PUBLIC HEARING

LYMAN HALL HIGH SCHOOL

<u>7:00 p.m.</u>

<u>April 20, 1987</u>

Chairman David A. Gessert called the meeting to order at 7:10 p.m. for the Public Hearing on the 1987-1988 Annual Budget. Council Members Adams, Bergamini, Gessert, Gouveia, Holmes, Killen, Papale, Polanski and Rys were present. Also present were Mayor William Dickinson and Comptroller Thomas Myers.

Mr. Gessert turned the meeting over to Mayor Dickinson for his comments.

Mayor Dickinson welcomed everyone to the Public Hearing and added that the budget reminds him of Samuel Goodwin who is negotiating with George Bernard Shaw regarding rights to his plays. Shaw was told at one point that his price was too high. Think of the many people that could see these works and think of the contribution to art, and Mr. Shaw stated "That's the problem, you only think of art and I only think of money". That is exactly what budget time is about. Mayor Dickinson explained that in front of the budget report, there is a letter from him explaining what the budget is all about and added that it represents money and also hopefully, some art, the art being all of the services we can offer the town and also the art of planning for the future.

Mayor Dickinson asked the public to review the budget report and added that he looks forward to their comments.

Mr. Gessert thanked the Mayor for his comments.

Mr. Gessert explained that they will be starting off with the Board of Education. From there, they will discuss the Public Utilities and then they will start with the individual budgets, and will conclude with the revenue side of the budget. Mr. Gessert added that this hearing is for input and comments on the town budget only.

Mr. Gessert stated that they will start on page 132, (Board of Education) and turned the meeting over to Mr. Annis.

Mr. Annis thanked the public for coming and turned the comments over to Mrs. Roberta Marianella.

Mrs. Marianella commented that the number of students is continuing to increase and the opening of Parker Farms School is included in their budget. It includes new programs which includes an increase in the number of nurses in the school system. This year, we bought new Science Books for the elementary grades. Also, we will increase the number of Guidance Counselors in the middle schools. The complexity of problems that face young people today seems to be moving backwards. There has been an increase in the State Mastery Testing and that is staff conducted for 6th and 8th grades. These are just some highlights of our budget.

Mr. Gessert thanked Mrs. Marianella and stated that the floor is now open for questions from the public.

Mr. Pasquale Melillo - 15 Haller Place, asked Mrs. Marianella approx. how many additional students will be attending the elementary schools next year and Mrs. Marianella stated approx.480 students. Mr. Melillo then asked why the Yalesville School is being closed when the Board of Education is projecting an increase of students. He added that he would like to see the Industries pay their fair share of taxes so that education can be bettered.

Mrs. Virginia Isakson - 55 Fair Street, commented that she is in favor of the Board of Education's Budget in it's entirety. (APPLAUSE)

Ms. Debbie Bowie - 14 Briarwood Lane, commented that she does not believe that money should be cut from the Board of Education's Budget because she believes that the Town of Wallingford can well afford it.

Mrs. Marianella explained that the Board of Education has not discussed where the cuts would be made (\$558,000) and it is the strong feeling of the Board that this was the budget that we needed for the school system.

- 95 South Main Street, commented to Mayor Dickinson Mr. Joe Ferrara that the \$558,000 that he is requesting to cut is 26% of the available money that they have over and above fixed cost to spend on such things as teaching supplies, textbooks, etc. He asked Mayor Dickinson if any other part of the budget was cut 26%, and Mayor Dickinson explained that labor was reduced in other dependents by \$400 000 million 276 that labor was reduced in other departments by \$482,000 and it was over \$1,000,000 which was reduced in the Capital Requests. The MER itself went up 14% and we meet that 14% plus we are \$1,042,000 over that. It is \$558,000 less than requested but, last year it was \$500,000 less and all of the new programs were funded.

Mr. Ferrara added that he believes that the money should be spent on education because that is the future of the Town. (APPLAUSE)

Mr. Salvatore Falconieri - Grieb Road, asked to have the item -Differentials, explained (page 132) and Mrs. Marianella explained that this is what teachers receive when they switch columns (receive Masters Degrees, etc.).

Mr. Falconieri asked what the Major Capital Improvements were and Mrs. Marianella explained that it is resurfacing roads at Moses Y Beach, replace intercom speakers at Highland, Rockville and Moran, resurface parking lot at Moran, etc .

