

TOWN OF WALLINGFORD, CONNECTICUT
BUDGET WORKSHOP MEETING
Robert F. Parisi Council Chambers
April 16, 2025
6:30 P.M.
RECORD OF VOTES & MINUTES

The Town Council Meeting on Wednesday, April 16, 2025, was called to order at 6:30 p.m. The Pledge of Allegiance was said. Councilors in attendance were Thomas Laffin, Christina Tatta, Christopher Regan, Jesse Reynolds, Autumn Allinson (came to meeting at 6:58pm) and Chairman Joseph A. Marrone. Mayor Vincent Cervoni, Comptroller Tim Sena and Town Clerk Kristen Panzo were also present. Councilors Vincent Testa, Samuel Carmody and Craig Fishbein were absent.

1. Pledge of Allegiance
2. Roll Call
3. FY 2025-2026 Budget

- Animal Control
- Board of Assessment Appeals
- Board of Ethics
- Board of Selectman
- Building Department
- Capital Appropriations
- Cap & Non-Recurring
- Conservation Commission
- Economic Development Commission
- Engineering Department
- Finance-Assessor, Purchasing, Tax
 - Debt Services
 - Contingency
 - Pension Funds
- Government TV
- Health
- Human Resources
 - Risk Management
 - Employee Insurance & Benefits
 - Insurance Property & Casualty
- Inland/Wetlands
- Law Department
- Library
- Mayor

Parks & Recreation
Planning & Zoning
Probate Court
Program Planning
PUC
 Water/Sewer
 Electric
Registrar of Voters
Senior Center
Social Services
Town Clerk
Veterans Service Center
Youth & Social Services
Zoning Board of Appeals

Chairman Marrone explained how the format of this Budget Workshop will be conducted. If the council have any questions for any specific department, they will let the Chairman know. The public will have time to ask questions but that will be at the end.

Capital Appropriation & Reserve:

Vice Chair Tatta explained that she was on page 89 of the budget book. She wanted to know if all the projects listed on that page are happening and if any of them have been closed out since this budget has been submitted and if they anticipate the full expenditure of the bottom line which is \$1,070,164.00.

Mr. Sena stated that the page in question is capital that has been carried over from the prior year, plus capital this year that has not been spent yet. He said these projects could be finished throughout the year. He stated that when the year is closed out and he goes through all the accounts and any money that is spent does not get appropriated.

Vice Chair Tatta asked if the money is not spent, if it goes back into the general fund or if the projects that are not done get put on the list given to the council.

Mr. Sena stated that this list is not part of the Cap & Non. This is general fund capital projects. The reason for the list is so that these projects don't lapse. If the departments do not spend their capital project money, then it will go back into the general fund. He makes every effort to make sure that the departments are spending this money.

Board of Assessment Appeals:

Vice Chair Tatta explained that she was on page 19 of the budget book. She never realized before that the Board of Assessment Appeals gets a stipend. She thought the only Board and Commissions that received stipends were the Town Council and Public Utilities Commission. She said she noticed that every year that stipend has fluctuated. She stated that the year ended 2024 the amount was \$6,978 that was spent on the salary line. The current year, it looks like it is \$14,000. For this proposed budget, they had requested \$8,000 and Mayor Cervoni approved \$8,000. She wanted to know a little bit more about this.

Mr. Sena explained that they have always received a stipend, and it has always been in the budget. It only fluctuates on the year of reevaluation. It is usually \$8,000 but that number increases the year of a reevaluation because there is twice the amount of work to do.

Vice Chair Tatta asked how many meetings per year do they have.

Kevin Coons, Assessor stated that the BOAA meets the first Saturday in September and they meet during the month of March. This year there were about 240 appeals in total, but not all those appeals were heard by the board.

Vice Chair Tatta asked in a normal year, how many times does the board meet.

Mr. Coons stated that they do a reevaluation every 5 years and meet 3 times a year when it is not a reevaluation year.

Mr. Sena stated that the board, is budgeted for \$2,000 each and there is also a recording secretary. Depending on how much she works, of that \$8,000, \$6,000 is for the board members and \$2,000 is for the recording secretary. In a reevaluation year, it would be \$12,000 total for the board members and \$2,000 for the recording secretary.

Vice Chair Tatta wanted to know the history of why this board gets a stipend, when there are many other board and commissions who meet more frequently and who do not get a stipend.

