

**WALLINGFORD COMMITTEE ON AGING, INC.**

**June 20, 2025**

**MINUTES OF MEETING**

**ATTENDANCE:** Steve Allinson, Erin Ambler, Evangeline Bourgeois, Rosemary DeAngelis, Rocco DiGenova, Tom Finn, Jane Fisher, Alberta Flynn, Susan Gomes, Ronald Graziani, Audrey Grove, Tara Knapp, Karin Pyskaty, Gus Trujillo and Ann Zak

**EXCUSED:** Anne Bernick and Glenn Havumaki

**ABSENT:**

President Jane Fisher called the meeting to order at 9:03 a.m. She introduced Ann Zak, the new Executive Director to the Board. Some members had not met Ann, so Jane asked each member to introduce themselves, state how long they have been on the Board and what they like about being on the Board.

**SECRETARY'S REPORT**

President Jane Fisher asked if there were any additions or corrections to the May 16, 2025 Secretary's Report.

**Rosemary DeAngelis made a motion to accept the May Secretary's Report. Susan Gomes seconded the motion. The motion passed unanimously.**

**TREASURER'S REPORT**

**May 2025 Operating Account Report**

Treasurer Gus Trujillo reported for the eleven months ending May 30, 2025. Receipts are \$965,895.89 which is \$1,281.14 above the budgeted amount of \$964,614.75. Expenditures are \$931,719.75 which is \$32,895 below the budgeted amount. All this results in a net positive of \$34,176.14, which will probably be used in the next month.

**Tara Knapp made a motion to accept the May Operating Account Report. Audrey Grove seconded the motion. The motion passed unanimously.**

**May 2025 Program Account Report**

Program Director Erin Ambler reported that we made a little over \$1,000 for a trip commission. We just finished quarterly sign-ups for fitness classes. This is the third time we have done quarterly sign-ups and we usually get \$5,000 from that. SilverSneakers had 1,135 swipes for \$1,929 and Renew Active had 499 swipes for \$1,029.

**Evangeline Bourgeois made a motion to accept the May Program Account Report. Alberta Flynn seconded the motion. The motion passed unanimously.**

## **CONSENT AGENDA**

President Jane Fisher asked that the Consent Agenda be accepted.

**Tara Knapp made a motion to accept the May Consent Agenda. Audrey Grove seconded the motion. The motion passed unanimously.**

## **STAFF REPORTS**

### **Executive Director**

Executive Director Ann Zak stated that there was a lot of appreciation for the Volunteer Luncheon and shared a couple thank you notes received for the staff appreciation dinner and bonuses. She then expressed her excitement to be here and commented that it's a wonderful place. She is getting to know things, i.e., going through policies and procedures. Also, Ann would like to learn how the website works and is planning to do that with Erin. She posted a spelling bee picture on Facebook and it has received 'likes' the first day. Have to migrate the Facebook account from Bill's personal account to a new account for the senior center. Wants to renew the Quinnipiac Chamber of Commerce membership and has also joined CASPC. Mentioned wanting to look into the credit card system we currently have. It's not user friendly or staff friendly. She would love to explore other options.

### **Program Director**

Program Director Erin Ambler stated there was a lot of great bands here last month for the five Thursday night dinners. One was Down Town 6 (new at WSC) and it was one of the best bands so far. Also had another new band, Fortunate Sons. The Mulan Dance Performance was well received, as well. The Wallingford Ukulele Group was here and people enjoyed the music and singing for fun. The Fine Art, Flower and Verse show the beginning of June was a big success and we will continue doing that next year. Also stated that she is supportive of Ann with anything she does.

## **OLD BUSINESS**

### **Banking Update**

Gus Trujillo reported that all the banking changes to different names went well and is complete.

## **NEW BUSINESS**

### **Executive Director – Transition Update**

ED Zak stated that we have filled the facilities coordinator position with Bill Dill. He will be learning transportation first, and then will be working with the facilities aspect of the position. He previously owned his own business. One of the drivers has been filling in and helping Bill learn the job. Also, Ann mentioned that she and Bill Dill were going to work on the process of notifying people when there is a fire alarm off hours.

## **OTHER BUSINESS**

## **ADJOURNMENT**

**Steve Allinson made the motion to adjourn. Susan Gomes seconded the motion. The motion passed unanimously.**

The meeting adjourned at 9:38 a.m.

Respectfully submitted,



Beth H Johnson  
Administrative Assistant