

Wallingford Historic Properties Commission Annual Meeting

May 13, 2021
Minutes

In attendance: Kimberly Lode-Dellaselva, Chair, Cheryl Christie Collett Vice Chair, (regular); Tara Knapp, Clerk, (regular); Barbara Sibley (regular), Bob Prentice (alternate).

Absent: Ray Ross (regular).

Public: None.

1. Call to Order: The meeting was called to order at 6:44 p.m. by chair Kimberly Lode-Dellaselva.
2. Roll Call: Chair Lode-Dellaselva conducted a roll call.
3. Approval of Minutes: Commissioner Christie Collett motioned to accept the minutes of November 19, 2020. Commissioner Knapp seconded the motion. The motion to accept the minutes carried unanimously by the remainder of the Commissioners.
4. Overview and Status of Properties: The properties under the jurisdiction of this committee are the following: Blakeslee property, Royce House, Johnson Mansion. There were no new updates to discuss.
5. Public Comment: None.
6. Review and Discuss Annual Report Draft: Commissioner Lode-Dellaselva had e-mailed a draft of the 2020-2021 Wallingford Historic Properties Commission annual report to the Commission prior to the meeting. She opened the floor for questions or comments on the annual report and invited feedback and edits. Commissioner Sibley motioned to accept the report as presented. Commissioner Knapp seconded the motion for approval and it carried unanimously by the remaining Commissioners.
7. Expiration of Commissioner Terms: Ray Ross and Bob Prentice both have terms that expire in 2021. They both expressed a desire to serve another five-year term. Chair Lode-Dellaselva will recommend reappointment to the Town Council. They will follow up with a letter to the Chair of the Town Council expressing interest in reappointment.
8. Selection of Officers: Commissioner Sibley made a motion to continue the existing slate of officers. Commissioner Knapp seconded. No objections were made. The motion carried unanimously.
9. Old Business: None.

10. New Business: Commissioner Knapp raised a concern regarding the two unfilled Alternative seats. Chair Lode-Dellaselva will make the Town Council aware and ask that they appoint two Commissioners. Discussion ensued regarding advertising the openings either in the newspaper or on the Wallingford Community Forum on Facebook. Chair Lode-Dellaselva will look for examples of past advertisements in the archival files of the Commission and share with Town Council.

11. Adjourn: Commissioner Knapp motioned to close the meeting and it was seconded by Commissioner Sibley. The motion carried and the Annual meeting closed at 7:11 p.m.

Minutes submitted by Tara Knapp, HPC clerk

A handwritten signature in black ink that reads "Tara Knapp". The signature is written in a cursive style with a large initial 'T'.