

TOWN OF WALLINGFORD, CONNECTICUT

TOWN COUNCIL MEETING
Robert F. Parisi Council Chambers

TUESDAY
October 13, 2020
6:30 P.M.

AGENDA

Moment of Silence

1. Pledge of Allegiance
2. Roll Call
3. Consent Agenda
 - 3a. Consider and approve Tax Refunds totaling \$23,169.77 (#147-221)
Acct. #1001001- 41020 - Tax Collector
 - 3b. Consider and approve a Transfer in the amount of \$1,284 from Maint. of Bld.,
Acct. #10030000-54315 to Capital Account, Acct. # - TBD - Public Works
 - 3c. Acceptance of Federal/State Highway Safety Grant FY 2020 Distracted Driving
High Visibility Enforcement Program and consider and approve Appropriation of
funds in the amount of \$20,741 to Revenue Highway Safety, Acct. #1002001-
45208 and to Police Overtime, Acct. #10020050-51400 – Police Dept.
 - 3d. Acceptance of Grant from FM Global and consider and approve Appropriation of
funds in the amount of \$4,000 to Revenue Account Grant, Acct. #TBD and to
Expense Account Grant, Acct. #TBD – Fire Marshal
 - 3e. Acceptance of Workforce Alliance funds for Summer Youth Employment
Program and consider and approve Appropriation of funds in the amount of
\$13,058 to Revenue, Acct. #2274002-47010 and to Expenditures, Acct.
#22702020-51000 – Y&SS
 - 3f. Approve Town Council Minutes of September 22, 2020.
4. **Items Removed from the Consent Agenda**
5. **PUBLIC QUESTION & ANSWER PERIOD**
6. Budget Amendment in the amount of \$604,500 (FY 2020-2021) – Electric Div.

7. Update on COVID-19 from Stephen Civitelli, Health Director
8. Executive Session pursuant to Section 1-200(6)(D) of the Connecticut General Statutes with respect to the purchase, sale and/or leasing of property – Mayor

In accordance with Title II of the Americans with Disabilities Act- Individuals in need of auxiliary aids for effective communication in programs and services of the Town of Wallingford are invited to make their needs and preferences known to the ADA Compliance Coordinator at 203-294-2070 five days prior to meeting date.



Town of Wallingford, Connecticut

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lawdept@wallingfordct.gov

MEMORANDUM

TO: All Boards and Commissions

FROM: Janis M. Small, Corporation Counsel

RE: Revised Meeting Protocol

DATE: October 7, 2020

REVISED Boards and Commissions Meeting Protocol

In consultation with Stephen Civitelli, the Town's Health Director, the following protocol should be used for in-person meetings:


- 1) All attendees (Board members and public) shall wear a mask. Only persons who have written authorization from a medical provider (which must be available for inspection) exempting them from wearing a mask are allowed not to wear a mask. Any person authorized not to wear a mask must remain at least six (6) feet from every other person. If a person refuses to wear a mask or follow instructions, direct them to leave the meeting. If they refuse, call the police.
- 2) Practice six (6) feet of social distancing. Board members should consider changing the seating arrangement to provide distancing. If you change the seating arrangement, make sure the members speak into the microphone. They do not need to be on camera. They, however, must be part of the recording.
- 3) Touchless hand sanitizer devices are located throughout the building for public use.
- 4) The attendees should be reminded of the mask requirement. Advise individuals to distance themselves six feet from other attendees. (Attendees residing within the same household are not required to provide social distancing.)
- 5) For your information, the ventilation system has been maximized to increase circulation of outdoor air in the Town Hall. As of March 18, 2020, there are increased cleanings throughout the building focusing on high touch surfaces.

Memorandum
October 7, 2020
Page Two

- 6) The Health Department is continually monitoring the pandemic as it relates to community and county case levels. You will be advised of any changes to the guidance provided herein.
- 7) Chairpersons should consult with staff regarding the upcoming agenda and the expected turnout by the public. While no one can know for sure how many people will attend, you should have a general idea. If there are concerns that a large number of people may attend, staff should look into moving the meeting to a larger location. This should be addressed prior to posting the meeting. Generally, the Town Council chambers has been more than adequate to accommodate the public.
- 8) If the Chairperson has any questions, reach out to your staff, the Health Director, Stephen Civitelli or Corporation Counsel Janis Small.

Health Department: (203)294-2065

Law Department: (203)294-2140



Janis M. Small
Corporation Counsel

JMS/bjc

cc William W. Dickinson, Jr., Mayor
Vincent Cervoni, Chairman, Wallingford Town Council
Stephen A. Civitelli, Director, Department of Health