



**Town of Wallingford ♦ Connecticut
Jubilee Parade Committee**

Regular Meeting Minutes

Monday May 18, 2022; 6:30 PM,

East Wallingford Volunteer Fire Department, Kondracki Lane, Wallingford CT

Call to order:

Parade Committee Chair Jonathan Judd called the meeting to order at 6:30 PM

Attendees:

Jonathan Judd, Dawn Tatro, Bobbie Dise, Lisa Powers, Capt. Michael Colavolpe, John Rozz, Tim Clark, Bill Celata, Rajan Doering, Kurt Treiber Jr, Greg Whitehouse, Sharon Whitehouse, Zac Boulier, Marty Mansfield, Chrissy Mansfield, Cathy Granucci

Pledge of Allegiance.

Approve Minutes from April 18, 2022:

Motion: Bill; **Seconded:** Dawn; **Motion:** Approved

Discussion Items:

Chair Report:

- 1) Budget is on target with a few changes in fife & drums cancelling and picking up another band which worked out well.
- 2) The handlers for the bands coming from Philadelphia will put help guide them.
- 3) Sheehan and Lyman Hall Band current and alumni will combine and participate in parade.
- 4) Power Puff is celebrating its 50th year and will be marching in the parade with both current and alumni players.
- 5). Map is completed for parade route, parking, spectators, shuttle buses, parade orders. Will need to be post to website by mid-June and no changes after that.
- 6) Parade committee member can march in the Memorial Day Parade if interested.
- 7) Volunteer Tee Shirts and name badges will be distributed the week of the parade.

Signage:

- 1) Lisa stated we are at our 3rd printing and if any one need any signs please get to her as soon as possible.
- 2) Need a time and place to store the signs and deliver to Public Works.

Wallingford 350th Jubilee Parade Committee

Headquarters: 128 Center St, Wallingford, CT 06492 ☎ (203) 284-1807

• *Mailing Address:* c/o 350th Parade Committee, Town Hall, 45 South Main Street, Wallingford, CT

• www.wallingford350.org ♦ Email: 350paradechair@gmail.com



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Volunteer Directors:

- 1) Greg stated the Sea Cadets agreed to be Banner Carriers and their parents to help chaperone the super heroes.
- 2) Discussed an information table for volunteers and parade marshals. If so, volunteers will be needed there.

Jubilee Committee:

- 1) Marty Mansfield said there has been a lot of advertising around town with signs and media.

Logistics Director:

- 1) Bill stated the Durham Bus Line is working with us on the shuttling of spectators and marchers.
- 2) Been working with the bands to confirm everything is there that is needed to support them during the parade.
- 3) The dehydration stations will be located at Moses Y Elementary School and Center and Elm Street. The Fire Department will have one at Pat Wall Field.
- 4) Toilets locations all set.
- 5) Bleachers are being delivered at 8:00 a.m. on parade day.
- 6) Stages are all set for the bands.

Float Directors:

- 1) Tim stated all is going well with the floats just will need the orders of the parade.

Fife and Drum:

- 1) Dawn said lost a few Fife & Drum Bands but still about 14 of them still in the parade so all is well.
- 2) Will need map and staging for the bands.
- 3) Asked if the Food Trucks could stay until 6:00 p.m. to support those playing at Lyman Hall field.

Food Trucks:

- 1) Rajan notified the food trucks to be there by 12:30 for set up if not earlier as need to pass inspection by the town for health requirements, licensing and safety.
- 2) Picked up Ben & Jerry Ice Cream.

Website:

- 1) Nothing new to report.
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Videography:

- 1) Zac stated they have new equipment. Government access equipment is ready to go.
- 2) Was granted access to the roof in center of town for filming.
- 3) Confirmed there are enough outlets to support equipment.
- 4) For those who cannot attend the parade, it should be out within 24 hours for those to watch.

Entertainment:

- 1) Johnny Rozz concerned over having enough power for the performers and that the wiring is protected for everyone's safety.
- 2) Bill will meet with the Wallingford Electric Division to confirm.

Security:

- 1) Captain Colavolpe will need an estimate on the number of floats and marching units.
- 2) Everything else is on target.

Public Comment: None

Round Table: None

Next Parade Committee Meeting:

Wednesday, June 15, 2022,

East Wallingford Volunteer Fire Department 6:30 PM

Adjournment: A motion to adjourn at 7:30 p.m. was made.

Motion: Capt Colavolpe; **Second:** Marty; **Motion:** Passed

Minutes respectfully submitted by
Bobbie Dise, Secretary

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