

1 **DRAFT**

2 **SPECIAL MEETING**

3 Public Utilities Commission

4 Wallingford Electric Division

5 100 John Street

6 Wallingford, CT

7 Thursday, May 24, 2018

8 6:30 p.m.

9 **MINUTES**

TOWN OF
WALLINGFORD

MAY 30 2018

DEPARTMENT OF
PUBLIC UTILITIES

10
11 **PRESENT:** Chair Robert Beaumont; Commissioners Joel Rinebold and Patrick Birney; Director Richard
12 Hendershot; Electric Division General Manager Tony Buccheri; Office Manager Tom Sullivan; Water and
13 Sewer Divisions General Manager Neil Amwake; Recording Secretary Cynthia Kleist; Public: Steve Gale;
14 Dominic Ragozzino; Atty. Jeremiah Morytko.

15 Chair Beaumont called the Meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited.

16 1. **Pledge of Allegiance**

17 2. **CONSENT AGENDA**

18 Consider and approve Minutes of May 1, 2018.

19 **Mr. Birney made a motion to approve the Consent Agenda. Mr. Rinebold seconded the motion.**

20 **Vote: 3 ayes**

21 3. **Items removed from Consent Agenda – None.**

22 4. **Discussion and Action: Approval of the Director's Report for the Month of April 2018.**

23 **DIRECTOR'S OFFICE/DEPARTMENT WIDE**

24 Mr. Hendershot reported that the FY 18/19 budgets for all three Divisions were approved, and as of the
25 end of April, continuing to May, the pilot Transmission Cost Reduction Program is ready to begin on June

26 1.

1 **ELECTRIC DIVISION**

2 Mr. Hendershot noted that system input for April totaled 45,084 MWh, an increase of 1.7% from April
3 2017. He said that maximum system peak was just over 80 MW, an increase of 2.9% from the April 2017
4 peak; service work during April included 58 LED street light conversions; and nine street light repairs.

5 LendLease Solar-PV Interconnection.

6 Mr. Hendershot said the distribution System Impact Study Agreement has been executed and work has
7 begun; all preliminary payments associated with the transmission-level Impact Study have been made
8 and the study is in the ISO-NE queue; the WED, the Law Dept. and LendLease continue to work on
9 finalizing the Interconnection Agreement, the Facility Study Agreement will be executed by mid-May,
10 and the WED and its financial consultant continue to work to develop a “capacity charge” for this unique
11 use of the WED distribution system.

12 Mr. Hendershot said he plans on coming before the Commission on July 3 and the Town Council on July
13 10 to request that the Interconnection Agreement approved.

14 Mr. Hendershot said the WED is looking to hire two maintenance electricians with the screening test
15 being conducted this Friday. Mr. Hendershot noted the vacancy for a new Apprentice Lineman has been
16 posted and advertised.

17 Labor Contracts

18 Mr. Hendershot reported the new IBEW Clerical contract was approved by the Town Council on April 24.
19 He said the contract will run retroactively from July 1, 2017 through June 30, 2019. He noted the IBEW
20 Production Unit Collective Bargaining Agreement will be arbitrated and the arbitration hearing is
21 scheduled to begin the week of July 9.

22 Wholesale Power Supply

23 Mr. Hendershot said in March, 91.8% of the WED’s total energy was hedged vs. a forecasted hedging
24 level for March of 89.4%

25 WED’s all-in wholesale purchased power costs per MWh:

26 March actual = \$94.28

27 2017/2018 FY budget forecast (1/18/17) for March = \$99.24

28 Prevailing six-month average PCA forecast (1/1/18-6/30/18) = \$99.10

29 WED’s generation cost

30 Average cost for hedged volume = \$49.13; average cost for total volume = \$48.69.

1 In March, the WED purchased 3,977 MWh or “short” energy at a weighted average price of \$39.14 and
2 so the overall cost of energy in March was lower than the cost of hedged energy.

3 Capacity Costs

4 Actual capacity costs were nearly \$45,000 less than budgeted.

5 WATER DIVISION

6 Mr. Hendershot noted that water production for April was just over 95.06 million gallons, a decrease of
7 10.4% from April 2017; reservoir storage at months end was 97.5% of total effective impoundment,
8 which is greater than the historical average for April of 93.8%. Precipitation for the month totaled 6.2
9 inches, which is 46% above the historical average;

10 Pond Hill Emergency Interconnection Station

11 Mr. Hendershot reported the contractor mobilized on the site mid-April and has installed and tested
12 both Wallingford’s and RWA’s water mains. Mr. Hendershot noted that he and Mr. Amwake visited
13 United Concrete and viewed the pre-fabricated building in it is nearly finished state.

