clarification on this. It was the intent to protect parks in the first place. The blocks are there in some cases to prevent motorized vehicles from getting onto areas where they can cause damage. Mr. Massamino said that the parks need to be accessible to people and not be blocked off.

David Perillo discussed the plows and how they drive fast going down the street plowing snow. He is on a corner and said the corner gets filled with snow each time they snow plow the street. He discussed his sidewalk and how when it is cleared the snow plows come at night and throw snow on the sidewalks and make a mess. He said he complained to Public Works who did not come out to look at it. He mentioned that many homes in his area do not have sidewalks to clean. He thinks if the sidewalks are clear before the snow plows come then the town should come back and clear the sidewalks. He mentioned that the Electric Division is doing the water bills now meaning they are reading the meters. There was a discussion about the vacant buildings in town.

Paul Cardullo discussed the budget proposal. He said in his opinion that the letter the mayor wrote shows a stable Wallingford. There was a discussion about how our grand list is not growing and how the tax burden has gone from the businesses in town to the residents in town now. The working class individuals are hurting the most in town. He discussed how the town under spends every year. He discussed the fiscal ending in June of 2025.

6. Consider and approve FY 2025-2026 Budget Amendment to include (2) additional Police Officer positions -- Police Dept.

MOTION WAS MADE TO approve FY 2025-2026 Budget Amendment to include (2) additional Police Officer positions.

**MADE BY: CARMODY
SECONDED BY: REYNOLDS**

John Ventura, Chief of Police and James Jacques, Lieutenant were there to talk about the two police officers they need. Chief Ventura addressed Mr. Kellogg and explained that the State is not willing to change the light cycle as it stands but they are willing to give a delay so a person can cross that intersection on red and not a green. They have no timeline as to when they are going to do that, but they will make that adjustment for us. He mentioned that they will spray paint that cross walk. He will have a meeting with the engineer tomorrow to confirm, but that has already been talked about, and any signage Mr. Kellogg wants for a cross walk they can put up, he just needs to reach out to Chief Ventura.

Chief Ventura explained why they need two Police Officers in this fiscal year 2025-2026. He is asking that the two positions that the mayor granted for the FY 2026-2027 be put into this current fiscal year. He explained that there used to be more people than openings and now it is the opposite, that there are more openings than peoples and he does not want to lose the opportunity to hire qualified candidates because of a timing matter. He explained the hiring process. He explained that after talking to HR, they decided to run strictly their own test just for Wallingford. They had an open house that was extremely successful. They had over 30 people attend. They had their own written and oral exams and had double digit candidates at the end of the open house. He was able to issue three conditional offers to prospective candidates. That will put them at 78 officers. There is an academy in July and have five seats at the academy to put people in the academy. It is imperative that they take the opportunity that presents itself. They might not have people in the future, but they have the people now. They have people that want to work in Wallingford. He wants the permission to open up these positions in this budget so they can interview them, give them an offer and send them to the academy in July.

Chair Testa asked about the funding of these positions. Chief Ventura explained that these individuals will not be paid until July. Chair Testa thinks this is a complicated situation. There was a discussion about the personnel in the new budget that have not been approved and adding them to this current budget. Mayor Cervoni explained that Chief Ventura is stating that the employment would not take place till July of 2026 which is the new fiscal budget start date. The appointment would be effective in time to get them into the academy. There is a process of how to fill positions that is reviewed by HR and the Comptroller. There was a discussion of keeping the officers from going to other towns for employment.

Councilor Laffin discussed how this approach will get the police officers into the academy faster. It will get them hired for the job faster and they will be able to start their job and be on the streets quicker. He thinks this is a win-win situation and is in favor of supporting the tow new police officers.

Councilor Rivard applauded the police department for doing a Wallingford focus to hire police officers. He is fully in support of this.

Councilor Fishbein asked if these positions are already funded in the current budget. Chief Ventura said no they are not funded. He said right now they are staffed for 78 officers. If they did not act now, the remaining names on the current Wallingford internal list will nit be there. This ask only allows for the Chief

to interview, offer conditional letters and put them in the academy. He will not be paying them in the FY 2025-2026 budget. He said if he had to pay the, in the current FY 2025-2026 he has the funds to do so. They did carry open spots, and it is already April so what they would need to pay the two new officers, the money would come out of salaries and wages. Councilor Fishbein said there could be an opportunity to take the funding that is not used in the FY 2025-2026 budget and move it to the FY 2026-2027 budget. It can be some sort of a forward transfer preservation of those funds, so that they are expended in the next budget but anticipated to be spent in this budget. He was trying to figure out a way to do this without having to give the money back to the general fund.

Councilor Carmody realizes the timeliness of this and supports the additional officers. He appreciates the hard work to bring the department to the proper staffing levels. He asked where ideally the chief feels the number of staffing should be at. Chief Ventura explained the complexity of law enforcement has changed dramatically. Calls are more complex and just the how landscape of law enforcement back when he was hired in 2002 is not even the same as it is now. It has changed so much. He does not have the staffing to address all of the complex time consuming calls that they get. They now stack calls. He discussed the different shifts. To date they are at 10, 756 calls for service, which at this point last year they were at 8,705 calls for service. There was a discussion about the calls that Wallingford handle compared to other towns that might not take some of the same calls.

Councilor Allinson wanted to know about the replacement pay and the cost associated with that. Chief Ventura explained that their replacement model is different than the Fire Department. He said they have minimum staffing. The minimum staffing has not been adjusted since the 70's. An officer is not ordered to work a fill until it dips below minimum staffing.

Councilor Reynolds supports the request. He understands the situation. He thinks they do great work and it is always a positive experience.

Keith Massamino wanted to know what the need for these additional officers is and wanted to know if the town is losing officers due to retirement. Chief Ventura explained that 17 officers including himself can retire now if they want to. So, he is preparing for when that happens to make sure they are not understaffed.

Larry Kellogg thanked the chief for the response to his issue with the traffic light at the intersection. He wanted to know why the town just doesn't put traffic cameras in. Chief Ventura explained that there is a lot that goes into it. They have met with vendors, and they do have traffic studies, but it is not as simple as just setting up the cameras. There could be a discussion had with the community and the administration if that is what the community wants. Mayor Cervoni explained that the State legislative committee requires the Town Council to adopt an ordinance in support of the camera enforcement program. There was a discussion as to where the cameras could possibly go.

ROLL CALL:

ALLINSON: AYE

CARMODY: AYE

FISHBEIN: AYE

LAFFIN: AYE

REYNOLDS: AYE

RIVARD: AYE

ROSSACCI: AYE
TATTA: AYE
TESTA: AYE
9- AYE
0-NAY
0-ASBENT
MOTION: PASSED

- 7. Executive Session pursuant to CGS Sections 1-200(6)(D) & 1-225(f) for the discussion of the possible sale of real estate – Mayor

MOTION WAS MADE TO go into Executive Session pursuant to CGS Sections 1-200(6) (D) & 1-225 (f) for the discussion of the possible sale of real estate at 7:39pm.

MADE BY: CARMODY
SECONDED BY: REYNOLDS

In executive session was the whole Town Council, Mayor Cervoni and Town Attorney Geoffrey Einhorn.

MOTION WAS MADE TO come out of Executive Session and go back into Regular Session at 8:00pm.

MADE BY: ALLINSON
SECONDED BY: CARMODY

The meeting was adjourned at 8:00 PM.

Respectfully submitted,

Kristen Panzo
Town Clerk

Meeting digitally recorded

Vincent F. Testa, Jr. Chairman Date

Kristen Panzo, Town Clerk Date

TOWN OF WALLINGFORD, CONNECTICUT
SPECIAL TOWN COUNCIL MEETING BUDGET WORKSHOP

Robert F. Parisi Council Chambers

April 6, 2026

6:30 P.M.

RECORD OF VOTES AND MINUTES

The Special Town Council Meeting Budget Workshop on Monday, April 6, 2026, was called to order at 6:30 p.m. The Pledge of Allegiance was said. Councilors in attendance were Autumn Allinson, Samuel Carmody, Craig Fishbein, Thomas Laffin, Jesse Reynolds, Bryan Rivard, Melanie Rossacci, Christina Tatta and Chairman Vincent F. Testa Jr. Mayor Vincent Cervoni, Comptroller Tim Sena, and Town Clerk Kristen Panzo were also present.

- 1. Pledge of Allegiance
- 2. Roll Call
- 3. FY 2026-2027 Budget

RECEIVED FOR RECORD 4-15-26
 AT 7:54 pm AND RECEIVED BY
Kristen Panzo TOWN CLERK

- Board of Assessment Appeals
- Board of Ethics
- Capital Appropriations
- Finance Department
 - Debt Service
 - Contingency
 - Pension Contributions
- Economic Development
- Government Access TV
- Human Resources
 - Risk Management
 - Employee Insurance & Benefits
 - Insurance-Property & Casualty
- Information Technology
- Law Department
- Mayor
- Probate Court
- Program Planning
- Registrar of Voters
- Town Clerk
- Town Council

4. Public Comment

Board of Assessment Appeals

Tim Sena, Comptroller talked about the BOAA Budget. The three members get a stipend; they have office expenses in the budget and continuing education expenses if they choose to use it.

Councilor Tatta asked why the expended number for FY 6/30/2025 was higher than in recent years. She wanted to know if that was due to more re-evaluations that were done due to the revaluation year. Mr. Sena said they add more money into the account when it is a revaluation year because it is more work they have to do. Councilor Tatta asked about the stipends and how that came to be. Mr. Sena said he does not know who to address this question. He said he will look into it.

Board of Ethics

Councilor Tatta mentioned that three of the members of the Board of Ethics receive town funds in this budget. She feels that people on the Board of Ethics should not be receiving town funds for their own organization. She thinks this is something to look into.

Capital Appropriations

Mr. Sena explained this is the capital appropriations that have not been spent this year and instead of the funds lapsing because the departments have not spent the money, they are asking for more time. If the departments spend the money by June 30, 2026, then the funds will not be carried over into the next FY budget.

Councilor Allinson asked about the line items that the Fire Department has for capital appropriations. Mr. Sena said she can ask the Fire Department when it is their night to speak why they have the items they do on this list.

Councilor Rivard wanted to know as a rule of thumb when determining capital expense versus bonding. Mr. Sena explained that you have to match the bonding with the useful life of the assets. Major construction projects is usually what gets bonded. The threshold for a capital expense was \$1,000 or higher. If it is an asset or a one time purchase it goes into capital. Councilor Rivard was asking about the capital non-recurring funds. Mr. Sena said that will be discussed at Thursday's Budget Workshop meeting. There was a discussion about the items on this page and the money amount.

