

November 29, 2018

TO: Members of the Economic Development Commission  
FROM: Tim Ryan, Economic Development Specialist  
SUBJECT: Regular Meeting Agenda – Monday, December 3, 2018, 6:30 p.m., Room 315, Town Hall

1. Discussion and possible action on Regular Meeting Minutes dated November 5, 2018 **(Attach.) (Vote)**
2. Review of monthly Expenditure Report **(Attach.)**
3. Committee remarks
  - Marketing
    - Update on committee activities
    - **Next meeting:**
  - P&Z Liaison
    - Update on committee activities
    - **Next meeting:**
  - Retention/Incentives
    - Update on Nov. 16 committee meeting **(Attach.)**
    - Update on company visits
    - **Next meeting:**
4. Chair's remarks
5. Staff report/regional matters **(Will be sent separately)**
6. Dates to remember
7. Other community business

c: William W. Dickinson, Jr., Mayor  
Town Clerk's Office (for posting)  
Newspapers (faxed)

ec: Town Council (via T. Clerk)  
Kacie Hand, Town Planner  
Dee Prior Nesti, OCC  
Liz Landow, WCI  
J. Farrell, Jr.  
Richard McHugh  
Jessica Wysocki  
GovMedia  
Website

#### **Dates to Remember**

12/6 – Elite Construction Rentals Co Visit @ 1 pm  
– QCC Annual Holiday Party, Zandri's Stillwood Inn, 6-9 pm  
12/11 – Infra-Metals Co Visit @ 1:30 pm  
1/7/19 – EDC Mtg @ 6:30 pm

*Individuals in need of auxiliary aids for effective communication in programs and services of the Town of Wallingford are invited to make their needs and preferences known to the ADA Compliance Coordinator at 203-294-2070 five days prior to meeting date.*