14 Mr. Hendershot noted the water transmission mains were flushed April 9 and April 10 and a six-month
15 effort to flush the entire distribution system began on April 12. Mr. Hendershot noted the Water
16 Division crews also continued the effort to perform routine maintenance on each and every fire hydrant.
17 He said 77% of all hydrants have been maintained as of April 30.

18 Water Main Replacements

19 Mr. Hendershot said with the return of warm weather, Contract 34 resumed. He said four water service
20 renewals and seven main line tie-ins were accomplished in April; Contract 35 (4,430 total feet of water
21 main replacements along South Orchard Street, South Whittlesey Avenue and Ward Street) is out for
22 bid, with bids due June 5. Bids for dam inspections, emergency generators, (engineering services) and
23 the Design of Water Main Supports and Insulation Replacement have been received and/or awarded.

24 Mr. Rinebold asked about the bids being opened for generators for the design of emergency generators
25 at Wells 1 and 3. Mr. Rinebold asked Mr. Amwake if he was comfortable with the service. Mr. Amwake
26 said due diligence prior to awarding the design contract was done and noted this was the first time
27 working with this particular design firm. He said he feels comfortable at this point.

28 Mr. Rinebold asked about the salvage value of the materials coming out of the truck shed. Mr.
29 Hendershot said the materials are either usable or not usable. He noted the big items being cleared out
30 are primarily meter inventory. Mr. Hendershot said the meters go into a separate dumpster given their
31 makeup, and said the Electric Division gets some scrap value for obsolete meters.

1 Mr. Rinebold asked about the transmission load shed pilot program which he liked and asked if there
2 was any connection with the CPower program. Mr. Hendershot said there was no connection. Mr.
3 Rinebold asked why there wasn't a connection. Mr. Hendershot said this program is a virtual demand
4 response program. He said it is load reduction with zero risk of whether one performs or not. Mr.
5 Hendershot said the CPower Agreement uses documented passive demand response. .

6 Mr. Rinebold asked if WED has done anything to document the response by the Electric Division to the
7 storm, i.e., the impact, cost and outage of the storm, response time. He said this is a story of what
8 happened and believed it was a success story based on his neighborhood and his neighbors who told
9 him they were pleased. He said the story should be told possibly as an Op-Ed. Mr. Rinebold said he
10 would be interested in the cost and does it impact rates; is WED still considered reliable and still low-
11 cost.

12 Mr. Hendershot said between himself and Mr. Buccheri, they responded to every press inquiry. Mr.
13 Hendershot noted the summer newsletter will soon be prepared and said he would write the cover
14 story about the storm. Mr. Rinebold said he would be supportive of an Op-Ed regarding response,
15 timing, cost and impact of the storm. Mr. Hendershot noted that towards the end of the storm, there
16 were a number of people who had not contacted WED regarding their power charge. He said the system
17 analyzed this as a single outage. He noted WED found cracked poles for days following the storm and
18 the number continues to grow.

19 **WASTEWATER DIVISION**

20 Mr. Hendershot noted that at the Wastewater Treatment Plant, the average daily flow during April was
21 7.5 MGD, an 11% decrease from April 2017; nitrogen discharge for the month averaged 690 pounds per
22 day. This amount is over the April 2017 discharge rate of 584 pounds per day as well as the permit level
23 of 269 pounds per day. Mr. Hendershot noted that phosphorus treatment for the calendar year began
24 on April 1. For the month, the average phosphorus discharge rate was 0.71 mg/L, compared to 0.53 in
25 April 2017. The current permit limit is 0.70 mg/L, collection system staff televised 3,915 linear feet of
26 sewer main, and flushed 9,656 feet. Sewer Division staff responded to 8 various trouble and alarm calls
27 during the month. The candidate screening exam for the vacant Attendant II position took place April
28 12. Interviews were scheduled for early May.

29 **WWTP Facility Plan/Phosphorus Treatment Project**

30 Mr. Hendershot said that Mr. Amwake will provide an up-to-the-minute update of the status of this
31 effort later on at tonight's meeting.