Finance Department

Tim Sena, Comptroller spoke about his department and staff. There are four divisions of Finance. Assessor, Tax, Purchasing and Finance. They also handle all of the expenses for the mail room. He went over his budget.

Councilor Allinson asked about the shift in staffing and why it went down. Mr. Sena said he had someone who retired in the Finance Division. They have been evaluating the position, and they are putting in some part time hours because he does not think they will have to fill that position.

Councilor Tatta asked about the microfilming line item in the budget. Mr. Sena said that is digital archiving. Councilor Tatta asked about the software line item in the budget. Mr. Sena said that number went up because the Purchasing Department was buying a new software and that is the maintenance fee.

Debt Service

Tim Sena, Comptroller explained what the debt service is. It is the required payments on the town's bonds, principal and interest. He said this year the town is required to pay back \$4,510,000 in principal and \$2,252,593 in interest. The new debt financing line is used if the town bonds anything this year and he needs money; he can transfer it from this account. He can also use this money to finish bonding projects with out having to bond the project again.

Councilor Allinson asked what were the school projects that were bonded that are on the list. Mr. Sena said that the BOE renovated all 11 schools. It was a district wide renovation. There was a discussion of the type of work that was done to the schools.

Councilor Tatta discussed the pages included in the debt service proposed budget. She said out of the 16 projects that the town still owes money on, nine of the projects are BOE projects. The principal retirements line was discussed.

Councilor Allinson discussed how BOE is such a large part of the town budget with being 60% of the budget. There was a discussion about how much the schools gets used daily and yearly.

Councilor Reynolds asked Mr. Sena if he knew what the debt would be for the Community Pool Project. Mr. Sena said the project is about \$11 million dollars. There was a discussion about the debt payback for the Police Station bonding project.

Councilor Rossacci discussed the bonding projects for the schools and how they were necessary.

Contingency

Tim Sena, Comptroller said they are asking for \$400,000 for general and \$200,000 for contractual wages. Contingency gets contracted out. It does not get spent on a contingency. There is \$300,000 but he mentioned that the money will be coming to the council soon to be spent for the contracted retro wages that were just paid. He mentioned that the contingency fund might be down to \$50,000.

Chair Testa asked if the increase from last year is due to anticipation of a settlement of a contract. Mr. Sena explained that the \$200,000 they are asking for the for the settlement. There was a discussion as to why the general side increased to \$400,000 and Mr. Sena said that for a \$200 million dollar budget that is where the town needs to be.

Councilor Tatta asked why the numbers for the FY ended 2025 expended and then through this expended is left blank. There was a discussion as to what the contingency number was before the money got transferred out. Mr. Sena will have to get the information on the amount and where the money was transferred to. There was a discussion about what contingency can be used for.

Councilor Rivard wanted to know the process of the contingency fund and what is an appropriate balance. Mr. Sena said there is no set policy of number to have. For a \$200 million dollar budget, \$200,000 is a tenth of a percent. There was a discussion on what to carry as a contingency fund.

Economic Development

Don Crouch, Economic Development Specialist, discussed the Economic Development Commission.

Councilor Rivard talked about growth in town and how that needs to continue to happen. There was a discussion about how this can happen with only one person. The economics to bring in a business were discussed and sometimes how difficult that can be. Marketing and digital assets were discussed and how they can be a useful tool once the new website is up and running.

Chair Testa asked about the transportation reimbursement line item. There was a discussion whether the EDC goes to trade shows to get their name out there and get new businesses to come to Wallingford.

Councilor Rossacci wanted to know about the relationship with Wallingford Center Inc and the EDC. The EDC is in conversation with the WCI yearly audit. Some of the board members are also on the EDC. The EDC helps out with strategy and the big picture for the WCI. Mr. Crouch discussed meeting with the Town Planner and Liz Davis of WCI to discuss signage and building facade. There was a discussion about meeting with the Town Planner and taking daily about projects and ideas that can better the town of Wallingford.

Councilor Allinson asked about the promotional expenses. Mr. Crouch explained that it can be print cards, pins, sponsorship of events re just some examples. There was a discussion about paid advertising.

Government Access TV

Tom Caneschi, Supervisor for Wallingford Government Television discussed what his department does.

Councilor Laffin wanted to know how the department was handling not having the manager they had requested in last year's budget that did not get filled. Mr. Caneschi said that things are ok and that he excepted the manager position to be in the budget for this FY. His department will still be performing just like they are no with no manager, that will not change.

Mayor Cervoni wanted to praise the part time staff in this department for all of the hard work they are doing.

Councilor Reynolds asked about the staffing. Mr. Caneschi said that they have 3 staff members at the moment and are waiting on a new hire to come on with will make 4 staff members including him. There is potential for 7 staff members. There was a discussion if more staff is needed in the future to keep up with everything.

Councilor Laffin asked about the hours the crew Mr. Caneschi has can work. Mr. Caneschi said they can work 19.5 hours per week. Sometimes they will hit that number and sometimes they won't. It depends on how much work there is to be done at any given time.

Human Resources & Risk Management

Jim Hutt, Human Resource Director and Kurt Treiber, Risk Manger talked about what their departments do.

Councilor Rivard wanted to thank them for thinking about succession planning for the future. He believes that transition planning is very important.

Councilor Allinson wanted to know about the exam budget line item and why the number is going down. Mr. Hutt explained that they looked at the current budget and the money they have there and looked at the Neo Gov, the online applicant tracking. He said looking at the positions they will need to fill, they expect to do less for Police and Fire, which are expensive, he felt that it would be less expensive for the upcoming budget. There was a discussion about software support and how that number is going down due to having some of that support going to the Information Technology budget.

Councilor Tatta asked about the budget being \$230,000 less than the current year's budget. She said looking at the bottom line does not reflect that. There was a discussion as to why the numbers are the way they are. Chair Testa talked about how the Human Resources page in the budget book is just for personnel and expenses. There was a discussion about the number of employees. There was a discussion about the position being created for succession planning in the future.

Mr. Treiber talked about the new position that will be created through the succession planning when they retire at some point. There was a discussion about what they person would actually be doing. They would not just be sitting behind a desk all day, they would be out in the field.

Councilor Rossacci wanted to discuss if the town manager per say position in the future would be in charge of overseeing town projects. Mr. Treiber explained that not knowing some of the skill sets of the projects, they could possibly help with them. This person being hired can be someone who can work with the other departments in collaboration.

Chair Testa wanted to know about purchasing services for the town. Mr. Hutt explained that they just replaced the insurance consultant that was working for the Town of Wallingford. They went with the number two bidder for the health and life insurance bidding. They are in the process of bringing them onboard. They may have to go out to bid or maybe be able to extend the contract as long as the vendor was to keep their price the same as it is now.

Insurance- Property & Casualty

Councilor Tatta asked about the property insurance & casualty for the BOE. She assumes it is in the general government budget because all of the insurance runs through the HR Office. Mr. Treiber said that is correct.

Councilor Reynolds wanted to know about the employee insurance & other benefits and why the health insurance went from \$7.8 million to an ask of \$9.1 million with the mayor approving \$8.3 million. He asked about the unfilled positions that the town carries each year and asked how many there is and how much money there is in this insurance. Mr. Hutt explained the number of employees who do not take the employee insurance and what that number is. Out of approximately 425 employees that work full time for the town and the sewer and the electric division, approximately 70 employees do not take the employee health insurance. If they were to take the insurance it would add 16% more to the number it would add about \$2.3 million dollars more to the health insurance line item for the entire town. There was a discussion about the cost of health insurance for a single person, a 2 person family and a family.

Councilor Rivard asked if they feel that we have the most competitive rates and policies. Mr. Hutt explained that our insurance is good. They have made several changes to the health insurance plan over the past few years, going from a PO plan to a high deductible plan which brought savings to the town. If there is high dollar claims then the town pays more for insurance. Over the years, there have been many high dollar claims. There was a discussion about looking at the coverage each year to see if they can save on coverage anywhere.

Mayor Cervoni said that if they have a better claims experience then they will have a better re quote. When they were looking at the insurance for this FY they were looking at a 10% increase and as the consultant looked over the numbers the closer we got to the final budget it dropped down to about 7.5%.

Councilor Tatta asked about the general government page in the budget and asked if it is just for town employees and not including the BOE. There was a discussion as to whether the BOE was included in these numbers for employee insurance & other benefits. Mr. Hutt explained that what she was looking at in the budget book was for general government only and not for BOE of Utilities. There was a discussion about workman's comp and who that covers. It covers town employees and BOE but not Utilities.

Chair Testa asked for clarification on the health insurance numbers. Mr. Hutt explained the jump in the numbers compared to what the mayor approved in his budget was due to the number in new positions that are being asked for by different departments.

Pension Contributions

Mr. Hutt explained that pension contributions are going down from 25.3% of pay to 22.7%. They are asking for less this year than last year.

Councilor Carmody asked why the length of service wards program for the volunteer firefighters was reduced by \$42,000. Mr. Hutt explained that when the LOSAP agreement was revised, there was a question as to who was covered in that new LOSAP agreement. After the evaluation was done and began to implement it they found out that it was only for a specific group of individuals who were active volunteers. When the LOSAP agreement was approved by the Town Council, HR realized it did not apply to as many people as they originally thought and scaled back. Mr. Sena explained that the actuaries provide that number.

Councilor Tatta talked about the pension contributions and how they are a large part of the town's budget. It is \$11.3 million dollars.

Information Technology

Mayor Cervoni said this budget just reflects an increase in the general cost of doing business and in supporting the use for technology for town employees.

Councilor Tatta asked about the purchasing and software support. Mayor Cervoni said as the town takes on software packages they will involve the other departments. There was a discussion about there being no capital for this department. Mayor Cervoni said there is about \$146,000 allocated to continue replacing desktop computers and replace with laptop machines.

Mr. Sena explained that the \$400,000 will be used somewhat by the IT Department because of multiple users for software. He said that Munis used to be in the Finance budget and now it is in the IT budget and is about 4176,000. Microsoft 365 licenses for the town is about \$97,000.

Councilor Reynolds asked about the purchases of the licenses and if they are a one time purchase or not. Mr. Sena said most of these are continuing agreements. If a department was buying new software the initial installation purchase would be in their capital line item and then the annual fees would wind up in this account.

