

**WALLINGFORD COMMITTEE ON AGING, INC.**  
**APRIL 25, 2025**  
**MINUTES OF MEETING**

**ATTENDANCE:** Steve Allinson, Erin Ambler, Anne Bernick, Evangeline Bourgeois, Rocco DiGenova, Tom Finn, Jane Fisher, Alberta Flynn, Susan Gomes, Audrey Grove, Tara Knapp, Karin Pyskaty, Gus Trujillo and Bill Viola

**EXCUSED:** Glenn Havumaki and Rosemary DeAngelis

**ABSENT:** Ronald Graziani

President Jane Fisher called the meeting to order at 9:05 a.m. and welcomed Gus Trujillo to the board as new Treasurer.

**SECRETARY'S REPORT**

President Jane Fisher asked if there were any additions or corrections to the March 21, 2025 Secretary's Report.

**Karin Pyskaty made a motion to accept the March Secretary's Report. Steve Allinson seconded the motion. The motion passed unanimously.**

**TREASURER'S REPORT**

**March 2025 Operating Account Report**

Executive Director Bill Viola reported in assistance to Gus Trujillo as brand new Treasurer. For the eight months ending March 31, 2025, receipts are \$790,420.09 which is \$1,189.84 above the budgeted amount of \$789,230.25. Expenditures are \$745,369.99 which is \$43,860.26 below the budgeted amount. All this results in a net positive of \$45,050.01

**Tara Knapp made a motion to accept the March Operating Account Report. Audrey Grove seconded the motion. The motion passed unanimously.**

**March 2025 Program Account Report**

Program Director Erin Ambler reported that trips receipts were \$15,194.99 while disbursements were 4'634.85. Silver Sneakers revenue was \$1,087.00. Lake View Café remains slightly profitable despite rising costs.

**Karin Pyskaty made a motion to accept the March Program Account Report. Evangeline Bourgeois seconded the motion. The motion passed unanimously.**

**CONSENT AGENDA**

President Jane Fisher asked that the Consent Agenda be accepted.

RECEIVED FOR RECORD

AT 2:50 pm AND RECEIVED BY  
Kristen Ramo TOWN CLERK

4/30/25

**Anne Bernick made a motion to accept the March Consent Agenda. Tara Knapp seconded the motion. The motion passed unanimously.**

## **STAFF REPORTS**

### **Executive Director**

Executive Director William Viola reported that he received a "Civil Summons" from a State Marshall regarding the Esposito case from almost two years ago. Town Risk Manager Kurt Treiber has since assured him that the towns legal services will handle the entire issue and that he and the senior center need not worry. Dave's Petro continues to be absent due to health issues and although the new back up Tom Kuntz and Mike Soares are job sharing to cover the position, neither wants full time and the new Facilities/Transportation Coordinator position should get filled sooner rather than later, even if he can advertise the position and have the new ED make the hire. The transition from Green Life to Coastal Cleaning went smoothly and everyone including Custodian Rosy seems happy. Lance Preg, owner of Goblinfish Studios was planning to launch the new WSC website on Thursday, 4-24 but ran into some issues with the Bluehost login and the decision was made to postpone the launch until Monday 4-28, when he will be available to facilitate staff training and work out any glitches. After visiting the five area banks where WCOA has accounts, new WCOA Treasurer, Gus Trujillo is now able to sign checks for the Program and Operation accounts. The remaining accounts at other banks with CD's and savings accounts require board resolutions and updating of the CT Secretary of State Business registration website. ED Viola recommended we wait until the new ED starts to add him at the same time as all the other changes. The Agnes Campos Memorial Butterfly Garden had its annual cleanout, Saturday 4-12, 10 Quinnipiac students plus Garden builder Roman Mrozinski and Master Gardener Ellie Tessmer were on hand to work and supervise and everyone. The garden looks great and everyone enjoyed the lunch provided afterwards. At Ellie Tesmer's request a "Butterfly Garden" donation line will be added to the Program Account by Carmela to fund future cleanout days after my retirement. In closing, ED Viola commended the Search Committee for their strong effort and the great process they have employed in the search for a new director.

### **Program Director**

Program Director Erin Ambler stated that, along with new Program Coordinator Susan White, they are focusing on improving our social media presence, along with the ED working on the website. They are creating a new Facebook page for the center because the old one was associated with one of Bill's personal accounts and this will allow them to also have an Instagram account. Pump it up for Parkinson's was a National Event on April 10<sup>th</sup> and WSC counted 908,501 steps and though we didn't win a prize it was a great cause and there were over 25 million steps across the country. It is "Cruise Ship Month" and WSC is decorated and having themed entertainment with the Anchor Management, "yacht rock" concert, a Caribbean Dance Party with Jose Paulo, and last nights Tony V's Love Boat Party. We have developed a great relationship with Walmart and they have been very generous with donations and have come down and toured and met our members who really enjoy it.

## **OLD BUSINESS**

### **Personnel Committee – Executive Director Search**

President Jane Fisher, Chairman of the Personnel Committee, reported that the committee conducted 6 initial interviews and one second interview. However, one second interview had to be postponed to May 2<sup>nd</sup> due to a family health emergency and another first round candidate who also have a family

emergency has been rescheduled for 4-28. This will necessitate the rescheduling of the May 2<sup>nd</sup>, "Special Meeting" to review the committees recommended candidate. Discussion about various possible date and possible remote attendance or hybrid meeting format. Jane will contact the Law department to clarify what is permissible and then a new date and time will be announced. The committee wishes to make every possible effort to get the best candidate and are impressed with the finalists.

#### **FY 25-26 Budget Update**

Executive Director Bill Viola reported that although on the list of potential departments, we were not requested to attend the town council workshop on April 16th. At the request of the Town Council Chairman, "all available departments will be in attendance" at the Public Hearing held on Monday 4-28 @ 6PM at town hall and at the request of the Mayor, all available departments "will be in attendance" at the Motions Meeting held on Tuesday 5-6 @ 6:30 PM, also at town hall.

#### **NEW BUSINESS**

None

#### **ADJOURNMENT**

**Karin Pyskaty made the motion to adjourn. Anne Bernick seconded the motion. The motion passed unanimously.**

The meeting adjourned at 9:48 a.m.

Respectfully submitted,

William Viola  
Executive Director

