

Wallingford Maintenance Sub-Committee Minutes
SPECIAL MEETING
Monday July 24th @6:30
45 South Main Street
Room 205

RECEIVED FOR RECORD 7/31/23
AT 7:44 am AND RECEIVED BY
Kristen Pango TOWN CLERK

Call Meeting to order : 6:24

Roll call

Members in attendance: Gabe Ramos, Bob Prentice, Jeff Tilbrook, Zac Boulier, Jason Michael, Bruce Conroy (via phone)

Public Question & Answer Period -

Special Guests : none

1. An update was delivered by Chairman Michael regarding the ongoing request of the administration to allow the placement of an insert into the outgoing electric bills. The request which was made to solicit town wide engagement on the ongoing maintenance and safety issues. This request* was submitted to the Mayor's office and the Town Council as a whole (via the Town Clerk's office) May 19th 2023. We then followed up with the Council Chair June 6th 2023. We are yet to receive a response.
2. An update was delivered by Chairman Michael regarding the ongoing concern related to probable safety issues at the Historical Train Station and Cemetery. After a brief conversation with the Director of Public Works, we were informed that no official direction has been communicated to the department.
3. An update was delivered by Chairman Michael regarding the request to fill a vacant seat on the committee. James Quarello (an original

applicant) has been recommended by the committee as a whole. We are yet to receive an answer from the council.

4. A short discussion was held relating to the committee's wish to be added to the Town Council's agenda for the August 15th meeting in order to present the findings resulting from several property inspections. An official request was made through the committee liaison (Councilor Zandri).

5. A possible date for the inspections of the Senior Center, SCOW building and adjoining property was tentatively set for August 8th 2023. This date may move depending on the availability of town representatives to be willing and able to allow the committee to gain access to the interior portions of the buildings.

*Attached to these minutes is a copy of the original request letter sent to the Mayor's Office May 19, 2023

Att: Office of the Mayor

Yahoo/Sent ☆



Jason Michael <zrcoop@sbcglobal.net>
To: Wallingford Town Clerk, Town Council Office

Fri, May 19 at 10:26 AM ☆

Good morning.

This letter is an official request to obtain permission to create and provide an insert to be mailed out along with the town electric bill.

The insert will consist of a simple questionnaire allowing residents and businesses to alert the Maintenance Sub-Committee of any unattended maintenance concerns or safety issues they may have. We see this as a common sense solution to allow the committee to be alerted to items that are front and center in the Wallingford public eye, thus making our attempt to satisfy the charge of the council that much more transparent and efficient. All returned questionnaires will be mailed to the town clerk's office and opened at the following public meeting of the Maintenance Sub- Committee.

We look forward to your reply.

Thank you.
Jason Michael
Chairman



A motion to adjourn was made by Bob Prentice and seconded by Jeff Tilbrook at 7:24 pm. All were in favor.

Sent- July 31, 2023 8:00 am to town clerk and council
Jason Michael - Chairman