Law Department

Janis Small, Corporation Counsel and Geoffrey Einhorn, Town Attorney. Mr. Einhorn talked about what the department does. There are no changes in personnel or their budget to discuss.

Mayor

Vincent Cervoni, Mayor explained what his office does and talked about the staffing in his office. He explained the capital item in his budget. It is the copier that is 10 years old and they cannot get people out to fix it anymore.

Councilor Allinson talked about the mayor's salary and how it is low in comparison to other towns. She would like to see that salary line increased. Mayor Cervoni said that the charter said if the compensation is to change for an elected official that it has to change during an election year.

Councilor Laffin asked if the machine they are buying is a lease or is the department outright buying it. Mayor Cervoni said they will be buying the machine. There was a discussion about who will be managing the new machine,

Councilor Tatta asked about the employees' line in the budget. She asked about the part time new position. Mayor Cervoni said it is their part time secretary that they have already been working in the office, and it should not state that it is a new position because it is not. She asked about purchase services negotiations and what that is. Mayor Cervoni explained that it allows them to deal with collective bargaining whether that is assigning some of those funds to the Law Department budget for legal support. They have an outside contract attorney who handles the HR and collective bargaining issues. There was a discussion about what department this line item should go to.

Chair Testa spoke about the staff in the mayor's office have been very helpful when it comes to him and moving into the role of Chair. They are very professional and kind.

Probate Court

Patrick Birney, Probate Judge spoke about the history of the Probate Court and what his office does. He discussed his budget.

Councilor Rivard thanked Judge Birney for talking about the mission of the Probate Court.

Councilor Carmody asked about the capital item in the budget and if it is for security purposes. Judge Birney explained the need for the capital item and how other probate courts and including children's probate courts and how they all have past key entries which facilitate quick exit.

Councilor Tatta talked about the advances to the court itself that Judge Birney did and how impressive it is to see that. She said the staff there is wonderful.

Program Planning

Don Crouch, economic Development Specialist talked about the department and their budget.

Councilor Carmody asked about the staffing in the office and how one position was not granted. There was a discussion about a work study position in the office. It is a college internship who work summer hours. There was a question as to whether that position would be useful this FY. Mayor Cervoni said it is a question of someone's ability to supervise a program. If you take in a college intern you have to have a program for them to help with. They earn college credits for working in the town.

Councilor Tatta asked if in fact the work study program position is still in play or not. Mayor Cervoni said the budget reflects that they are funding the position. They can find someone to fill the position but whether they have the staff to supervise the college intern or not would be the question. There was a discussion as to if the position should remain if there is no one to fill the position in the next FY.

Registrar of Voters

Joan Ives-Parisi talked about what their department does and she discussed the budget.

Councilor Carmody thanked her and her staff for the job they do and for how much they do. He asked about the maintenance of equipment line item and how it went up. Mrs. Ives-Parisi explained that the state bought all registrar of voters in Ct new voting machines and the new company that they have to use to maintain these machines is what the increase is for. There was a discussion as to the increase in budget. The new scanners have a lot of pieces to maintain and that cost more money because the old scanner machines did not have so many pieces.

Councilor Tatta asked about the early voting and talked about the cost of early voting. She asked if the state gives them any money towards that. Mrs. Ives-Parisi explained that yes

they do get money from the state. The first year they received \$10,000 and this FY they received a little over \$17,000. It goes by how many people are in each town, how many people voted last election, etc.

Councilor Rivard asked about the pay rate for the poll workers and if that is a state standard of how much they get paid. Mrs. Ives-Parisi explained that minimum wage went up and that they set the rates for their workers. She tries to increase it every two to three years. There was a discussion about the poll workers and how people in town want to help out.

Councilor Laffin wanted to thank the registrar of voters for their service for the town and all they do for the elections.

Town Clerk

Kristen Panzo, Town Clerk talked about what her department does and she discussed her budget.

Councilor Tatta asked about the maintenance fees for the recording company Cott that the Town Clerk's Office uses and asked why it went up so much. Ms. Panzo explained that they company got bought out by Valsoft sometime last year and have just increased fees over the years. Councilor Tatta asked if she could get a copy of the contract to see why the fees went up so much.

Town Council

Chair Testa said that he did not make any changes to their budget. He brought up the line item for the secretary position that has not been filled.

Councilor Tatta talked about the \$3,100 for the secretary position would not fund an actual secretary but would fund a recording secretary like they had talked about prior.

The meeting was adjourned at 9:10 PM.

Respectfully submitted,

Kristen Panzo
Town Clerk

Meeting digitally recorded

Vincent F. Testa, Jr. Chairman

Date

Kristen Panzo, Town Clerk

Date

RECEIVED FOR RECORD 4-17-26
AT 4:54 pm AND RECEIVED BY
Kristen Panzo TOWN CLERK

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TOWN OF WALLINGFORD, CONNECTICUT
SPECIAL TOWN COUNCIL MEETING BUDGET WORKSHOP

Robert F. Parisi Council Chambers

April 8, 2026

6:30 P.M.

RECORD OF VOTES AND MINUTES

The Special Town Council Meeting Budget Workshop on Wednesday, April 8, 2026, was called to order at 6:30 p.m. The Pledge of Allegiance was said. Councilors in attendance were Autumn Allinson, Samuel Carmody, Craig Fishbein, Thomas Laffin, Jesse Reynolds, Bryan Rivard, Melanie Rossacci, Christina Tatta and Chairman Vincent F. Testa Jr. Mayor Vincent Cervoni and Town Clerk Kristen Panzo were also present.

1. Pledge of Allegiance
2. Roll Call
3. FY 2026-2027 Budget Workshop

Health

Library

Parks & Recreation

Senior Center

Social Services

Veterans Center

Youth & Social Services

4. Workshop with HSS Departments
5. Public comment
6. High School Project Discussion Workshop
7. Public Comment
8. Board of Education and Cafeteria Fund Budget Workshop
9. Public Comment
10. Executive Session pursuant to General Statutes § 1-200(6)(d) and § 1-225(f) for a discussion regarding the possible purchase of real property (to be held jointly with the Board of Education)

Chair Testa explained why he picked tonight's budget workshop to add the BOE High School Project and discussion workshop along with the Executive Session. He wanted

to stress that tonight is not a Public Hearing on the one High School nor are they voting on anything tonight.

Health

Vanessa Bautista, Health Director, talked about what her department does and talked about her budget.

Councilor Tatta mentioned that the Health department has seen a 24% increase in cost over the past two years. She wanted to know what that is attributed too. Mrs. Bautista explained that in FY 2024 they had a new position to fill and hired someone. It was a Public Health Educator/Coordinator that was hired. That was a brand new position that was added to their budget. She also discussed having a software support line item and that is for inspection flat platform that will allow the sanitarians to go out into the field and inspect in a digital platform. That cost is \$12,680 for the new FY budget. She discussed the purchase service lead testing and their lead standards going down and that funding is not getting used up every year because it depends on the need for it.

Councilor Reynolds discussed the hiring of a part time sanitarian over a full time sanitarian that was asked for. He wanted to know if in the future if there was more oversight with businesses and the work load for the Health Department increased can the Health Department keep up with the part time sanitarian. Mrs. Bautista said she would definitely need a full time person.

Councilor Rivard discussed the fact that if he looked at the complete budget the Health Department is underspent. He wanted to know why that is. Mrs. Bautista said it is as needed for using that money. The lead testing cost was discussed. He mentioned that if they were to assist a family with an abatement then that would come out of that line item which is the purchase service.

Councilor Rossacci asked about the community grants line item. The request was for \$50,000 but it is down \$25,000 and she wanted to know why that number is down. She realized that it is a question for Youth and Social Services and not for the Health Department.

Councilor Fishbein asked when Mrs. Bautista started with the Town of Wallingford. Mrs. Bautista said that she has been with the town since 2016 and became the Director of Health two years ago. There was a discussion about her bottom line and FY 2025. He wants to know what the town is getting for the increased bottom line for the new fiscal year. Mrs. Bautista said that they will be positioning the part time sanitarian to a full

time sanitarian. That will be an increase of \$42,189. That number does not include benefits. The software line item went from \$9,200 to \$12,680. The telephone line item currently is \$950, and it is increasing to \$1,350 and that is because they need their data plan for the tablets for the sanitarians who will be using those tablets. The transportation line item increased from \$1,800 to \$2,300. The perch ser code comply line item was discussed because it went from \$60 to \$6,000. Mrs. Bautista said that line item is as needed. Her example is bulky waste in a vacant home that needs cleanup. If they encounter that problem then they do the work through a contractor and then they lien the property and they will get that money back. Mayor Cervoni said that the same amount of money was approved for the current fiscal year. He said a lot of the adjustments to her budget were made in the last fiscal year. There was a discussion about the personnel backup. There was a discussion about the sanitarian position and how she did not get the full time person she wanted but was approved the part time sanitarian. So, she decided to take the part time sanitarian she already has and make that person full time. There was a discussion is the staff she has is going to be enough to run the department. Mr. Bautista said they are going to try to make the staffing work. She discussed how the number of inspections have gone down but are more complex now and take longer to process now. There was a discussion about the food inspections themselves.

Councilor Tatta is concerned about the 24% increase in the Health Department budget. There was a discussion as to where this increase is in the budget. Mrs. Bautista said they had a new position. She said that position was grant funded initially and then the grant was expiring so they only used it to cover the salary for half of the year and the other half of the year was funded by the town. This position was created in 2024.

Library

Sunny Scarpa, Director spoke about what the library is used for and the programs that are run in the library. She also spoke about her budget.

Councilor Fishbein asked if the library is asking tax payers to contribute \$3,733,854 to their budget. Mrs. Scarpa said yes. That is a 3% increase from last year. Even after the library gets that money they will still need \$107,482 to balance. There was a discussion about the balancing of their budget and how the board members can weigh in on it and grant to use 3%-6% of the financial audited funds to help balance the budget. Jared Lui, Chairman of the board said it is actually donor restricted when it comes to what they can use that money for. There was a discussion about the donor gifts that the library

receives and exactly what that money can go to and how much can be used form each donation. Councilor Fishbein brought up the fact that the copier/printer line item is showing 100% increase in income. He wanted to know why that is. Mrs. Scarpa explained that the library has charged 10 cents per copy for black and white copies and has not changed for quite some time. In the past 30 years the cost of paper and ink has gone up and because of that they are going to be raising their rates to 20 cents per page. Councilor Fishbein mentioned another expense of \$725,000 that is increasing by 100%. Mrs. Scarpa says that it is due to usage. There was a discussion about the contract services line item and the fact that it decreased. It is about a 25% decrease. Mrs. Scarpa explained that some of the contract services were moved to licenses and software. The license and software line item went up. She mentioned that they have a new staff member as their head of technology and when this person gave their budget request it made more sense to move that money. There was a discussion about the professional fees line item.