32 **Private Side I/I Mitigation Program**

33 Mr. Hendershot reported that Division staff conducted 44 inspections, which identified three total
34 connections. Year-to-Date I/I efforts have resulted in 171 inspections and 19 connections identified.

1 Since inception, the I/I program has conducted 980 inspections, identified 159 connections and
2 corrected 70.

3 **Mr. Birney made a motion to approve the Director's Report for the Month of April 2018. Mr. Rinebold**
4 **seconded the motion.**

5 **Vote: 3 ayes**

6 **ELECTRIC**

7 5. Discussion and Possible Action: Approval of Proposed Agreement with CPower.

8 Mr. Hendershot noted his May 17, 2018 memorandum. He noted that the proposed Agreement had
9 been reviewed by the Risk Manager and the Law Dept. In his memo, Mr. Hendershot explained that
10 CPower has approached the WED regarding an opportunity for both the WED and CPower to benefit
11 from the passive demand reductions associated with certain WED-incentivized commercial energy
12 efficiency projects, specifically larger-scale lighting retrofits. Mr. Hendershot noted in his memo that
13 historically, WED has not participated in the ISO-NE programs where documented passive demand
14 reductions associated with commercial energy efficient projects were "bid into" the ISO Forward
15 Capacity Auctions, thus enabling the WED to receive Capacity revenues during subsequent power years.

16 He noted that CPower, during earlier Forward Capacity Auctions, was awarded bids for certain amounts
17 of demand reduction including from passive demand resources. Mr. Hendershot said CPower has not
18 yet completely filled its "portfolio" of passive demand resources and so it has offered to provide the
19 WED with 60% of the capacity payments from applicable energy efficiency projects in exchange for
20 being allowed to utilize these projects within the CPower portfolio of passive demand resources. Mr.
21 Hendershot explained in his memo that since the WED did not previously bid any passive demand
22 reductions into earlier Forward Capacity Auctions, the WED is not able to receive any capacity payments
23 for its passive demand reductions.

24 Mr. Hendershot noted that WED Energy Efficiency and Conservation Specialist Walt Syzmanski has
25 identified approximately 400-KW of passive demand reductions associated with applicable energy
26 efficiency/commercial lighting retrofit projects that could be utilized by CPower. He estimates that the
27 total gross revenues to be realized through the Agreement over the next four power years (June 2018
28 through May 2022) will be approximately \$75,000. He said there may also be opportunities to add
29 additional WED energy efficiency projects to CPower's portfolio for use after the 2018-2019 power year.

30 Mr. Rinebold said he was comfortable and likes the fact WED is receiving some monetary value out of
31 this and likes the idea that the demand response also has value and that it potentially can be used to
32 reduce capacity costs and flatten out the load profile. Mr. Rinebold asked why CPower and not someone
33 else and was there any consideration to do this directly with ISO-NE. Mr. Hendershot said no one else
34 except CPower approached the WED. He said if WED had done this itself, the WED would have had to

1 have done this three plus years ago. Mr. Rinebold said if this works out in the future, WED may want to
2 look at internalizing this more.

3 Mr. Birney asked why WED locked into this for four years. Mr. Hendershot said this is what CPower
4 proposed, which tells him this is how long CPower has open positions in their portfolio and that WED's
5 KW's have value. He said the highest monetary value is the front end and said he is sure CPower wants
6 to amortize this over time. Mr. Birney asked why WED is waiting so long to get remitted from a
7 Maryland company he knows nothing about. He said he believed 60 days is unreasonable. Mr.
8 Hendershot said this is CPower's standard offer. He said WED is about to move into a high-priced time
9 for capacity charges. He said CPower might be able to move this and WED's projects into the market for
10 June. He noted that if this item has to go to the Law Dept. and come back here again, this would slow
11 the process down. Mr. Birney said he appreciated the timing. Mr. Hendershot said the wholesale power
12 costs are looked at on an annual basis, not monthly or weekly. He said this is why the cash flow isn't a
13 real concern and this is \$75,000 over four years when wholesale power runs in the area of \$55 million a
14 year. Mr. Birney said he understood that in comparison to WED's total revenue, this is miniscule,
15 however, he wondered who is looking at these contracts. Mr. Hendershot said the Law Dept. looked at
16 the contracts.

