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**DRAFT**

PUBLIC UTILITIES COMMISSION

WALLINGFORD ELECTRIC DIVISION

100 JOHN STREET

WALLINGFORD, CT

TUESDAY, April 16, 2019

6:30 P.M.

**MINUTES**

TOWN OF  
WALLINGFORD  
APR 22 2019  
DEPARTMENT OF  
PUBLIC UTILITIES

**PRESENT:** Chair Robert Beaumont; Commissioners Patrick Birney & Joel Rinebold; Director Richard Hendershot; Electric Division General Manager Tony Buccheri; Office Manager Tom Sullivan; Water and Sewer Divisions General Manager Neil Amwake; Office Manager William Phelan; Town Attorney Gerald Farrell; Mayor William Dickinson; Recording Secretary Cynthia Kleist; **Public:** Steve Gale; Bob Ruffolo; Lauren Takores, Record-Journal.

Chair Beaumont called the Meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited.

**1. Pledge of Allegiance**

**2. CONSENT AGENDA**

Consider and approve consent items.

Made by: Mr. Birney

Seconded by: Mr. Rinebold

Vote: 3 ayes

**3. Items Removed from Consent Agenda - None**

**PUC**

**4. Executive Session pursuant to CGS Section 1-225-(f); 1-200(6)(B), 1-210(b)(4) and (10) to discuss pending litigation involving CMEEC arbitration and legal advice related hereto.**

1 Motion to go into Executive Session at 6:30 p.m. to discuss pending litigation/claim without  
2 further motions until a motion to come out of Executive Session.

3 Made by: Birney

4 Seconded by: Rinebold

5 Vote: 3 ayes

6 Attending the Executive Session: Chair Robert Beaumont; Commissioners Joel Rinebold &  
7 Patrick Birney; Director Rick Hendershot; Electric Division General Manager Tony Buccheri;  
8 Mayor William Dickinson; Town Attorney Gerald Farrell.

9 Motion to come out of Executive Session at 6:55 p.m. No votes taken.

10 Made by: Birney

11 Seconded by: Rinebold

12 Vote: 3 ayes

13 **5. Discussion and Possible Action: WED V CMEEC Arbitration as discussed in Executive**  
14 **Session**

15 Motion to: Approve Settlement – No discussion on the advice of Atty. Gerald Farrell as the  
16 settlement must be approved by the Town Council and CMEEC.

17 Made by: Birney

18 Seconded by: Rinebold

19 Vote: 3 ayes

20 **6. Discussion and Action: Approval of Director's Report for the Month of March 2019.**

21 Made by: Birney

22 Seconded by Rinebold

23 **Director's Office/Department-Wide**

24 Mr. Hendershot reported that on March 4, along with Mr. Amwake, he testified before the  
25 Joint House/Senate Finance Revenue and Bonding Committee in Hartford regarding raised  
26 HB 5401 which would reimburse the Water Division for work done in 2016. He noted he and  
27 Mr. Amwake also attended the March 12 Town Council meeting to brief the Council on the  
28 proposed Amtrak Utility crossing permits; all three were approved.

1 On March 13, Mr. Hendershot said he met with the Executive Director of NEPPA to discuss  
2 the 2019 NEPPA Board schedule; later that day he met with the HR Director and the  
3 Manager's Union to discuss a proposed new job description; On March 19, Mr. Hendershot  
4 said he participated in the final arbitration hearing for the Water Unit's collective bargaining  
5 agreement; On March 20, Mr. Hendershot chaired the quarterly meeting of the ERMOC. On  
6 March 25, Mr. Hendershot participated in the opening (ground rules and schedule) session  
7 of Collective Bargaining with the IBEW regarding the next Clerical Unit CBA; On March 29<sup>th</sup>,  
8 Mr. Hendershot attended the bi-annual meeting of the Public Utility Management Leadership  
9 Advisory Council at Southern Connecticut State University regarding the jointly planned and  
10 administered Public Utility Management Program being offered at Gateway Community  
11 College and SCSU.

## 12 **ELECTRIC DIVISION**

### 13 Office Building Review

14 Mr. Hendershot noted the project kick-off meeting took place on March 6; management and  
15 staff met with the Architect and reviewed WED departmental functions and customer  
16 interactions.