Mr. Falconieri commented that Improvements to Sites (Item 5300) should be covered under Maintenance and Mrs. Marianella stated that under Maintenance, they put things that are more routine. She added that the way they have the line items listed are the way they are prescribed by the State.

Ms. Barbara Borne - 20 Sylvan Avenue, agreed with the Board of Education's Budget and added that she agreed with the need for an extra guidance counselor for the middle schools. She added that she believes that it is vitally important that the children get the help that they need both emotionally and academically.

Ms. Phyllis Brosnan - 16 Marriott Circle, stated that she was in favor of increasing nurses in the elementary schools.

Mr. Edward Musso - 56 Dibble Edge Road, commented that the teachers should stick to the 3 R's and eliminate all of the extra courses, but also include Economics.

A resident of Wallingford asked Mrs. Marianella what type of work the guidance counselors do for the children and Mrs. Marianella stated that there are different levels for different needs, such as drugs or any other special problems or needs the children may have.

Ms. Elanor Szymasa stated that the world has changed a lot and the 3 R's are not enough and said that she is in support of the budget proposed by the Board.

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A resident of Wallingford stated that she has 2 children who attend from what she understands, Moran (Wallingford) scored low on the study that was done in all middle schools across

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Mrs. Marianella explained that Wallingford was high as compared to the number of kids in the classrooms. She explained that that study was done aimed at looking at various configurations in the grades at the schools, and the types of services they need. The purpose of that study was not necessarily an indepth study of our school system.

Mr. Musso asked how many children will be in the school system next year and Mrs. Marianella replied that they projected that there will be a total of 2 more students system wide next year, a total of 5953. Mr. Musso asked how many classrooms there are and Mrs. Marianella did not have the figure off hand.

Mr. Alan Dwyer - 29 West Dayton Hill Road, asked if the items Teaching and Misc. Supplies and Special Training Supplies are what the schools actually need or has that figure been cut and Mrs. Marianella replied that when the budget was being done, the Principals were told that they could increase this item by 10%. Mr. Dwyer added that he hopes the Council will approve this line item.

is. Cynthia Len - 37 Nicholas Road, stated that she has been a teacher for 17 years and has never had too many materials in her classroom or had too many things to work with, usually, it is the opposite. We need hore money in education. We need at least what we have and more. Mr. Gessert thanked the Board of Education for their input.

Mrs. Marianella thanked the Council and the parents who came out to support the Board of Education.

(APPLAUSE)

Mr. Gessert introduced Mr. Richard A. Nunn, Director of Public Utilities.

Mr. Nunn commented that there are three Commissioners present, the Water and Sewer Department and the Electric Division. Mr. Smith is the Director of Utilities and we are here to answer any questions that you may have.

Mr. Gessert turned to page 140, Electric Division, there were no questions.

Mr. Gessert turned to pages 141 and 142, Electric Division and there were no questions.

Mr. Gessert turned to page 143, Electric Division.

Mr. Falconieri asked to have the Transportation Expenses explained to him and Mr. Smith replied that this was for the vehicles of the meter readers.

Mr. Melillo stated that he was concerned about the amount of money being spent on furniture and Mr. Nunn explained that this does include things other than chairs and desks. This includes such things as our computer which does serve many of the Town Departments and there is a \$15,500 item there to replace a tape drive which is very old and it is beginning to affect the reliability of the computer. That is one of the lead items.

Mr. Melillo asked about item 391-A, page 143 and Mr. Nunn explained that this item is the provision for the furniture that is expected to be needed for the move to Robert Earley School. This will be discussed with the Council during our workshop.

Mr. Gessert turned to page 144, Water Division there were no questions.

Mr. Gessert turned to page 145, Water Division.

Mr. Alan Bulmer - 53 Saw Mill Drive, asked what item 903-000, Customer Records and Collection Expenses was and why it is separate from the General Salary.

Mr. Dennison explained that this expense was comprised of several different expenses such as customer records, the billing process, telephone bills, etc. and these are separate from the regular office expenses.

Mr. Bulmer asked if the collection expenses should be lower and it was explained that collections do not refer to collection expenses for outside Attorneys, Collection Agencies, etc. it is for the cost of the operation for the Billing Department which receives your payment for your Water and Sewer Bill. This is not a write-off of an uncollectible account.

