

**WALLINGFORD COMMITTEE ON AGING, INC.**  
**March 21, 2025**  
**MINUTES OF MEETING**

**ATTENDANCE:** Steve Allinson, Erin Ambler, Anne Bernick, Rosemary DeAngelis, Rocco DiGenova, Jane Fisher, Alberta Flynn, Susan Gomes, Ronald Graziani, Audrey Grove, Karin Pyskaty and Bill Viola

**EXCUSED:** George Duffy, Glenn Havumaki and Tara Knapp

**ABSENT:** Evangeline Bourgeois and Tom Finn

President Jane Fisher called the meeting to order at 9:08 a.m.

**SECRETARY'S REPORT**

President Jane Fisher asked if there were any additions or corrections to the February 21, 2025 Secretary's Report.

**Alberta Flynn made a motion to accept the February Secretary's Report. Rosemary DeAngelis seconded the motion. The motion passed unanimously.**

**TREASURER'S REPORT**

**February 2025 Operating Account Report**

Executive Director Bill Viola reported in George Duffy's absence. For the eight months ending February 29, 2025, receipts are \$702,557 which is \$1,019 above the budgeted amount of \$701,538. Expenditures are \$666,968 which is \$34,570 below the budgeted amount. All this results in a net positive of \$35,589.

**Ron Graziani made a motion to accept the February Operating Account Report. Steve Allinson seconded the motion. The motion passed unanimously.**

**February 2025 Program Account Report**

Program Director Erin Ambler reported that trips are starting up again and received a small commission for two trips. Numbers are becoming interesting with SilverSneakers and Renew Active. Silver Sneakers had more people than Renew Active when we first started but now they are almost even.

**Anne Bernick made a motion to accept the February Program Account Report. Audrey Grove seconded the motion. The motion passed unanimously.**

**CONSENT AGENDA**

President Jane Fisher asked that the Consent Agenda be accepted.

RECEIVED FOR RECORD 3/27/25  
AT 3:40 PM AND RECEIVED BY  
Kristen Pango (6) TOWN CLERK

**Karin Pyskaty made a motion to accept the February Consent Agenda. Rosemary DeAngelis seconded the motion. The motion passed unanimously.**

## **STAFF REPORTS**

### **Executive Director**

Executive Director William Viola reported that there is a lot of exciting news. Shared at the last meeting that the Program Coordinator had resigned. Have since hired Susan White who is an experienced Assisted Living program and activity director. She will be starting Monday, March 24<sup>th</sup>. On Tuesday, ED is meeting with a guy coming in to train as a back-up driver and will also cross train for the transportation dispatcher. Needed help in Dave's absence posting the Executive Director position to the WSC website. Jane recommended a person, Lance Preg, owner of Goblinfish Studios. Lance was able to post the position and will also work on the website to make it better and user-friendly. Received a call from Coastal Cleaning, who we had used prior to Green Life. They got the bid for cleaning and will be taking over the contract on April 1<sup>st</sup>. They were the best company ED has ever worked with. They will be keeping Rosie (our current cleaning person) and giving her a raise. This is all very good news. They are willing to come in on Saturday to clean windows, carpets and floors to get the building back up to our standards. Met with the mayor to sign papers to allow Wallingford's allotment of funds from CT DOT to GNHTD to fund the Regional Rides program. Public Works will be here on Monday to distribute senior dump coupons. It was done here for many years in the past. Received a call about a week or so ago saying Public Works would be doing it again at the Senior Center. Will be here next week for two weeks from 9:00 a.m. – 2:30 p.m. Had some repair work in the kitchen which cost more than expected but then everything is more expensive. Also, the Volunteer Luncheon will be May 9<sup>th</sup>.

### **Program Director**

Program Director Erin Ambler stated that in the report, the figures look good. Averaged over 100 people per event, which is good for the winter months. Had another quarterly sign up for classes which was good. Considering adding another SilverSneakers class so that members will have more options. Walmart has been doing a lot for the Senior Center and is sponsoring bingo this afternoon. They donated 16 gift baskets for bingo prizes. They have indicated that they want to do even more which is super, super nice. Reviewed upcoming events and mentioned April will be awesome with a cruise theme. Check the newsletter out.

## **OLD BUSINESS**

### **Personnel Committee – Executive Director Search**

President Jane Fisher, Chairman of the Personnel Committee, reported that the committee is currently accepting resumes and will close on March 24<sup>th</sup>, after being posted for about a month. ED spoke about where the position was posted and he has received over 230 resumes. Of that number, there are about 15 strong candidates. Committee met this past week, and each member will review the resumes individually. They will then meet the following week to decide which ones to invite for an interview. Planning on two interviews for final candidates. Have a good process in place. Will need to have a special board meeting on May 2<sup>nd</sup>, to hear the committee's recommendation. Want to have an overlap with Bill. Also, thanked Karin Pyskaty who has stepped up to coordinate something for ED's retirement. It is a lot of work but well worth it.

**FY 25-26 Budget Update**

Executive Director Bill Viola reported that he, Jane and Sue met with the mayor and comptroller and reviewed the proposed budget. ED went over the reasons for requesting the new position. Does not have dates yet for the Town Council or workshops for budge hearings. He will attend and defend our request.

**WCOA Board Elections**

Jane Fisher presented the proposed slate of three members for re-election and one new member:

- Jane Fisher (3<sup>rd</sup> three-year term)
- Rocco DiGenova (3<sup>rd</sup> three-year term)
- Steve Allison (3<sup>rd</sup> three-year term)
- Gus Trujillo Finishing George Duffy’s term with two years

**Audrey Grove made a motion to accept the slate of three members for re-election and one new member to the WCOA Board of Directors as presented. Rosemary DeAngelis seconded the motion. The motion passed unanimously.**

Jane Fisher also presented the proposed slate for WCOA officers:

- President Jane Fisher (2<sup>nd</sup> one-year term)
- Vice President Rocco DiGenova (2<sup>nd</sup> one-year term)
- Treasurer Gus Trujillo (1<sup>st</sup> one-year term)
- Secretary Susan Gomes (3<sup>rd</sup> one-year term)

**Steve Allinson made a motion to accept the slate of WCOA Officers as presented. Albert Flynn seconded the motion. The motion passed unanimously.**

**NEW BUSINESS**

**OTHER BUSINESS**

Jane Fisher shared thank you notes sent to the Board from a staff member and one from a member.

**ADJOURNMENT**

**Karen Pyskaty made the motion to adjourn. Rosemary DeAngelis seconded the motion. The motion passed unanimously.**

The meeting adjourned at 10:02 a.m.

Respectfully submitted,



Beth H. Johnson  
Administrative Assistant