### 17 Wallingford Renewable Energy ("WRE") Solar-PV Interconnection

18 Mr. Hendershot reported significant progress in all areas. He said the WED expects to have  
19 all three interconnection points constructed by Sept. 1; WRE hopes to be commercially  
20 operational by Oct. 15. Mr. Hendershot directed everyone to WED GM Buccheri's monthly  
21 report for more information.

### 22 Broadview URD Replacement

23 Mr. Hendershot said cable pulling and transformer cutovers were performed in March; minor  
24 right-of-way restoration work remains.

### 25 Ashlar Village URD Replacement

26 Mr. Hendershot said Ashlar Village has completed its field surveying work which will be  
27 utilized to develop easement drawings.

### 28 Hall Avenue Streetscape

29 Mr. Hendershot said this project design was reviewed and comments provided to Town  
30 Engineering and the design Consultant.

31 Mr. Hendershot noted that service work during March included eight new services, nine  
32 service changes and two retired services; street light work included 86 LED street light

1 conversions and six street light repairs; to date: 1,554 LED streetlights have been installed  
2 with 3,081 HPS streetlights remaining to be replaced.

3 Personnel

4 Mr. Hendershot noted the Human Resources Dept. will test candidates for the vacant  
5 Distribution Superintendent and System Operator positions on April 17. The Chief  
6 Meterman provided notice of his plan to retire in early May and Human Resources has  
7 posted this vacancy internally, per the Division's request.

8 Electric System Metrics

9 Mr. Hendershot reported system input for March totaled 48,633 MWh, a decrease of 1.7%  
10 from March 2018; maximum system demand for the month was 87.6 MW, an increase of  
11 7.9% from last year; Average System Availability Index ("ASAI") for March was computed at  
12 99.999%. SAIDI was 0.46 minutes; SAIFI was 0.0044 and CAIDI was 105 minutes. Mr.  
13 Hendershot noted the exceptional values listed above. He noted these were achieved in part  
14 because after 10:15 a.m. on March 20 through the end of the month, a period of over 11  
15 consecutive days, there was only one outage, which affected only one customer. He said  
16 while part of this outstanding system performance is because of good fortune (no severe  
17 weather, no vehicle vs. pole accidents, etc.) much of it is a reflection of the overall condition  
18 of the electric distribution system, and the workmanship that has gone into designing,  
19 building and maintaining it.

20 February Wholesale Power Supply

21 Mr. Hendershot noted that in February, 91.4% of the WED's total energy was hedged; the  
22 forecasted hedging level for the month was 90.3%; WED's All-in purchased power costs per  
23 MWh; February actual = \$97.90; 2018/2019 FY budget forecast (1/15/18) for February -  
24 \$107.90; Prevailing 6 month average PCA forecast (1/1/19-6/30/19) = \$104.02

25 WED's generation cost per MWh:

26 Average cost for hedged volume - \$44.18; average cost for total volume = \$42.12

27 The WED purchased 4,022 MWhs of "short" energy at an average price of \$41.02 which  
28 helped cause the total cost listed above to be 4.7% lower than hedged costs.

29 Mr. Birney noted the difference on the short energy which he said doesn't happen that  
30 often. He asked if the 4,000 megawatts of short energy was due to increased demand. Mr.  
31 Hendershot said the WED is always aiming to be around 90% hedged leaving 10% open.  
32 He noted there were enough hours where WED load was above what it was hedged and the  
33 Division had to buy energy. Mr. Hendershot said he didn't believe there was a lot of long

1 energy for the month. He noted that in winter, short energy is more expensive than hedged  
2 energy, but now it will turn in the other direction because of the time of the year.

### 3 **WATER DIVISION**

4 Mr. Hendershot noted the Water Division experienced no water main breaks and no service  
5 leaks during March.

#### 6 Water Main Replacements

7 Contract 36 - Mr. Hendershot noted the plans and specifications have been sent to  
8 Purchasing for review and comments; Mr. Amwake said the anticipated bid date was moved  
9 from April 16 to April 25<sup>th</sup>.