Mr. Coons stated that they have been receiving stipends ever since he has been here. He has been working for the town for almost 20 years.

Cap & Non Recurring:

Vice Chair Tatta explained that she was on page 23 and on page 83 of the budget book. She started on page 83 of the budget book. She talked about the line-item transfer general fund. She mentioned the Electric Division Pilot. It looks like \$500,000 was expended in the fiscal year 2024, then no money was expended currently and then a request for \$390,136 for this year, which Mayor Cervoni approved in his budget. She

asked if that is a choice that the administration makes to balance out the project on the following page to get those paid for.

Mr. Sen explained that the \$500,000 in the prior year was for Public Works because they needed more money for paving. The paving account for Public Works is in the Cap & Non. The council approved that transfer and that is how that money got there. He mentioned that the Electric Revenue keeps going down. There is a formula that the Electric Division must be able to give him that number. Now, because that number keeps going down and the project amounts keep going up, to fund the projects on the other page, he needed that \$390,136 to be able to fund the projects.

Vice Chair Tata stated that they did not take the \$390,136 then they would have to go to the next page and pick \$390,136 worth of projects to not do.

Mr. Sena agreed that yes, if they did not add the \$390,136 then that amount of money on projects would not be able to be done.

Vice Chair Tatta asked about the Brick Paver Replacement project that is not on the list for this year. She said that it is scheduled for every other year.

Alison Kapushinski, Town Engineer, was there to answer questions.

Vice Chair Tatta asked if they were using actual brick pavers or using stamped concrete that looks like brick pavers.

Mrs. Kapushinski stated that line item is for the resetting of the brick pavers. They will have to replace some of the bricks. The goal is to remove the bricks, clean up the area and then put the bricks back. That cost is mainly for the labor. There is a little bit of material cost in there too.

Vice Chair Tatta mentioned the Downtown Parking Lot Improvement Project for \$80,000. She assumed these are the ones behind Center Street, the rear lots.

Mrs. Kapushinski stated that they are aware that a lot of the parking lots need improvement, she is not sure that they have picked which parking lots to do first. She said it will be a combined effort with her department and Public Works.

Vice Chair Tatta asked where the \$80,000 number came from then if they had not picked out which parking lots to do first.

Mrs. Kapushinski stated that the \$80,000 is to get the project started so that some of the repaving can get started. The money can be used for other improvements also like guard rails and things of that nature.

Vice Chair Tatta asked about the Gregory Road Sidewalk Extension project and wanted clarification on that. She said it is \$70,000 for this budget and then \$280,000 for the next budget.

Mrs. Kapushinski stated that the project is estimated to be \$350,000 and with the other sidewalk projects, the thought was to fund 20% of this project for this year and then look for grants for the following years. The grants always want you to have the entire capital funded for the project. She said right now there are no sidewalks on Gregory Road. Hopefully they will install sidewalks from Highland to Johnson, and she believes it goes up through 3 houses on Highland.

Pension:

Jim Hutt, Human Resources Director, was present to answer questions.

Vice Chair Tatta explained that she was on page 27 of the budget book. She wanted to know, in the most recent budget, how is the pension funded. She wanted to know what the state of the pension fund is.

Mr. Hutt explained that the pension fund is run through the Pension Commission, so he asked if she meant to ask about the line item in the budget or the pension fund. He explained that when he is getting ready to submit the budget, he gives preliminary numbers to the Finance Department for review. Mayor Cervoni and Mr. Sena go through the budget and let him know what positions on the town side will be funded and what that amount is. That includes full-time and part-time positions. He will then roll those numbers up and add in what the Board of Ed provides him for their payroll from the consolidated pension plan. They do pay for the Board of Ed pension contributions. Those amounts get rolled up and they calculate the pension contribution for the town and the Board of Ed which this year is 25.3% and Medicare and Social Security for part time is 6.2% and Medicare for everybody who is covered is 1.45%. That is how he comes up with the numbers. The actuary gives him the value of what they put into the LOSAP Program.

Vice Chair Tatta did not realize that the Board of Ed pension is on the town side and wanted to know if that is typical.

Mr. Hutt stated that the Board of Ed pension is \$12 million.

Chairman Marrone asked if the Board of Ed pension included teachers and it does not.

Mr. Hutt stated it is the non-certified personnel that are covered under the Merrit Statutes.

