

Town of Wallingford
Police Station Steering Committee
REGULAR MEETING

Thursday August 8, 2024

A Regular Meeting of the Police Station Steering Committee was held on Thursday August 8, 2024 at 10:00 AM in the Collins Room at the Wallingford Public Library, 200 North Main Street, Wallingford, Connecticut.

The meeting was called to order at 10:03 AM by Alison Kapushinski, Chairperson.

Committee Members in Attendance:

Rob Baltramaitis Alison Kapushinski
Rich Heidgerd

Others in Attendance:

Jim Russo – JRR, LLC Jeff Vosburgh – Downes Const.
Andrew Whitehouse – Jacunski Humes
Police – Chief, Deputy Chief, and staff

AGENDA ITEMS:

1. Accept minutes from July 18th, 2024 Special Meeting

A motion was made by Rob Baltramaitis to accept the meeting minutes from the July 18, 2024 Special Meeting. The motion was seconded by Richard Heidgerd. The vote was UNANIMOUS to approve the motion with Baltramaitis, Kapushinski, and Heidgerd voting.

2. Public Comment

None

3. Update from Police Department

PD personnel toured the new North Branford police station. Ideas were shared that will help with the relocation of operations to the new building.

4. Update from Design Team – Jacunski Humes

Andrew Whitehouse provided updates on the site work completed and what is upcoming. The retention pond work has been completed and everything appears to be operating as intended. The road sign redesign has been completed. Andrew provided information about the punch list process and expected timeline for its completion.

RECEIVED FOR RECORD

AT

4:45pm

AND RECEIVED BY

Kristen Panzo (llg) TOWN CLERK

8/8/24

5. Update from Owner's Representative - Russo

Mr. Russo provided an update of the work completed as well as the schedule for the remaining work. Construction completion is on schedule for the beginning of September with Police move in expected to begin in October. Please see attachment for details.

6. Update from Construction Manager – Downes

Jeff Vosburgh reviewed the project financial summary; See attachment

Mr. Vosburgh reviewed the project schedule, work completed and work in progress. The critical switch gear is on site with permanent power scheduled for this month. Window film will be going out to bid via the towns purchasing department.

7. Discussion and possible action regarding Payment Applications/ Invoices and Change Orders

7.a. Payment Applications/Invoices

A motion was made by Rob Baltramaitis to approve the following payment applications/invoices:

| Company Name | Invoice No. | Invoice Date | Payment Amount |
|----------------------|-------------|--------------|-----------------|
| Downes | 017 | 7/31/2024 | \$ 1,818,725.36 |
| JR Russo | 21 | 7/31/2024 | \$ 4,927.50 |
| WLFD Electric Div. | 123354 | 08/02/2024 | \$ 950.00 |
| Inner Space Systems | 0271 | 7/19/2024 | \$11,525.00 |
| Total Communications | 134902 | 7/10/2024 | \$13,448.74 |

The motion was seconded by Rich Heidgerd. The vote was UNANIMOUS to approve the motion with Baltramaitis, Heidgerd, and Kapushinski voting.

A motion was made by Rob Baltramaitis to approve Total Communications invoices #135131A for \$46,045.57 and #135131B for \$32,276.98 pending receipt of a certificate of insurance for stored materials. The motion was seconded by Rich Heidgerd. The vote was UNANIMOUS to approve the motion with Baltramaitis, Heidgerd, and Kapushinski voting.

7.b. Change Orders

PCO #301R1: \$15,551.02 ASI #026A – Generator Pad Enlargement

A motion was made by Alison Kapushinski to approve Proposed Change Order #301R1 in the amount of \$15,551.02. The motion was seconded by Rob Baltramaitis. The vote was UNANIMOUS to approve the motion with Baltramaitis, Heidgerd, and Kapushinski voting.

PCO #310: \$19,166.00 RFI#496– East Gate Entry Gate Clarification

A motion was made by Rob Baltramaitis to approve Proposed Change Order #310 in the amount of \$19,166.00. The motion was seconded by Rich Heidgerd. Voting to approve the motion was Baltramaitis, Heidgerd, and Kapushinski.