#### 10 Uni-Directional Flushing Plan

11 Mr. Hendershot said the Consultant is reviewing data provided by the Division and will then  
12 provide a sample "plan" for flushing the first zone, for Division Staff to review.

#### 13 Standby Generators for WellsNos. 1,2, and 3

14 Mr. Hendershot said the 60% design plans were submitted by the Consultant on March 25.  
15 Division Staff will review and provide comments, to be included in the next (90%) design  
16 phase.

#### 17 Hydrant Painting

18 Mr. Hendershot said a kick-off meeting took place with the Contractor; Painting activities are  
19 expected to begin before the end of April; a new distribution flow meter was successfully  
20 installed by Staff at the Water Treatment Plant.

#### 21 Personnel

22 Mr. Hendershot said a new Operator II began work at the Water Treatment Plant on March  
23 4; Applicants for the vacant Water Quality Inspector position were tested on March 13 and  
24 since then the process has advanced such that a conditional offer has been extended to the  
25 preferred candidate.

#### 26 Water Division Metrics

27 Mr. Hendershot reported that water production for March totaled 102.6 million gallons, an  
28 increase of 4.1% from March 2018. Mr. Hendershot said he believed this was two months in  
29 a row that water production has increased; reservoir storage at month's end was at 84.2%  
30 of total effective impoundment; the historical average for March is 91.3%; precipitation for  
31 the month totaled 2.7 inches, which is 1.7 inches below the historical average for March;

1 precipitation to date is 10.7 inches, which is 1.5 inches below the historic mean for the first  
2 three months of the calendar year.

3 **WASTEWATER DIVISION**

4 Mr. Hendershot noted that Sewer Division Staff responded to and resolved a total of 11  
5 WWTP alarms, collection system trouble calls and vehicle issues during February.

6 WWTP Facility Plan/Phosphorus Treatment Project

7 Mr. Hendershot noted that Mr. Amwake will provide a real-time update of the status of this  
8 effort at the PUC meeting on April 16.

9 During March the collection system staff televised 8,705 linear feet of sewer main and  
10 flushed 415 feet of sewer. To date, 7.8 miles of sewers have been televised and 0.6 miles  
11 flushed in 2019. Collection system staff also televised 820 feet of storm sewer at the  
12 request of the Town Engineer; staff inspected 76 manholes during March.

13 Personnel

14 Mr. Hendershot said the new Laboratory Technician began work March 4; the new Account  
15 Clerk began work on March 18 and an appointment letter has been issue to the preferred  
16 candidate for the vacant Attendant I position.

17 Wastewater Division Metrics

18 Mr. Hendershot said at the Wastewater Treatment Plant, the average daily flow during  
19 March was 6.6 MGD, an 18% decrease from March 2018; the 12-month rolling average daily  
20 flow is 6.2 MGD, which is below the 90% permit threshold of 7.2 MGD; Nitrogen discharge  
21 for the month averaged 602 pounds per day; the amount is below the March 2018  
22 discharge rate of 734 pounds per day, but still over the permit level of 269 pounds per day;  
23 average daily discharge in 2019 is 655 pounds through March.

24 Private Side I/I Mitigation Program

25 Mr. Hendershot said during March, the Division Staff conducted 44 inspections, which  
26 identified four connections; also during the month, three issues were corrected. Since  
27 inception, the I/I program has conducted 1,451 inspections, identified 177 connections, and  
28 corrected 107 issues.

29 Mr. Rinebold asked about I/I and if there were goals. He said he was looking at the  
30 progress, water vs. wastewater treatment and pointed out we are still a long way apart. Mr.  
31 Amwake said he didn't think there was a connection and didn't think one could draw that  
32 line. He noted that I/I is really an operations and maintenance issue and we are trying to  
33 maintain where we are. Mr. Amwake said to get ahead is certainly plausible, but the goal is

1 to maintain the status quo. He pointed out that until we move into the downtown district  
2 and have serious conversations about what we are going to do with storm water in the  
3 downtown district, as well as an ordinance which is not that strong, it is voluntary and  
4 people refuse and there are a lot of people who ignore us. He said the Division does a good  
5 job getting in and are in the process of sending out second notices.