Councilor Allinson thought that the increase of 3% to the budget was reasonable. She discussed the continuation of services and the growth that has happened with the library. She discussed some of the programs at the library and how wonderful they are. There is the online instruction, in person programming, etc. She gave praise to Mrs. Scarpa and Mr. Lui for the great job they are doing with the library.

Councilor Rivard talked about how great the library is and the services they provide. There was a discussion about e-licensing and the cost associated with it along with how it works. Mrs. Scarpa explained that there are two main vendors for e-licensing, Overdrive and Hoopla. They work on two separate models so that causes challenges for the library. Overdrive has all of the best sellers that everyone wants to read. The library owns the book for either a certain amount of check outs or for a certain length of time depending on the book. They do not own the book outright. They are being charged five to six times the amount for each license.

Park & Rec

Kenny Micheals, Parks & Recreation Director and Shawn Keogh, Superintendent of Recreation spoke about the budget and what the department does.

There was a discussion about his budget and the parks and the upkeep to them. There was a discussion about the maintenance of the parks and how he works with the Public Works Director.

Senior Center

Ann, Director of the Senior Center, Susan Gomez, Board Member and Rosco, Vice President of the Board spoke about the budget and what the department does.

There was a discussion about how wonderful the Senior Center is and how they help the community greatly. There was a discussion about the programs that they provide.

Veteran's Center

George Messier, Veterans Services Officer spoke about what his department does and his budget.

There was a discussion about what a great job he does for the veterans in Wallingford. There was a discussion about how his budget did not change at all.

Youth and Social Services

Mandy Miranda, Director of YSS, Diane Marks, Director of the Coalition spoke about the department and the budget.

There was a discussion about why the Coalition is the only nonprofit that gets paid through the YSS and why that is. There was a discussion about how that came about and for how long they have been getting paid through YSS.

Social Services Contribution

There was a discussion about the Social service Contributions and how to go about handling how much money is given to each nonprofit. Lew Gill from Columbus House spoke about the impact from the storms and how they affected the emergency shelter. He spoke about the great things that happened with the shelter, and some people found permanent housing thanks to the community.

Workshop with HHS Departments

Michale Votto, BOE member, Danielle Bellizzi, Superintendent, Marlo Rosco, resident of Wallingford, Scott from Colliers discussed the new High school project with the power point presentation.

There was a lot of discussion about the one high school verses the tow high school and what is better foe the community. There was a discussion about having a referendum for the public to decide what is best for the town instead of having the BOE decide. There was a discussion as to why the BOE will not make the June 2026 grant schedule and why it is now pushed back to June 2027.

BOE

Danielle Bellizzi, Superintendent, Dominic Barone, Business Manager spoke about he BOE budget and what the BOE does.

There was a discussion about their budget and how the council is pleased that is was fully funded this year. There was a discussion about the bottom line and how it affects this upcoming fiscal year.

Cafeteria

Danielle Bellizzi, Superintendent, Dominic Barone, Business Manager and Mike Votto, BOE member spoke about the cafeteria budget.

There was a discussion about the bottom line of the budget. There was a discussion about whether there will need to be any heavy equipment purchased for the cafeteria this fiscal year.

11. Executive Session pursuant to General Statutes § 1-200(6)(d) and § 1-225(f) for a discussion regarding the possible purchase of real property (to be held jointly with the Board of Education)

MOTION WAS MADE TO go into Executive Session at 11:56pm
MADE BY: CARMODY
SECONDED BY: REYNOLDS

In attendance was the full town council. The full BOE members, Janis Small Corporation Council, Mayor Vincent Cervoni.

**MOTION WAS MADE TO come out of Executive Session at 12:50pm
MADE BY: CARMODY
SECONDED BY: REYNOLDS**

The meeting was adjourned at 12:50 PM.

Respectfully submitted,

Kristen Panzo
Town Clerk

Meeting digitally recorded

Vincent F. Testa, Jr. Chairman

Date

Kristen Panzo, Town Clerk

Date



Save the Sound®

Action for our region's environment.

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April 20, 2026

Mayor: Vincent Cervoni
45 South Main Street
Room #310

Dear Mayor Cervoni,

Thank you for your interest in restoring the Quinnipiac River through the proposed removal of Wallace Dam. We have completed our initial internal feasibility studies for the project and are confident that this project will be an exceptional ecological restoration project that will greatly benefit Wallingford and the entire Quinnipiac River watershed.

Removal of Wallace Dam is an ecological restoration priority: as the first barrier on the Quinnipiac upstream of Long Island Sound, it blocks access to 30 miles of river and 255 acres of open water habitat. The Quinnipiac is especially important for diadromous fish –such as shad, alewives, and eel– that must migrate between freshwater rivers and the ocean to complete their life cycles. Though a fishway was installed at Wallace Dam in 2012, monitoring by CT DEEP has revealed deficiencies in the design leading to insufficient passage.

Save the Sound will raise all necessary funds: there will be no cost to the Town of Wallingford. We have already received a grant for \$500K from the Long Island Sound Future Fund for designs and permits. In addition, CT DEEP has agreed to reallocate approximately \$700K for the project from their mitigation fund. Save the Sound has also submitted a grant application for over \$1 million to cover construction phase costs.

Save the Sound will manage all aspects of the project in close collaboration with the Town of Wallingford. This includes fundraising and grant administration; hiring and managing a specialized design engineering consultant; obtaining federal, state, and local permits; hiring and managing a construction contractor; and overseeing removal construction and project closeout. Our staff has extensive experience designing and managing ecological restoration projects, particularly dam removals.

We look forward to the Town Council's vote on the Memorandum of Agreement (MOA) on April 28th, and will attend the meeting to further explain the proposed dam removal project and answer any questions the Council may have.

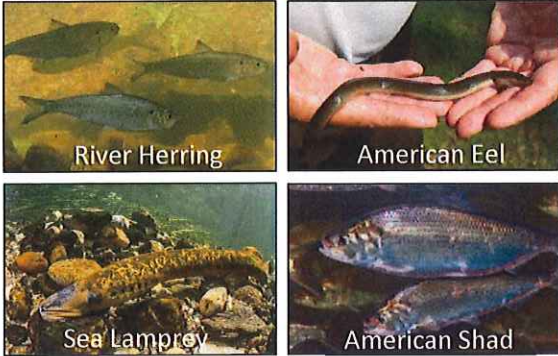
Gratefully,

Laura

Laura Wildman, PE
Vice President of Ecological Action
Save the Sound

Wallace Dam Removal: A Restoration Priority

Fisheries Resources



The “Big Five” Diadromous Species: American shad, river herring (blueback herring and alewife), American eel, and sea lamprey are well documented in the Quinnipiac.

Diadromous Fish Migration: A life cycle in both freshwater and saltwater, moving nutrients between ecosystems. *Known as “Forage Fish”* – a critical food source for many predator species.

Other Species: striped bass and sturgeon (non-breeding)

Wallace Dam Fishway: insufficient passage due to design flaws.

Upstream Habitat

Wallace Dam is the first barrier on the Quinnipiac River upstream from Long Island Sound. Removal of the dam will provide access to:

30+ miles of river

- 8 miles of fully connected: 6.25 miles of the Quinnipiac, 1.75 miles of small tributaries.
- 22.8+ miles connected via the Hanover Pond Dam fishway: 19.4 miles of the Quinnipiac, 3.4 miles of the Eightmile River, and additional small tributaries.

255+ acres of open water habitat:

- 180+ river acres
- 75+ pond acres

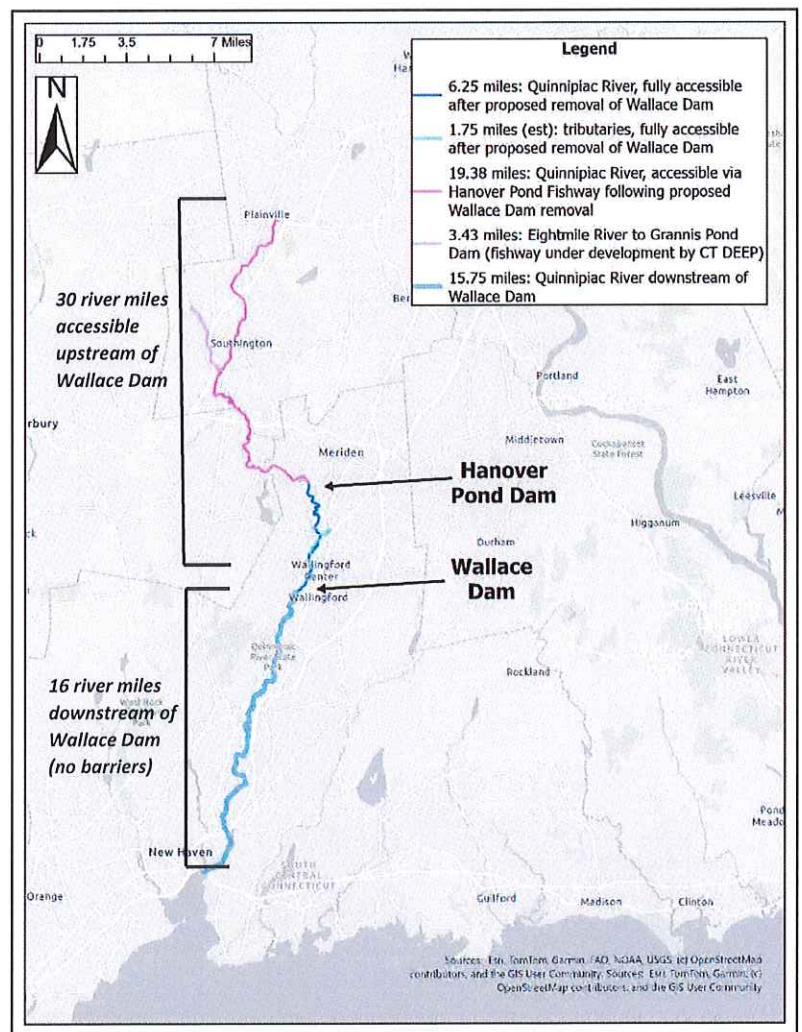
Other Benefits

Wildlife Movement: habitat connection for reptiles, amphibians, waterfowl, and land animals that migrate along the river corridor.

