

DRAFT May 1, 2019

**Wallingford Board of Health  
45 South Main Street, Town Hall  
Minutes of May 1, 2019**

**Call to Order:** 8:30 a.m. by Stephen Civitelli, DOH.

**Present:** Isaac Cardona, Dave Juliano, Melinda Schoen, Len Guercia, Kathy Neelon, Stephen Civitelli

**Excused:** Mayor Dickinson, Jeffrey Necio, Daryll Porto

**Guests:** N/A

Minutes from February 6, 2019 were approved as distributed

**Directors Report (See attached):**

1. **Communicable Illness:** Stephen Civitelli presented a chart with the 3<sup>rd</sup> quarter statistics and discussed the communicable disease rates in town. Influenza cases for this quarter are less than the same quarter last year. At this point there are no cases of measles being tracked by the health department.
2. **School Health:** Kathy Neelon reported on preventative measures are being taken at the board of education regarding the measles outbreak in the Northeast. In coordination with the Health Department and CT DPH protocol is established that will be followed based on each specific case scenario.
3. **Environmental:** Stephen stated that the revised Chapter 122 for Food Establishments has been submitted to the Law department and is under review. This is due to CT DPH adopting the FDA Model Food Code requiring updates of the local ordinance. CT DPH has delayed the implementation of the FDA Model Food Code regulations until January 1, 2020.
  - In March licensing of Salons, Tattoo, and Nail facilities were completed. Currently the department licenses 90 total facilities. 9 of those facilities are Tattoo establishments.
  - 15 tick awareness signs were created by the Health Department and provided to Wallingford Parks and Recreation. These signs were posted at the town parks and walking trails to educate the public on measures to protect themselves from ticks.
  - 11 Radon Test kits were distributed during Radon Awareness month in January.
  - Stephen stated there is a 37% increase in nuisance complaints to date when compared to last year at this time. These complaints are comprised of foodservice and garbage/refuse complaints.
  - Licensing for foodservice establishments will begin in June as licenses expire June 30<sup>th</sup> of every year. Currently there are 284 licensed facilities that are inspected by the department.
4. **PHEP:** Trainings completed by the Health department included 2 Narcan/QPR trainings, 1 Mental Health First Aid and 2 Until Help Arrives courses. A tabletop exercise is scheduled to be conducted on and Emerging Infectious Disease on June 19, 2019.
5. **Administrative:**
  - The 1<sup>st</sup> round of the vacant Sanitarian position took place on April 25, 2019. The was panel devised by human resources and the top 5 candidates will be provided to the Health Department. The second round interviews are scheduled to take place May 9, 2019.
  - The Wallingford Health Improvement Plan (WHIP) was updated in April while continuing to engage community partners. The Health Department met with Choate representatives to highlight the plan and invite to attend the meetings.
  - As of April 19, 2019 the towns ordinance raising the age to purchase tobacco products took effect. The health Department created the signage required by the ordinance and provided this and explanation of the new ordinance to the registered 53 tobacco dealers in town.

**Next Meeting:** September 4, 2019

**Meeting adjourned** 9:27 am

Respectfully Submitted,

Stephen A. Civitelli, RS, MPH  
Director of Health