

**Wallingford Parks & Recreation Department
Parks & Recreation Commission
Special Meeting Minutes for Wednesday, January 8, 2020
8:00 a.m. at Parks and Recreation Department**

Commissioners in Attendance:

Don Crouch, Dave Gelo, Jason Michael, Steve Rossacci, and Mike Savenelli Sr

Recreation Commission Members Absent:

Recreation Department Staff Present: Kenny Michaels, Director of Recreation Parks & Recreation

Special Guests: None

Opening Remarks: Chairperson Dave Gelo called the meeting to order @ 8:05 a.m.

Minutes:

A motion made by Mike Savenelli Sr. and seconded by Jason Michael to approved minutes from the November meeting.

1. Grand St. Park Updates on Playground

Kenny: the bid specs have been assembled by the Purchasing Dept. A walkthrough is tentatively scheduled for Jan 22nd.

Once work begins it is estimated to take 6-8 weeks to complete.

A. Urban Oasis – Mary Heffernon request

Kenny: There is nothing new to report from the previous meeting.

2. Wallace Park – Legacy Garden – Application – Jason Michael & Don Crouch

Jason: stated an official letter should be mailed out to the two organizations.

Kenny: will send a letter to both groups congratulating them and to save the date of May 9, 2020 for the dedication ceremony.

Don: Community Women already know they need to come up with the wording on the stone. They said either date is good for them.

Mike: He will order the stone once he has the wording from each group. The stones are purchased through Nolan's Monument from Hamden.

3. Community Lake – Shoreline clearing of brush – Update

Kenny: Called Larry's Land Clearing to do the walkthrough of the area to be cleared. The PO will be setup for the next fiscal year. Clearing will be done twice a year.

4. Review Park Fees

Kenny passed around the fees for both the parks and the Park & Rec building.

Non-profit groups (Ulbrich Boys & Girls Club & Holy Trinity) have used our facility and have not been charged even though they are charging an entrance fee and concession stand. While they are here for these events the Park & Rec still runs their normal activity schedule.

Our fee for tournaments is \$500.00 for 8 hours. Kenny is looking for recommendations on a flat fee to charge Non-Profit groups in Wallingford who use our facility, but charge the public for the activities conducted on our property.

Kenny asked the Commission to review the fee structure and at the next meeting discuss how to proceed forward.

This will be added to next meeting's agenda.

5. Pickleball

Kenny: Met Bob Danielson at Harrison Park to discuss potential pickle ball courts. Bob redesign the courts and is now able to fit 4 pickleball courts utilizing 2 tennis courts. All that would be required is to restripe the courts and a lockbox to hold equipment.

Kenny: Doolittle tennis courts are planned to be resurfaced. Kenny is looking into a company that does post tension concrete and guarantees the work for 20 years. It is expensive, but it will also last for 20 years.

6. Community Pool Update – Mike Savenelli

Mike – There is a meeting scheduled for Friday (1/10) with the Mayor and Jim Bowes to review the Community Pool time table. There is very little wiggle room for any delays or it could impact two pool seasons.

Kenny: Thanked Mike for all his hard work and keeping the meetings moving forward. He also said Mike Fortuna has been very helpful.

7. 2020 P & R Commission Meeting Dates – Vote

The Commission reviewed the 2020 meeting dates.

Motion: Mike Savenelli made a motion to approve the dates and Steve Rossacci seconded. The motion unanimously passed.

Motion: Don Crouch made a motion to go into Executive Session and Jason Michael seconded. The motion unanimously passed.

Executive Session pursuant to COS S1-200(6)(C) to discuss Evacuation Plan/Security Issues

Motion: Steve Rossacci made a motion to go out of Executive Session and Mike Savenelli seconded.

The motion unanimously passed.

Park & Rec Director's Report: Ken Michaels

Distributed his report to the Commissioners.

1. Grand Street Park walkthrough bid is tentatively scheduled for Jan 22nd.
2. Kenny is currently in budget preparation from now through February.
3. Kenny attended the state conference for Parks & Rec in November. One of the vendors attending the conference will look at Wallace Park, Grand Street Park, and Marcus Cooke

Park to review playground surfacing and bordering. HE will present to Kenny recommendations on what could be done.

4. Pragemann Park – the sod was not put down this fall because the company could not guarantee in writing that the grass would survive the winter.
5. All the parks restroom has been winterized and locked down.
6. Winter classes have just started and will run through the beginning of March. The Spring brochure is scheduled to be released at the end of the month.
7. The league games are in full swing. We have SWISH, Over 35 basketball, Co-ed Volleyball, Weber/Gannon.
8. Holy Trinity school hosts 4 games a week on Saturday morning.
9. Ulbrich Boys & Girls Club utilize our gym for 9 games a week on Sunday afternoon.
10. WE have approximately 67 different games a week.
11. Human Resources completed first round of interviews December 19, 2019, passing the top 5 candidates onto Kenny. The second round of interviews will be held Thursday, January 9th at the Park & Rec.
12. A report was produced showing the different organizations that used our facility in 2019 and didn't even though they collected revenue. Kenny will pass this along to the Commission.
13. Today there is a schedule bid walkthrough of replacing the a/c unit in the gym.

Next Commission Meeting: Wednesday, February 19, 2020
8:00 a.m. Park and Recreation Department

Meeting Adjourned at: 9:50 a.m. by Mike Savenelli seconded by Steve Rossacci

Respectfully submitted,

Shirley Barillaro, Sr Clerk
Wallingford Parks and Recreation