River Processes: restored sediment transport, and natural floodplain dynamics.

Liability & Maintenance: elimination of risk, elimination of costs.

Public Use: Access and fishing are not allowed currently, but will be after dam removal. A wheelchair accessible fishing ramp is proposed as part of the removal project.



Wallace Dam Removal: *Site Information*

Location

Wallace Dam is on the Quinnipiac River in Wallingford, at the intersection of Quinnipiac Street and River Road, adjacent to Wallingford Dog Park and Wilbur Cross Parkway, Exit 58 – <https://maps.app.goo.gl/33hZMQ2ZhThZEkkQ6>

History

Constructed in the 1800s (estimated) to divert water for mechanical power to factories on Quinnipiac Street, and reportedly rebuilt in the 1900s. A full historical assessment is planned as part of the proposed project.

Ownership & Maintenance

Wallace Dam (CT DEEP Office of Dam Safety ID #14823) is owned by Town of Wallingford.

Hazard Class A: Low hazard potential. In the event of a dam failure, expected impacts may include “damage to agricultural land, damage to unpaved local roadways, minimal economic loss.” Inspections are required every 10 years for Class A dams.

Current Use & Safety Concerns

Wallace Dam does not generate power, does not provide drinking water, and does not control flooding, and no longer provides an industrial water diversion use.

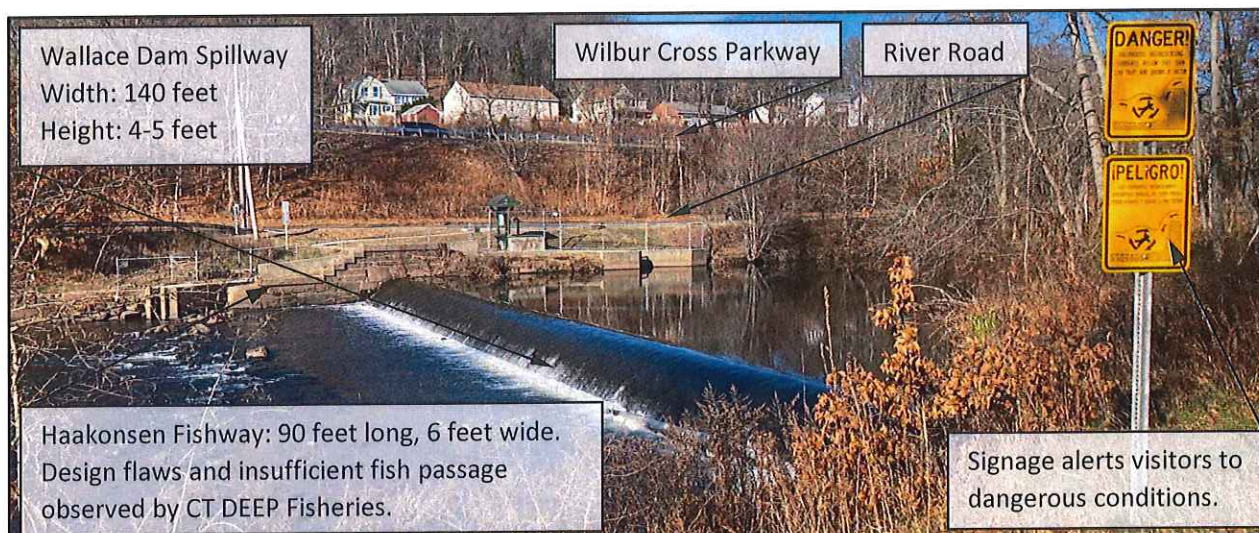
Fishing is not permitted due to the fishway. Access to the river is limited from the Dog Park and Fishway parking area.

Town has posted low-head dam danger signs to warn the public of the dangerous drowning potential.

Low-head dams are a serious hazard, known as “drowning machines” by the Association of State Dam Safety Officials.

Wallace Dam Fishway (aka, Haakonsen Fishway)

Harry O. Haakonsen Fishway was built in 2012. It is a 93-foot-long, 6-foot-wide Denil-style fishway: concrete ramp containing a series of wooden baffles. DEEP Fisheries monitoring reveals insufficient passage due to configuration.



Wallace Dam Removal: *Future Site Conditions*

Photo-Rendering

The most obvious visual change will be removal of the concrete spillway. The water level upstream of the existing dam site will lower to the elevation of the water level downstream of the dam site.



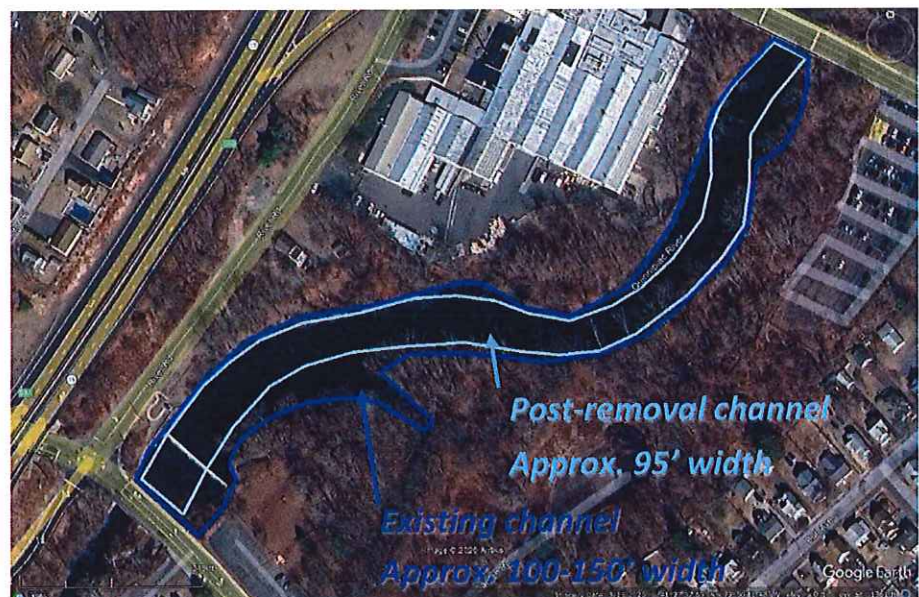
River Width

The width of the river will be reduced, from approximately 150 feet at the dam crest to an average width of 95 feet along the channel. The exact width will vary based on the shape of the riverbed.

As the river narrows, more land will be exposed on both banks.

River Depth

The maximum depth will be reduced from approximately 8 feet at key locations in the impoundment to typical river depths of 2-4 feet, similar to downstream reaches of the river.



Wallace Dam Removal: *Project Information*

Timeline

Dam removal is a multi-year process with interconnected phases. In general terms, the phases include:

- 1) **Engineering Design.** A specialized engineer creates plans for the dam removal, which includes modeling the existing and proposed flow conditions to ensure public safety and protection of infrastructure.
- 2) **Permitting.** Federal, state, and local regulators review the plans for safety, and consistency with environmental laws. They may require edits to the plans, or require certain conditions during construction.
- 3) **Construction.** Demolition of the dam, reconstruction of the river channel, and construction of the wheelchair accessible fishing ramp is completed by a contractor specializing in restoration or in-water projects. Heavy machinery, such as excavators, are typically used.

The Wallace Dam removal project is expected to progress according to the timeline below.

	2025	2026	2027	2028	2029
Feasibility Studies	<i>(completed)</i>				
Memo. of Agreement					
Historical Assessment					
Design Engineering					
Permitting					
Final Designs					
Construction					
		<i>Anticipated:</i>		<i>Extended:</i>	

Budget

The total project is estimated to cost approximately \$2.5m for all phases. Save the Sound will fundraise to cover all project costs. Approximately \$1.25m has been raised, with an additional \$1.5m pending.

<i>Grant Source</i>		1) SCSU	2) RRN	3) LISFF	4) Mitigation	5) DEEP LISE
<i>Grant Amount</i>		\$20k	\$20k	\$500k	\$700k	\$1.5m
<i>Grant Status</i>		Spent	Spent	Secured	Secured	Applied
	<i>Est. Cost</i>					
Feasibility Studies	\$40k					
Memo. of Agreement	\$5k					
Historical Assessment	\$10k					
Design Engineering	\$375k					
Permitting	\$100k					
Final Designs	\$50k					
Construction	\$1.75m					

- 1) Werth Family Foundation: Southern CT State University and Save the Sound Sediment Study
- 2) National Fish and Wildlife Foundation, Long Island Sound Futures Fund, 2023
- 3) National Fish and Wildlife Foundation, Long Island Sound Futures Fund, 2025
- 4) CT DEEP Wetland Mitigation Fund
- 5) CT DEEP Long Island Sound Ecosystem Grant, 2025

Wallace Dam Removal: *Frequently Asked Questions*

How much will this project cost Wallingford?

Save the Sound will cover all costs associated with the project. There are many environmental grants and mitigation funding sources available for dam removal from federal, state, and private sources. Save the Sound is frequently awarded these grants for restoration projects across Connecticut and New York.

Will flooding increase during, or after, removal?

No. The removal process is slow and controlled and does not create a dangerous surge of water downstream.

Wallace Dam was not designed to function as a flood control dam and provides no flood control benefit. Further, the design engineering process will ensure that there are no changes in flood elevations due to dam removal. Removal of the dam will actually reduce water levels upstream, with potential reduction in flood elevations.

Does the river “disappear” or “become a trickle” if the dam is removed?

No. After removal, the site will look similar to unobstructed sections of river upstream and downstream. The dam is simply an obstruction, and the impoundment (aka, the “pond”) is not a source of water for the river downstream. The same amount of water will flow through the site before, and after, removal of the dam.

Won't the site just turn into a “mudflat”?

No. Streambanks and submerged sediments will be exposed when the water level drops, and construction equipment may disturb soils. However, vegetation will rapidly regrow due to fertile soils and high moisture. Additionally, design plans will include native plantings, as necessary, for stabilization, aesthetics, and habitat.

What about the sediment behind the dam?

Sediment behind the dam has been preliminarily sampled and probed and not believed to be a concern for dam removal. An environmental engineering firm will be contracted to fully assess sediment and propose appropriate management measures that will be evaluated by CTDEEP during the permitting process.

Is the existing wildlife (and habitat) lost when the dam is removed?