6 Mr. Rinebold said there seems to be a focus on trying to identify discharge into the system.  
7 He asked if there was any thought of infiltration into the municipal mains via ground water.

8 Mr. Amwake explained the Division has a robust CCTV program and pointed out Wallingford  
9 is one of the only municipalities that does a CCTV program voluntarily. He said he believed  
10 in FY 19/20, the Division budgeted \$450,000 for CIPP lining. He said the manhole inspection  
11 program has also been formalized. Mr. Amwake noted that out of an \$8 million budget, the  
12 Division is putting nearly \$500,000 into CIPP and \$200,000 plus into I/I between labor,  
13 benefits and reimbursements. Mr. Amwake said data is being used to drive where we are  
14 but are not in the downtown district stating that before we go there, we need to have a  
15 conversation on how we are going to tackle what we find. Mr. Amwake said there is the  
16 engineering and financial approach as well as the ordinance and logistic approach. He said  
17 we will not chase foundation drains so we engineer around it. Mr. Amwake said he believes  
18 we are doing well noting it is a volunteer program, and don't have any combined sewage  
19 overflows or sanitary sewer overflows in the collection system as is the case with other  
20 municipalities which are being asked to correct.

21 Mr. Hendershot said Mr. Amwake shared a copy with him of the sewer line inspection. He  
22 said he saw a water service installation which had two holes in the side of the sewer pipe  
23 which has to be dug up, patched and fixed up. He said active ground water leaks are  
24 patched as they are found. Mr. Amwake noted he can't remember the last time there was  
25 an overflow.

26 **Vote: 3 ayes**

27 **PUBLIC HEARING – RATE NO. 11 – (Traffic Signals Service) – 7:16 p.m.**

28 Mr. Hendershot said the Division noted through a scribner's error, we inadvertently used 2017  
29 numbers in the 2019 rate for Rate 11 which is electric service, traffic signals service. He said  
30 the Public Hearing is to formally go through the process of gathering testimony from the public  
31 regarding this rate so the proper rate can be established beginning in July 2019.

32 **Public Comment**

33 Ms. Takores of the Record-Journal asked if the Division was undercharged or overcharged  
34 because of this error. Mr. Hendershot said the error was not yet in place but if left unchecked,  
35 would go into effect on July 1 and would be an undercharge. Chair Beaumont noted these  
36 figures ended up being a repeat of the first year of the rate increase. Mr. Hendershot said it

1 was the second year. Mr. Rinebold asked if any of the traffic signals in Town belong to the  
2 State. Mr. Sullivan said some signals belong to the State and some are private and these  
3 proposed corrected rates would just affect the Town. Mr. Rinebold asked how the State is  
4 billed. Mr. Sullivan said the State is billed under Rate 3 – “Small General Service”.

5 Rate No. 11 – Traffic Signal Service

6 Rate per Month:

7 Correct Customer Service Charge - \$18.50

8 Correct Energy Charge: \$0.1114 per kWh

9 Power Cost Adjustment

10 The above rates shall be adjusted in accordance with the Power Cost Adjustment Clause set  
11 forth in Rate 12.

12 Minimum Monthly Charge

13 The minimum monthly charge shall be the Customer Service Charge

14 Terms and Conditions

15 All electric service rendered hereunder is subject to the rules statements in the “Electric Service  
16 Information and Regulations” publication of the Electric Division

17 **Public Hearing Closed at 7:20 p.m.**

18 **ELECTRIC**

19 **7.** Discussion and Action: Approval of Rate No. 11 – (Traffic Signals Service)

20 **Mr. Birney made a motion to approve Rate No. 11 – (Traffic Signals Service). Mr.**  
21 **Rinebold seconded the motion**

22 **Vote: 3 ayes**

23 Chair Beaumont took the agenda in the following order

24 **WATER/SEWER**

25 **11.** Discussion and Possible Action: Billing Issue – Ruffolo

26 In his email, Bob Ruffolo, who was in attendance at the meeting, said he moved into his home  
27 in October and his first water/sewer bill was approximately \$30. He said he received his second  
28 bill of \$2,068.91. Mr. Ruffolo said he doesn’t have a sprinkler system and a pool and is the sole



1 resident at his property. Mr. Ruffolo said when he received this large bill, he concluded he  
2 would have had to have 10 running toilets for three months to have this high of a bill. He said  
3 he had everything checked and now things are normal. He said he used 103 cubic feet since the  
4 meter was switched out a month ago, so clearly whatever the issue was has been corrected. He  
5 said he didn't use \$2,000 worth of water.