Mr. Sena stated that it would not be \$12 million for the Board of Ed pension because the whole line item is \$12 million. He explained that the 25.3% is also determined by the actuaries. That 25.3% for the town side, anyone that is in the pension, every time they run payroll, 25.3% will come out and go into the pension fund every week.

Mr. Hutt said the Board of Ed payroll that they use to set the pension contributions is \$12,810,362.00

Mr. Sena clarified stating his number was the payroll amount.

Vice Chair Tatta asked if the 25.3% is a typical range for municipalities. She says it seems high.

Mr. Hutt stated that it would be a question for the actual actuaries. He said considering that they made some assumption changes over the years, the interest assumption credits have dropped from 8% to 7% right now and the amortization rate went from 25 to 24 years. They are paying more to pair down what they owe.

Mr. Sena stated that employee wages bring that number up as well.

Chairman Marrone wanted to clarify. The pension contribution is simply payroll multiplied by the actuarial percentage.

Mr. Hutt stated that it is correct.

Chairman Marrone stated as the town increases staff that number will go up. The percentage can vary by year but that would have to do with market performance.

Mr. Sena stated that it is correct, and it is complicated. They can do these two ways. They can calculate the matches and just put the money into account or the way the town does it, if the payroll is not fully there, you will not be paying extra. The town is only paying what they need to pay for the actual employees. It is more efficient to do this the way the town does it.

Chairman Marrone asked if this is a fixed budget amount and if this is what we will spend or if we do not spend the payroll, we adjust the figures on the actual payroll spent.

Mr. Sena explained that this is if every position is filled for every week that amount is what the town would pay.

Councilor Regan asked if by looking at the head count of employees if the pension contribution can be adjusted and that math becomes less complex.

Mr. Hutt explained that the 25.3% would be the number you would use for your pension.

Councilor Regan asked if there were any other factors contributing to the 25.3%. He asked if there was a target number the town works towards.

Mr. Hutt stated no, there is not.

Employee Insurance & Other Benefits:

Vice Chair Tatta explained that she was on page 28 of the budget book. She wanted to know why Fire, Police, Public Works and Public Utilities do not have the benefit of longevity.

Mr. Hutt stated that he did not know. This is how it has been since he started working for the town. His guess is because they reside outside of town hall. He said they have always budgeted for everyone except for these departments.

Mr. Sean explained that those departments get longevity, it just gets paid out of their own department budgets.

Vice Chair Tatta wanted to know if that was the same reasoning for life and health insurance benefits and the employee assistance program and tuition reimbursement.

Mr. Hutt stated that they budget for everyone to have life and health insurance except utilities. The employee assistance program, they budget for the town. Utilities, Police and Fire have their own programs. Tuition reimbursement is budgeted for the town employees. Police and Fire have their own tuition reimbursement language in their contracts. Tuition reimbursement is limited to only management employees.

Mr. Sena stated that longevity keeps going down because new hires are not eligible. As people retire, they are off the books. Eventually longevity will reach \$0.

Vice Chair Tatta mentioned that the Fire Department switched their health insurance last year and wanted to know how much the town saved.

Mr. Hutt stated that when the initial move was made back in 2023, the insurance consultant projected for one year was close to \$300,000.

Vice Chair Tatta asked if there are other programs like that the other departments can be able to enter into. He mentioned state health insurance plans.

Mr. Hutt stated that they are in negotiations with a variety of unions. He mentioned from time-to-time insurance proposals come from the unions that are not the town's plan. Right now, the only bargaining union that has insurance outside of the town is the fire fighters. If the town loses too much the insurance costs can go up. That would be information for the insurance consultant.

Vice Chair Tatta asked about the military buy back. She asked if this is offered to any department at any level.

Mr. Hutt stated that some pension contracts may have that provision for employees hired as of a certain date. He said for the most part that it has been discontinued. Police and Fire never had military buy backs and the reason is that they already worked 20 plus years in those jobs already. Their contracts never had it.

Property Casualty Insurance:

Vice Chair Tatta explained that she was on page 29 of the budget book. She asked if when the bill comes for the insurance this is what it is.

Kurt Treiber, Risk Manager stated that this page is the projected premiums for the insurance policies that the town has. He said they do not receive the premium invoices till July 1st. They are currently in the renewal cycle, filling out the applications for renewal.

Vice Chair Tatta asked in the past, has the town been close to the estimated projections.

