



**Town of Wallingford ♦ Connecticut
Jubilee Parade Committee**

Regular Meeting Minutes

September 18, 2019; 6:30 PM

East Wallingford Volunteer Fire Department, Kondracki Lane

Call to order:

Parade Committee chair John Sullivan called the meeting to order at 6:32 PM.

Attendees:

Jonathan Judd, John Sullivan, Dawn Tatro, Dawn Lindauer, Gina Nero, Mary Hildebrandt, Bill Celata, Bob Devaney, Chrstina Tatta, Marty Mansfield, John Hrehowsik, Greg Whitehouse, Sharon Whitehouse, Bob Bishop (VFW), Lt. Anthony DeMaio, Cathy Granucci, Jim Zandri, Eloise Hazelwood.

Pledge of Allegiance.

Approve August 21, 2019 Minutes:

Motion: Bill Celata; **Second:** Dawn Tatro; **Motion:** Passed

Discussion Items:

1. **Chair Report:** John reviewed the parade route for the new attendees, the locations of the stages, bleachers, and some of the acts.
Each of the public schools will have a float, along with other civic groups.
2. **Financial Director:** Jonathan Chappell was not present, and no report given.
3. **Fundraising Director:** Dawn Lindauer did not have any information to report.
4. **Volunteers:** Greg & Sharon Whitehouse will be able to leverage the Celebrate Wallingford to request volunteers. We will need ~125 people on Parade Day.
5. **Jubilee Committee:** Marty Mansfield noted the Celebrate Wallingford booth, the online store with selling merchandise.
6. **Parade Director:** A new push will be made to send invites to apply.
7. **Logistics Director:** Bill Celata met with the Police Department and Public Works to put together the plan. Communication and command center are being planned, there are a large batch of Motorola handsets. There is a possibility to have a video feed into the command post. Bill is putting together his team and getting signage ready.
8. **Float Directors:** Larry did not have any new information to report.

Wallingford 350th Jubilee Parade Committee

Headquarters: 128 Center St, Wallingford, CT 06492 📞 (203) 284-1807

• *Mailing Address:* c/o 350th Parade Committee, Town Hall, 45 South Main Street, Wallingford, CT

• www.wallingford350.org ♦ Email: 350paradechair@gmail.com



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9. **Fife and Drum:** Dawn Tatro & Bobbie Dise have been reviewing the applications that are being entered in the spreadsheet. The volume has been picking up.
10. **Food Trucks:** Gina & Mary put together a draft of an Invite to send to the food trucks, as much information will be added with regards to the Health Department, Police permits, and other details. Road closure times will need to be disclosed to the Food Trucks.
11. **Entertainment:** Johnny Rozz is putting together a list of what is needed for staging requirements, soundboards, monitors, PA systems, musical act riders, etc.
12. **Police Report:** Lt. Anthony DeMaio has been meeting regularly with Bill Celata putting together the plan for road closures and other details.

Public Comment: None

Round Table: None

Next Parade Committee Meeting:

October 16, 2019

East Wallingford Volunteer Fire Department 6:30 PM

Adjournment:

A motion to adjourn at 7:34 PM was made.

Motion: Jonathan Judd; **Second:** Cathy Granucci; **Motion:** Passed

Minutes submitted by

Jonathan C Judd, Secretary.

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