6 Mr. Phelan said the Division was aware of this situation prior to the issuance of the March 1 bill.  
7 He said the Division went out and found the same readings that they had previously found in  
8 January. Mr. Phelan said a bill was rendered based upon the metering. He said upon receiving  
9 Mr. Ruffolo's call, the Division went out and performed another meter reading which indicated  
10 some slightly higher usage because it was a month and a half later typical of what was  
11 historically being used on the property on the same meter. He said on the request of Mr.  
12 Ruffolo, the meter was changed out. Mr. Phelan said he would have liked to have left the meter  
13 in place because if it had been left, it would have provided better information, i.e., is the meter  
14 malfunctioning or was it working properly. Mr. Ruffolo insisted that the meter be changed out.

15 Mr. Phelan said other than what the meter records and the actual test results, this is the basis  
16 upon to render a bill. He said these two factors indicate there was nothing wrong with the  
17 meter at the time of testing, and staff couldn't make an adjustment and it was recommended to  
18 approach the PUC for further consideration. Mr. Phelan said based up this usage, this can be  
19 accumulated with one leaking toilet. Mr. Amwake calculated usage at 1.48 gallons per minute.  
20 Mr. Phelan said this is what it would take, 1.48 gallons per minute, one toilet, in the state of  
21 leaking, a continuous leak for the entire period of time. He said there is no way of knowing but  
22 noted toilets, if the flush valve isn't sealed or the chain gets stuck under the valve, there will be  
23 flowing water. Mr. Ruffolo wondered if this was the case, why more people didn't receive  
24 \$2,000 water bills. Mr. Phelan said this does happen from time to time, noting the same thing  
25 happened two weeks ago.

26 Mr. Ruffolo said the house is in good order and he doesn't hear running water. Mr. Phelan said  
27 this is an event that could happen in this period of time. Chair Beaumont said sometimes one  
28 can't hear the toilet running if the chain gets stuck under the flush valve. Mr. Ruffolo said there  
29 is no way there could be a big issue and not have heard the running water. He said he went  
30 away for three days, but noted this figure wouldn't be three days' worth of water. He said the  
31 previous owner didn't have this issue and he hasn't had this issue since. Mr. Phelan asked Mr.  
32 Ruffolo if he received the Division's notice of high usage. Mr. Ruffolo said he received it, but  
33 thought this was because he was a new owner. Mr. Birney asked when the high consumption  
34 notice went out. Mr. Phelan said the notice went out Jan. 31.

35 Mr. Birney commended the Water Division sending the consumer a high consumption letter on  
36 short notice. Mr. Phelan said the Division tries to head this off as soon as possible, because it is  
37 unfair to the consumer. Mr. Ruffolo said he would have paid more attention to the notice if he  
38 didn't have this assumption. Mr. Rinebold asked if there was a solution with a payment plan,

1 noting it appears the new meter is working correctly. Mr. Ruffolo asked if it were possible the  
2 meter could malfunction without the water running through it. Mr. Phelan said this type of  
3 meter is mechanical and unless there is a broken gear inside one of the wheels of the meter,  
4 which would show during testing, he has never seen the meter jump numbers. He said he has  
5 gone through an exercise to make the meter jump numbers and after four months of  
6 experimenting on a continual basis, it didn't happen. He noted this meter was a digital display  
7 with gears, but since that time, the Division has gone to electronic metering which he said will  
8 bring new challenges.

