



# TOWN OF WALLINGFORD

**JAMES R. HUTT, Jr.**  
Human Resources Director  
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## MEMORANDUM

**TO:** Kristen Panzo, Town Clerk

**FROM:** James R. Hutt, Jr., Human Resources Director

**DATE:** January 26, 2026

A handwritten signature in black ink, appearing to read "JRH". It is written in a cursive, flowing style with a prominent "J" at the beginning.

**SUBJECT: Personnel and Pension Appeals Board Meeting Cancellation**

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PPAB Chairwoman Gina Varano has asked me to convey to you that she has cancelled the February 3, 2026 meeting of the Personnel and Pension Appeals Board as there is no new business to come before the Board. Please post this notice consistent with your practices for such matters.

Thank you.

JRH/

cc: PPAB Members