

# Wallingford Historic Properties Commission Annual Meeting

March 5, 2026  
Minutes

**In attendance:** Kimberly Lode-Dellaselva, Chair, Cheryl Christie Collett, Vice Chair (regular); Tara Knapp, Clerk, (regular); Barbara Sibley (regular); Joan Bushey (regular).

**Absent:** Bob Prentice (alternate).

**Public:** None.

1. Call to Order: The meeting was called to order at 6:34 p.m. by chair Kimberly Lode-Dellaselva.
2. Roll Call: Commissioner Knapp conducted the roll call.
3. Approval of Minutes: Commissioner Knapp motioned to accept the minutes of March 6, 2025, as presented. Commissioner Christie Collett seconded the motion. The motion was unanimously approved.
4. Overview and Status of Properties: The properties under the jurisdiction of this committee are the Blakeslee property, Royce House, and Johnson Mansion. Commissioner Bushey, representing the Wallingford Historic Trust, reported that no changes or work had been done to the exterior of the Royce House or the Johnson Mansion in the past year. They remain status quo. Any work done was on the inside, which is not under the Commission's jurisdiction. Furthermore, no projects are scheduled that require a COA from the Commission.
5. Public Comment: None.
6. Review and Discuss Annual Report Draft: Commissioner Lode-Dellaselva emailed a draft of the 2025-26 Wallingford Historic Properties Commission annual report to the Commission members prior to the meeting. She opened the floor for questions or comments on the annual report and invited feedback and edits. Commissioner Knapp motioned to accept the report as presented. Commissioner Sibley seconded the motion for approval, and it carried unanimously by the remaining Commissioners.
7. Review of Commission member term lengths: Chair Lode-Dellaselva reviewed the term lengths of the commissioners, noting that Commissioner Prentice's term expires in 2026. She was in touch with him prior to the meeting, and he is interested in a reappointment. She will send a letter to the Town Council requesting his reinstatement for another five-year term.
8. Selection of Officers: Commissioner Sibley recommended the continuation of the slate of officers. The current officers agreed to another term. Commissioner Christie Collett seconded the motion, and the approval carried unanimously.
9. Old Business: Commissioner Knapp noted that the Commission has two alternate member seats vacant. In Chair Lode-Dellaselva's letter to the Town Council regarding the reappointment of

Commissioner Prentice, she will remind them that the Commission still has two vacant alternate positions to be filled.

10. New Business: None.

11. Adjourn: Commissioner Knapp motioned to close the meeting, and it was seconded by Commissioner Christie Collett. The motion carried, and the Annual meeting closed at 6:50 p.m.

Minutes submitted by Tara Knapp, HPC clerk

A handwritten signature in cursive script that reads "Tara Knapp".