Temporary construction impacts to wildlife will be reviewed and mitigated by CT DEEP's permit review process, and construction monitoring will be conducted if deemed necessary.

Dam removal converts the slow-flowing impoundment (aka, “pond”) to a free-flowing and fully-connected river. Most “pond” species are habitat generalists that can either persist in the new river habitat, or migrate to other sites. The free-flowing river will support many new and specialized species, especially migratory fish such as river herring and shad. Migratory species are often “forage fish” that feed many predators further up the food chain.

On a regional scale, “pond” habitat is very abundant: unobstructed rivers that are fully connected to Long Island Sound are much scarcer due to thousands of dams (4,800 in CT alone).

How is the dam demolished? With dynamite??

No dynamite is involved! An excavator-mounted jackhammer will slowly break apart the dam and remove the concrete. Excavators will also be used to reposition rock and sediment, as needed. A water control system of pumps, bypass pipes, temporary coffer dams, and turbidity barriers may be used to minimize sedimentation.

AGREEMENT

This Agreement (the "Agreement") is entered into as of _____ (the "Effective Date") between Save the Sound, Inc. ("STS"), a Connecticut non-profit corporation, located at 127 Church Street, 2nd Floor, New Haven, CT 06510, and the Town of Wallingford.

WHEREAS, STS is a non-profit, charitable organization dedicated to protecting and improving the land, air, and water of Connecticut and the New York communities around Long Island Sound region for current and future generations;

WHEREAS, STS wishes to partner with the Town of Wallingford to remove Wallace Dam on the Quinnipiac River for restoration of fish and wildlife populations, natural fluvial processes, and for the elimination of the safety risk caused by the dam;

WHEREAS, STS wishes to manage the Wallace Dam Removal Project ("Project") that would involve STS; 1) hiring a specialized design engineer ("Design Engineer") to conduct a thorough site assessment and develop engineering design plans for the removal of Wallace Dam and construction of a wheelchair-accessible fishing ramp upon the structure of the existing fishway at Wallace Dam; 2) consulting with Town of Wallingford represented by the Engineering Department ("Wallingford") during development of engineering design plans 3) leading public outreach to the Town of Wallingford community and others, providing information on project plans, goals, and ecological restoration generally; 4) submitting all necessary federal, state, and local permit applications for removal of Wallace Dam; 5) raising funds for construction implementation of the approved and permitted engineering design plans for removal of Wallace Dam; 6) hiring the construction contractor ("Contractor"), and managing the Contractor and Design Engineer providing oversight during the removal of Wallace Dam as depicted in the approved and permitted engineering design plans;

WHEREAS, Wallingford wishes to 1) provide STS and the Design Engineer with access to the Wallace Dam for site assessment; 2) meet with STS and the Design Engineer regularly, and at key milestones, to review project progress; 3) assist with necessary local approvals and permitting; 4)

support the Project and STS in public outreach to the Wallingford community; and 5) provide STS, the Design Engineer, and Contractor access to Wallace Dam during the removal of Wallace Dam as depicted in the approved and permitted engineering design plans.

NOW, THEREFORE, for good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties, intending to be legally bound, do hereby agree as follows:

1. **The Services.** The parties will provide services set forth in the Statement(s) of Work (each collectively referred to as "SOW"), attached hereto and fully incorporated herein. The parties may modify the SOW at any time upon the mutual written agreement of the parties, with the understanding that any modifications to any SOW may result in a change in the timeline.

2. **Funding.** STS is solely responsible for the funding of the Project and the Town has no obligation to provide any funding. STS shall ensure that each phase of the Project is funded prior to moving on to the next Phase. In particular, actual construction shall not proceed unless it is fully funded.

3. **Insurance Requirements.** STS and all contractors, subcontractors and professionals shall obtain the insurance coverages included in Attachment A.

Certificates of insurance naming the Town of Wallingford as an additional insured shall be provided to the Town prior to the start of work for each entity. The Certificate must require notice to the Town of Wallingford in the event of a termination of such coverage.

4. **Term and Termination.** The Term of this Agreement shall begin on the Effective Date and shall end upon STS's acceptance of all the deliverables set forth in the SOW. Each party shall have the right to terminate this Agreement upon a material breach by the other party, if the breach remains uncured after twenty (20) days following the breaching party's receipt of written notice from the non-breaching party outlining the nature of the breach. In addition, either party may terminate this Agreement at any time upon written notice to the other party through the completion of the design phase.

5. Representations and Warranties. STS represents and warrants that services will be provided in a timely and professional manner and ensure that all professional services provided conform to standards generally observed in the industry for such services and will remediate any work not in conformance with this warranty at no charge, including any travel or other expenses related to the remediation.

6. Confidentiality. STS acknowledges that the Town of Wallingford is a municipality subject to the Freedom of Information Act (FOIA). STS must clearly identify and mark any documents it asserts are confidential prior to sending to the Town. "Confidential Information" shall mean all identified information belonging to STS, whether disclosed orally, visually, in writing or electronically, that is identified to Wallingford as being confidential or proprietary information. Confidential Information includes, without limitation, business plans, marketing plans, distribution plans, technical data, trade secrets and know-how, including, but not limited to, research, product and strategic plans, source code, products, services, member lists, markets, software, developments, inventions, processes, formulas, technology, designs, drawings, engineering, hardware configuration information, and marketing, financial and other business information. Excluded from the definition of Confidential Information are final Project Plans.

During the Term and thereafter, so long as the information continues to be Confidential Information, Wallingford shall hold in confidence and not disclose or use any Confidential Information, other than as reasonably necessary or appropriate in connection with Wallingford's performance of its duties hereunder, provided such withholding is in compliance with the Freedom of Information Act. In the event Wallingford receives a FOIA request for such records, Wallingford shall give notice to STS of the request. If any denial of the request results in a complaint to the Freedom of Information Commission, STS shall seek to intervene and defend the confidentiality of the documents.

7. Conflicts of Interest. The parties represent and warrant that they are free to enter into this Agreement, and that this engagement does not violate the terms of any agreement between them and any third party. During the Term of this Agreement, the parties shall devote as much of their

productive time, energy and abilities to the performance of their duties hereunder as are necessary to perform the required duties in a timely and productive manner. The parties are expressly free to perform services for other clients.

8. **Publicity.** Wallingford shall not issue a press release nor other public announcement concerning this Agreement or materials produced hereunder without prior written permission of STS.

9. **Severability.** If any provision of this Agreement is determined to be invalid or otherwise unenforceable by a court of competent jurisdiction, such provision shall be restated in accordance with applicable law to best reflect the intentions of the parties and it shall not affect the validity or enforceability of any other provision.

10. **Entire Agreement.** This Agreement contains the entire understanding between the parties regarding the subject matter of this Agreement and supersedes any prior or contemporaneous agreement, whether oral or written, regarding said subject matter.

11. **Governing Law & Venue:** This Agreement, and any dispute arising under or in connection with this Agreement, shall be governed by, construed and enforced in accordance with the laws of the State of Connecticut. Each party hereby consents and submits to the personal jurisdiction of any local or federal court of competent jurisdiction sitting in the State of Connecticut, waives any objection to venue in such court and consents to service of process by registered or certified mail, return receipt requested, at the last known address of such party.

12. **Waivers.** All waivers must be in writing, signed by a representative of the party granting the waiver.

13. **Assignment.** STS shall not assign any of its rights under this Agreement, nor delegate the performance of any of its duties hereunder, without Wallingford's prior written consent.

14. **Notices.** Any and all notices, demands, or other communications required or desired to be given hereunder by either party shall be in writing and shall be validly given or made to the other party if personally served, or if deposited in the United States mail, certified or registered, postage prepaid,

return receipt requested, or if sent via email with confirmation of receipt. Notice shall be deemed given as of receipt and shall be addressed as follows:

If to STS:

Alex Krofta
Restoration Design Project Manager
Save the Sound, Inc.
127 Church Street
2nd Floor
New Haven, CT 06510
akrofta@savethesound.org

If to Wallingford:

Alison Kapushinski
Town Engineer
Town of Wallingford
45 South Main Street
Wallingford, CT 06492
a.kapushinski@wallingfordct.gov

With copy to:

Law Department
Town of Wallingford
45 South Main Street
Wallingford, CT 06492
lawdept@wallingfordct.gov

Any party may change its address for purposes of this paragraph by written notice given in the manner provided above.

15. **Modification or Amendment.** No amendment, change or modification of this Agreement shall be valid unless in writing signed by both parties.

16. **Survival.** Those provisions that by their nature survive the termination or expiration of this Agreement shall survive.

17. **Voluntary Agreement.** The parties acknowledge that they are entering into this Agreement freely and voluntarily and that they thoroughly understand and consent to all provisions hereof. Each party has reviewed this Agreement and has had an opportunity to consult with counsel and, accordingly, the rule of construction to the effect that any ambiguities are to be resolved against the drafting party will not be employed in any interpretation of this Agreement.

18. **Safety Precautions:** STS shall be responsible for initiating, maintaining and supervising all safety precautions and programs, including all those required by law, in connection with the

performance of its work under this Agreement. STS shall promptly remedy any damage and loss to property caused in whole or in part by STS, or by anyone for whose acts STS may be liable.

19. **Attorney's Fees:** If any action at law or equity is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to recover reasonable attorney's fees and costs of such action, including expert witness fees, in addition to any other relief to which such party may be entitled.

20. **Force Majeure:** The performance of this contract by either party is subject to acts of God, government authority, disaster, strikes, civil disorders, or other emergencies, any of which make it illegal or impossible to provide the Services. This contract may be terminated for any one or more of such reasons by written notice from one party to the other without liability, and in such event the parties will make a reasonable effort to reschedule the Services if a date and time convenient for both parties is available. If the Services cannot be rescheduled, all monies paid by either party shall be returned.

SAVE THE SOUND, INC.

