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**DRAFT**

PUBLIC UTILITIES COMMISSION  
WALLINGFORD ELECTRIC DIVISION

100 JOHN STREET

WALLINGFORD, CT

Tuesday, January 7, 2020

6:30 P.M.

**MINUTES**

**PRESENT:** Chairman Robert Beaumont; Commissioners Patrick Birney and Joel Rinebold; Director Richard Hendershot; Electric Division General Manager Tony Buccheri; Office Manager Tom Sullivan; Water and Sewer Divisions General Manager Neil Amwake; Recording Secretary Bernadette Sorbo;

Members of the public – Steve Gale

Mr. Beaumont called the meeting to order at 6:30 P.M., and the pledge of Allegiance was recited.

**1. Pledge of Allegiance**

**2. Consent Agenda**

- a. Consider and approve Minutes of December 17, 2019

**Motion to approve the Consent Agenda:**

**Made by: Mr. Birney**

**Seconded by: Mr. Rinebold**

**Votes: 3 ayes**

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**3. Items Removed from Consent Agenda – None**

**4. Discussion and Action: Electric Division – Resolution – Meter Reader Michael P. Kenney.**

Mr. Buccheri stated that Mr. Kenney is retiring after thirty-seven years of dedicated service to the Town of Wallingford, with over thirty-two years at the Electric Division. He will be missed as he was an asset to the Division. The Electric Division will post the job shortly.

Mr. Birney also stated that he normally does not comment, but his brother knows Mike and his brother could not say enough great things about Michael Kenney and what a great guy he was. Everyone agrees that he is a great person and he will be certainly missed.

**Motion to approve the Resolution for Michael Kenney:**

**Made by: Mr. Birney**

**Seconded by: Mr. Rinebold**

**Votes: 3 ayes**

**5. Discussion and Possible Action: Electric Division – Revised Energy Risk Management (RM) Policy.**

Mr. Hendershot referenced two memos; the first memorandum dated December 4, 2019 was sent to the Energy Risk Management Oversight Committee (ERMOC) to approve the proposed modifications to the Risk Management Policy. The Committee met on December 13, 2019 and as part of their meeting they approved the proposed changes. The approved changes will still require final approval from the Public Utilities Commission. The second memorandum dated January 2, 2020 was sent to the Public Utilities Commission for full approval of the proposed changes to the Risk Management Policy. Specifically, these changes are intended to: 1) define a quorum of the ERMOC; 2) identify acceptable alternate ERMOC attendees for certain positions included in the ERMOC; and 3) allow for counterparties to post cash as a form of credit assurance.

Mr. Beaumont commented on page 4 of the Risk Management Policy that under section 5.2.1 ERMOC Members includes a double A in the word Assigned. He stated that this should be corrected. Mr. Hendershot responded that this may not show up on the paper but one of the A's has a strike through and has already been corrected.

**Motion to approve the Electric Division – Revised Energy Risk Management (RM) Policy:**

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**Made by: Mr. Birney**  
**Seconded by: Mr. Rinebold**  
**Votes: 3 ayes**

**6. Discussion and Action: Sewer Division – Resolution – Sewer Superintendent Terry A. Smith.**

Mr. Amwake stated that Terry Smith is a true professional and has been with the Town of Wallingford Sewer Division for thirty-two years. They will really miss his knowledge and attention to detail of managing the Sewer Division’s Water Pollution Control Facility and sanitary sewer collection system. Mr. Smith started off as an operator and then became an Assistant Superintendent and is now retiring as Superintendent.

Mr. Beaumont stated that he is good people and that he has always done a great job through the years for the Town and will certainly be missed.

Mr. Beaumont as to whether Terry’s job has been posted. Mr. Amwake replied that this is forthcoming and that he is working with the Human Resources Department to refresh the job description as this has not updated in 13+ years.

**Motion to approve the Resolution for Terry A. Smith:**

**Made by: Mr. Birney**  
**Seconded by: Mr. Rinebold**  
**Votes: 3 ayes**

**7. Discussion and Action: Water Division – Resolution – Water Treatment & Pumping Operator Carl W. Gorman.**

Mr. Amwake stated that Carl Gorman has been with the Town of Wallingford Water Division for thirty-two years. Mr. Gorman is a professional who knows what his tasks are and does his job on a day-in and day-out basis especially at the Water Treatment Plant. Mr. Gorman will be retiring from full time service but will return in a part-time capacity.

