

WALLINGFORD COMMITTEE ON AGING, INC.
February 20th, 2026
MINUTES OF MEETING

ATTENDANCE: Anne Bernick, Evangeline Bourgeois, Rocco DiGenova, Jane Fisher, Alberta Flynn, Susan Gomes, Steve Allinson, Ron Graziani, Tara Knapp, Gus Trujillo, and Ann Zak

EXCUSED: Audrey Grove, Rosemary DeAngelis and Glenn Havumaki

ABSENT: Tom Finn

President Jane Fisher called the meeting to order at 9:10 a.m.

SECRETARY'S REPORT

President Jane Fisher asked if there were any additions or corrections to the January 16th, 2026 Secretary's Report.

Tara Knapp made a motion to accept January's Secretary's Report. Steve Allinson seconded the motion. The motion passed unanimously.

TREASURER'S REPORT

January 2026 Operating Account Report

Treasurer Gus Trujillo reported for the seven months ending January 31st 2026. Receipts are \$676,616.61 which is \$1,347.66 under the budgeted amount of \$677,963.93. Expenditures are \$626,791.27 which is \$51,172.66 below the budgeted amount.

Anne Bernick made a motion to accept the January Operating Account Report. Tara Knapp seconded the motion. The motion passed unanimously.

January 2026 Program Account Report

Tara Knapp made a motion to accept the January Program Account Report. Evangeline Bourgeois seconded the motion. The motion passed unanimously.

CONSENT AGENDA

President Jane Fisher asked that the Consent Agenda be accepted.

Gus Trujillo made a motion to accept the January Consent Agenda. Alberta Flynn seconded the motion. The motion passed unanimously.

STAFF REPORTS

Executive Director

Executive Director Ann Zak reported for the programming team that the pottery classes and other craft classes like stained glass have become very popular. She also reported that the center now has an HR consultant for support that will be invaluable with HR compliance, training, job descriptions, compensation surveys and much more. She is holding the employee handbook final draft to review with them before presenting it to the personal committee.

OLD BUSINESS

Mission Statement Review

ED Zak stated we are moving forward with Survey Monkey to get input from membership on key concepts to refine our mission statement. Survey will be conducted in March.

Nominating Committee Meeting

Board member Anne Bernick reviewed the committee's work in vetting potential new board candidates and presented four qualified candidates for consideration. The group discussed the candidates' backgrounds and confirmed that all were appropriate to be on the ballot for voting. Ballots were given to all board members present and completed. The tally will be completed after the meeting and announced in March.

NEW BUSINESS

Budget Review for the 2026-27 Fiscal Year

ED Ann Zak explained the current expense review process that was underway to prepare the next year's budget to review with the town. In addition, there was discussion about adding hours to the budget to open on Saturdays from 9-1, offering out-of-town transportation and potentially creating a trolley service to make downtown more accessible. These would all be ways to engage more of the total 32% of the town population that is 55 and over.

OTHER BUSINESS

Jane Fisher explained COACT to the group and shared information about the next meeting on February 27th 2026.

Ann Zak shared information about the livable communities initiative that the town was going to participate in to acquire a special designation. The group discussed ways to increase engagement of town councilors so that they can see how the funds they provide are returned to the residents many times over in services and improved quality of life.

ADJOURNMENT

**Evangeline Bourgeois made the motion to adjourn. Gus Trujiullo seconded the motion.
The motion passed unanimously.**

The meeting adjourned at 10:26 a.m.

Respectfully submitted,

Susan Gomes
Secretary