9 Mr. Birney asked if this payment plan proposal was shared with Mr. Ruffolo, noting the PUC  
10 received a draft tonight recommended and turned this into a motion, that Mr. Ruffolo enter  
11 into a payment plan with the Water and Sewer Division concerning the March 1, 2019 water  
12 and sewer bill of \$2,068.91. The payment plan shall be a minimum monthly payment of \$170  
13 with no interest for 12 months for the balance of the March 1, 2019 bill amount, provided that  
14 the full amount of \$2,068.91 is paid by April 30, 2020; and that Mr. Ruffolo remain current with  
15 future water and sewer bills. Mr. Ruffolo shall contact the Water and Sewer Divisions Business  
16 Office within seven calendar days to enter into the payment plan. Failure by Robert Ruffolo to  
17 arrange for the payment plan within one week or to remain current on future water and sewer  
18 bills as well as the above described monthly payments will void this motion, and at such time,  
19 interest will begin to accrue on any outstanding balance and Mr. Ruffolo may be subject to  
20 future liens.

21 Mr. Birney said this proposal would be converted into a motion to be considered by the PUC and  
22 asked Mr. Ruffolo if he would be interested. Mr. Ruffolo said he appreciated this, but didn't  
23 need a payment plan, noting he was very confident he didn't use this amount of water. He said  
24 he had the entire home checked and knows that water didn't run through the house and this is  
25 his issue. Chair Beaumont said he empathized, noting this bill was a big hit all at once. He said  
26 what Mr. Phelan said is correct and has seen this on the electric and water side, noting that  
27 meters don't malfunction and then right themselves again. Chair Beaumont stated there was a  
28 three-month period when things went wild and then for the next two months until March 22  
29 when the meter was removed, usage went back to normal. He said mechanical devices almost  
30 cannot do this. Chair Beaumont said staff was trying to make the meter fail and could not do  
31 so. He said the only way the Divisions can bill is to utilize the meters and there are certain test  
32 parameters and national standards which are utilized.

33 Mr. Ruffolo asked if there was anything else which could have caused this high usage. Mr.  
34 Phelan said this could also be caused by an outside running spigot. Mr. Ruffolo asked if he  
35 could make a one-time payment minus the sewer. Chair Beaumont noted that if we knew the  
36 water filled up the basement or the yard, the answer could be yes. He said the water has to be  
37 treated after it has gone into the treatment plant and are treating the water twice; one to get it  
38 to the customer and then again as effluent into the Quinnipiac River at an acceptable level to  
39 DEEP and EPA. Chair Beaumont said this water is being treated twice and if the water goes

1 through the meter, it is considered as being used. Mr. Ruffolo said he is not asking for favors  
2 but is in complete shock and wants the bill to go away. He asked if there was something else  
3 that could be done besides the payment plan. Mr. Birney said he would support the payment  
4 plan but wouldn't make that motion. Mr. Hendershot said all we have is the meter and it tested  
5 out right. Chair Beaumont suggested the payment plan be reviewed so this doesn't end up  
6 continuing and interest mounting up and liens put on the property. Mr. Ruffolo said he was  
7 afraid this would happen again.

8 **Mr. Beaumont: Motion to approve the recommendation of the payment plan**

9 **Mr. Rinebold: Second**

10 **Vote: 3 ayes**

11 **8. Discussion and Action: Electric Division – Resolution – James Gansley**

12 **RESOLUTION**

13 WHEREAS, the Board of Public Utilities Commissioners of the Town of Wallingford wishes to  
14 congratulate

15 JAMES GANSLEY

16 Upon his retirement after over thirty-five years of dedicated service to the Town of Wallingford  
17 Electric Division; and

18 WHEREAS, the Commissioners do hereby express their gratitude to Mr. Gansley for his  
19 outstanding efforts and consistent hard work over the years on behalf of the Wallingford  
20 Electric Division; and

21 WHEREAS, Mr. Gansley's progression through the ranks in the Meter Department of the  
22 Wallingford Electric Division have provided the Division with a valuable asset and his knowledge  
23 of "all things meter" will definitely be hard to replace; and

24 WHEREAS, the Thursday morning golf line anxiously awaiting the 11 a.m. punchout has now  
25 lost another person; and

26 WHEREAS, Jim's assistance during the variety of storms experienced by the Division in recent  
27 years, whether it was assisting Division crews or Mutual Aid crews, will certainly be missed; and

28 WHEREAS, Mr. Gansley's love of food...breakfast sandwiches, doughnuts, birthday cakes and  
29 meeting leftovers is legendary and his shoes will definitely be hard to fill; and

1 NOW THEREFORE BE IT RESOLVED that this Commission goes on record as extending to Jim  
2 Gansley best wishes and good health in the future. Enjoy your time with Ronnie, and of course,  
3 your golf clubs!