PCO #328B: \$68,862.14 ASI #068 – Site Related Revisions/Landscaping

No Vote at this time

PCO #364: \$17,079.35 RFI #529 Fiber Run to TVMS

No vote at this time

9. Committee Member Updates

10. Other business

A motion was made by Rob Baltramaitis to adjourn the meeting at 11:25. The motion was seconded by Rich Heidgerd. The vote was UNANIMOUS to adjourn the meeting with Baltramaitis, Heidgerd, and Kapushinski voting.

Prepared by:

Richard Heidgerd, Committee Member

| ID | Task Mode | Task Name | Duration | Start | Finish | 24 | 7 | 14 | 21 | 28 | Aug '24 | 4 | 11 | 18 | 25 | Sep '24 | 1 | 8 | 15 | 22 | 29 | Oct '24 | 6 | 13 |
|----|-----------|-------------------------------|----------|-------------|-------------|----|---|----|----|----|---------|---|----|----|----|---------|---|---|----|----|----|---------|---|----|
| 1 | ★ | <u>SECURE BUILDING</u> | 3 days | Wed 7/31/24 | Fri 8/2/24 | | | | | | | | | | | | | | | | | | | |
| 2 | ★ | | | | | | | | | | | | | | | | | | | | | | | |
| 3 | ★ | <u>PERMANENT POWER</u> | 9 days | Tue 8/6/24 | Fri 8/16/24 | | | | | | | | | | | | | | | | | | | |
| 4 | ★ | | | | | | | | | | | | | | | | | | | | | | | |
| 5 | ★ | <u>PUNCH LIST COMPILATION</u> | 12 days | Thu 8/1/24 | Fri 8/16/24 | | | | | | | | | | | | | | | | | | | |
| 6 | ★ | | | | | | | | | | | | | | | | | | | | | | | |
| 7 | ★ | <u>DISPATCH</u> | 37 days | Thu 8/1/24 | Fri 9/20/24 | | | | | | | | | | | | | | | | | | | |
| 8 | ★ | RAISED FLOOR COMPLETED | 1 day | Thu 8/1/24 | Thu 8/1/24 | | | | | | | | | | | | | | | | | | | |
| 9 | ★ | 911 CONSOLES | 6 days | Mon 8/19/24 | Mon 8/26/24 | | | | | | | | | | | | | | | | | | | |
| 10 | ★ | ELECTRICAL CONNECTIONS | 10 days | Mon 8/26/24 | Fri 9/6/24 | | | | | | | | | | | | | | | | | | | |
| 11 | ★ | WALL MONITORS | 14 days | Tue 9/3/24 | Fri 9/20/24 | | | | | | | | | | | | | | | | | | | |
| 12 | ★ | | | | | | | | | | | | | | | | | | | | | | | |
| 13 | ★ | <u>FFE ITEMS</u> | 20 days | Tue 9/3/24 | Mon 9/30/24 | | | | | | | | | | | | | | | | | | | |
| 14 | ★ | DESKS | 9 days | Tue 9/3/24 | Fri 9/13/24 | | | | | | | | | | | | | | | | | | | |
| 15 | ★ | FILE CABINETS | 13 days | Mon 9/9/24 | Wed 9/25/24 | | | | | | | | | | | | | | | | | | | |
| 16 | ★ | CHAIRS IN PLACE | 11 days | Mon 9/16/24 | Mon 9/30/24 | | | | | | | | | | | | | | | | | | | |
| 17 | ★ | | | | | | | | | | | | | | | | | | | | | | | |
| 18 | ★ | <u>TECHNOLOGY</u> | 30 days | Mon 8/19/24 | Fri 9/27/24 | | | | | | | | | | | | | | | | | | | |
| 19 | ★ | SERVER EQUIPMENT | 20 days | Mon 8/19/24 | Fri 9/13/24 | | | | | | | | | | | | | | | | | | | |
| 20 | ★ | DESK TOP EQUIPMENT | 10 days | Mon 9/16/24 | Fri 9/27/24 | | | | | | | | | | | | | | | | | | | |
| 21 | ★ | | | | | | | | | | | | | | | | | | | | | | | |
| 22 | ★ | <u>PHONE EQUIPMENT</u> | 33 days | Mon 8/19/24 | Wed 10/2/24 | | | | | | | | | | | | | | | | | | | |
| 23 | ★ | SERVER ROOM EQUIP. | 25 days | Mon 8/19/24 | Fri 9/20/24 | | | | | | | | | | | | | | | | | | | |

