

WALLINGFORD COMMITTEE ON AGING, INC.
September 18 2026
MINUTES OF MEETING

ATTENDANCE: Rocco DiGenova, Jane Fisher, Glenn Havumaki, Susan Gomes, Tara Knapp, Gus Trujillo, Rosemary DeAngelis, Sean Doherty, Julie Robison, Bob Hughes, Steve Allinson, Audrey Grove, Evangeline Bourgeois, Karin Pyskaty and Ann Zak, Erin Ambler

EXCUSED: Tara Knapp

ABSENT:

President Jane Fisher called the meeting to order at 9:06 a.m.

SECRETARY'S REPORT

President Fisher asked if there were any additions or corrections to the July 17, 2026 Secretary's Report.

Karin Pyskaty made a motion to accept July's Secretary's Report. Rosemary DeAngelis seconded the motion. The motion passed unanimously.

TREASURER'S REPORT

July 2026 Operating Account Report

Treasurer Gus Trujillo reported for the new fiscal year July 2026.

Budget	\$102,604
Receipts	\$ 99,819.68
Variance	2,784.82
Disbursements	\$ 82,424.40
Variance	20,180.10
Total	22,964.92

July 2026 Program Account Report

Trips: Total Commission YTD \$22,507

Fitness Reimbursement YTD \$40,860

Rosemary DeAngelis made a motion to accept the July Operating Account Report. Glenn Havumaki seconded the motion. The motion passed unanimously.

CONSENT AGENDA

President Fisher asked that the Consent Agenda be accepted.

Karin Pyskaty made a motion to accept the July Consent Agenda. Rosemary DeAngelis seconded the motion. The motion passed unanimously.

STAFF REPORTS

Program Director

Uncle Louie Variety Show October 15. Discussion regarding pricing of entertainment and dinner. Successful annual Tag Sale, 40 vendors. Saturday hours show increased attendance. Discussion regarding facility maintenance; acknowledgement of Tom's proactive attention to indoor and outdoor facility.

Executive Director

ED Ann Zak reported:

- Saturday hours 9:00-1:00. Well attended; continuing to expand programing and volunteer opportunities.
- Welcome Vinny Longobardi as new Memory Lane Director. He will be training and working with Deb until the end of the year.
- Seamless transition to Square credit card system. Ongoing evaluation of additional cost of credit card fees. Implemented Zeffy, online donation platform for non-profits.
- Regarding food and supplies costs, we will continue to monitor and adjust if needed.
- Replaced the server that ceased to function and would have cost \$5,000 to replace with cloud-based Microsoft 365 and SharePoint systems recommended by our service provider. Monthly cost for licenses is approximately \$130/ month, a significant savings.
- In response to member feedback, we have increased local trips through transportation services, including Savin Rock beach and lunch, Peabody Museum, Lunch Bunch, and future activities such as hayrides. Low cost and high satisfaction for members.

OLD BUSINESS

President Fisher circulated the updated Committee Assignments list.

ED Zak circulated the sign-ups for Celebrate Wallingford.

NEW BUSINESS

Accounting Services: After considerable review of our critical business office functions and overall accounting needs, we will be transitioning to [Accounting Resources Inc.](#), a firm recommended by our auditor in order to create a stable plan for all aspects of the Senior Center's financial operations, reporting, and data analysis. Data is uploaded to the cloud and automatically backed up. Utilizes an upgraded version of Quickbooks that enables access for inputting data and analysis in real time. The overall goals are transparency, efficiency, timely data, and accuracy.

As a result, we will be recruiting, hiring, and training an accounting clerk for bank deposits, scanning bills, etc. Also, we will transition to Bills.com, which will streamline check cutting, signatures, and bill paying.

In addition, ED Zak referenced her reports above.

OTHER BUSINESS

In response to member inquiries, Tech Connect will continue on-site support pending staffing updates.

ADJOURNMENT

Sean Doherty made the motion to adjourn. Steve Allinson seconded the motion. The motion passed unanimously at 10:12.

Next WCOA meeting: October 16, 2026

Respectfully submitted,
Susan Douglas Gomes, Secretary