

Wallingford Police Station Steering Committee
MINUTES OF THE REGULAR MEETING

Thursday October 10, 2024 @ 10AM

Wallingford Public Library

200 North Main Street

Collins Room, Lower Level

Attendeess

Steering Committee: Alison Kapushinski, William Wright, Richard Heidgerd, Rob Baltramaitis, Jon Walworth

Other Attendees: Anthony DeMaio, Deputy Chief; Joseph Vecellio, WPD IT; Andrew Whitehouse, Jacunski Humes Architects; Jeff Vosburgh, Downes Construction; Jim Russo, OCR; Nathan Spear and Christopher Guzzi, Innovative Engineering Services

Meeting called to order at 10:01

1. Accept minutes from September 12, 2024 Regular Meeting as corrected:

- 1st: JW 2nd: WW
- Aye: AK, WW, RH, JW
- No: 0
- Abstain: RB

Accept minutes from September 30, 2024 Special Meeting as corrected:

- 1st: WW 2nd: RH
- Aye: AK, WW, RH
- No: 0
- Abstain: RB, JW

2. Public Comment

None

3. Update from Police Department

The Department is working with the CM, Architect and Public Works Dept. on resolution of several items on the Punch List including grounding, security cameras, server room, etc. A temporary CO would advance the installation of appurtenances needed to make the traffic sign shop operational.

4. Update from Design Team – Jacunski Humes

The Punch List items are almost complete except for grounding, Server Room, Storage/Maintenance Building and Sally Port. It was urged that the Building Dept. be approached to grant a partial CO.

5. Update from Owner's Representative – Russo

Jim distributed a tentative project schedule as a guide. A parts delay has extended grounding to late October. There is the need for temporary power to align the microwave signal to Cook Hill. The missing breaker for the Server Room will delay final CO and occupancy.

6. Update from Construction Manager – Downes

The monthly CM Progress Report was distributed (attached herewith). Discussion continued on the several items that must be completed as mentioned above. A Special Meeting to refine these tasks was scheduled for next Thursday to include AK and WW.

RECEIVED FOR RECORD

AT

10:35am

AND RECEIVED BY

Kristen Pango TOWN CLERK

The fiber runs to serve receptors at the car port, cameras at the Sally Port and other locations that approach or exceed 300 linear feet are a concern. Mr. Wright expressed frustration that these runs should have been resolved months ago if not in the original MEP design documents as they have an influence on the potential accuracy of recording security issues and associated liability to the Town

Discussion ensued on the use of signal extender devices, and IES agreed to check on the viability, availability and cost for inclusion where length of fiber runs exceed 300 feet. Their written report to Downes and Jacunski Hume sis is expected prior to the above Special Meeting.

7. Discussion and possible action regarding Invoices, Change Orders and RFI's:

Payment Applications/Invoices

Motion to approve the following invoices and requisitions:

Company Name	Invoice No.	Invoice Date	Payment Amount
Downes	019	9/30/2024	\$893,728.51
JR Russo	23	9/30/2024	\$5,231.25

1st: RH 2nd: WW

Aye: Unanimous

No 0

Abstain 0

Motion to approve PCO #364 in the amount of \$17,079.36 pending design team review.

1st: WW 2nd: RH

Aye: Unanimous

No 0

Abstain 0

8. Committee Member Updates

Alison presented an update on the Owners Contingency and Project Cost Summary. The PD released selected unexpended sums from IT and Dispatch Equip. to the funds available category.

9. Other business

The Fire Marshall has begun his review of the building for an eventual TCO. He has requested some modifications, which are being handled by Downes and the design team.

Motion to adjourn made at 11:50 AM :

1st: WW 2nd: RH

Aye: Unanimous

No

Abstain