**Economic Development Commission
Planning & Zoning Liaison Committee
Special Meeting Minutes
April 12, 2024**

Chair Hank Baum called the special meeting of the Planning & Zoning Liaison Committee to order at 8:01 a.m. Commissioners Hank Baum, Joe Mirra, Jim Wolfe and EDC Specialist Don Crouch were in attendance.

1. Discussion and possible action on Minutes of April 10, 2023 Special Virtual Meeting – **Joe Mirra made a motion to approve the minutes as presented; Jim Wolfe seconded the motion. Minutes were unanimously approved.**

2. **Discussion: Yalesville Limited Business District (YLB)** - 400 Church Street was added to the proposed zone change. Proposed zone change will provide a seamless transition from CA-12 to YLB to Residential on Route 68. Staff working with Town Planner and Assessor to get the abutter list by 4/16. Discussion on adding additional information on zone change along with legal notice. Staff to discuss P&Z workshop on 4/24, 4/25, 5/1, or 5/2. Application needs to be submitted to Town Planner before May 10th for June 10th Planning & Zoning Commission meeting. Discussion on EDC informational session for public on May 22nd or May 29th.

3. **Discuss: T-30 (Tracy) Zone** - Discuss letter of support for enforcement changes at EDC April meeting. Fencing/evergreens in front of tanks at 1246 Old Colony Rd.

4. **Discuss: Historic Railroad Station Re-Use RFP** – Crouch distributed an updated draft of the RFP for review. Committee had a discussion regarding a few changes to the draft. Once the draft is complete, it will go to the Mayor's Office for review. Mayor is looking to have the RFP discussed at the next Town Council meeting. The committee would like clarification from the mayor on how the RFP's will be vetted.

5. **Next meeting:** No meeting scheduled.

Motion to adjourn made by Joe Mirra; second by Jim Wolfe. The meeting adjourned, by unanimous vote, at 9:03 a.m.

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