| | | | | |
|---|--------------------|-----------------------|-----------------------|--------------------|
| Project: WPD FFE 8-7-24 Date: Wed 8/7/24 | Task | Task | Inactive Summary | External Tasks |
| | Split | Manual Task | Manual Task | External Milestone |
| | Milestone | Duration-only | Duration-only | Deadline |
| | Summary | Manual Summary Rollup | Manual Summary Rollup | Progress |
| | Project Summary | Manual Summary | Manual Summary | Manual Progress |
| | Inactive Task | Start-only | Start-only | |
| | Inactive Milestone | Finish-only | Finish-only | |



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August 7th, 2024

Town of Wallingford, CT
Additions & Renovations to 100 Barnes Road

Subject: Downes Construction Managers Progress Report

1. Project Update

A. Project Financial Summary

| | | | |
|---|----|---------------------|-------------------------|
| Original GMP | \$ | 28,011,720.90 | |
| Approved Proposed Change Orders | \$ | <u>1,644,603.71</u> | |
| Total Revised GMP | \$ | 29,595,214.40 | |
| Pending/Approximate Change Order Requests | \$ | <u>424,972.81</u> | |
| Total Anticipated GMP | | | \$ 30,081,297.42 |
| Construction Manager's Construction Contingency | \$ | 1,315,474.81 | included in above/GMP |
| Approved PCOs | \$ | <u>752,149.96</u> | |
| Pending PCOs | \$ | <u>206,104.77</u> | |
| Remaining CM Contingency | | | \$ 357,220.08 |
| Construction Manager's Allowance Totals | \$ | 1,246,649.91 | included in above/GMP |
| Actual Expenditures | \$ | <u>1,176,230.42</u> | |
| Projected Expenditures | \$ | <u>39,999.99</u> | |
| Remaining CM Allowance | | | \$ 30,419.50 |

B. Schedule Update**I.) Work Completed**

- Toilet Accessories/Div 10 Items
- Fine Grading & Binder Paving
- Generator/Dumpster/Sidewalks Concrete
- FTC Building EIFS & Foundation Finishing
- Finish Painting & Wallcovering
- Aluminum Storefront Doors
- Detention Basin Piping
- Light Pole Install
- Dispatch Access Flooring

II.) Work In Progress

- Ceramic Tiling at Front Lobby
- Communications Room Fit-Out
- Generator Enclosure Improvements/Site Stairs
- Plumbing Finishes
- FTC Range Equipment
- Firearms Finishes
- Doors & Hardware Install
- TVMS Finishes
- Electrical Switchgear
- Slab Sealing

III.) Work to Begin

- Front Entry Metal Panels
- TVMS OH Door Install
- Parking Gate Install
- Protective Canopies
- Final Cleaning
- Dispatch Furniture
- FF&E (Desks, Chairs, Tables, etc.)
- Radio Equipment Install
- PD Network Server Install

C. Critical Items / Items for Discussion / ROM PCOs

- PCO #277 – ASI #034 – Window Film – Out of Scope - \$36,021.52

2. PCOs Approved Since Last Meeting/Special Meeting Approvals (No Action Required – Less than \$15,000.00)

- No PCOs approved since special meeting on 7/18/24

Summary

- **CM Contingency Overall Change \$0.00**
- **Owner Contingency Overall Change \$0.00**

3. PCOs Requiring Approval (Action Required – Greater than \$15,000.00)

PCO Approvals

- a. PCO #301 R1 – ASI #026A – Generator Pad Enlargement – In Scope/Out of Scope - \$15,111.82/\$15,551.01
- b. PCO #310 – RFI #496 – East Side Entry Gate Clarification – Out of Scope - \$19,166.00
- c. PCO #328B – ASI #068 – Site Related Revisions/Landscaping – Out of Scope - \$68,862.14
- d. PCO #364 – RFI #529 – Fiber Run to TVMS – Out of Scope - \$17,079.35

4. Order of Magnitude/Pending Revisions – Action/Discussion Required

- a. None.

5. Requisition Approvals

- a. July 2024 AIA Payment Application #17 = \$1,818,725.36