

WALLINGFORD COMMITTEE ON AGING, INC.
December 19, 2025
MINUTES OF MEETING

ATTENDANCE: Erin Ambler, Evangeline Bourgeois, Rosemary DeAngelis, Jane Fisher, Alberta Flynn, Susan Gomes, Audrey Grove, Glenn Havumaki, Tara Knapp, Karin Pyskaty, Gus Trujillo, and Ann Zak

EXCUSED: Anne Bernick

ABSENT: Steve Allinson, Rocco DiGenova, Tom Finn, and Ronald Graziani

President Jane Fisher called the meeting to order at 9:08 a.m.

SECRETARY'S REPORT

President Jane Fisher asked if there were any additions or corrections to the November 21, 2025 Secretary's Report.

Tara Knapp made a motion to accept the November Secretary's Report. Rosemary DeAngelis seconded the motion. The motion passed unanimously.

TREASURER'S REPORT

November 2025 Operating Account Report

Treasurer Gus Trujillo reported for the five months ending November 30, 2025. Receipts are \$483,833.62 which is \$426.33 below the budgeted amount of \$484,259.95. Expenditures are \$448,014.37 which is \$36,245.38 below the budgeted amount.

Audrey Grove made a motion to accept the November Operating Account Report. Karin Pyskaty seconded the motion. The motion passed unanimously.

November 2025 Program Account Report

Program Director Erin Ambler reported that we have finished the year with over \$23,000 for commissions on trips. Silver Sneakers and Renew Active had 1,966 swipes for a total of \$3,464.00 for October. Will be adding Silver and Fit in the new year.

Alberta Flynn made a motion to accept the November Program Account Report. Glenn Havumaki seconded the motion. The motion passed unanimously.

CONSENT AGENDA

President Jane Fisher asked that the Consent Agenda be accepted.

Karin Pyskaty made a motion to accept the November Consent Agenda. Tara Knapp seconded the motion. The motion passed unanimously.

STAFF REPORTS

Executive Director

Executive Director Ann Zak reported that she was able to view the 3m product she is considering for the center at a building where it was installed. It was in pristine condition after eight years. Thinks the look would be appropriate for the building. ED would like to get two additional quotes to see what else is available and what the cost would be.

Program Director

Program Director Erin Ambler stated that she has put in a lot of music this month for the holidays – cello, piano, a cappella chorus, and string quartet. Also, reviewed the past programs that were held this month.

OLD BUSINESS

Fundraising/Grants Committee Meeting

ED Ann Zak stated that the Fundraising/Grants Committee will meet on January 16th after the Board meeting.

Personnel Committee Meeting

ED Ann Zak stated that the committee met on December 12th. ED is continuing to review the Employee Handbook and policies and hopes to have it completed by January 1, 2026.

NEW BUSINESS

New Sponsors for Newsletter

Our main sponsor for the newsletter has pulled out due to financial reasons. If anyone on the Board has any ideas for sponsorships, please let her know. The cost ranges from \$200 – \$800 per month, depending on the placement and size of the ad. A discussion followed about possible sponsors.

OTHER BUSINESS

President Jane Fisher asked the Board to begin thinking of possible nominations for the WCOA. There are three members who will be leaving the Board next spring due to completing their three three-year terms – Ann Berncik, Tim Finn, and Alberta Flynn. Gus Trujillo asked about the birthday certificates that the Front Desk gives out and when they expire. ED Zak stated that it is a coupon (not gift certificate) and it was recently discussed at length in the staff meeting. Members can ask for a birthday coupon, and it will never expire. Only stipulation is not to use it on the day of the birthday party as Lake View staff will get overwhelmed.

ADJOURNMENT

Karin Pyskaty made the motion to adjourn. Audrey Grove seconded the motion. The motion passed unanimously.

The meeting adjourned at 9:42 a.m.

Respectfully submitted,



Beth H Johnson
Administrative Assistant