



Town of Wallingford ♦ Connecticut

**Wallingford 350th
Parade Committee**

Regular Meeting Minutes

August 8, 2018

6:30 PM

East Wallingford Volunteer Fire Department, Kondracki Lane

Call to order:

Parade Committee chair John Sullivan called the meeting to order at 6:31 PM.

Attendees:

Jonathan Judd, Dawn Tatro, Jonathan Chappell, Larry Zabrowski, Bill Celata, Jim Seichter

Pledge of Allegiance.

Approve July 11, 2018 Minutes:

Motion: Bill Celata; **Second:** Larry Zabrowski; **Motion:** Passed

Public Comment:

None.

Discussion Items:

1. **Chair Report:** John mentioned that the 26,000 newsletters were printed, folded, and delivered to the Electric Division for mailing.
The feedback is that it is too early to start submitting and requesting bids for June of 2010, Dawn Tatro will work with Colin Benard and John Sullivan to send out a Save the Date notification instead.
John spoke with the one of the Philadelphia Mummers groups, there is mutual interest, will be continued in Spring of 2019.
A local radio station has expressed interest in broadcasting, partnering and promoting the Jubilee Parade. Local television stations will be contacted as well.

Wallingford 350th Jubilee Parade Committee

Headquarters: 128 Center St, Wallingford, CT 06492 ☎ (203) 284-1807

• *Mailing Address:* c/o 350th Parade Committee, Town Hall, 45 South Main Street, Wallingford, CT

• www.wallingford350.org ♦ Email: wallingford350paradecomm@gmail.com



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A local antique bicycle club with penny-farthings and other old cycles will participate.

John suggested that we change the frequency of meetings, from twice a month (second and fourth Wednesday) to once a month (third Wednesday) effective September 19, 2018, canceling the August 22, 2018 meeting.

Motion: Jonathan Judd; **Second:** Jim Seichter; **Motion:** Passed.

2. **Financial Director:** Jonathan Chappell will check if the committee is covered under the Town's insurance. There is also a general certificate for tax-waiver that can be sued for purchasing supplies or expenses.

Jonathan continued to ask for budget line items that can either listed as reimbursed or considered as in-kind donations.

3. **Fundraising Director:** No report given as Dawn Lindauer was absent.
4. **Parade Director:** No report as Colin Benard was not present.
5. **Logistics Director:** Bill Celata reached out to one of the property management groups that we would like to use for a shuttle parking lot. Still no word on portable bleachers.
6. **Float Directors:** No report as no new items during the previous two weeks.
7. **Fife and Drum:** Dawn Tatro asked about the access to Parade Cloud, we do not yet have an account. Should we have dedicated email account for all team members? Dawn also gave the Hold-Harmless Agreement to Jonathan for the town legal department to consider.

Round Table:

Next Parade Committee Meeting:

September 19, 2018

East Wallingford Volunteer Fire Department

6:30 PM

Adjournment:

A motion to adjourned at 7:35 PM was made.

Motion: Jonathan Chappell; **Second:** Bill Celata; **Motion:** Passed

Minutes submitted by Jonathan C Judd, Secretary.

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