Mr. Treiber stated that there have been years when the projections have been slightly higher than the actual premiums. They are projecting costs a few months before the renewal process.

Vice Chair Tatta asked about the insurance deductible. She said that some departments have their own line item for that. Last she saw, Fire had a line item for this. She asked for clarification.

Mr. Treiber stated that back in 2004, his office created a policy called Cost Allocation Program. It took the total premium that he had budgeted for and spread it out amongst the departments so that the departments had some accountability for that line item. The \$50,000 represents any department that is not covered under the Cost Allocation Program and or just general policies that they don't allocate out to specific departments.

Vice Chair Tatta asked why the BOE for \$877,570 is in the general government budget and not in the BOE budget.

Mr. Treiber stated that the town is paying that for the BOE. This is how it has always been. The town has always budgeted for that. They pay the bills directly. The town controls that money and the BOE does not.

Vice Chair Tatta asked if they would have a problem with the BOE amount going to the BOE to handle and pay.

Mr. Treiber stated he would have a problem with that. It has to do with overall control. If they have a budgeted number then they can use that number, but they are not obligated to pay that premium. The town can ensure that the bills get paid.

Chairman Marrone with the premium prices increasing he asked if the consultant sees any turn around in the future.

Mr. Treiber stated that they are in constant contact with the consultants and they do not think people understand that the eternal market forces for the entire industry affect the town locally. They try to mitigate that in a few different ways, through lose control programs. They do market the programs to see if the town can take advantage of that. The town added two different properties this year so that will increase the line item.

Chairman Marrone asked if the town had renovations done to commercial properties does that affect the premiums.

Mr. Treiber stated that they routinely review the evaluation of the buildings to make sure that they are insuring them to the proper level. So, when the buildings are renovated that does increase some potential for their value.

Vice Chair Tatta asked if the town insures all buildings in town no matter who is occupying them.

Mr. Treiber stated that is correct.

Contingency:

Vice Chair Tatta explained that she was on page 64 of the budget book. She asked why no numbers are there listed for expenditure 6/30/24 and expenditure through 1/31/25.

Mr. Sena stated that contingency in general is not shown gets transferred to the appropriate account.

Vice Chair Tatta asked if she wanted to see from last year how much money was left in contingency, where can she find that information.

Mr. Sean stated in the monthly reports he gives to the council they can see the information she is asking for . If they look at the contingency line item, it will be reduced. He said you cannot spend money in the contingency account; it must be transferred to the correct account to be used. He stated that by getting the remaining number from contingency, you take that original budget and subtract from the revised budget to get that number.

Vice Chair Tatta wants to know how to see where the remaining money is.

Chairman Marrone stated that anyone on the council can look at the monthly reports given to them from Finance and then look at the year end budget in June to determine where the money went and how much is left.

Mr. Sena stated that he can get the numbers. He said in the current year you will not see money out of the accrued wages for a reason. There are transfers that will be coming soon. He mentioned that until contracts are settled, he does not move the new money into the account right away. If the departments don't need the money in the salary line, they might think they can transfer it elsewhere.

Vice Chair Tatta talked about the two lines that make up the contingency. They are the general purposes and the accrued expenses. She asked if the accrued expenses were Human Resources money and it is.

Mr. Sena stated that they have been negotiating these contracts. There are two contracts out as of 6/30/24. He said that the contract was projected for a full year so there will be a full year of raises and then you have to do the next year. He said that is why the number is so high. It is two years of these two contracts.

Mayor:

Vice Chair Tatta explained that she was on page 15 of the budget book. She asked about the part time position.

Mayor Cervoni stated that they have a part-time employee who is working on clearing out their archives and she does cover phones at times if both the administrative aide and the executive secretary are both out of the office. She does similar work in other departments. There is a fair amount of purging to be done.

Vice Chair Tatta asked if they would see this person being a permanent part time employee.

Mayor Cervoni stated that the work she is doing will probably take them through next year.

Vice Chair Tatta asked if the budget for the office furniture has been expended and spent.

Mayor Cervoni stated that they still have some furniture that dates back to the 80's. He mentioned that some of the furniture has been repurposed.

Finance:

Vice Chair Tatta explained that she was on page 21 of the budget book. Line 56600 is microfilming. She said that it has not been in the budget for the past few years but now it is part of the budget, and she asked for clarification.