There were no further questions and Mr. Gessert turned to page 146.

Mr. Falconieri asked about the increase in the New Distribution Lines and Mayor Dickinson explained that New Distribution Lines concerns expenses for implementation of new lines by developers. We have somewhere in the neighborhood of \$104,000 sitting in those accounts from ax years. It is not surplus, it is an Capital Account. The money s expended as requests for reimbursement come in from developers. We pay for the larger size pipes, which we need. Over the years, it has accumulated and it is unlikely you would spend all of what was being requested as an appropriation so, in my judgment, \$100,000 was taken out of this year's appropriation and that still leaves approx. \$200,000 in those accounts stretching over the past three years. \$100,000, I thought would be better used towards the new Treatment Plant rather than to bond the entire expense.

Mr. Bulmer asked what a Flail Mower was and Mr. Mascia replied that it is a rear rotary type mower that the blades are attached by chains which allows the mower to go over stumps, rocks, etc. without damaging the mower. There were no other questions and Mr. Gessert turned to pages 147, 148 and 149, Sewer Division and there were no questions.

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Mr. Gessert turned to page 30, Town Council, Mayor Approved \$57,850.

Mr. Bradley asked Mr. Gessert to explain the 54% increase in the Telephone and Answering Service. Mr. Gessert explained that the Town Council Office is not manned full time, part-time help is used. In the past, an answering machine was used and the communications were poor and with this Answering Service, they contact our Secretary and she in turn notifies the proper party.

Mr. Gessert turned to page 31, School Handicapped Reno, Mayor Approved \$2,650 and explained that this is mostly Secretarial Services and Misc. expenses. There were no questions.

Page 32, Parker Farms Renovation Committee, -0-.

Page 33, Transit Authority, Mayor Approved \$33,629. Mr. Gessert pointed out that it should be noted that that is the same amount that we take in from the State of connecticut. There were no questions.

Page 34, Board of Selectmen, Mayor Approved \$750.00.

Page 35, Mayor, Mayor requested \$160,057 and \$160,057 was approved.

Mr. Musso commented that he did not like to see the \$3,000.00 increase in the Labor Relations Negotiator.

There were no further questions and Mr. Gessert continued with Page 36, Program Planning Office, Mayor approved \$63,272.

Page 37, Holidays & Celebrations, Mayor approved \$18,875.

Page 38, Town Attorney, requested \$185,925, Mayor approved \$172,875.

Mr. Bradley asked why there was an increase in the Office Supplies and Mayor Dickinson explained that he believes that this is because of the equipment that they have (word processor or computer type) and this is a new expense.

Mr. Gessert added that the Council will check that carefully during Budget Workshop.

Mr. Jim Kennedy - 250 North Elm Street, asked why the 3 Town Attorneys are getting a 25% increase and the Secretary is only getting a 2.5% increase. He suggested that money may be saved if full time Town Attorneys were hired.

Mr. Gessert commented that the Secretaries Union Contract is 6.5% this year and next year it is subject to negotiations.

Mr. Kennedy added that the State Attorneys are getting 4.5% increases.

There were no further questions so Mr. Gessert turned to page 39, Audit Contract, Mayor approved \$42,800.

Page 40, Board of Tax Review, Mayor approved \$4,575.

Page 41, Comptroller, Mayor approved \$404,327.

Mr. Bradley asked Mr. Myers to explain the increase in Training and Mr. Myers explained that they installed a new IBM Systems 36 Computer and what we accomplished is that we do not need any outside services, or outside help. In order to branch out into the personal computer area, it is going to require professional training of management level position at IBM. The increase in the account is for the Deputy Comptroller, the Treasurer, the Internal Auditor, to be fully trained in personal computers at IBM Corp. in Hamden on Whitney Avenue. It is an expenditure well worth the increase.

There were no further questions so Mr. Gessert turned to page 42, Tax Collector, Mayor approved \$177,374.

Mr. Bradley commented that he has a problem with the line item of Office Supplies and Maint. of Equipment. (increases)

Mr. Rosow, Tax Collector, explained that the increase in Office Supplies is because they are going to create new invoices for next year.