THE TOWN OF WALLINGFORD

By: _____
Leah Schmalz
President

By: _____

Date: _____

Name: Vincent Cervoni

Title: Mayor, Duly Authorized

Date: _____

STATEMENT OF WORK #1

1) WORK TO BE PERFORMED BY STS

A. Design and Permitting Phase (fully funded: to proceed upon signing)

i) Project Management and Coordination

- (1) Project Management: STS will manage tasks outlined below for the full Project period.
- (2) Partner Coordination: STS will coordinate with Project partners including contractors to-be-hired (Design Engineer, disabled veterans' fishing organization) and unpaid collaborators (CT DEEP Fisheries, U.S. Fish and Wildlife Service, Town of Wallingford, Quinnipiac River Watershed Association, others)
- (3) Check-in Meetings: STS will coordinate bi-weekly (or as-needed) check-in meetings with the partners and contractors.

ii) Public Outreach

- (1) STS will lead public outreach with input from Wallingford to inform the Town of Wallingford community, and others, about project goals and plans, as well as ecological restoration practices and principles generally. Outreach activities are expected to include; documentary screening(s); public meetings, site visits, and events; social media campaign; press conferences & releases; public facing summary report(s); a public webpage for the Project; and conference presentation(s).

iii) Dam Removal Design

- (1) Engineering Procurement: STS will hire the Design Engineer, a specialized engineering consultant, to conduct site assessments and develop engineering design plans for dam removal, generate a cost estimate, and submit permit applications. The procurement process will include issuance of an RFP, bid/post-bid review, interviews, and contracting.
- (2) Engineering Oversight & Management: Save the Sound staff will oversee the engineering consultant throughout the Project period.
- (3) Site Assessment Support: STS will oversee and support the Design Engineer with tasks such as sediment probing/sampling and survey, and desktop data collection and analysis.
- (4) Disabled Veteran Fishing Organization Coordination: STS will identify and partner with an organization serving disabled veterans. This group will provide design input for recreational and wheelchair accessible access at the proposed fishing ramp. The design of this ADA access must be reviewed and approved by Wallingford.
- (5) Review of Deliverables: STS will review deliverables produced by the engineering consultant including 30%, 60%, and 90% engineering design plans for dam removal;

specifications; and cost estimate.

- (6) Consultation with Town of Wallingford: STS will consult with Wallingford during engineering design plan development and obtain design approval at key milestones including 30%, 60%, and 90% design.
- (7) Consultation with Outside Experts: STS will discuss Project elements with practitioners such as the River Restoration Network and Southern Connecticut State University.

iv) Project Permitting

- (1) Regulator Coordination: STS will coordinate communication between the Design Engineer and regulators, and Wallingford as necessary, throughout the design process including pre-permit consultation.
- (2) Regulatory Meetings: STS and the Design Engineer will meet with regulators throughout the design process to ensure that the Project meets regulatory requirements.
- (3) Permitting & Review: STS will collaborate with the Design Engineer to submit permit applications, review regulatory comments, provide responses, and make changes to Project plans as necessary.

B. Construction Implementation Phase (partially funded: to proceed pending full funding)

i) Project Management and Coordination

- (1) Project Management: STS will manage tasks outlined below for the full Project period.
- (2) Partner Coordination: STS will coordinate with Project partners including contractors to-be-hired (Design Engineer, Contractor, disabled veterans' fishing organization); and unpaid collaborators (CT DEEP Fisheries, U.S. Fish and Wildlife Service, Town of Wallingford, Quinnipiac River Watershed Association, others)
- (3) Check-in Meetings: STS will coordinate bi-weekly (or, as-needed) check-in meetings with Wallingford, the partners and contractors.

ii) Public Outreach

- (1) STS will lead with input from Wallingford public outreach to inform the Town of Wallingford community, and others, about project goals and plans, as well as ecological restoration practices and principles generally. Outreach activities may include; documentary screening(s); public meetings; site visits and events involving the public must be approved by the Town; social media campaign; press conferences & releases; public facing summary report(s); a public webpage for the Project; and conference presentation(s).

iii) Dam Removal Construction Implementation

- (1) Construction Contractor Procurement: STS will hire the Contractor to complete the removal of Wallace Dam. The procurement process will include issuance of an RFP, bid/post-bid review, interviews, and contracting. STS shall ensure that the specifications include communications with Wallingford.
- (2) Final Designs & Specifications: STS will manage the Design Engineer during development of Final Engineering Design Plans & Specifications, incorporating any necessary input from the Contractor and regulators and Wallingford.
- (3) Construction Oversight & Management: STS will manage the Contractor and Design Engineer (providing engineering oversight) during the removal of Wallace Dam.
- (4) Permit Compliance: STS will inform the Design Engineer and the Contractor of all permit conditions: the Design Engineer and Contractor will be responsible for permit compliance during construction activities.
- (5) Consultation with Town of Wallingford: STS will consult with Wallingford staff during dam removal implementation and shall review the Project prior to Substantial Completion and Final Completion, and other milestones as requested by Wallingford.

2) WORK TO BE PERFORMED BY WALLINGFORD

A. During both the Design and Permitting Phase, and the Construction Implementation Phase

- (1) Meet and communicate regularly with STS to discuss Project progress.
- (2) Provide access for STS, the Design Engineer, and the Contractor to Wallace Dam for site assessment, and for removal of Wallace Dam as depicted in the approved and permitted design engineering plans.
- (3) Provide reviews at key milestones (which may include 30% designs, 60% designs, 90% engineering design plans, Substantial Completion, and Final Completion). Any exceptions by the Town shall be provided, in writing, within 14 business days of submittal.
- (4) Support the project and STS in public outreach to the Wallingford community.
- (5) Assist in necessary local approvals and permitting, as applicable.

Insurance Requirements

Contractor/Vendor shall agree to maintain in force at all times during the contract the following minimum coverages and shall name the Town of Wallingford as an Additional Insured on a primary and non-contributory basis to all policies, except Workers Compensation and Professional Liability. All policies must include a Waiver of Subrogation. Insurance shall be written with Carriers approved in the State of Connecticut and with a minimum AM Best's Rating of "A-" VIII.

		(Minimum Limits)
General Liability	Each Occurrence	\$1,000,000
	General Aggregate	\$2,000,000
	Products/Completed Operations Aggregate	\$2,000,000
Auto Liability- Any Auto	Combined Single Limit	
	Each Accident	\$1,000,000
Professional Liability	Each Claim	\$2,000,000
	Aggregate	\$2,000,000
Umbrella (Excess Liability)	Each Occurrence	\$1,000,000
	Aggregate	\$1,000,000

If any policy is written on a "Claims Made" basis, the policy must be continually renewed for a minimum of two (2) years from the completion date of this contract. If the policy is replaced and/or the retroactive date is changed, then the expiring policy must be endorsed to extend the reporting period for claims for the policy in effect during the contract for two (2) years from the completion date.

Workers' Compensation and Employers' Liability	WC Statutory Limits	
	EL Each Accident	\$500,000
	EL Disease Each Employee	\$500,000
	EL Disease Policy Limit	\$500,000

Original, completed Certificates of Insurance must be presented to the Town of Wallingford prior to contract issuance. Contractor/Vendor agrees to provide replacement/renewal certificates at least 30 days prior to the expiration date of the policies. Should any of the above described policies be cancelled, limits reduced or coverage altered, 30 days written notice must be given to the Town.

Attachment A

7,



WALLINGFORD PUBLIC SCHOOLS

4 Fairfield Blvd
Wallingford, CT 06492
(203) 949-6500 Fax (203) 949-6550

SUPERINTENDENT OF SCHOOLS

Danielle Bellizzi
Ext. 6509

ASSISTANT SUPERINTENDENTS

Carrie LaTorre - Curriculum - Ext. 6506
Aimee Turner - Special Education - 203-294-5948

April 21, 2026

The Honorable Vincent Cervoni
Mayor, Town of Wallingford
Town Hall, 45 South Main Street
Wallingford, CT 06492

Re: Bid Waiver Request to purchase additional ClearGov software modules

Dear Mayor Cervoni:

I am writing to request your approval of a bid waiver to purchase additional ClearGov software modules. The BOE is purchasing the Personnel Budgeting module and would like to add the integrated Operating Budget and Digital Budget Book modules. These additional modules will provide us with better tools for budget development and presentation. This software has already been purchased by the Town.

This bid waiver request is for \$73,602 and will extend the Personnel Budget module to a total of three years and add two additional modules for a total of three years. The bid waiver amount was calculated by subtracting the cost amount of the Personnel module (\$11,700) from the total three year cost (\$85,302). This bid waiver will allow us to realize savings through bundling and reduce annual increases during the initial three-year period.

I have consulted with Superintendent Bellizzi, and she supports this proposed request.

Sincerely,

Dominic Barone
Business Manager
Cc: D. Bellizzi



Service Order

2 Mill & Main, Suite 630; Maynard, MA 01754

Created By	Joe Eiskant
Contact Phone	607-760-0524
Contact Email	jeiskant@cleargov.com

Order Date	Apr 1, 2026
Order Valid If Signed By	Apr 30, 2026

Customer Information					
Customer	Wallingford Public Schools	Contact	Dominic Barone	Billing Contact	Dominic Barone
Address	100 South Turnpike Road	Title	Business Manager	Title	Business Manager
City, St, Zip	Wallingford, CT 06492	Email	dbarone@wallingfordschools.org	Email	dbarone@wallingfordschools.org
Phone	203-949-6500			PO # (If any)	

The Services you will receive and the Fees for those Services are...			
Customer Student Count		4,800	
Setup Services		Tier / Rate	Service Fees
ClearGov Setup: Includes activation, onboarding, and training for ClearGov solutions		Tier 2C	\$ 9,000.00
ClearGov Setup: Bundle Discount - Discount for bundled solutions		Tier 2C	\$ (2,988.00)
Total ClearGov Setup Service Fee - Billed ONE TIME			\$ 6,012.00
Subscription Services		Tier / Rate	Service Fees
ClearGov Base Platform - School Edition		Tier 2C	\$ 1,750.00
ClearGov Operational Budgeting - School Edition		Tier 2C	\$ 11,700.00
ClearGov Personnel Budgeting - School Edition		Tier 2C	\$ 11,700.00
ClearGov Digital Budget Book - School Edition		Tier 2C	\$ 8,000.00
Bundle Discount: Platform (25%)		Tier 2C	\$ (440.00)
Bundle Discount: Modules (20%)		Tier 2C	\$ (6,280.00)
Total ClearGov Subscription Service Fee - Billed ANNUALLY IN ADVANCE			\$ 26,430.00

ClearGov will provide your Services according to this schedule...			
Period	Start Date	End Date	Description
Setup	Apr 1, 2026	Apr 1, 2026	ClearGov Setup Services
Initial	Jul 1, 2026	Jun 30, 2029	ClearGov Subscription Services

To be clear, you will be billed as follows...			
Billing Date(s)	Amount(s)	Notes	
Apr 1, 2026	\$6,012.00	One-Time Setup Fee	
Jul 1, 2026	\$79,290.00	Annual Subscription Fee - Years 1, 2 & 3	
Additional subscription years and/or renewals will be billed annually in accordance with pricing and terms set forth herein.			
Billing Terms & Conditions			
Valid Until	Apr 30, 2026	Pricing set forth herein is valid only if ClearGov Service Order is executed on or before this date.	
Payment	Net 30	All invoices are due Net 30 days from the date of invoice.	
Rate Increase	5% per annum	After the Initial Period, the Annual Subscription Service Fee shall automatically increase by this amount..	