Mr. Sena stated that he has about 15 banker boxes of items that need to be microfilmed because he is running out of room in the office. He is hoping the \$20,000 will take care of two years' worth of microfilming. They put the data on a flash drive.

Vice Chair Tatta asked about Line 56720. It is purchase services-data processing. She stated that there was a large expenditure last year but not this year and she asked for clarification.

Mr. Sena stated that the town used to have to pay the Electric Division, and it came from Finance. Now instead of paying them, the town is charging them.

Vice Chair Tatta asked about line item 58735, Operating Expenses. She said the current expenditure is low and wanted to know if that is because things have not been paid out of this account yet.

Mr. Sena stated that he has four divisions and the mail room. He said that mail room machines are \$28,000. There is postage for the tax bills, etc. and misc. items and he said everything is going up in price. What they would normally do is at the end of the year, if there is money in there, they will load up the postage machine.

Vice Chair Tatta asked if having direct deposit would be more efficient for the Finance Department.

Mr. Sena stated that he hoped that direct deposit can happen in the coming years. His office now is very busy with various projects. It would be the same employees doing direct deposit that do payroll now. Invoice cloud will make it easier, but the stuff still must be reconciled. The bank can reconcile the bank checks. The goal is to get to direct deposit, but at the moment he only has two payroll employees. His goal is to get the pensioners first, then he can go from there. He said it should take a couple of years for direct deposit to happen.

Vice Chair Tatta asked about open positions in the Finance Department and if there are any.

Mr. Sena stated that he has an open position because one of his employees retired today. There was one in Tax, but that was filled, and the new employee will start on May 22. He does have money in this budget for the open position he has, he did not start the process. He is hoping with some of the efficiencies with Munis, that if they roll it out to the departments then maybe that position will not be needed.

Debt Service:

Vice Chair Tatta explained that she is on page 22 of the budget book. She asked about how much annually it costs for the new Police Station.

Mr. Sena stated that so far, the town has bonded \$23,674,074.00 for the new Police Station. They still must bond the rest. In the principal portion of the debt services, \$1,183,000 is attributed to the Police Station and for interest \$927,060.

Vice Chair Tatta asked when the town must do more bonding projects, did they budget for that.

Mr. Sena stated that he estimated \$13 million. That would be for the Police Station, one of the boilers at 4 Fairfield Boulevard. If he estimated \$13 million for 20 years that would be \$650,000, so he added \$650,000 to the budget because he knows he will need to pay it. For interest he estimated the \$13 million times 4% and added that to what will be owed. The \$250,000 in the new debt financing is for if he is off by any amount he can take the money from there. There is still about \$11 million for bonding and interest to pay for the Police Station. He said bonding spreads the expenditure over 20 years, but it does cost more because you must pay the interest.

Vice Chair Tatta asked with the total amount of bonding being a little under \$6.7 million, she wanted to know how much of that is the BOE bonding.

Mr. Sena stated that if you go to the BOE section in the budget book and go to page 66, that is a memorandum page, and it shows what the government side is paying for the BOE bonding projects.

Vice Chair Tatta stated that the total the government side is paying for BOE bonding projects is a little over \$6.7 million. That includes, the principal on bonds for the schools, the interest on bonds for the schools, the non-certified pension contribution, property & casualty insurance and the school resource officers. The school resource officers are paid through the Police Department budget.

General Fund Revenue:

Vice Chair Tatta explained that she was on pages 9-12 of the budget book. Starting on page 9, Section II, Pilots and other taxes. She listed the pilot properties in town. She asked how is paying this pilot and why.

Mr. Sena stated that it is tied to the water and sewer. It is the Housing Authority who handles the pilot. They are not taxed properties.

Vice Chair Tatta asked why they are not taxable properties.

Mr. Sena stated that he believes that they are owned by the housing authority.

Vice Chair Tatta asked about the history and why they are not taxed.

Mr. Sena stated that it is a non-profit so you can't tax them.

Mayor Cervoni stated that they have been approached to repurpose the Gensis Building on Jurdacky Lane. He said what they are learning is that typically with public housing or low-income housing, there is a pilot negotiated instead of the typical taxed formula.

Vice Chair Tatta asked what the line-item Transco for \$605,000 was.

Mr. Sena stated that Transco is a power company.

