

WALLINGFORD COMMITTEE ON AGING, INC.
July 19, 2024
MINUTES OF MEETING

ATTENDANCE: Steve Allinson, Erin Ambler, Anne Bernick, Evangeline Bourgeois, Rosemary DeAngelis, Rocco DiGenova, Jane Fisher, Alberta Flynn, Susan Gomes, Tara Knapp and Bill Viola

EXCUSED: George Duffy, Tom Finn, Ronald Graziani, Audrey Grove, Glenn Havumaki and Karin Pyskaty

ABSENT:

President Jane Fisher called the meeting to order at 9:07 a.m.

SECRETARY'S REPORT

President Jane Fisher asked if there were any additions or corrections to the June 21, 2024 Secretary's Report. ED Viola stated that in the minutes for June, under the Treasurer's Report the Program Account Report should have been May 2024, not April 2024. Also, under the Executive Director's Staff Report, the Assistant in Memory Lane should have been John Ardolino, not John Ardoletto.

Steve Allinson made a motion to accept the June Secretary's Report as corrected. Tara Knapp seconded the motion. The motion passed unanimously.

TREASURER'S REPORT

June 2024 Operating Account Report

Executive Director reported in Treasurer George Duffy's absence on the twelve months ending June 30, 2024. Receipts are \$985,782.73 which is \$12,328.73 above the budgeted amount of \$973,454. Expenditures are \$982,343.95 which is \$8,889.95 over the budgeted amount. All of this results in a net positive of \$3,438.78. ED stated that this was a good ending to the 2023-2024 year.

Anne Bernick made a motion to accept the June Operating Account Report. Rosemary DeAngelis seconded the motion. The motion passed unanimously.

June 2024 Program Account Report

Program Director Erin Ambler reported that Club 60+ now has 352 members, 319 of which have SilverSneakers or Renew Active. Reviewed recent programs and income/expenses for them, as well as for Lake View Cafe. Our new program coordinator, Alyson Pasquariello started this week and she is a delight! She is very energetic and really good. Added a last-minute trip for fall foliage and lunch; should be a great day trip. CPR certification for our fitness instructors took place and all are now 100% certified. Will have a new group fitness hire starting in September who is a silver sneaker instructor and can also help with subbing for other classes. Required by contract to have so many SilverSneaker classes per month. The WSC Digital sign is up, finally!

Executive Director Viola reported on the Program Account Proposed Budget for 2024-25, which was distributed to everyone. He also reported on the program account for the end of the year, June 2024. It

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showed \$25,000 over the budgeted amount but that was the grant received. The program account ended up almost breaking even.

Tara Knapp made a motion to accept the June Program Account Report and the proposed 2024-2025 program account budget. Susan Gomes seconded the motion. The motion passed unanimously.

CONSENT AGENDA

President Jane Fisher asked that the Consent Agenda be accepted.

Rosemary DeAngelis made a motion to accept the June Consent Agenda. Evangeline Bourgeois seconded the motion. The motion passed unanimously.

STAFF REPORTS

Executive Director

Executive Director William Viola reported that it was a very nice staff appreciation dinner at Millpond Gathering on June 26th with good food and good company. Hosted two award ceremonies at the SC for the Korean and Vietnam era veterans with the mayor and CT State Lt. Governor Susan Bysiewicz. It was a lot of work but they were great ceremonies and the Lt. Governor did a great job. These were held all over the state. As mentioned at the last meeting, ED tried to shop for insurance and looked into the insurance the town uses but they weren't able to do anything. Had to accept the 20% increase with the current company and he let the town's Risk Manager, Kurt Trieber know and he has shared with the mayor. Erin previously mentioned Karen Anderson's retirement party and ED believes Karen was very moved. But kudos to Erin who did a lot of work with decorations, etc. and did a video of the members saying good-bye, so thanks to her. Cleaned all the chairs in the Great Room and also cleaned the rug in the Activity Room. May have the same company back in the fall to do the Game Room. It's good to keep up on the maintenance of everything. Fighting with our custodial company to get the floors finished (waxed) which is long overdue. They had promised to take care of it in the spring and have notified Public Works they they are not doing their job. There was one more hurdle with the electric sign but it is now completed and on! Joann Hummel and ED were requested by the mayor's office to participate in the SCRCOG Regional Mobility Study for Aging and Disability Communities. The first meeting is August 7th. Grateful to take vacation despite his father's injury and dealing with insurance and Medicare for him to get the help he needed. Great to know he could go away and everything ran smoothly. Carmela did a good job keeping things going.

Program Director

Program Director Erin Ambler reported previously on programs.

OLD BUSINESS

Grants Review

The AASCC grant was exhausted in June but was well worth it. The Town ARPA funds have a balance of \$16,130 which will continue to be used for the support groups and individual therapy. It should last about 10 months or so but ED plans to look for some other funding in the fall.

Annual Audit Schedule and Related Party Questionnaire

Annual audit was originally scheduled for August 7th but it has been rescheduled to July 26th. Carmela is well prepared and will have the information requested. ED anticipates a smooth audit and expects the auditor to give a report to the Board in September or October. It is a necessary process but he is not worried about it.

NEW BUSINESS

Long Range Planning Committee

Since we don't meet in August, ED wanted to get the ball rolling and try to plan a committee meeting before the September Board meeting to talk about progress on the Long-Range Plan.

OTHER BUSINESS

Tara Knapp wanted to compliment Steve Allinson for his help recently. She was unable to make the Wills, Trusts and Probate meeting here but she was able to talk on the phone with him. He was a wealth of knowledge and he took a lot of stress off her.

ADJOURNMENT

Rosemary DeAngelis made the motion to adjourn. Alberta Flynn seconded the motion. The motion passed unanimously.

The meeting adjourned at 10:02 a.m.

Respectfully submitted,



Beth H. Johnson
Administrative Assistant