



Town of Wallingford ♦ Connecticut

**Wallingford 350th
Parade Committee**

Regular Meeting Minutes

July 11, 2018

6:30 PM

East Wallingford Volunteer Fire Department, Kondracki Lane

Call to order:

Parade Committee chair John Sullivan called the meeting to order at 6:30 PM.

Attendees:

Anthony DeMaio, John Sullivan, Jonathan Judd, Colin Bernard, Jonathan Chappell, Sharon Whitehouse, Greg Whitehouse, Bob Parisi

Pledge of Allegiance.

Approve June 27, 2018 Minutes:

Motion: Bill Celata; **Second:** Jonathan Chappell; **Motion: Passed**

Public Comment:

None.

Discussion Items:

- 1) **Chair Report:** John Sullivan distributed a draft of the newsletter insert that will be included into approximately 25,000 envelopes for each customer's July 2016 Wallingford Electric Division monthly bill. There are multiple email addresses for parade sponsorship, floats, and volunteers. Advertising, websites, and many other details are included.
John listed a series of price quotes from multiple vendors.
Parade Cloud .com has some entries and configuration parameters set.
- 2) **Financial Director:** Jonathan Chappell the sponsorship drive needs to start ASAP. The Town of Wallingford funds are also available. Jonathan suggested that the committee pushes in-kind donations.

Wallingford 350th Jubilee Parade Committee

Headquarters: 128 Center St, Wallingford, CT 06492 ☎ (203) 284-1807

• *Mailing Address:* c/o 350th Parade Committee, Town Hall, 45 South Main Street, Wallingford, CT

• www.wallingford350.org ♦ Email: wallingford350paradecomm@gmail.com



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- 3) **Fundraising Director:** No report given as Dawn was absent, but no new transaction occurred.
- 4) **Parade Director:** Colin Bernard & John Sullivan met to discuss some of the Parade invites and other details. There is a possibility that a list of parade participants could be imported into Parade Cloud.
- 5) **Logistics Director:** Bill Celata is continuing to work on the parking lots, shuttles and routes.
Route 5 is a difficult road to get buses on and off. There is a concern that multiple lots need to be used and small lots should probably be eliminated.
Bill is trying to avoid using grass parking lots.
An aerial map of Lyman Hall High School will be used to plot out the command center, food truck locations, marshalling areas for parade walkers, police mobile units, and other areas.
- 6) **Float Directors:** Larry will give a report next meeting. Jonathan sent some information and sample parade float rules and regulations.

Round Table:

Next Parade Committee Meeting:

July 25, 2018

East Wallingford Volunteer Fire Department

6:30 PM

Adjournment:

A motion to adjourned at 7:19 PM was made.

Motion: Jim Seichter; **Second:** Bob Parisi; **Motion:** Passed

Minutes submitted by Jonathan C Judd, Secretary.

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