Mr. Musso commented that he would like to see the tax bills mailed out twice a year and what is spent for advertising, could be spent for 9.10 mailing. Mr. Rosow explained that the advertising cost is mandated by State The have to advertise 3 times a year. Statute. Page 43, Assessor, Mayor approved \$176,670. Page 44, Purchasing, Mayor approved \$96,640. Page 45, Central Services, Mayor approved \$97,683. Page 46, Library, Mayor approved \$867,519. Page 47, Work Study Program, Mayor approved \$10,146. Mr. Bradley asked what this program is and why it has increased so much. Mr. Don Roe, Program Planner, explained that they are budgeted for high school work study and college work study which is approximately 4 or 5 students during the school year and 2 to 3 during the summer time. Page 48, Board of Ethics, Mayor approved \$200. Page 49, Personnel and Labor Relations, Mayor approved \$150,520. Page 50, Personnel Pension & Appeals Board, Mayor approved \$250. Page 51, Risk Management Office, Mayor approved \$62,186. Mr. Gessert explained that the town used to pay insurance companies and the Risk Management is a self insured program. Page 52, Police Administration, Mayor approved \$222,074. Page 53, Police - Accident Investigation, Mayor approved \$167,584. Page 54, Police - Crime Prevention, Mayor approved \$44,251. Mr. Bradley commented that he does not understand the increases in Maint. of Equipment and Chief Bevan explained that this is for the new equipment in the new facility. Page 55, Police- Detective & Narcotics, Mayor approved \$366,790. Page 56457, Police Patrol, Mayor approved \$2,041,418. Mr. Bradley asked about line item 6520, Outside Contractors. He asked to have it explained and Chief Bevan explained that this is plumbers, carpentry work, etc. There were no further questions so Mr. Gessert turned to page 58, Police-Records Division, Mayor approved \$78,882. Page 59, Police- Traffic Maintenance, Mayor approved \$140,850. Page 60, Police - Youth Services, Mayor approved \$75,331. Page 61, Police - Forensic Lab, Mayor approved \$-0-. Page 62, Dog Pound, Mayor approved \$81,446. Page 63, Ambulance, Mayor approved \$90,470. Mr. Bulmer asked if a feasibility study has ever been done regarding letting some of the outside contractors take some of the ambulance service in Town. Mr. Gessert commented that there is a service now combined of public and private services. Page 64-65, Fire - Regular, Mayor approved \$2,197,271. Mr. Bulmer asked if the vehicles were done in town or sent out to be repaired, and Mr. Gessert replied that it is done both ways. A lot of the routine maintenance is done in Public Works.

Chief McElfish explained that some of the work is done in Public Works and a lot of work is done in-house. We also do have outside contractors to provide the expertise that is needed for transmissions, engines, etc. Mr. Gessert explained that the Highway Department pays for the labor and the Fire Department pays for the parts. \Im

Page 66, Fire Surgeon, Mayor approved \$73,980.

Mr. Bradley (asked) to have the Physical Exams explained to him because of the large increase.

Dr. David McGaughey explained that the exam costs \$550 per man and included in that is \$318 for a stress test.

Chief McElfish added that they had never done the volunteers before and added that they will have 75 volunteers examined next year. Anyone over 45 years old will have an exam annually, 35-45, every two years and anyone under 35 will be examined every three years.

Dr. McGaughey made some comments at this point but they were inaudible.

Page 67, Fire - Emergency Center , Mayor approved \$27,855.

Page 68, Fire Marshal, Mayor approved \$88,156.

Page 69, Fire - East Wallingford Volunteer, Mayor approved \$36,800.

Page 70, Fire - North Farms Volunteer, Mayor approved \$26,455.

Mr. Bulmer asked if the Town picks up the rubbish and Mr. Gessert replied no. Mr. Bulmer added that that should be considered.

Page 71, Fire - Cook Hill Volunteer, Mayor approved \$31,185.

Page 72, Fire - Yalesville Volunteer, Mayor approved \$26,079.

Page 73, Jury Committee, Mayor approved \$625.

Page 74, Building Inspection, Mayor approved \$142,029.

Page 75, Sealer of Wt. & Measures, Mayor approved \$800.

Page 76, Civil Defense, Mayor approved \$26,361.

Page 77, Health, Mayor approved \$67,773.

Page 78, Visiting Nurses Association, Mayor approved \$203,200.

Page 79, Welfare, Mayor approved \$291,203.

Page 80-80A-Social Services Contribution, Mayor approved \$334,714.

