

**APPROVED**

9/3/25

TOWN OF WALLINGFORD  
PUBLIC UTILITIES COMMISSION  
WALLINGFORD ELECTRIC DIVISION

100 JOHN STREET  
WALLINGFORD, CT 06492

Tuesday, August 19, 2025

6:00 P.M.

**MINUTES**

**PRESENT:** Chairman Robert Beaumont; Commissioners Dr. Joel Rinebold and Laurence Zabrowski; Director Richard Hendershot; Electric Division General Manager Jake Arborio; Electric Division Business Office Manager Marianne Dill; Water and Sewer Divisions General Manager Neil Amwake, P.E., and Acting Recording Secretary Michelle Bracale

*Absent –Water and Sewer Divisions Business Manager Donald Langenauer; Water and Sewer Divisions Assistant Business Office Manager Scott Cleary*

*Members of the Public – None*

Mr. Beaumont called the Meeting to order at 6:00 P.M., and the pledge of Allegiance was recited.

**1. Pledge of Allegiance**

**2. Consent Agenda**

- a. Consider and Approve Meeting Minutes of August 5, 2025

**Motion to Approve the Consent Agenda**

**Made by: Mr. Zabrowski**

**Seconded by: Dr. Rinebold**

**Votes: 3 ayes**

**3. Items Removed from Consent Agenda**

None

**4. Executive Session pursuant to Connecticut General Statutes § 1-200 6(E), § 1-210(a), § 1-210(b)(5)(A)(B) and § 7-232(a) to discuss Purchased Power**

**Motion was made to move into Executive Session pursuant to Connecticut General Statutes § 1-200 6(E), § 1-210(a), § 1-210(b)(5)(A)(B) and § 7-232(a) to discuss Purchased Power at 6:01 p.m.**

**Made by: Mr. Zabrowski**

**Seconded by: Dr. Rinebold**

**Votes: 3 ayes**

**Attendance in Executive Session: Chairman Robert Beaumont; Commissioners Dr. Joel Rinebold and Laurence Zabrowski; Director Richard Hendershot; Electric Division General Manager Jake Arborio; Electric Division Business Office Manager Marianne Dill and Water and Sewer Divisions General Manager Neil Amwake**

**Time of Executive Session: 6:01 p.m. to 6:47 p.m.**

**No Action Taken or Votes Held**

**Public Question and Answer Period**

No Members Present

**Public Question and Answer Period Closed**

**5. Discussion and Action: Approval of the Director's Report for the Month of July 2025**

Dr. Rinebold questioned if the Electric Division Feeder 1 Project is a routine project and should it go in the Director's Report, or should this project have gone on the Agenda as an Agenda Item prior to execution?

Mr. Arborio stated that this is a routine project and that he has started to put more technical projects into the Director's Report. Over the next 2-3 years the WED will be looking at approximately 29 MW of additional load demand from new customers in the Research Parkway area. Currently, Feeder 1 possesses the highest customer count of all the distribution feeders ( $\approx 3,200$ ). To provide a more diverse distribution system relating to Feeder 1, it is necessary to

install approximately twenty-five utility poles and extend the three-phase mainline backbone of Feeder 12 from Valley Street to Quinnipiac Street. The WED has set approximately twelve poles and has begun installing blocking to install the three phase primary conductors.

There was further discussion on the Feeder 1 Project and the additional load growth of the distribution system.

Dr. Rinebold requested that the Director's Report be revised to characterize the Feeder 1 Project as a routine project on an existing right-of-way to provide service and respond to load growth.

**Amended Motion to Approve the Director's Report for the Month of July 2025 adding a revision stating the Feeder 1 Project is characterized as a routine project on existing right-of-way to provide service and respond to load growth**

**Made by: Dr. Rinebold**

**Seconded by: Mr. Zabrowski**

**Votes: 3 ayes**

**Motion to Approve the Director's Report for the Month of July 2025**

**Made by: Mr. Zabrowski**

**Seconded by: Dr. Rinebold**

**Votes: 3 ayes**

**6. Discussion and Possible Action: Budget Transfer – Sewer Division – FY 2024/2025 – Wages and Salaries (Account #46100624, 46100663, 46100676 and 46100920)**

**Item Removed from Agenda**

**7. Discussion and Possible Action: Write-Offs of Uncollectible Accounts – Fiscal Year Ending 6/30/2025**

Mr. Hendershot referenced the memorandum dated August 13, 2025 from Ms. Dill and said that he immediately congratulated Laura Patterson for the outstanding job. The total write-offs for FY 2024-25 result in a combined amount of \$129,126.20 which represents 0.161% of the WED's annual billings. This is the lowest level of write-offs both by dollars and by percent since the WED started recording this data in Fiscal Year 2010-11.

**Motion to Approve the Write-Offs of Uncollectible Accounts – Fiscal Year Ending 6/30/2025 for the Electric Division in the amount of \$129,126.20**

**Made by: Mr. Zabrowski**  
**Seconded by: Dr. Rinebold**  
**Votes: 3 ayes**

**Committee Reports/Correspondence**

None

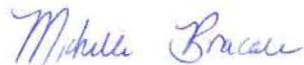
**ADJOURNMENT**

**Motion to Adjourn**

**Made by: Mr. Zabrowski**  
**Seconded by: Dr. Rinebold**  
**Votes: 3 ayes**

The meeting was adjourned at approximately 7:41 p.m.

Respectfully submitted,



Michelle Bracale  
Acting Recording Secretary

Respectfully submitted,



Laurence J. Zabrowski  
Secretary