



Town of Wallingford ♦ Connecticut

**Wallingford 350th
Parade Committee**

Regular Meeting Minutes

May 23, 2018

6:33 PM

East Wallingford Volunteer Fire Department

Call to order:

Parade Committee chair John Sullivan called the meeting to order at 6:33 PM.

Attendees:

Dawn Lindauer, John Sullivan, Jonathan Judd, Jonathan Chappell, Larry Zabrowski, Jim Seichter, Gary Casanova

Pledge of Allegiance.

Approve May 9, 2018 Minutes:

Motion: Dawn Lindauer; Second: Jonathan Chappell; **Motion: Passed**

Public Comment:

Larry Zabrowski suggested that Tim Gallogly should be invited to join this parade committee. Larry Zabrowski and Jim Seichter expressed interest in joining and taking on the roles of Float Directors

Jonathan Chappell made a motion to nominate Larry Zabrowski and Jim Seichter as parade Float Directors

Motion: Jonathan Chappell; Second: Jonathan Judd; **Motion: Passed**

Discussion Items:

Wallingford 350th Jubilee Parade Committee

Headquarters: 128 Center St, Wallingford, CT 06492 ☎ (203) 284-1807

• *Mailing Address:* c/o 350th Parade Committee, Town Hall, 45 South Main Street, Wallingford, CT

• www.wallingford350.com ♦ Email: wallingford350paradecomm@gmail.com



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- 1) **Chair Report:** John Sullivan gave a recap of the Parade Committee roles and mentioned some of the open positions.
John has paid for the Parade Cloud license, will get further details as to setup from Colin Benard.
Last night was the Town Council meeting which was attended by Jonathan Chappell and John Sullivan. The parade committee has been granted an exemption and a bid waiver for the duration. The Parade Committee will have ~\$45,000 in the spending account by July 2018.
- 2) **Financial Director:** Jonathan Chappell reported that no transaction to the ledger occurred (neither expenses nor revenues) since last meeting. There are multiple options for revenue, sponsorship, and other donation both cash and in-kind.
- 3) **Secretary Report:** Jonathan Judd had nothing to present.
- 4) **Fundraising Director:** Dawn Lindauer recapped the donation process to send checks to Town Hall. The donation form first draft was sent to the Jubilee 350 team. Parade participants solicitation forms will be sent out soon.
- 5) **Parade Director:** Colin Bernard was not present so no report was given.
- 6) **History Director:** Greg Whitehouse was not present so no report given.
- 7) **Entertainment Director:** Johnny "Rozz" Hrehowsik was not present so no report given.
- 8) **Logistics Director:** Bill Celata was not present so no report given.
- 9) **Security Report:** Lieutenant Anthony DeMaio was not present so no report given.

Action Item: Research the best way to procure SASE for donations. Check with Town Hall to see about process, printing, postage and other items should be sorted. John Sullivan / Jonathan Chappell

Action Item: A corporate sponsorship package / portfolio should be produced and a marketing effort coordinated.

Parade Committee Open Positions:

Division Leaders (up to 48 openings)

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Round Table:

Jonathan Judd suggested that the parade committee have a tent at Celebrate Wallingford. Dignitaries will need approximately 30 Parade sashes which cost about \$100 each, Jonathan will present a few options from a company that produces them.

Next Parade Committee Meeting:

June 13, 2018

East Wallingford Volunteer Fire Department

6:30 PM

Adjournment:

A motion to adjourn at 7:54 PM was made.

Motion: Jonathan Judd; Second: Dawn Lindauer; **Motion: passed**

Minutes submitted by Jonathan C Judd, Secretary.

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