General Terms & Conditions	
Statement of Work	ClearGov and Customer mutually agree to the ClearGov Service activation and onboarding process set forth in the attached Statement of Work. Please note that ClearGov will not activate and/or implement services for any Customer with outstanding balance past due over 90 days for any previous subscription services.



2 Mill & Main; Suite 630; Maynard, MA 01754

Service Order

Created By	Joe Eiskant
Contact Phone	607-760-0524
Contact Email	jeiskant@cleargov.com

Order Date	Apr 2, 2026
Order Valid If Signed By	Apr 30, 2026

Customer Information					
Customer	Wallingford Public Schools	Contact	Dominic Barone	Billing Contact	Dominic Barone
Address	100 South Turnpike Road	Title	Business Manager	Title	Business Manager
City, St, Zip	Wallingford , CT 06492	Email	dbarone@wallingfordschools.org	Email	dbarone@wallingfordschools.org
Phone	203-949-6500			PO # (if any)	

The Services you will receive and the Fees for those Services are...			
Customer Student Count		4,800	
Setup Services		Tier / Rate	Service Fees
ClearGov Setup: Includes activation, onboarding, and training for ClearGov solutions		Tier 2C	\$ 9,000.00
ClearGov Setup: Bundle Discount - Discount for bundled solutions		Tier 2C	\$ (2,988.00)
Total ClearGov Setup Service Fee - Billed ONE TIME			\$ 6,012.00
Subscription Services		Tier / Rate	Service Fees
ClearGov Base Platform - School Edition		Tier 2C	\$ 1,750.00
ClearGov Operational Budgeting - School Edition		Tier 2C	\$ 11,700.00
ClearGov Personnel Budgeting - School Edition		Tier 2C	\$ 11,700.00
ClearGov Digital Budget Book - School Edition		Tier 2C	\$ 8,000.00
Bundle Discount: Platform (25%)		Tier 2C	\$ (440.00)
Bundle Discount: Modules (20%)		Tier 2C	\$ (6,280.00)
Total ClearGov Subscription Service Fee - Billed ANNUALLY IN ADVANCE			\$ 26,430.00

ClearGov will provide your Services according to this schedule...			
Period	Start Date	End Date	Description
Initial	Jul 1, 2026	Jun 30, 2027	ClearGov Subscription Services

To be clear, you will be billed as follows...		
Billing Date(s)	Amount(s)	Notes
Jun 1, 2026	\$11,700.00	Annual Subscription Fee
Additional subscription years and/or renewals will be billed annually in accordance with pricing and terms set forth herein.		
Billing Terms & Conditions		
Valid Until	Apr 30, 2026	Pricing set forth herein is valid only if ClearGov Service Order is executed on or before this date.
Payment	Net 30	All invoices are due Net 30 days from the date of invoice.
Initial Period Rate Increase	3% per annum	During the Initial Service Period, the Annual Subscription Service Fee shall automatically increase by this amount, as indicated in the above Billing Dates/Amounts section.
Rate Increase	5% per annum	After the Initial Period, the Annual Subscription Service Fee shall automatically increase by this amount..

General Terms & Conditions	
Statement of Work	ClearGov and Customer mutually agree to the ClearGov Service activation and onboarding process set forth in the attached Statement of Work. Please note that ClearGov will not activate and/or implement services for any Customer with outstanding balance past due over 90 days for any previous subscription services.

TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
WATER AND SEWER DIVISIONS
377 SOUTH CHERRY STREET
WALLINGFORD, CT 06492
203-949-2670

81

INTEROFFICE MEMORANDUM

TO: PUBLIC UTILITIES COMMISSION
THRU: NEIL H. AMWAKE, P.E., GENERAL MANAGER
FROM: MICHAEL CABELUS^{MEC} – ASSISTANT SUPERINTENDENT – WATER
DISTRIBUTION
RE: BID WAIVER FOR THE PURCHASE OF A JOHN DEERE 320P
BACKHOE VIA STATE CONTRACT CONSORTIUM
DATE: APRIL 15, 2026
CC: RICHARD A. HENDERSHOT, DIRECTOR OF PUBLIC UTILITIES

Background – The Wallingford Water Division (WWD) utilizes backhoes daily to excavate and backfill trenches for water main repairs, water service repairs and replacement or repair of hydrants. In addition, the backhoes are used to load material (stone, sand, common backfill) into WWD trucks as well as for snow removal at WWD facilities, including pump stations and water storage tanks. The backhoes are also utilized by the Watershed Crew for various tasks on watershed lands.

All backhoes currently owned and operated by the Water Division, the Department of Public Works (DPW) and by the Wallingford Electric Division (WED) are John Deere machines. Standardizing equipment across divisions and departments provides significant operational, safety, and financial benefits. The various implements and attachments used by these divisions and departments are fully interchangeable, including quick-connect forks for unloading and moving palletized materials and pipes. DPW often borrows the hydraulic hammer from the Water Division for breaking up concrete, while the Water Division borrows rear buckets of various trench widths from the DPW. This compatibility is a major operational advantage and allows for efficient sharing of equipment without each division or department having to purchase their own implements and attachments at additional cost to rate payers or taxpayers.

Maintaining the same backhoe manufacturer ensures uniformity in and familiarity with control layouts, including switches, parking brakes and

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PUC AGENDA 4/21/26

differential locks. This consistency is especially critical during emergency work conducted at night or in low-visibility conditions. Operators can safely and confidently operate any John Deere machine without hesitation, significantly reducing safety risks.

Maintenance efficiency is another key benefit. Water Division John Deere backhoes are serviced by the Maintenance Repair Technicians (MRTs) at the Sewer Division garage, and the parts inventory required is minimized because most filters and wear items are interchangeable among models. When additional parts are needed, they are readily available through our local authorized dealer, W.I. Clark Company, located in Wallingford, Connecticut. The MRTs are also highly experienced and trained in servicing John Deere equipment, further reducing downtime and maintenance costs.

Costs – The cost for the JD 320P backhoe via the National Association of State Procurement Officials (NASPO) is \$148,319. NASPO is a cooperative purchasing program facilitating public procurement solicitations (RFP's) and agreements using a lead-state model. The NASPO pricing for the John Deere 320P backhoe is a 41% discount off the list price with the W.I. Clark Company providing an additional John Deere government discount of \$10,500.00. The price includes a 5-year, 1,000-hour full machine extended warranty. The W.I. Clark Company is the NASPO John Deere representative for Wallingford with John Deere honoring NASPO pricing for Connecticut state agencies, higher education institutions and political subdivisions.

The existing John Deere 310D backhoe will be retained by the Water Division and assigned to the Watershed Crew located at the Pistapaug Water Treatment Plant. As such, there is no trade in for this purchase.

The WWD has prior funding of \$70,000.00 from FY 2022-23 and \$90,000.00 from FY 2023-24 for the purchase of the John Deere 320P backhoe.

Public Utilities Commission Action – The Wallingford Water Division (WSD) respectfully requests PUC endorsement of a bid waiver to purchase a John Deere 320P backhoe from the W.I. Clark Company of Wallingford, Connecticut via NASPO pricing as it is in the best interest of operational efficiency, safety and fiscal responsibility.

As always, please feel free to contact the Water Division or the General Manager should you have any questions or require additional information. Thank you.



Town of Wallingford, Connecticut

9,
TOWN ATTORNEY
GEOFFREY T. EINHORN
ASSISTANT TOWN ATTORNEY
STEVEN M. ALLINSON
CORPORATION COUNSEL
JANIS M. SMALL
DEPARTMENT OF LAW
WALLINGFORD TOWN HALL
45 SOUTH MAIN STREET
WALLINGFORD, CT 06492
TELEPHONE (203) 294-2140
FAX (203) 294-2112
lawdept@wallingfordct.gov

April 8, 2026

Vincent Cervoni, Mayor
Town of Wallingford
45 South Main Street
Wallingford, CT 06492

Dear Mayor Cervoni:

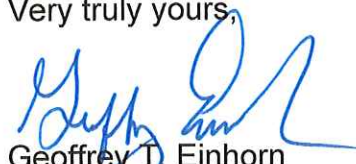
The Law Department engages in collections for several departments. In particular, we collect delinquent ambulance and electric bills. In the course of collections, we are sometimes offered a lump sum compromise of a particular bill or similar type offer. Lump sum offers can be beneficial in that small claims judgments normally include small weekly (or monthly) payments that may take years to collect in full.

In order to resolve collection cases in a timely manner when the opportunity arises, this Department seeks the authority to settle collection cases on claims with a value of up to two thousand five hundred dollars (\$2,500.00). Any claim with a value above that amount would go before the Council for settlement approval. Further, this authority will be limited to simple collection matters for all departments.

It would be appreciated if this matter could be placed on the agenda for the Town Council meeting scheduled for April 28, 2026. I would ask that this approval be in effect for the term of the Town Council ending January, 2028.

Thank you.

Very truly yours,



Geoffrey T. Einhorn
Town Attorney

GTE/bjc

10. & 11.



Town of Wallingford, Connecticut

RICHARD HENDERSHOT
DIRECTOR

DEPARTMENT OF PUBLIC UTILITIES
100 JOHN STREET
WALLINGFORD, CONNECTICUT 06492

TELEPHONE 203-284-4016
FAX 203-294-2267

April 22, 2026

To: Mayor Cervoni
From: Richard Hendershot, Director of Public Utilities
Subject: Bid Waiver for Smartest Energy US, LLC – Town Council Agenda

At the PUC meeting last night, the Commissioners endorsed a request for a bid waiver for Smartest Energy US, LLC., which will now go to Town Council for approval at the April 28th meeting.

Please word the agenda item as follows:

1. Executive Session pursuant to Connecticut General Statutes §1-200(6)(E), §1-210(b)(5)(A)(B) and §7-232a to discuss Purchased Power.
2. Consider and Approve a waiver of bid for Smartest Energy US, LLC as discussed in Executive Session.

Thank you and if you have any questions, please let me know.

Richard Hendershot

RAH/mlb

Cc: J. Arborio
PUC