Vice Chair Tatta asked about the line item for Pilot-College and Hospitals. There is no dollar amount, and she wanted to know if there was ever anything there.

Mr. Sena stated that the state used to break out the dollar amount but now they just give the town one amount. That is now part of account 41114, Pilot-State Owned Property.

Vice Chair Tatta asked what the state is paying us that money for.

Mr. Sena stated that the state tells the town what it is for. The state buys property which is then taken off the town's tax roll. It is a formula that the state uses to figure out how much money to give to the town.

Vice Chair Tatta talked about the information on page 10 of the budget book. Line 44060, Rent Town Property. She asked if this is for rent of town property with a revenue of \$55,404. She asked what properties those are.

Mr. Sena stated that he can get that information. He did not have it readily available. He did say it is two properties.

Vice Chair Tatta stated the only other thing on page 10 was the Total State Grant in Aid Other line item. She said that it went down by \$1.2 million.

Mr. Sena stated that was a municipal sharing grant and sometimes they fund it and sometimes they don't. They funded it in year end 2023 but not in 2024.

Vice Chair Tatta explained that she was on page 11 in the budget book and talked about the charges for current services and how that brings in revenue for the town. The projections for this year seem actual and fall in line with previous years.

Mr. Sena stated that there was a big jump in the proportionate charges. That is that water, sewer and electric must pay for everything on their own dime. Any services they use the town bills back to them.

Telephone:

Vice Chair Tatta said as she was going through the budget book for each department, the telephone line item seemed really high and she asked why that is.

Mr. Sena state that there have been discussions where one department should handle this line item. The previous administration would give departments cell phones if they had requested, they needed them. So that line item would have cell phones, maybe internet included as well. The Fire Department has devices out in the field that need to be used.

Government TV:

Councilor Laffin asked about the background behind the manager position.

Mayor Cervoni stated that the department has been operating with all the part-time employees. Mr. Caneschi was kind enough to take the lead in the department. He does not want this to be more than a part-time job. There are 5 or 6 part-time employees in this department. There is a lot of administration that has gone by the waist side. The department has obligations that need to be met and really need someone with expertise. They are also missing grant fund opportunities. They were able to purchase auto equipment with an ARPA grant. There are other pieces of equipment that need to be updated or upgraded to keep them current. To be able to write grants for these items they need someone with expertise in the equipment and need to know what to ask for. The seems to be more of a need for information from people through Government TV YouTube channel. Having two part-time employees trying to manage all this is proving to be difficult.

Councilor Laffin asked if there are grant opportunities that would get the town back the \$83,000 in equipment. He also asked what we are getting back essentially if we pay a manager the \$83,000.

Mayor Cervoni stated that there are times that while scheduling some of the part timers to operate a meeting, the department is not always fully staffed when needed. There are times where one of the part-time employees runs up against exceeding the 19.5 hours per week. If it continues to occur and is a problem, then the town would have to treat that employee as a full-time employee at that point.

Public Comment:

Paul Ciardullo of Bayberry Drive asked why the town needs a contingency fund.

Mr. Sena stated that the town needs a contingency fund for flexibility because when the town makes these budgets four months in advance, things happen, and the town needs to be able to adjust.

Tom Knight of Brookview Avenue thanked Mayor Cervoni for coming out to the Senior Center last week. He wanted to know how he can find out more information about house bill 6804, regarding the possible taxing of Choate and like enterprises.

Chairman Marrone stated that if he were to go on the state legislative web page you can follow the progress of each house bill.

Tom Knight asked when the third-floor balcony in the Town Council Chambers is to be fixed.

Mayor Cervoni stated that it is a building code challenge. It was built in 1917, and the building code was very different than it is now. It was designed for a different time.

Dave Perrillo stated that he has lived here for 32 years, and the taxes have gone up every year. He commented that everyone seems to get what they want as far as departments in town go. He said there are things in the budget that were not negotiated with anyone and just put on the list. He said the town should be holding back some of that stuff. He did not understand why only 30% went up for the industry tax. He said there is no growth in this town. He talked about the two high schools versus one high school.

Bruce Higg talked about his interest and knowledge in the Government TV manager position. He talked about the grant cycle.

The meeting adjourned at 8:15 p.m.

Respectfully Submitted,

Kristen Panzo
Town Clerk

Meeting digitally recorded

Joseph A. Marrone III, Chairman Date

Kristen Panzo, Town Clerk Date

