

WALLINGFORD COMMITTEE ON AGING, INC.

January 16, 2026

MINUTES OF MEETING

ATTENDANCE: Erin Ambler, Anne Bernick, Evangeline Bourgeois, Rosemary DeAngelis, Rocco DiGenova, Jane Fisher, Alberta Flynn, Susan Gomes, Glenn Havumaki, Tara Knapp, Karin Pyskaty, Gus Trujillo, and Ann Zak

EXCUSED: Audrey Grove

ABSENT: Steve Allinson, Tom Finn, and Ronald Graziani

President Jane Fisher called the meeting to order at 9:05 a.m.

SECRETARY'S REPORT

President Jane Fisher asked if there were any additions or corrections to the December 19, 2025 Secretary's Report.

Tara Knapp made a motion to accept the December Secretary's Report. Evangeline Bourgeois seconded the motion. The motion passed unanimously.

TREASURER'S REPORT

December 2025 Operating Account Report

Treasurer Gus Trujillo reported for the six months ending December 31, 2025. Receipts are \$585,081.13 which is \$3,969.19 above the budgeted amount of \$581,111.94. Expenditures are \$546,939.87, which is \$34,172.07 below the budgeted amount.

Anne Bernick made a motion to accept the December Operating Account Report. Rosemary DeAngelis seconded the motion. The motion passed unanimously.

December 2025 Program Account Report

Glenn Havumaki made a motion to accept the December Program Account Report. Karin Pyskaty seconded the motion. The motion passed unanimously.

CONSENT AGENDA

President Jane Fisher asked that the Consent Agenda be accepted.

Karin Pyskaty made a motion to accept the December Consent Agenda. Alberta Flynn seconded the motion. The motion passed unanimously.

STAFF REPORTS

Executive Director

Executive Director Ann Zak reported that she spoke with Tara Knapp's source regarding the 3M window film for the lobby. This company used the same vendor she is considering. Now she will find a second quote for comparison. ED has been invited to attend the monthly managers' meeting with the town mayor and is extremely excited about that.

Program Director

Program Director Erin Ambler stated that she has been successful with the new health insurance advantage plan, Silver and Fit with members beginning to join Club 60+. She is looking forward to putting trips together in the new year and is working furiously on that. The Center has not offered a cruise in a while and now she booked a cruise to Alaska in June 2027. Also, reviewed upcoming events.

OLD BUSINESS

New Sponsors for Newsletter

ED Zak has been reaching out to several different companies regarding sponsorship in the Prime Times. Senior Center Communications, LLC which produces the newsletter has asked that we reach out directly to possible sponsors.

NEW BUSINESS

Mission Statement Review

In looking at other senior centers, ED Zak asked the Board if they would be interested in looking at the mission statement and making some changes or revisions. She then handed out mission statements from a few other senior centers and stated that she liked the energy in some of them. Jane Fisher suggested talking as a Board at a meeting or a planning committee. ED Zak asked everyone to think about it and decide what they want to do. A discussion followed about planning to acknowledge or celebrate the 25th anniversary of the WSC building, perhaps around the same time as the Town celebrates the 250th anniversary of the signing of the Declaration of Independence.

Nominating Committee Meeting

ED Zak stated that the Board will need three new members coming in April. In the past, Board members have been community members, community partners, or members from WSC to have a variety of people. It was decided that Ann will pick a few dates and send out an email to the members of the Nominating Committee to begin this process.

Executive Session

Jane Fisher made a motion to adjourn into executive session at 9:41a.m. to discuss a personnel issue. Tara Knapp seconded the motion. The motion passed unanimously.

The Board returned to regular session at 10:25am.

Tara Knapp made a motion to accept the draft minutes of the January 8, 2026 meeting of the Personnel Committee. Evangeline Bourgeois seconded the motion. The motion passed unanimously.

The Board acknowledged the strong leadership Executive Director Ann Zak is demonstrating from the skill sets outlined in her job description. The Board approved the following recommendations proposed by the Committee:

- Engage a Human Resources consultant to develop a comprehensive employee performance review process for the Wallingford Senior Center.

- Engage an Organizational Development consultant to evaluate and evolve the roles and responsibilities of the WCOA Board.
- Approve a salary adjustment for its Executive Director effective January 1, 2026.

OTHER BUSINESS

ADJOURNMENT

Alberta Flynn made the motion to adjourn. Gus Trujiullo seconded the motion. The motion passed unanimously.

The meeting adjourned at 10:35 a.m.

Respectfully submitted,



Beth H Johnson
Administrative Assistant