17 Mr. Rinebold said he was interested in Mr. Birney's comments to the extent that these are legal
18 questions and the reimbursement is 60 days, and didn't know if this was standard. Mr. Hendershot said
19 he believed this could have something to do with how quickly the ISO-NE markets settle. He noted Mr.
20 Birney made the comment that the funds are remitted to CPower and not due to WED for another 60
21 days and this would take his concern he raised out of play. Mr. Hendershot asked Mr. Birney to direct
22 him to the area of the contract he thinks this should be changed and how it should be changed, he can
23 bring this to CPower and the Law Dept. Mr. Birney noted it was paragraph #5 of the addendum. Mr.
24 Rinebold said he wanted to move forward with this, but also wanted to be comfortable with the
25 questions and issues.

26 Chair Beaumont said he didn't have a problem with the 60 days and noted he might look at this
27 differently if it was a significant amount of money, but it's not. He said he didn't know what the industry
28 standard was. Mr. Hendershot noted the quarterly payment is approximately \$5,000. Mr. Birney said in
29 his view WED could not get out of this unless there is cause or a material issue happens, i.e., a change in
30 the power supply regulations or law. He said this cannot be terminated at will. Mr. Rinebold said we
31 could add to this, or hold on to what is provided. Mr. Hendershot said this was correct, and WED was
32 under no obligation to provide any additional projects for CPower's inclusion.

33 Mr. Birney said he supports this and believes this is a reward to the Town for doing a great job as far as
34 conservation.

35 **Mr. Rinebold made a motion to authorize the Director to execute this Proposed Agreement with**
36 **CPower. Mr. Beaumont seconded the motion.**

1 Mr. Birney noted he would NOT be in favor of voting for this motion, not because he doesn't support
2 the process but because of the rush in not being able to go over these contracts again.

3 **Vote: Beaumont, Rinebold – Aye; Birney – Nay**

4 **Motion passes.**

5 **PUBLIC QUESTION & ANSWER PERIOD – 7:11 p.m. – NO QUESTIONS**

6 **Public Q&A closed at 7:11 p.m.**

7 6. Review of Electric Division Disbursements for the Month of April 2018 – DISCUSSION ONLY – NO
8 ACTION TAKEN

9 NO QUESTIONS

10 **WATER/SEWER**

11 7. Review of Water/Sewer Division Disbursements for the Month of April 2018 – DISCUSSION ONLY
12 – NO ACTION TAKEN

13 NO QUESTIONS

14 8. Discussion and Possible Action: Billing Issue/Water Service – Ragozzino

15 Mr. Hendershot noted Mr. Ragozzino and Atty. Morytko were present this evening. Mr. Hendershot
16 cited his May 18, memorandum and supporting documents. Mr. Hendershot said Atty. Morytko on May
17 4, 2018, sent Chair Beaumont a letter and made two requests: No. 1: that all outstanding Water and
18 Sewer fees and charges associated with the property located at 93 Hanover Street be waived and No. 2:
19 that the Town (Wallingford Water Division) take financial responsibility for establishing proper water
20 service to 93 Hanover Street to the water main in front of the property along Hanover Street.

21 Mr. Hendershot cited his memorandum which recommended the PUC approve the above stated request
22 No. 1, but not request No. 2. He noted the water service card and map attached to his memorandum
23 shows the water service to 93 Hanover Street is incorrect. He said rather than being unique and radial
24 directly from the water main on Hanover Street, the water services serves the property at 101 Hanover
25 Street, crosses the property at 97 Hanover Street and then proceeds to the building at 93 Hanover
26 Street.

27 Mr. Hendershot noted this situation has existed since the water service was installed in 1923 by the
28 Yalesville Water Company. He noted this path previously provided water service to 97 Hanover Street,
29 but in 1998 the then owner of 97 Hanover Street saw to the installation of a separate water service to
30 their residence. Mr. Hendershot referred to a memorandum dated Dec, 27, 2017 from Wallingford
31 Water Division Assist. Supt. Jay Pawlowski, which summarized the history and recent events associated
32 with the water service to 93 Hanover Street. He highlighted and made three observations from this

