

**Public Celebrations
Committee Meeting**

Tuesday November 13, 2018
Wallingford Town Hall
Room 315
Minutes

Chairwoman Gallagher called meeting to order @ 5:30pm

Those in attendance: Lisa Chuba, Patricia Coombs, Lorraine DeVaney, Rosalind Gallagher, Holly Lafond, Nancy Miller, Ruth Palmer, Barbara (Bobbie) Routhier, Lynn Woods, Larry Russo, Carolyn Massoni. Those absent: Kim Pisani, Dawn Lindauer, Joan Ives-Parisi, Colin Benard, Michelle Bjorkman, M. Bruno, Barbara Kapi, Erin Maghery, Jane Rizzo, Ray Ross.

Agenda Item #1: Chairwoman Gallagher called meeting to order at 530pm.

Agenda Item #2. Motion made by Ruth Palmer to accept the minutes of October 2, 2018. Second by Bobbie Routhier. Motion passes 11-0.

Motion made by Bobbie Routhier to accept the minutes of November 5, 2018. Second by Lorraine Devaney. Motion passes 11-0.

Agenda item #3: - Approval of Treasurer's Report. Joan Ives-Parisi was not in attendance. Chairwoman Gallagher received information from Jim Bowes, Comptroller for Town of Wallingford that we have \$12,296.00. There was a discussion concerning no treasurer's report for last several months. Request was made for printout from Jim Bowes concerning Halloween event costs. Chairwoman Gallagher suggested Joan Ives-Parisi should put request in to Jim Bowes.

Agenda Item #4: Committee Reports:

Cheer: Nancy Miller will now head up this committee.

Halloween Wrap Up. This will be discussed at meeting in January 2018. Chairwoman Gallagher asked for a motion to pay for item obtained by Park and Rec for the event. Cost was \$31.19. Motion made by Lynn Wood. Second by Lorraine Devaney. Motion passes 11-0.

Veteran's Day. Chairwoman Gallagher discussed how nice the event went at Dag Hammarskjold Middle School. The speakers were great, the fife & drum corps and Chairwoman Gallagher commented on the great effort put in by Dawn Lindauer and Ruth Palmer. There was a great turnout as well.

Seasons of Celebration: Sign up Sheets were distributed for committee members. Discussion on decorating (Colin and Ruth) to put up felt. Chairwoman Gallagher was contacted by a woman in New Haven who would like a copy of the flyer when completed regarding activities for the day. Lorraine Devaney asked when banner was going up. On December 1, 2018 committee members are encouraged to arrive at Town Hall at 9:00/9:30am for the day. The task sheet was discussed again. New to task sheet; Ruth Palmer restroom signs, Crafty Cakes \$400.00.... Hot Pretzel Machine, items to be handed out in Elf Houses as well as glow sticks (Holly Lafond) will contact Oriental Trading. More trash receptacles will be asked for and each area with food will have their own trash receptacle as well as the ones throughout the event. Santa's special mailbox, (Lisa Chuba) will be in charge of location and emptying letters. Monuments to be roped off, Mary Ellen Eckles will have Mary Poppins and Burt form Mary Poppins to attend down at Johanna Manfreda Fishbein Park (Town Green). Fire truck from town, January 3, 2018 was discussed to take down decorations, Chairwoman Gallagher to confirm date. Event will be cancelled by 6am on December 1, 2018 in event of inclement weather, identification for committee member, (Chairwoman Gallagher) to purchase Santa Hats for committee members so that they stand out at event.

Motion made by Lynn Woods to ad item to agenda: New Committee Meeting in January. Second by Bobbie Routhier. Motion passes 11-0. Chairwoman Gallagher to seek January 14, 2018 as a possible special meeting for Public Celebrations for wrap up of Halloween and Seasons of Celebration.

Ruth Palmer left meeting at 6:54pm

Lisa Chuba left meeting at 6:58pm.

Discussion on more last-minute items for Season of Celebration.

Motion to adjourn by Bobbie Routhier, Second by Nancy Miller Motion passes.

Respectfully Submitted,

Holly B. Lafond
Secretary