Mr. Beaumont questioned the current status of staffing for operators, with Mr. Amwake responding that there are currently 4 full time Operators.

Mr. Beaumont further questioned if all Operators are certified. Mr. Amwake replied that they only have three Operator II’s and one Operator I at this point. He advised that he is looking to have 8 full-time Operators plus a Supervisor. Of these positions there are currently 5 vacancies.

Mr. Hendershot advised that we have noted this and that Mr. Amwake has done a very good job of noting these in his monthly reports. Mr. Hendershot replied that he has summarized this in his comments as well. He has noted the vacancies and the status of where they are in the process of being filled. Due to this matter and not being able to staff two shifts, starting next week they will go to one shift. Mr. Beaumont responded that as long as things are running properly it should

122 be fine. Mr. Amwake stated that is correct and that the Water Treatment Plant is fully alarmed.  
123 He noted that they are still short an Electrical Technician and that this position has been vacant  
124 for 9 ½ months.

125 **Motion to approve the Resolution for Carl W. Gorman:**

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127 **Made by: Mr. Birney**

128 **Seconded by: Mr. Rinebold**

129 **Votes: 3 ayes**

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134 **8. Discussion and Action: Water Division – Resolution – Chief Maintainer,**  
135 **Water Division Thomas A. Massoni.**

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137 Mr. Amwake stated that Mr. Massoni retired last Thursday, January 2<sup>nd</sup>. Mr. Massoni has been  
138 with the Town of Wallingford Water Division for thirty years. He began as Chief Maintainer which  
139 is quite unique and stayed a chief for thirty years. He was a calm, steady force especially during  
140 water main breaks; and Tom will surely be missed for his equipment operation experience.

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143 **Motion to approve the Resolution for Thomas A. Massoni:**

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145 **Made by: Mr. Birney**

146 **Seconded by: Mr. Rinebold**

147 **Votes: 3 ayes**

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149 **Public Question and Answer Period**

150 Mr. Beaumont asked Mr. Gale if he has any questions or comments. Steve responded that he  
151 has two questions. The first question is in regards to the PCA that went from zero to a negative  
152 as was referenced in the minutes of the last meeting. Mr. Gale questioned why not leave the  
153 value at zero and extend the period of time you could keep it at zero? Mr. Hendershot responded  
154 that looking ahead we believe it will be a negative number for the foreseeable future. Mr. Gale  
155 questioned the near term being 6 months? Mr. Hendershot replied that it was estimated at 1 year  
156 or longer.

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158 Mr. Gale questioned why the 5 LED lights are not lit on Hall Avenue. Mr. Buccheri responded that  
159 this is a state funded street scape project and that they are just now doing the service connection.  
160 Once these are installed, they will be ready to be lit. Mr. Buccheri also added that they did watch  
161 and attend meetings for this particular project. During the original installation, the base plates  
162 were below grade therefore they couldn't be accessed and they all had to be moved. He  
163 confirmed that this is a project in progress.

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165 **Committee Reports/Correspondence**

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167 Mr. Hendershot stated that he has one item under Item #10 on the agenda to review. This is a  
168 confidential memorandum of Mr. Hendershot's initial assessment of the status of his objectives

169 for performance over the past year. He stated that in two weeks they will have an Executive  
170 Session and complete his review. This will get the ball rolling.

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172 Mr. Hendershot also noted that he will be interviewed on the Citizen Mike Show on Wednesday  
173 January 8, 2020 at 8 PM. He is unsure as to when this will first broadcast, but if interested you  
174 should check YouTube and the airing will be Channel 18 Thursday January 9<sup>th</sup> at 9 PM.

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179 **ADJOURNMENT**

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**Motion to adjourn at 6:52 p.m.**

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**Made by: Mr. Birney**

**Seconded by: Mr. Rinebold**

**Votes: 3 ayes**

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Respectfully submitted,

Respectfully submitted,

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Bernadette Sorbo  
Recording Secretary

Joel Rinebold  
Secretary

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