

**WALLINGFORD COMMITTEE ON AGING, INC.**  
**January 22, 2021**  
**MINUTES OF MEETING**  
**(via Zoom video/conference call)**

**ATTENDANCE:**

Steven Allinson, Karen Anderson, Anne Bernick, Evangeline Bourgeois, Tom Daly, Rosemary DeAngelis, George Duffy, Jane Fisher, Alberta Flynn, Ronald Graziani, Glenn Havumaki, Carolyn Massoni, Karin Pyskaty and William Viola

**EXCUSED:** Rocco DiGenova

**ABSENT:** Tom Finn

Karin Pyskaty called the meeting to order at 9:07 a.m.

**SECRETARY'S REPORT**

President Karin Pyskaty asked if there were any additions or corrections to the December 18, 2020 Secretary's Report.

**George Duffy made a motion to accept the December Secretary's Report as presented. Carolyn Massoni seconded the motion. The motion passed unanimously.**

**TREASURER'S REPORT**

**December 2020 Operating Account Report**

Treasurer Ron Graziani reported for the month of December 2020. Receipts are \$435,152 which is \$22,790 below the budgeted amount and expenditures are \$99,306 below the budget amount of \$435,152. This results in a net positive of \$76,514.

**Tom Daly made a motion to accept the December Operating Account Report. Alberta Flynn seconded the motion. The motion passed unanimously.**

**December 2020 Program Account Report**

Program Director Karen Anderson reported that things are the same as last month, with little income. Fitness classes are the only income; hoping for classes to start up in March. Very little coming in and very little going out.

**Anne Bernick made a motion to accept the December Program Account Report. Rosemary DeAngelis seconded the motion. The motion passed unanimously.**

**CONSENT AGENDA**

President Karin Pyskaty asked that the Consent Agenda be accepted.

**Ron Graziani made a motion to accept the December Consent Agenda. Carolyn Massoni seconded the motion. The motion passed unanimously.**

## **STAFF REPORTS**

### **Executive Director**

ED Bill Viola stated that the Center has been closed to the public since December 21, but it feels just as busy, although people are not coming in. Staff has continued to work. Would like to mention Deb Markiewicz, who has been going above and beyond calling people, etc. and just has a great personality for helping people. Other staff is working hard and is appreciated. Yesterday, the Health Department vaccinated approximately 220 people, including the majority of staff, here at the Center. Things went very smoothly. The Health Department is doing a great job with the vaccine and the level of cooperation within our town has been phenomenal. Wallingford is a great place to live. ED has begun working on the budget and will hold payroll and the associated costs at the same level. However, the insurance has had too big of an increase to absorb; every insurance has gone up. Will have a draft budget report at next month's meeting. The annual report is due, but we were closed a lot last year so the info will be limited. ED has been working with Karen to fill the Program Coordinator position. Started with over 100 resumes, narrowed it down to 8, contacted 8 people and have 3 candidates to interview for a second time next week. Hope to have someone on board by the beginning of March.

### **Program Director**

Program Director Karen Anderson reported that in December, CASP had offered a holiday program for all Senior Centers in the state. We participated for the hour and a half program which was so well done and everyone enjoyed it. Opened Club 60 for a few weeks and we did well in the morning, afternoons were slower. But have extended gym memberships again since we have closed. Don't have a decision on taxes from AARP yet, still waiting. The Center's knitters/crocheters have donated 933 hand-made items to all over the world which is very impressive. Also, one of our members made 91 ornaments with the military emblem and donated them to the West Haven VA.

## **OLD BUSINESS**

### **WSC Covid-19 – Facility Status Report**

ED Viola reported that he is planning to reopen February 1<sup>st</sup> but is leery with the recent Covid-19 numbers in the state. He wants to continue to be cautious and will take everything into consideration next week to help make a decision. Rosemary DeAngelis asked about the Senior Center being opened and limited to 50 people, how would that affect the Covid-19 vaccinations? A discussion followed about opening to the public while still accommodating the Department of Health for the vaccines.

### **WCOA Board Openings**

ED Viola reported that the proposed slate for voting will be in March and he has forwarded it to the Board. He has worked behind the scenes for new board members and is confident he has found some very good choices. It is always nice to get new people, as well as connect with other entities in town.

### **By-Laws Committee**

Ron Graziani stated that the Committee reviewed the by-laws and there doesn't appear to be anything to change or update. Recommend leaving as is. No vote necessary.

### **Personnel Committee**

George Duffy reported that the Personnel Committee met recently. He stated that the personnel manual is a little difficult due to the day and age we are in today. The Committee made some additions and/or changes and will recommend the Board pass the revisions. ED will send the draft to the entire board with changes hi-lighted. Hopefully, it can be reviewed and approved at the February meeting.

### **NEW BUSINESS**

ED stated that the Board has already discussion the vaccines at the Senior Center by the Department of Health. The Director and Ann have both expressed their gratitude to the staff for their willingness to host.

### **OTHER BUSINESS**

### **ADJOURNMENT**

**Glenn Havumaki made the motion to adjourn. Jane Fisher seconded the motion.  
The motion passed unanimously.**

The meeting adjourned at 10:14 a.m.

Respectfully submitted,



Beth Johnson  
Administrative Assistant