1 memorandum, notably that in 1998, when a new (and correct) water service was installed at 97 Hanover
2 Street, the Wallingford Water Division did not notify the owners of 93 Hanover Street about the existing
3 water service layout; the Wallingford Water Division on Dec. 22, 2015 provided Atty. Morytko's office
4 with a facsimile transmittal that stated "there are some plumbing issues that will need to be corrected in
5 the future – the new owner will receive a letter as to what needs to be done". There was no mention
6 made about the incorrect water service arrangement, and the Wallingford Water Division does not
7 know if this referenced letter was sent, but it was the Wallingford Water Division's understanding that
8 Atty. Morytko did not receive a letter from the Wallingford Water Division; Atty. Morytko did not follow-
9 up with the Wallingford Water Division when he did not receive the above mentioned letter. Mr.
10 Hendershot said all of this information and the attached materials were discussed in a meeting on April
11 25, 2018 in Mayor William Dickinson's conference room. He noted the meeting was attended by Mayor
12 Dickinson, Mr. Ragozzino, Mr. Amwake, Atty. Morytko and himself. Mr. Hendershot said at the meeting,
13 Mayor Dickinson said he would have the Town Attorney contact Mr. Hendershot regarding this matter
14 and he said there appeared to be at least some responsibility by the Town/Wallingford Water Division
15 for this state of affairs. Mr. Hendershot said it was also made clear that the Town/Wallingford Water
16 Division, would NOT participate in any way with the installation of any new water service facilities on
17 private property at 93 Hanover Street.

18 The Town would honor its 1923 commitment to install a service connection (including permanent
19 pavement repair) from the existing 12-inch water main in Hanover Street to a new curb stop at the
20 street line of the property at 93 Hanover when requested by the property owner to do so, based upon
21 the \$5.51 charge paid in 1923. Mr. Hendershot noted that on April 26, he discussed this matter via
22 telephone with the Town Attorney who suggested that the Wallingford Water Division (WWD), waive all
23 current outstanding fees and charges (approximately \$900, including two frozen meter charges) as a
24 means of addressing the Town's/WWD's portion of this situation. Mr. Hendershot said the Town Atty.
25 also restated the Mayor's and the WWD's positions, that the Town/WWD should NOT contribute to the
26 private property portion of a new water service to 93 Hanover Street. Mr. Hendershot said during this
27 conversation, he agreed with the reasonableness of this approach.

28 Atty. Morytko said the Water Dept. has been cooperative in providing information, historical as well as
29 other information and appreciated the efforts in meeting with him and his client. Atty. Morytko said this
30 was an odd situation created by the Yalesville Water Company in 1923, but inherited by the Town's
31 Water Dept. subsequent to this. Atty. Morytko said there was information shared to him that in 1946,
32 the Water Dept. became aware of the situation, and again in 1988. Atty. Morytko said currently there is
33 an existent water service to Mr. Ragozzino's property and didn't know what would happen if Mr.
34 Ragozzino did nothing about this.

35 Atty. Morytko said this came to light when a water meter burst and the main line couldn't be shut off at
36 101 Hanover Street, because it would also interrupt water service to the multiunit dwelling at 101
37 Hanover Street. He said this is a situation that can't continue and the Town has been aware of at one
38 point or another. Atty. Morytko said he appreciated the meeting with the Mayor and Dept. Heads to

1 discuss this. He said he appreciated the recommendation to waive the existing fees, but asked the PUC
2 to consider that Mr. Ragozzino was a purchaser of this property and had no idea of this situation. Atty.
3 Morytko pointed out there was water in the supply to the house but no way to know where it comes
4 from. He said there was a message sent to his office by Mr. Ragozzino at the time of his house closing
5 around January 2016 which stated what was mentioned was that there were issues at the property.
6 Atty. Morytko noted the property was in foreclosure because of substantial arrearage on the water bill.
7 He said nothing more specific was stated on how the water was set up in this area.

8 Atty. Morytko said there was no indication in the public record which would have informed us of this
9 situation. He asked the PUC to consider absorbing this cost which he noted was not insignificant. He
10 said Mr. Ragozzino has been a resident his entire life and the fact that this issue existed since 1923, was
11 brought to the Town's attention in 1946 and again in 1988, something should have been done. Atty.
12 Morytko said for these reasons, Mr. Ragozzino assumed he had water service which was properly
13 connected to his home.

