

WALLINGFORD COMMITTEE ON AGING, INC.

September 19, 2025

MINUTES OF MEETING

ATTENDANCE: Steve Allinson, Erin Ambler, Anne Bernick, Evangeline Bourgeois, Rosemary DeAngelis, Rocco DiGenova, Jane Fisher, Alberta Flynn, Susan Gomes, Audrey Grove, Karin Pyskaty, and Ann Zak

EXCUSED: Glenn Havumaki, Tara Knapp and Gus Trujillo

ABSENT: Tom Finn and Ronald Graziani

President Jane Fisher called the meeting to order at 9:02 a.m.

SECRETARY'S REPORT

President Jane Fisher asked if there were any additions or corrections to the July 18, 2025 Secretary's Report.

Audrey Grove made a motion to accept the July Secretary's Report. Susan Gomes seconded the motion. The motion passed unanimously.

TREASURER'S REPORT

July and August 2025 Operating Account Report

President Jane Fisher reported in Gus Trujillo's absence. For the months ending August 31, 2025, receipts are \$192,517.12 which is \$1,186.84 below the budgeted amount of \$193,703.96. Expenditures are \$177,996.22 which is \$15,707.74 below the budgeted amount. All this results in a net positive of \$16,894.58. This is typical for this early in the budget year.

Anne Bernick made a motion to accept the July and August Operating Account Reports. Karin Pyskaty seconded the motion. The motion passed unanimously.

July and August 2025 Program Account Report

Program Director Erin Ambler reported that trip commission for August was about \$500 for two trips and is still on track for the budgeted amount of \$25,000 for the year. Silver Sneakers and Renew Active had 1,659 swipes for a total of \$3,522 in August.

Evangeline Bourgeois made a motion to accept the July and August Program Account Reports. Alberta Flynn seconded the motion. The motion passed unanimously.

CONSENT AGENDA

President Jane Fisher asked that the Consent Agenda be accepted.

Steve Allinson made a motion to accept the July and August Consent Agendas. Rosemary DeAngelis seconded the motion. The motion passed unanimously.

STAFF REPORTS

Executive Director

Executive Director Ann Zak stated that her monthly report will concentrate on overall issues. On Monday, Susan Bysiewicz, Mayor Cervoni and other local politicians were invited to the Senior Center to tour the facility and learn a little about what we do. Passed around notes and pictures from the visit. It was a good opportunity to meet them all and promote the center. Recently, ED rejoined the Quinnipiac Chamber of Commerce and will regularly attend the meetings. Attended a United Way meeting which was held on the Choate campus and plans to get more involved with the community. Just completed the first joint venture with the library which featured the Senior Center's Social Services Coordinator Joann Hummel regarding Medicare. It was very well received and people appreciated all the information. Joann will continue to help those people that attended. Celebrate Wallingford is coming up on October 4 & 5 and ED understands some Board members sign up to help with the WSC booth. Sent a sheet around for people to volunteer and is aware that some board members are already at booths, which is understandable.

Program Director

Program Director Erin Ambler stated that it was a nice recess over the summer. The sound system was upgraded in the Great Room. It's a wonderful sound system and is working great. Hi-lighted several board members that are helping the Senior Center and the community – Anne Bernick with Bingocize; Sue Gomes with a four-week Shakespeare For All class and discussion group and Evangeline with drumming. We had a nice, successful tag sale with more vendors this year and had a profit of \$1,500. Also, asking for donations for the Holiday raffle which is November 1st.

OLD BUSINESS

Ballot Box Camera System

The phone station in the vestibule was recently removed. It will be the new location for the ballot box and the camera installation is in process and about half way complete.

Fire Alarm Panel Upgrade

The fire alarm panel at the Center is in progress with the town's new vendor. The company was out to check the current system and will submit a recommendation for what is needed.

NEW BUSINESS

Approval for IT Upgrade

ED Zak discussed the IT needs to bring the technology up-to-date at the Senior Center. Mentioned she had a quote from GTG for the cost associated with replacing desktops, laptops and docking stations. We currently have 18 desktops, 7 laptops and have already replaced three. Time is of the essence since the current Microsoft Windows will no longer be supported by Microsoft after October 18. Also need to update the internet service and antivirus software which will include a firewall and different access points for the wi-fi. A discussion ensued to determine what money would be used and from where. ED recommends splitting the cost between programming and operational.

Evangeline made a motion to approve spending the money necessary to upgrade the computes and network. Anne Bernick seconded the motion. The motion passed unanimously.

OTHER BUSINESS

ED Zak has recently been asked about using the facility from an outside group. She is aware that the current policy allows usage of the center from other Town sponsored groups. But she has been getting more requests from other groups to use the space. A discussion followed about the logistics involved, i.e., insurance, food, liability, etc. It was determined that the Policy & Procedure Committee of the WCOA Board will meet to discuss the pros & cons of allowing outside groups or organizations to use our facilities. The Committee will report back to the Board.

ADJOURNMENT

Steven Allinson made the motion to adjourn. Audrey Grove seconded the motion. The motion passed unanimously.

The meeting adjourned at 10:15 a.m.

Respectfully submitted,



Beth H Johnson
Administrative Assistant