

APPROVED

11/5/25

TOWN OF WALLINGFORD
PUBLIC UTILITIES COMMISSION
WALLINGFORD ELECTRIC DIVISION
100 JOHN STREET
WALLINGFORD, CT 06492
Tuesday, October 7, 2025

6:00 P.M.

MINUTES

PRESENT: Chairman Robert Beaumont; Commissioner Laurence Zabrowski; Director Richard Hendershot; Electric Division General Manager Jake Arborio; Electric Division Business Office Manager Marianne Dill; Water and Sewer Divisions General Manager Neil Amwake; Water and Sewer Divisions Business Manager Donald Langenauer; Water and Sewer Divisions Assistant Business Manager Scott Cleary and Acting Recording Secretary Michelle Bracale

Absent – Commissioner Dr. Joel Rinebold

Members of the Public – None

Mr. Beaumont called the Meeting to order at 6:00 P.M., and the pledge of Allegiance was recited.

1. Pledge of Allegiance

2. Consent Agenda

- a.** Consider and Approve Meeting Minutes of September 16, 2025

3. Items Removed from Consent Agenda

Item 2a

42 **Motion to Approve the *Revised* Meeting Minutes of September 16, 2025**

43
44 **Made by: Mr. Zabrowski**

45 **Seconded by: Mr. Beaumont**

46 **Votes: 2 ayes**
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50 **4. Discussion and Possible Action: Budget Amendment – FY 2025/2026 – Electric**
51 **Division – Account 397 – General Plant – Communication Equipment**
52

53 Mr. Arborio stated that the WED is requesting a budget transfer in fiscal year 2025-2026 seeking
54 \$27,100.00 into Account 397 – General Plant – Communication Equipment. This amount
55 includes the cost installed of telephone and wireless equipment, including radios for general use
56 in connection with utility operations. The pricing includes a 10% contingency. The funds are
57 needed for the purchase and installation of radios in the eight vehicles the WED is purchasing in
58 the current fiscal year. The existing radio equipment will be removed from the retired vehicles at
59 the time of trade in. The existing radios are antiquated. Radio communication is utilized during
60 distribution switching so that all parties can hear what is occurring. From a safety perspective,
61 this is the most effective means of communication. Of the eight vehicles, three have arrived, the
62 other four are local and the last one is being built. Funds for this transfer are available in
63 Account 392 – General Plant – Transportation Equipment.
64

65 Mr. Beaumont questioned if the need for the new technology came after the budgets were done?
66

67 Mr. Arborio stated that it did.
68

69 **Motion to Approve a Budget Transfer – FY 2025/2026 in the amount of \$27,100.00 from**
70 **Account 392 to Account 397 – General Plant – Communication Equipment**
71

72 **Made by: Mr. Zabrowski**

73 **Seconded by: Mr. Beaumont**

74 **Votes: 2 ayes**
75
76
77

78 **5. Discussion and Possible Action: Budget Amendment – FY 2025/2026 – Electric**
79 **Division – Account 396 – General Plant – Power Operated Equipment**
80

81 Mr. Arborio stated that the WED is requesting a budget transfer in fiscal year 2025-2026 seeking
82 \$15,000.00 into Account 396 – General Plant – Power Operated Equipment. This account
83 includes the cost of power operated equipment used in construction or repair work. The funds
84 are needed for the purchase of ten M-18 replacement batteries for existing Milwaukee power
85 operated tools, eight M-12 bandsaws and nine new battery-operated lighting apparatus for the
86 buckets. The bandsaws will allow the Linemen to perform cutting operations in a more
87 ergonomic manner. Additionally, the WED is outfitting each of the nine bucket trucks with

mountable lights. This lighting equipment will give the linemen better visibility when responding to outages after daylight hours and during storms. The lighting will create a safer work environment for the line crews. Funds for this transfer are available in Account 393 – General Plant – Stores Equipment.

Motion to Approve a Budget Transfer – FY 2025/2026 in the amount of \$15,000.00 from Account 393 to Account 396 – General Plant – Power Operated Equipment

Made by: Mr. Zabrowski

Seconded by: Mr. Beaumont

Votes: 2 ayes

Public Question and Answer Period

None

Public Question and Answer Period Closed

6. Discussion Only: Quarterly Electric Rate Comparison

Mr. Hendershot stated that Ms. Dill prepared a comparison of monthly residential electrical rates of the investor owned and municipal utilities in Connecticut. Mr. Hendershot referenced Item No. 6-3 and stated that the bar chart shows that the WED is as affordable if not more so than any other electric utility in the state.

Ms. Dill pointed out that the Groton Utilities (\$130.72/month per 750 kWh usage) currently has the lowest residential rates in the state followed by Jewett City (\$132.94/month per 750 kWh usage) than Wallingford (\$139.45/month per 750 kWh usage). Jewett City has not had any retail rate changes since October 2022.

Mr. Beaumont and Mr. Zabrowski thanked Ms. Dill for the great job.

7. Discussion and Possible Action: Budget Amendment – FY 2025/2026 – Water Division – Maintenance of Transmission & Distribution Lines – General (Account #43100673)

Mr. Amwake stated that on June 10, 2025 the Water Division experienced a significant water main break at 686 North Colony Road (State Route 5). As a result of this break, heavy damage to the existing state roadway was incurred. A temporary repair of the roadway was made by the Divisions paving contractor on June 11, 2025 and the roadway was reopened to through traffic.