Page 81, Veterans Center, Mayor approved \$61,833.

Page 82-83, Recreation, Mayor approved \$273,415.

Page 84, Community Pool, Mayor approved \$53,125.

Page 85, Sheehan Pool, Mayor approved \$15,640.

Page 86, Engineering - Administration, Mayor approved \$267,064.

Page 87, Engineering - General Improvements, Mayor approved \$147,000.

Page 88, Public Works - Administration, Mayor approved \$127,852.

Page 89, Public Works - General Highway, Mayor approved \$1,141,781.

Page 90, Public Works - Parks, Mayor approved \$95,900.

Page 91, Public Works - Snow, Ice Control & Sand Pickup, Mayor approved \$593,450.

Mr. Musso suggested that they cut down on the amount of sand that they use on the roads, especially his.

Page 92, Public Works - Central Garage, Mayor approved \$340,728.

Page 93-94, Public Works - Landfill, Mayor approved \$218,116.

Page 95, Public Works - Tree Program, Mayor approved \$35,000.

Mr. Roger Cornaglia - 15 North-Branford Road, stated that he notices a reduction from 1986 and Mr. Gessert commented that \$16,000 was spent . for the first 6 months. Mr. Gessert asked Mr. Deak if the rest of 981 the amount was encumbered and Mr. Deak replied yes. Mr. Cornaglia stated that the amount should be increased because there is a lot Mr. Gessert added that the Tree Removal of debris from the hurricane. Contract is more for brush clearing, limbs that are dead, etc. Mr. Cornaglia added that he has been trying since November to have someone come out to where he lives and clean it up and Mr. Deak said that he would have someone take care of it as soon as possible. Page 96, Public Works - Street Lighting, Mayor approved \$348,000. Page 97, Public Works - Muni Building - Center Street, Mayor approved \$52,400. Page 98, Public Works - Muni Building - No. Main Street, Mayor approved \$19,700. Page 99, Public Works - Muni Building - RR Station, Mayor approved \$18,550. Mr. Jim Kennedy asked if the trim was going to be painted after the Green is completed and Mr. Deak's reply was inaudible. Page 100, Public Works - Muni Building - Annex, Mayor approved \$6,700. Page 101, Public Works - Muni Building - Wash St. School, Mayor approved, \$8,400. Page 102, Public Works - Muni Building - Simpson School, Mayor approved \$82,100. Page 103, Public Works - Muni Building - Wash St. - Senior Center, Mayor approved \$19,500. Page 104, Public Works - Traffic Control & Sign Shop, Mayor approved \$2,300. - Muni Building - 240 Wash. St. - Civil Def. Page 105, Public Works Mayor approved \$11,600. Mrs. Bergamini continued: Page 106, Public Works - Muni Building - So. Main St. - R H Earley Sch. Mayor approved \$14,000. Page 107, Public Works - Muni Building - Parker Farms School, Mayor approved \$2,000. Page 108, Elections, Mayor approved \$73,623. Page 109, Elections - Primary, Mayor approved \$17,097. Page 110, Elections - Democratic Town Committee, Mayor approved -0-. Page 111, Town Clerk, Mayor approved \$146,868. Page 112, Planning & Zoning, Mayor approved \$115,605. Mr. Bradley asked if line item # 6500, Erosion Control Contract, was going to be used this year and Ms. Linda Bush replied that if they have a need to use it they will and added that it is a private contractor. Page 113, Zoning Board of Appeals, Mayor approved \$11,100. Page 114, Development Commission, Mayor approved \$12,050. Page 115, Conservation Commission, Mayor approved \$2,700. Page 116, Conservation Commission - Woodcutting Program, Mayor approved \$3,375. Page 117, Debt Service, Mayor approved \$3,363,550. Page 122, Pension Funds, Mayor approved \$2,141,380. Page 123, Insurance, Mayor approved \$1,301,500. Page 124, Insurance - Employees, Mayor approved \$1,019,500.

