

APPROVED

10/7/25

TOWN OF WALLINGFORD
PUBLIC UTILITIES COMMISSION
WALLINGFORD ELECTRIC DIVISION
100 JOHN STREET

WALLINGFORD, CT 06492

Tuesday, September 16, 2025

6:00 P.M.

MINUTES

PRESENT: Chairman Robert Beaumont; Commissioners Dr. Joel Rinebold and Laurence Zabrowski; Director Richard Hendershot; Electric Division General Manager Jake Arborio; Electric Division Business Office Manager Marianne Dill; Water and Sewer Divisions General Manager Neil Amwake; Water and Sewer Divisions Business Manager Donald Langenauer; Water and Sewer Divisions Assistant Business Manager Scott Cleary and Acting Recording Secretary Michelle Bracale

Absent – None

Members of the Public – Timothy Fengler

Mr. Beaumont called the Meeting to order at 6:00 P.M., and the pledge of Allegiance was recited.

1. Pledge of Allegiance

2. Consent Agenda

a. Consider and Approve Meeting Minutes of September 3, 2025

Motion to: Approve the Consent Agenda.

Made by: Mr. Zabrowski

Seconded by: Dr. Rinebold

Votes: 3 ayes

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43 **3. Items Removed from Consent Agenda**
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46 None
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50 **4. Discussion and Action: Director's Report – Month of August 2025**
51

52 Mr. Hendershot referenced Item No. 4-2 July Wholesale Power Supply and noted that the second
53 bullet should be corrected to read 2025/2026 budget forecast (1/5/2025) for July = \$104.71.
54

55 Mr. Beaumont referenced Item No. 4-15 Day-Ahead Ancillary Services (DA AS) Market Costs
56 and stated that Mr. Craig Kieny will be sending over information in regards to the differential
57 once he has this information.
58

59 **Motion to: Approve the Director's Report for the Month of August 2025.**
60

61 **Made by: Dr. Rinebold**

62 **Seconded by: Mr. Zabrowski**

63 **Votes: 3 ayes**
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67 **Public Question and Answer Period**
68

69 None
70

71 **Public Question and Answer Period Closed**
72
73
74

75 **5. Discussion and Possible Action: Budget Appropriation – Electric Division –**
76 **Account 394 – General Plant – Tools, Shop and Garage Equipment**
77

78 Mr. Arborio stated that the WED is looking for a budget appropriation for fiscal year 2025-2026
79 seeking \$35,000.00 in Account 394 – General Plant – Tools, Shop and Garage Equipment. The
80 funds are needed to procure additional cable pulling blocks. This equipment will allow the WED
81 crews to work on larger scale projects. The WED has several large-scale customers coming into
82 the WED's service area in addition to the expansion of services for several existing large-scale
83 customers.
84

85 **Motion to: Approve the Budget Appropriation – Electric Division in the amount of**
86 **\$35,000.00 from Retained Earnings to Account 394 - General Plant – Tools, Shop and**
87 **Garage Equipment for the purpose of procuring additional cable pulling blocks.**

88
89 **Made by: Dr. Rinebold**
90 **Seconded by: Mr. Zabrowski**
91 **Votes: 3 ayes**
92
93

94 **6. Discussion and Possible Action: Customer Appeal – Sewer Credit – 586 Center**
95 **Street**
96

97 Mr. Langenauer stated that on August 20, 2025 the WSD received an email from Wallingford
98 Grange No. 33 communicating a leak that has been occurring since November 2024. In the
99 email, it was noted that in November 2024, a pipe in the family restroom of the Grange building
100 was discovered to be leaking. While several quotes to repair the pipe were obtained, it was
101 determined that there were limited funds to hire a plumber to repair the leaking pipe. In June
102 2025, two of the Grange members performed the work themselves to repair the pipe at no cost to
103 the Grange. The customer has sent pictures in support of the pipe break. The owner's November
104 1, 2024 and February 1, 2025 water and sewer bills were calculated to be \$577.33 and \$450.82
105 respectively. During each of these billing periods, 4,900 cf (November 2024) and 3,700 cf
106 (February of 2025) of water went through the water meter. The Business Office has reviewed
107 the consumption history for this account and has determined that average daily usage for the
108 same billing cycles over the prior five years is equal to 0.42 cf for the November and 0.22 cf for
109 the February billing periods. Since there were 91 days in the November 1, 2024 quarterly bill,
110 the five-year average quarterly usage is equal to 38 cf and since there were 97 days in the
111 February 1, 2025 quarterly bill the five-year average quarterly usage is equal to 21 cf.
112 Subtracting the calculated quarterly average from the 4,900 cf used in the November 2024
113 quarter results in a difference of 4,862 cf. Sewer usage is calculated at 75% of water
114 consumption reflecting a sewer usage difference of 3,646 cf. As the prevailing sewer usage
115 charge was \$8.07 per ccf the customer would be entitled to a credit in the amount of \$294.26 for
116 that quarter. Then, subtracting the calculated quarterly average from the 3,700 cf used in the
117 February 2025 quarter results in a difference of 3,679 cf. Sewer usage is calculated at 75% of
118 water consumption reflecting a sewer usage difference of 2,759 cf. As the prevailing sewer
119 usage charge was \$8.07 per ccf the customer would be entitled to a credit in the amount of
120 \$222.68 for that quarter. Adding both quarters together, the customer would be entitled to a
121 credit in the amount of \$516.94. The Sewer Division recommends that the PUC approve a sewer
122 credit to the customer Wallingford Grange No. 33 for the sewer portion of their November 2024
123 and February 2025 bills in the amount of \$516.94.
124