The temporary pavement repair, totaling approximately \$18,700.00 was paid for out of existing FY 2024-2025 funds. Following the completion of these temporary repairs, CT-DOT will now require a permanent, full-depth pavement to be installed. Once this work has been completed, CT-DOT will then require a two-inch mill and overlay of the area. It is estimated that the permanent repairs to the roadway at 686 North Colony Road, as required by CT-DOT, will be approximately \$50,600.00. This estimate includes permanent pavement, the two-inch mill and overlay, curbing, line striping, traffic control and a fifteen percent contingency. The WWD is requesting PUC approval of the FY 2025-2026 budget amendment to increase Account #43100673 – Maintenance of Transmission & Distribution (T&D) Lines by \$50,600.00. It is proposed that funds for this amendment will be made available to the operating budget through a corresponding transfer from the Emergency Contingency Fund – Retained Earnings Maintenance. The Emergency Contingency Fund was established for out of the ordinary purposes such as this one.

Motion to Approve a Budget Appropriation in the amount of \$50,600.00 from Retained Earnings Maintenance (Account 431 02162) to Account 43100673

Made by: Mr. Zabrowski

Seconded by: Mr. Beaumont

Votes: 2 ayes

8. Discussion and Possible Action: Budget Transfer – FY 2024/2025 – Water Division – Wages and Salaries

Mr. Langenauer stated that while the PUC approved a budget transfer for \$54,775.00 on September 3, 2025 there were additional year-end accounting entries that had not yet been completed. As such, final month end interdivision entries and reconciliation for FY 2024-2025 were made subsequent and the following Water Division wage and salary accounts were further underfunded as follows:

Account #43100617 – Maint. of Misc. Water Plant	\$ 775
Account #43100624 – Pumping & Labor Expense	\$ 1,700
Account #43100633 – Maint. of Pumping Equip.	\$ 2,800
Account #43100652 – Maint. of Water Treat Equip.	\$ 3,800
Account #43100663 – Meter Expenses	\$ 300
Account #43100903 – Cust. Records & Coll. Expense	<u>\$10,700</u>
Total Underfunding:	\$20,075

As such, a budget transfer is requested due to higher than projected labor, overtime labor and associated benefit expenses than originally requested for the above listed accounts. Funding is available in Account #43100677 – Maintenance of Hydrant Expenses due to lower than projected amount of labor, overtime labor and associated benefit expenses for FY 2024-2025.

Mr. Zabrowski questioned how many times will this be done?

Mr. Langenauer responded it should only be once and apologized for this happening twice as this year there were some additional accounting entries that were made late that he was not aware of so he stated he “falls on the sword for that”.

Motion to Approve a Budget Transfer in the amount of \$20,075.00 as outlined in Item 8-3 of the October 7, 2025 PUC Agenda

Made by: Mr. Zabrowski

Seconded by: Mr. Beaumont

Votes: 2 ayes

9. Discussion and Possible Action: Budget Transfer – FY 2024/2025 – Sewer Division – Wages and Salaries

Mr. Langenauer stated that this is similar to the Water Division’s previous agenda item except there are fewer accounts.

Account #46100663 – Meter Expenses	\$ 975
Account #46100676 – Maint. of Meters	\$ 950
Account #46100920 – Amin. Salaries	\$3,400
Total Underfunding:	\$5,325

A budget transfer is requested due to higher than projected labor, overtime labor and associated benefit expenses than originally requested for the above listed accounts. Funding is available in Account #46100642 – Operation Labor Expenses due to lower than projected amount of labor, overtime labor and associated benefit expenses for FY 2024-2025

Motion to Approve a Budget Transfer in the amount of \$5,325.00 as outlined in Item 9-3 of the October 7, 2025 PUC Agenda

Made by: Mr. Zabrowski

Seconded by: Mr. Beaumont

Votes: 2 ayes

10. Discussion and Possible Action: Final Payment Agreement for Water and Sewer Divisions Customers

Mr. Amwake stated that this is the *FINAL* Payment Agreement document for Wallingford Water Division and/or Wallingford Sewer Division customers. The document includes revisions and updates per prior peer review comments and input received from the PUC. The Wallingford Water and Sewer Divisions undertook an update to the current Amortization Agreement to

develop a payment agreement document that was easier to read, follow and understand as well as to clearly and simply state the terms and conditions of the Payment Agreement. The goal was to manage expectations for both customers and for the Business Office of the Water and Sewer Divisions. The Water and Sewer Division is requesting PUC approval of the proposed Payment Agreement document.

Mr. Beaumont commented that he appreciated the work that was put into this agreement.

Motion to Approve the proposed Payment Agreement document (Item 10-2) of the October 7, 2025 PUC Agenda

Made by: Mr. Zabrowski

Seconded by: Mr. Beaumont

Votes: 2 ayes

Committee Reports/Correspondence

ADJOURNMENT

Motion to Adjourn

Made by: Mr. Zabrowski

Seconded by: Mr. Beaumont

Votes: 2 ayes

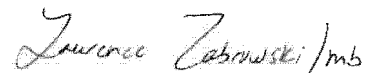
The meeting was adjourned at approximately 6:32 p.m.

Respectfully submitted,



Michelle Bracale
Acting Recording Secretary

Respectfully submitted,



Laurence J. Zabrowski
Secretary