

WALLINGFORD COMMITTEE ON AGING, INC.
October 17, 2025
MINUTES OF MEETING

ATTENDANCE: Steve Allinson, Erin Ambler, Anne Bernick, Evangeline Bourgeois, Rosemary DeAngelis, Rocco DiGenova, Jane Fisher, Alberta Flynn, Susan Gomes, Audrey Grove, and Ann Zak

EXCUSED: Glenn Havumaki, Tara Knapp and Karin Pyskaty

ABSENT: Tom Finn, Ronald Graziani and Gus Trujillo

President Jane Fisher called the meeting to order at 9:05 a.m.

SECRETARY'S REPORT

President Jane Fisher asked if there were any additions or corrections to the September 19, 2025 Secretary's Report.

**Rosemary DeAngelis made a motion to accept the September Secretary's Report.
Alberta Flynn seconded the motion. The motion passed unanimously.**

TREASURER'S REPORT

September 2025 Operating Account Report

President Jane Fisher asked if there were any questions regarding the September financial reports in Treasurer Gus Trujillo's absence.

**Anne Bernick made a motion to accept the September Operating Account Report.
Evangeline Bourgeois seconded the motion. The motion passed unanimously.**

September 2025 Program Account Report

Program Director Erin Ambler reported that Silver Sneakers and Renew Active had 2,019 swipes for a total of \$3,522 in September.

**Rosemary DeAngelis made a motion to accept the September Program Account Report.
Steve Allinson seconded the motion. The motion passed unanimously.**

CONSENT AGENDA

President Jane Fisher asked that the Consent Agenda be accepted.

Steve Allinson made a motion to accept the September Consent Agenda. Audrey Grove seconded the motion. The motion passed unanimously.

STAFF REPORTS

Executive Director

Executive Director Ann Zak thanked everyone for helping with Celebrate Wallingford. Met a lot of current members, as well as new members who filled out applications. Will work on some changes/adjustments for next year. The fire panel is being worked on. ED has not had a call recently, but understands when it begins, it causes multiple calls. Identified that the problem is located in the Great Room and it will be repaired. Our insurance company has recommended that we do

background checks every two years for staff and volunteers, so ED hopes to implement that next month. Mentioned the new member spotlight (attached to her report for September) which will be featured in the November PrimeTimes. She will try to do this quarterly. Regarding the use of our facilities by an outside group, she spoke with the town's risk manager and it is prohibited in the Center's lease with the town. If it's an event the Center is participating in with an outside group, that would be allowed. Also, other town funded groups can use the building, if requested.

Program Director

Program Director Erin Ambler stated she is pleased with how this year is wrapping up with trips. The first trip for 2026 has already had a good response. There was \$3,000 for trip commission for September and it's definitely on target for the budgeted amount of \$25,000. There was a great program last night with an Edgar Allen Poe interpreter which was a good showing. Next week there will be a Michael Jackson impersonator, which should be a good show with 100 people expected for the dinner. Programs is trying something new - a pet costume contest for Halloween on October 29. There are some vendors planned and may even have a pet psychic. It should be fun and lighthearted. Also, getting ready for the holiday raffle which starts next week. There is a lot of nice stuff.

OLD BUSINESS

NEW BUSINESS

"Join Hands for Happiness" Campaign

ED Zak met with Tara Knapp along with Erin and Joann Hummel to discuss how the center can do some additional fundraising for our program with mental health issues. If any Board members want to participate, just let Ann know.

Staff Holiday Party

The staff holiday party has been scheduled for December 10th at the same place as last year, the Mill Pond Gathering. An invitation will be forthcoming.

OTHER BUSINESS

Jane Fisher asked if ED Zak would forward the list of WCOA committees to refresh everyone's memory regarding which committees they are on so that they can support the center when needed. Also, the Long-Range Planning Committee in particular, should meet.

ADJOURNMENT

**Steve Allinson made the motion to adjourn. Rosemary DeAngelis seconded the motion.
The motion passed unanimously.**

The meeting adjourned at 9:40 a.m.

Respectfully submitted,



Beth H Johnson
Administrative Assistant