4 Unanimously Adopted By: THE PUBLIC UTILITIES COMMISSION

5 Robert N. Beaumont – Chair

6 Patrick M. Birney – Vice-Chair

7 Joel Rinebold - Secretary

8

9 Mr. Hendershot said Mr. Gansley will be missed personally and professionally and really knows  
10 his job.

11 **Mr. Birney made a motion to approve the Gansley Resolution. Mr. Rinebold seconded**  
12 **the motion**

13 **Vote: 3 ayes**

14 **9.** Review of Electric Division Disbursements for the Month of March 2019.

15 On page 9-2, Mr. Rinebold asked about pole accidents/police services and asked if the Division  
16 was reimbursed when there was an accident. Mr. Sullivan said the vehicle owner would be  
17 billed. Mr. Hendershot said the Division would pursue the vehicle owner's insurance company.  
18 On page 9-8, Mr. Rinebold asked about a number of environmental consulting items. Mr.  
19 Buccheri said this is electric and is for oil cleanups. On page 9-8, Mr. Rinebold asked under  
20 conservation, about two residential solar accounts for \$2,700 and \$4,000. Mr. Hendershot said  
21 there are still dollars left for incentivizing residential rooftop solar and these must have been  
22 projects that qualified.

23 **DISCUSSION ONLY – NO ACTION TAKEN**

24 **PUBLIC QUESTION & ANSWER PERIOD – 7:55 p.m.**

25 Mr. Gale asked about the Energy Efficiency Services Report. Mr. Hendershot said this would be  
26 distributed at the end of the meeting. Mr. Gale asked if the residential meters were analog or  
27 digital or both. Mr. Buccheri said there are both types of meters, but noted all the new meters  
28 are digital.

29 **END OF PUBLIC QUESTIO & ANSWER PERIOD - 8 p.m.**

30 **WATER/SEWER**



1 Thomas Moran

2 Upon his retirement after twenty-eight years of dedicated service to the Town of Wallingford  
3 Water Division; and

4 Whereas, the Commissioners do hereby express their gratitude to Mr. Moran for his dedicated  
5 efforts over the years on behalf of the Water Division in the performance of his duties as  
6 Electronic Technician at the Pistapaug Water Treatment Plant; and

7 WHEREAS, he has personified a true water system professional in his attention to the details of  
8 operating and maintaining the Water Division’s electrical, electronic and SCADA systems; and

9 WHEREAS, he was especially willing to focus on solving complex instrumentation and control  
10 strategies; and

11 WHEREAS, his supervisors and fellow employees enjoyed his dedication to work and his love of  
12 the New York Yankees; and

13 NOW THEREFORE BE IT RESOLVED that this Commission goes on record as extending to  
14 Thomas Moran good health and best wishes in the years to come.

15 Unanimously adopted by: THE PUBLIC UTILITIES COMMISSION

16 Robert N. Beaumont, Chair

17 Patrick M. Birney, Vice-Chair

18 Joel Rinebold, Secretary

19 Mr. Amwake noted that Mr. Moran actually retired April 2 and joined Metro North. He said he  
20 came on board in 1991 and Pistapaug was constructed in 1993 and he was here for its  
21 construction and operation. Mr. Amwake said even though Mr. Moran’s job title was electrical  
22 technician, he covered everything in that electrical and computer field. Mr. Amwake said he was  
23 always working behind the scenes, and he is missed. Mr. Amwake said Mr. Moran will be  
24 performing similar work with Metro North.