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636 Page 125, Council Contingency, Mayor approved \$566,011. Page 126, Probate Court, Mayor approved \$1,920. Page 127, Public Utilities Commission, Mayor approved \$80,965. Page 128, Center Street Cemetery, Mayor approved \$10,000. Page 129, Capital & Non Recurring, Mayor approved \$2,130,000. Mr. Musso asked what Capital & Non Recurring was and Mr. Gessert explained this is money taken from the Electric Division and spent on Capital projects. Page 130, Center Park Special Fund (Transfer To), Mayor approved -0-. Page 131, Police Station-Capital Project (Transfer To), Mayor approved -0-. Prior to page 1, Proposed Six Year Capital Budget, Total \$800,000. General Fund Estimated Revenue Budget, Mayor approved Page 1, \$49,339,828. Expense by Object Classification, Mayor approved \$49,339,828. Page 7, Mr. Gessert continued: Page 21, Capital and Non-Recurring Fund; Electric Division Earnings-\$920,000., General Taxation - \$810,000:, Robert Earley Project-(Revenues) \$400,000., Interest on Investments - \$150,000., State Grants -\$4,594., Reserve to Repurchase Bonds and Notes - \$129,000., Fund Balance - \$248,944. for a total of \$2,662,538. (Expenditures) Principal Debt Retirements - \$1,600,000., Interest on Debt - \$602,538., Financial Admin. Expenses - \$50,000., Other Disbursements - \$10,000., Robert Earley Project - \$400,000., for a total of \$2,662,538. Page 24, Debt and Interest Schedule for the Fiscal Year July 1, 1987 through June 30, 1988; Capital Improvements 1986-87 - \$800,000., Capital Improvements 1987-88 - \$800,000., Landfill Closure 1986-87 - \$590,000., Landfill Closure 1987-88 - \$410,000., for a total of \$2,600,000. Page 25, Debt and Interest Schedule for the Fiscal Year July 1, 1987 through June 30, 1988, \$161,070. Page 26, Federal Revenue Sharing Trust Fund Budget; Interest from Investments \$364,850. Total General \$364,850. Mr. Gessert pointed out that the funds for the Federal Revenue Sharing do not come out of the General Taxation. Page 28-29 Youth Service Bureau, Special Revenue Fund, Mayor approved \$99,633 Page 135, Capital Requests approved by the Mayor: to 139 Comptroller 5,705. S Tax Collector 1,247. Assessor -0-Personne1 2,047. Polic Administration 1,795. Police Accident Investigation 2,505 Police Detective & Narcotics 8,867. Police Patrol 88,870. Police Records 697.. Police Traffic Police Youth Services 22,500. 796. Police Forensic Lab -0-Dog Pound 1,930. Ambulance 55,000. Fire - Regular 60,100. Fire Surgeon 10,200. Fire Emergency Center 2,000. . Fire Marshal -0-Fire East Wallingford 15,035. Fire North Farms 8,650. Fire Cook Hill 13,670. Fire Yalesville 7,325.

Building Department Civil Defense Veterans Center	600. 10,951. 905.
Recreation	\$ 8,450.
Community Pool	6,500.
Engineering	4,500.
Public Works Administration	. 595.
Public Works General Highway	252,800.
Parks	21,000.
Public Works-Snow Removal	327,450.
Public Works-Central Garage	-0-
Muni Building-Simpson School	18,000.
Muni Building-240 Wash St.	9,200.
Elections	8,500
Town Clerk	1,500.
Planning and Zoning	820.

Mr. Musso commented that he would like the Council to have individual microphones.

Mr. Bradley stated that he would like the Council to look over the over-time wages, salaries and supplies.

Mr. Gessert commented that the Council will be holding Budget Workshops in the Council Chambers and many of the questions asked tonight, will be addressed at that time and added that the public is welcome to come.

Mrs. Eleanor Durgan asked that with all of the building going on in Wallingford, are they bringing us anything?

Mr. Gessert answered yes, there is no question that they are bringing in something.

Mrs. Durgan added that her taxes are going up all of the time.

Mr. Gessert added that industrial development and residential development brings in revenue, for the town.

Mrs. Durgan commented that with all of the development, the taxes should be low.

Mayor Dickinson explained that \$2.5 million dollars in new money came in as a result of the increase in the Grand List however, the education requests alone were for more than that.

Mr. Gessert thanked Mrs. Durgan for her comments.

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Mr. Gessert thanked the public for attending the Public Hearing and for their input.

A motion to adjourn was duly made, seconded and carried and the meeting adjourned at 10:15 p.m.

Meeting recorded and transcribed by: Susan M. Baron Town Council Secretary 283