

DRAFT September 5, 2018

**Wallingford Board of Health
45 South Main Street, Town Hall
Minutes of September 5, 2018**

Call to Order: 8:39 a.m. by Stephen Civitelli, DOH.

Present: Stephen Civitelli, Jeffrey Necio, Kathy Neelon,

Excused: Mayor Dickinson, Isaac Cardona, Len Guercia, Dave Juliano, Melinda Schoen, Daryll Porto, Dr. Smith

Guests: Anne Bernick

Minutes from May 2, 2018 were approved as distributed

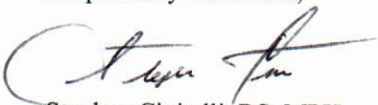
Directors Report (See attached):

1. **Communicable Illness:** Anne presented the communicable disease statistics for April - June of 2018. The public flu clinic has been set to take place at the public library on October 13th and the town staff flu clinic will coincide with the bi-annual health fair on October 25th. CT DPH has reached out to the health department regarding outreach for Hepatitis A vaccination in the community, Anne to follow-up on the program details.
2. **School Health:** Kathy Neelon, distributed information on an outreach campaign for celebrating school nurses and what services are provided by the school system. Kathy provided the annual statistics for all the schools in the district specific to total cases, staff visits and reported health issues.
3. **Environmental:** see attached report
 - o Implementation of the FDA Food Code was discussed which is set to take place January 1, 2019; goal is standard enforcement across town boundaries so that the expectations of an inspection and what is considered an unsatisfactory inspection are the same in all CT jurisdictions. In May, Stephen was certified by CT DPH to be a Food Inspection Training Officer (FITO). Stephen is one of nine current FITO's in the state. Stephen noted that the implementation of the FDA Food Code would have an impact on our local ordinance Chapter 122 for Foodservice establishments. Stephen is currently working on a draft version of the modified Chapter 122 to meet the requirements set forth in the FDA Food Code.
4. **PHEP:** 9 trainings scheduled from September - December for MRC volunteers; Shelter and POD exercise in July was a success overall and there is a draft AAR which will be completed once all comments are addressed; The Health Departments next MCM audit (in person) has been scheduled with CT DPH for December 3, 2018. The town has received level funding for Supplemental BP1 (\$30,016) from CT DPH for preparedness related activities/supplies.
5. **Administrative:**
 - o Discussed current staffing levels, Stephen met with the mayor and the Senior Sanitarian was approved to advertise and fill the vacant position.
 - o Discussed the Wallingford Health Improvement Plan (WHIP) is due to be updated in October of 2018 and a meeting of the community partners involved will take place at the end of September.
 - o The Falls grant was provided a 1 year extension to continue to administer fall prevention assessments for residents in addition to the 8 Week Matter of Balance Program which Anne and Alexis recently received the training to proctor the program.

Next Meeting: December 5, 2018

Meeting adjourned 9:32 am

Respectfully Submitted,



Stephen Civitelli, RS, MPH
Director of Health