25 **Mr. Birney made a motion to approve the Moran Resolution. Mr. Rinebold seconded**  
26 **the motion.**

27 **Vote: 3 ayes**

28 **13.** Discussion: Update on the WWTP Facility/Phosphorus Treatment Project

29 Mr. Amwake distributed his report. He said under Facility Plan, a draft Grant agreement and Tax  
30 Questionnaire for the 55% planning grant was received on April 3, 2019 from DEEP; documents  
31 currently being reviewed by the Law Dept., Sewer Division staff and Risk Management; requires

1 re-certification of the resolution by the Town Clerk; The documents also need to be reviewed  
2 and approved by the State Atty General's Office; Facility Plan costs equal to \$966,866.00; 55%  
3 grant equal to \$531,774.65; 45% Town share equal to \$435,088.35; separate funding  
4 mechanism for phosphorus design and construction.

5 **Bidding**

6 Advertised on March 19, 2019

7 Pre-bid conference on Tuesday, March 26, 2019 at 10 a.m. at the WPCF followed by a site tour'

8 Questions due by 5 p.m. on April 18, 2019 (original date of April 4, 2019); bids due by 2 p.m.  
9 on May 7, 2019 (original date of April 23, 2019); Addendums issued to address bidder questions  
10 and clarifications; provide revised drawings and specifications based on questions received;  
11 refinement of the electrical, and instrumentation and control designs, and provide historical  
12 drawings of the WPCF as requested.

13 **Funding Ordinance**

14 Draft funding ordinance submitted to the Town Comptroller for peer review and comment on  
15 March 20, 2019. There are minimal (essentially a few days if needed) float between when the  
16 bids are opened and when the contract is awarded to meet the deadline of June 28, 2019 (June  
17 30<sup>th</sup> is a Sunday) for maximum grant funding, i.e., 50% grant funding for phosphorus related  
18 upgrades. The schedule was constructed to maximum the number of days for bidders to review  
19 the project and prepares their bids while awarding a contract by the June 30, 2019 funding  
20 deadline; will require all parties moving forward in harmony.

21 Mr. Amwake mentioned Mr. Phelan's memorandum. Mr. Phelan said in his memo that based  
22 upon discussions with Comptroller Jim Bowes, he prepared a critical path timeline. Mr. Amwake  
23 said they will not be substantially deviating from this schedule: May 9, 2019 Bid opening at 2  
24 p.m. and provide Comptroller ordinance request; May 10, 2019 – submit ordinance request to  
25 PUC; May 13, 2019 Special PUC Meeting – PUC recommendation to Town Council; May 14,  
26 2019 – Regular Town Council Meeting – Set date for public hearing; May 15, 2019 – Publish  
27 date of Public Hearing; May 28, 2019 – Regular Town Council Meeting – Public Hearing/Town  
28 Council approval; May 29, 2019 – Obtain Mayoral Certification; May 30, 2019 – Publish  
29 Ordinance; June 26, 2019 – Award Contract – Issue Purchase Order

30 Mr. Phelan noted this timeline has no slack or float in order to meet the June 30, 2019  
31 Connecticut DEEP deadline to award a construction contract in order to maintain the Town's  
32 eligibility for the 50% grant funding related to tertiary phosphorus treatment upgrades.

33 **DISCUSSION ONLY – NO ACTION TAKEN**

34 **PUC**

1 **14 and 15 – COMMITTEE REPORTS/CORRESPONDENCE**

2 Mr. Hendershot distributed the WED 2018 Energy Efficiency Services Annual Report which he  
3 said was also sent to the Energy Efficiency Board. Mr. Birney also reported on the upcoming  
4 meeting of the Plan of Conservation and Development Implementation Committee. He said  
5 there hasn't been a meeting in 12 to 14 months and said the only charge we have as the PUC,  
6 relates to conservation. He said he plans on sharing the PUC has made in broadcasting to  
7 community members regarding conservation resources the Town provides. He said he would be  
8 happy to report anything to the Implementation Committee on the I/I concept.

9 **ADJOURNMENT**

10 Mr. Birney made a motion to adjourn the Meeting at 8:18 p.m. Mr. Rinebold seconded the  
11 motion which passed unanimously.

12

13 Respectfully submitted,

14 Cynthia A. Kleist

15 Recording Secretary

Respectfully submitted,

Joel Rinebold

Secretary

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17

18