14 Mr. Rinebold asked about the cost from the 12-inch main to the curb. Mr. Amwake said the cost was
15 approximately \$3,000 to \$3,500. He said the large portion of this cost is going to be the permanent
16 pavement repair. He said the Division would cut the pavement, excavate and tap the existing 12-inch
17 water main and bring the water service across the road to the property line and the street line and put
18 in a curb stop. Mr. Rinebold asked about standard protocol to provide service to private property. Mr.
19 Amwake said the Water Division is responsible for the curb stop and beyond the curb stop to the
20 dwelling is the resident's responsibility. He cited Contract #34 where new water mains are being
21 replaced on N. Main Street up to and including installing a new curb stop.

22 Mr. Birney asked about the connection charge regulations discussed in the last 60 days (in relation to
23 Fieldstone Farms), regarding the number of years passing and the new homeowner having to reinstall
24 the connection. Mr. Amwake said he believed it was five years. Chair Beaumont asked if there was any
25 situation like this that the Division is aware of. Mr. Amwake said there was not a similar situation he was
26 aware of in the Engineering Section. He noted this was an inherited issue. He said in 2013 when the new
27 12-inch water main was installed, the homeowner at the time who resided at 93 Hanover St. was
28 approached and asked if they wanted service. He said that homeowner declined, knowing the home was
29 going into foreclosure. Mr. Amwake said it was not Division protocol to install a dead service line to a
30 curb stop. He said there is nothing in the project files or notes though this information was gleaned
31 talking to the inspector at the time. He said this was a foreclosed property, purchased as is. He said
32 there was a communication and coordination disconnect between the Business Office and the
33 Engineering Section. New procedures have been implemented to address this identified gap on how we
34 conduct our business.

35 Mr. Birney said he didn't see any compelling reason to not support the versions from Mr. Hendershot's
36 May 18th, 2018 memo and would support the waiver of all current outstanding charges and fees, and
37 make the recommendation that we not take financial responsibility for establishing proper water service
38 to 93 Hanover Street with the exception of the curb stop. Mr. Rinebold asked for clarity and said he was

1 in agreement that the Water/Sewer Divisions take some responsibility for the outstanding charges and
2 fees which were approximately \$900. Mr. Hendershot said a sewer charge was waived by staff earlier
3 because water from a broken meter had not gone through the sanitary sewer, noting the dirt floor in
4 the basement was wet; this was approximately an \$800 adjustment.

5 Mr. Rinebold said he agreed with Mr. Birney's comments on not taking financial responsibility to
6 establish the service on the private property. He said he wasn't sure on when we take on financial
7 responsibility to establish service on the 12-inch main to the curb stop and do we do this automatically
8 or upon request of the resident. Mr. Amwake said that traditionally, we would do this upon request of
9 the property owner. He said the caveat here is that we also currently serve 101 Hanover and at some
10 point we need to separate the pipe that goes from 101 Hanover to 93 Hanover. Atty. Morytko noted
11 that 93 Hanover Street is being refurbished and is not currently occupied. He noted the curb stop was
12 bought and paid for in 1923. Atty. Morytko said that in 1988, Mr. Ragozzino was not the owner of 93
13 Hanover Street and had no knowledge of the situation. Mr. Amwake said the greater impetus is to put
14 some sort of valve or intermediate curb stop between 93 Hanover and 101 Hanover. Chair Beaumont
15 said he supports the idea of waiving the accumulated charges and said something needs to be done with
16 respect to separating the services. He said if the services are separated going up to 101 and where it
17 splits, he asked if there is a Right-Of-Way. Mr. Amwake said we do not have a Right-Of-Way and noted
18 the property owner at 101 is amenable to allowing WWD work on their property.

19 **Mr. Birney: Motion for the reasons stated on the record tonight and as well as reasons stated in Mr.**
20 **Hendershot's May 18, 2018 memorandum, to approve the Wallingford Water and Sewer Division**
21 **waive all current outstanding charges and fees associated with the current water and service use at 93**
22 **Hanover Street. Mr. Rinebold seconded the motion.**

23 **Vote: 3 ayes**

24 9. Discussion: Phosphorus Update

25 Mr. Amwake provided a current update on the Phosphorus Treatment Project. He stated that the Draft
26 (full) Facility Plan was submitted to the Wallingford Sewer Division on May 21, 2018. He said Tow staff is
27 currently peer reviewing the document, with compiled edits and comments due to AECOM by June 7,
28 2018. He said he would like to have a second workshop with the PUC regarding the Facility Plan either
29 on Thursday, June 21, 2018 or Tuesday, June 26, 2018. Mr. Birney said this workshop should be
30 conducted at the Town Hall.