125 Mr. Timothy Fengler noted that he did send in a video as well for review.
126

127 Mr. Langenauer replied that he could not get the video to the PUC to review so he took snap
128 shots of the videos and included them in the memo.
129

130 Dr. Rinebold complimented Mr. Langenauer on the outstanding job of pulling everything
131 together and coming up with a fair solution.
132

Motion to: Approve a Sewer Credit to the Customer at 586 Center Street for the Sewer Portion of their November 2024 and February 2025 bills in the amount of \$516.94.

Made by: Mr. Zabrowski

Seconded by: Dr. Rinebold

Votes: 3 ayes

7. Discussion and Possible Action: Write-Offs of Uncollectible Invoices

Mr. Cleary stated that in accordance with Generally Accepted Accounting Principles (GAAP), when an invoice becomes uncollectible, the amount of the invoice should be written off as uncollectible. Because of the Water Division's ability to lien real property, the WWD does not normally have uncollectible debts. The parties that owe these funds are not ratepayers and as such the Water Division is unable to lien any property owned by these parties. Enclosed with the memo is a listing of outstanding miscellaneous invoices which the WWD believes are uncollectible either because the two-year period from the date of the accident has elapsed, or other circumstances causing the invoice to be deemed uncollectible. The WWD is recommending that the PUC write off these miscellaneous invoices that total out to \$19,056.22 which is 0.189 % of the WWD expenses for FY 2025-26.

Dr. Rinebold commented good work and that he is glad that the WWD is trying to reduce this in the future.

Motion to: Increase Account 43100904 (Uncollectible Accounts) by \$19,056.22 from Cash for FY 2025/2026 and Write-Off the same amount of Outstanding Uncollectible Miscellaneous Invoices.

Made by: Mr. Zabrowski

Seconded by: Dr. Rinebold

Votes: 3 ayes

8. Discussion Only: Updated Draft Payment Agreement for Water and Sewer Divisions Customers

Mr. Amwake stated that this is still a discussion item. Based on the comments and feedback received, the Wallingford Water and Sewer Divisions added paragraph 5 to the payment agreement. The updated and revised text is shown in yellow highlight on the updated draft Payment Agreement. Paragraph 5 states that the Wallingford Water and Sewer Divisions issues past due notices (monthly balance reminders) on the 15th of each month for outstanding balances greater than \$5.00. The Water and Sewer Divisions will not be issuing a reminder for monthly payments due per the Payment Agreement.

179
180 **Committee Reports/Correspondence**
181

182 Mr. Hendershot gave an informal update on the letter that was drafted and sent to ISO-NE about
183 the settlement from a few months ago. The letter was received and got their attention. ISO-NE
184 clearly understands the points that were made. Mr. Hendershot heard back from an ISO-NE
185 administrator and will need to come up with the next response to ISO-NE. Mr. Hendershot will
186 work with Mr. Dave Cavanaugh of ENE on putting something together.
187

188 Based on an inquiry from Commissioner Zabrowski, the Water and Sewer Divisions General
189 Manager informed the Public Utilities Commission that due to the recent below average
190 precipitation, the Water Division and the Engineering Section were closely monitoring reservoir
191 levels with respect to the staged drought response plan per the WWD's Water Supply Plan. If a
192 Water Supply Alert or other drought stage is warranted, the Water Division will inform the PUC
193 and the Mayor's Office concurrent with outreach to WWD customers and local media.
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195
196 **ADJOURNMENT**
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198
199 **Motion to Adjourn**
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201 **Made by: Mr. Zabrowski**
202 **Seconded by: Dr. Rinebold**
203 **Votes: 3 ayes**
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206 The meeting was adjourned at approximately 6:39 p.m.
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208

209 Respectfully submitted,
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211 
212

213 Michelle Bracale
214 Acting Recording Secretary

Respectfully submitted,



Laurence J. Zabrowski
Secretary