



**Town of Wallingford ♦ Connecticut
Jubilee Parade Committee**

Regular Meeting Minutes

September 15, 2021; 6:30 PM

East Wallingford Volunteer Fire Department, Kondracki Lane

Call to order:

Parade Committee chair Jonathan Judd called the meeting to order at 6:30 PM.

Attendees:

Jonathan Judd, Bobbie Dise, Dawn Tatro, Cathy Granucci, Lisa Powers, Tim Clark, Gregory Whitehouse, Sharon Whitehouse, Larry Zabrowski,, John Rozz, Bill Celata, Marty Mansfield

Pledge of Allegiance.

Approve Minutes from August 18, 2021:

Motion: Bill Celata; **Seconded:** Sharon Whitehouse; **Motion:** Approved

Discussion Items:

1. **Chair Report:** Jonathan mentioned that we are 4 months from lock down date, January 2022.
The local civic and business units are being re- approached. Currently working on Pre-parade activity. Wallingford350parade url extended to October 2022 as was expiring soon.
2. **Financial Director:** Jonathan noted that parade is on budget.
3. **Volunteer Directors:** Greg and Sharon Whitehouse stated the Volunteers Gmail is up and running, but only 8 volunteers so far. We need to reach out in other ways to get more volunteers.
4. **Jubilee Committee:** Marty stated need to get an inventory of what we have and what is needed for parade route flags, banners and signage.
5. **Logistics Director:** Bill Celata stated that we can expect to downsize in some areas such as buses, parking, and bleachers as we are anticipating less spectators than originally thought due to the changed parade date. Will research banners, first aid kits, bleachers, shirts, etc.
6. **Float Directors:** The existing float guidelines are still valid and plan on scheduling workshops again to review them with participants. They have a few people who agreed to assist in inspecting the floats against the requirements and suggested we get stickers to display showing the float passed inspection.

Wallingford 350th Jubilee Parade Committee

Headquarters: 128 Center St, Wallingford, CT 06492 ☎ (203) 284-1807

• *Mailing Address:* c/o 350th Parade Committee, Town Hall, 45 South Main Street, Wallingford, CT

• www.wallingford350.org ♦ Email: 350paradechair@gmail.com



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7. **Fife and Drum:** Dawn Tatro noted that the F&D units have been very busy with rescheduling of parades and actively following up with F&D units for commitment.
8. **Food Trucks:** We have a tentative Director who will become involved in November. He stated you only need 2 to 3 months to get them signed on for the parade and less trucks are needed than originally expected. Suggestion was made to get a hot dog garden with soda/water for those marching in parade and service people at Lyman Hall. Will follow up on that piece.
9. **Entertainment:** Johnny Rozz suggested Blues Brothers float/car, super heroes, Flash Mob and Disney characters such as Star Wars. Will follow up on commitment to our parade.
10. **Security:** Lt. Demaio will appoint a new representative from the Wallingford Police Department to act as liaison to the parade committee.
11. **Website:** Ryan was contacted and he updated the website with all new changes due to parade date change.

Public Comment: None

Round Table: None

Next Parade Committee Meeting:

October 20, 2021

East Wallingford Volunteer Fire Department 6:30 PM

Adjournment:

A motion to adjourn at 7:35 PM was made.

Motion: Larry Zabrowski; **Second:** Marty Mansfield; **Motion:** Passed

Minutes respectfully submitted by
Bobbie Dise, Secretary

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