31 Mr. Amwake noted the Division is aiming at a mid-July 2018 submittal of the final (full) Facility Plan to
32 DEEP for their review and approval. He noted DEEP has already given their endorsement of the
33 phosphorus treatment approach. Mr. Amwake spoke about the phosphorus design – Scope of Services,
34 Fee and Agreement. He noted the Scope of Services and fee was approved by CT DEEP on May 14, 2018;
35 the PUC approved the budget transfer for design funds on Friday, May 18, 2018; the Town Council

1 approved the budget transfer on Tuesday, May 23, 2018 and the design agreement is expected to be
2 signed by all parties on Tuesday, May 29, 2018.

3 Mr. Amwake said once this is signed, there are initial design field tasks to be tackled, i.e., wetland
4 flagging and geotechnical and environmental borings; laboratory analysis – geotechnical properties and
5 environmental constituents; survey: property line, topography, elevation of existing structures, etc.,

6 Mr. Amwake spoke about the procurement of Phosphorus Treatment Tertiary Process from ballasted
7 flocculation vendors: Develop Request for Proposal (RFP document for response by vendors - need to
8 meet treatment criteria based on influent flow and loadings; advertise through the Town's Procurement
9 Portal. He said vendors respond with performance limits, costs and exceptions, etc.; evaluation by WSD,
10 AECOM and DEEP with cost being the driving factor; selected vendor design is then incorporated into
11 the overall phosphorus design project, such as influent and effluent piping to the tertiary treatment
12 process.

13 Mr. Rinebold asked Mr. Amwake about a sense of confidence in the performance of the facility. He said
14 he would like to hear about a high level of confidence that the standards and requirements that are set
15 by the EPA and DEEP. Mr. Amwake went over the May 10 minutes. He noted the minutes stated there
16 was robust and sometimes loud discussion followed. He said this is a very active group and we discuss
17 and debate and will get the best product we can for the cost. He said we are comfortable with the
18 design approach thus far.

19 The PUC decided to do a preview of the slideshow and workshop at the June 19 PUC meeting and have
20 the public input workshop on June 26 at 6:30 p.m. tentatively scheduled for Room 315 in Town Hall, 45
21 S. Main Street.

22 **PUC**

23 10. Correspondence

24 a. APPA Programs for Public Power Governing Boards

25 Mr. Hendershot noted the May 14, 2018 American Public Power Association (APPA) program for
26 governing boards and city council members sent by Ursula Schryver, Vice-President of Education and
27 Customer Programs of APPA. The memo notes that in 2018, APPA is offering a series of five electric
28 utility 101 webinars and a series of five Public Utility Governance webinars; sessions and seminars aimed
29 at elected and appointed officials at the 2018 National Conference & Public Power Expo, June 15-20 in
30 New Orleans; customized in-house training for governing boards; a Public Power Governance Certificate
31 Program and Several publications and reports aimed at governing board members.

32 Mr. Hendershot also spoke about a mailer regarding the Annual Meeting and Awards Dinner at the
33 Quinnipiac Chamber of Commerce. He asked if there was any interest by the PUC in having him attend.
34 He noted several of WED's customers will be award recipients and sponsors.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27

11. Committee Reports

Mr. Hendershot spoke about the recent storm. He noted there were 63 poles broken; 38 transformers and nearly 300 pieces of pole top hardware damaged. He said the trees missed important pieces of line hardware and noted 10,000 ft. of new wire and cable were installed. Mr. Birney said this storm was harder than Superstorm Sandy and the storm in 2015 and was handled more efficiently. Mr. Hendershot said the outage management system was in place, mutual aid was quickly started, and the WED was fully staffed management wise.

Mr. Hendershot said everyone did an outstanding job and the Division did not run out of materials. He noted the Division took a regularly scheduled pole delivery on Wednesday and the storm arrived Tuesday night. He said the Division called and received another 5,000 ft. of service wire. He noted there were no WED accidents and the customers were, for the most part, good at understanding the severity of the storm. Mr. Rinebold said he had no criticism and the Division did a great job.

ADJOURNMENT

Mr. Birney made a motion to adjourn the Meeting at 8:14 p.m. Mr. Rinebold seconded the motion which passed unanimously.

Respectfully submitted,

Respectfully submitted,

Cynthia A. Kleist

Joel Rinebold

Recording Secretary

Secretary