

WALLINGFORD COMMITTEE ON AGING, INC.
May 16, 2025
MINUTES OF MEETING

ATTENDANCE: Erin Ambler, Evangeline Bourgeois, Rosemary DeAngelis, Rocco DiGenova, Tom Finn, Jane Fisher, Susan Gomes, Ronald Graziani, Glenn Havumaki, Tara Knapp, Karin Pyskaty and Bill Viola

EXCUSED: Steve Allinson, Anne Bernick, Alberta Flynn, Audrey Grove and Gus Trujillo

ABSENT:

President Jane Fisher called the meeting to order at 9:17 a.m.

SECRETARY'S REPORT

President Jane Fisher asked if there were any additions or corrections to the April 25, 2025 Secretary's Report.

Tara Knapp made a motion to accept the April Secretary's Report. Glenn Havumaki seconded the motion. The motion passed unanimously.

TREASURER'S REPORT

April 2025 Operating Account Report

Executive Director Bill Viola reported in Treasurer Gus Trujillo's absence for the nine months ending April 30, 2025. Receipts are \$877,506.43 which is \$583.93 above the budgeted amount of \$876,922.50. Expenditures are \$838,433.64 which is \$38,459.06 below the budgeted amount. All this results in a net positive of \$39,402.99. There will be some end of the year expenses that will offset this.

Evangeline Bourgeois made a motion to accept the April Operating Account Report. Rosemary DeAngelis seconded the motion. The motion passed unanimously.

April 2025 Program Account Report

Program Director Erin Ambler reported that we received commission from a trip recently. The 1000 Islands is going out the end of the month and we made \$1,000 commission. SilverSneakers was \$1,950 and Renew Active \$1,101.

Karin Pyskaty made a motion to accept the April Program Account Report. Susan Gomes seconded the motion. The motion passed unanimously.

CONSENT AGENDA

President Jane Fisher asked that the Consent Agenda be accepted.

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AT 12:40 PM AND RECEIVED BY
Kristen Rango TOWN CLERK

Tara Knapp made a motion to accept the April Consent Agenda. Evangeline Bourgeois seconded the motion. The motion passed unanimously.

STAFF REPORTS

Executive Director

Executive Director William Viola reported that the sound system in the Great Room has been repaired over the years and it's 25 years old now. Unfortunately, it is not compatible with other equipment. He feels it makes sense to buy something new and has been working with DNR Technologies to buy a new sound system. While it will be expensive, it will be worth it. The new cleaning company has been providing good service. They were in on Saturday and cleaned the tile floors in various offices/rooms, as well as the kitchen floor. Meeting with the supervisor of Coastal Cleaning to schedule additional cleaning. Carmela DiCesare contacted Link Solutions, our phone company to designate all the phones to the position, not a specific name. Some had old employees' names still but it has been corrected. There were some issues with HVAC with no a/c on the left of the building. After a lot of aggravation, it is working now. Advantage Fitness was here for the quarterly maintenance of equipment in Fitness Center. ED has put together a list of important vendors with phone numbers and contacts for the new Executive Director, Ann Zak, who will start on June 9. He also has been cleaning out his office in preparation for Ms. Zak. The Facilities Manager position has been on the WSC website and will be posted on Indeed.com on Monday. Already have 18 resumes and it will be on-line until Saturday. Really hoping to get this position filled before he leaves. Showed the new WSC website and talked about all the improvements. This is ED's final meeting but he is sure he will see everyone again.

Program Director

Program Director Erin Ambler stated that April was a fun month and we did very well. Reviewed high lights from the last four weeks. Starting a lot of new programs, which she reviewed. Added another day for golf, so now it's on Mondays as well as Tuesdays. The new program coordinator, Susan White is bringing in new programs to the Center, such as Curiosity Club, and will be doing more. Also, wanted to mention that the end of the month on June 1 is a SCOW music recital. It is in the newsletter and will be put up on the outside board.

OLD BUSINESS

FY 25-26 Budget Update

Executive Director Bill Viola reported that the budget got through intact. The Public Hearing went fine. However, the motions meeting was a bit different because there was a motion to cut our budget by \$80,000 as well as cuts to other non-profits and the library. ED did not stay until the end, which was after midnight. The motion was voted down by a narrow margin.

NEW BUSINESS

Banking Changes

Karin Pyskaty made a motion to REMOVE Ronald Graziani, William Sjoval and William Viola on all WCOA bank accounts and REPLACE with Jane Fisher, Gustavo Trujillo and Ann Zak. Rocco DiGenova seconded the motion. The motion passed unanimously.

ADJOURNMENT

**Rosemary DeAngelis made the motion to adjourn. Karin Pyskaty seconded the motion.
The motion passed unanimously.**

The meeting adjourned at 9:55 a.m.

Respectfully submitted,



Beth H Johnson
Administrative Assistant

