

February 8, 2018

**Wallingford Board of Health
45 South Main Street, Town Hall
Minutes of February 8, 2018**

Call to Order: 8:37 a.m. by Eloise Hazelwood, DOH.

Present: Isaac Cardona, Dave Juliano, Eloise Hazelwood, Stephen Civitelli

Excused: Mayor Dickinson, Jeffrey Necio, Daryll Porto, Melinda Schoen, Len Guercia

Guests: Stephen Civitelli, Chief Sanitarian

Minutes from December 6, 2017 were approved as distributed

Directors Report (See attached):

1. **Communicable Illness:** Discussed increased influenza rates which has not peaked yet to date. To meet the needs of the community a public flu clinic will be hosted on February 12, 2017 at the Wallingford Public Library
 - o The pending lawsuit was discussed regarding the response to the Ebola Virus against the New Haven Health department. The outcome of this lawsuit will potentially impact the ability to quarantine individuals for public health reasons. The lawsuit is stating that civil rights were negatively impacted. This is something for us to watch the outcome moving forward.
2. **School Health:** Based on previous discussion with Kathy Neelon, cases of flu have not been elevated above historical levels.
3. **Environmental:** Eloise and Stephen gave an overview of the CY2017 Annual Report which was provided to the Mayor and will be utilized before council budget review.
 - o Highlighted specific areas of increase activity namely foodservice inspections which peaked to a departmental high for the calendar year 2017. This is attributed to the internal quality assessment conducted for sanitarians in addition to being fully staffed with motivated/trained individuals.
 - o Dave Juliano asked if the state health department was still looking into regionalization of local health department. Eloise stated at this time there is no proposal from the state health department to regionalize standalone health departments. The state has however has encouraged part time health department and districts to combine moving forward.
4. **PHEP:** We have begun receiving our PHEP funding and have started the process of purchasing tangible items for shelter capacity in anticipation of the 2018 POD Drill at Sheehan High School in July. Stephen is currently working on the deliverables for this grant in addition to completing the (Medical Counter Measures) MCM ORR review for the town to fulfill grant requirements.
5. **Administrative:** Discussed Eloise's plans to retire and provided timeline and guidance moving forward to the board. A timeline and transition period was discussed as to what would benefit the health dept/town.
 - o Budget was discussed and there is no proposed increase in line items aside from contractual salary wages determined by union contract. Part time employees have been proposed to receive a 1.5% salary increase for the upcoming budget year. Moving forward, the department needs to sustain current staffing levels as a reduction has the potential to impact the public health and safety of the community.

Next Meeting: May 2, 2018

Meeting adjourned 10:00 am

Respectfully Submitted,

Eloise Hazelwood, RS, MPH
Director of Health