

**MINUTES**  
**Wallingford Police Station Steering Committee**  
**REGULAR MEETING**

**Thursday March 9, 2023 @ 10AM**  
**Wallingford Public Library**  
**200 North Main Street**  
**Collins Room, Lower Level**

**Members Present:** Kapushinski, Cervoni, Baltramaitis, Walworth, Heidgerd

**Members Absent:** Wright

**Project Team Present:** Anderson (Downes), Vosburgh (Downes), Slain (Downes), Humes (Jacunski Humes), Russo (Owner's Rep)

**Town Staff Present:** Deputy Chief DeMaio, Joe Vecellio

**Call meeting to order – 10:01 AM**

**Agenda Items**

1. Accept minutes from January 10, 2023 Special Meeting, January 12, 2023 Regular Meeting, and February 9, 2023
  - a. Motion to accept minutes from January 10, 2023 Special Meeting
    - i. Made by: Walworth                      Second: Baltramaitis
    - ii. Aye: All
    - iii. Opposed: None
    - iv. Abstain: None
  - b. Motion to accept minutes from January 12, 2023 Regular Meeting
    - i. Made by: Walworth                      Second: Cervoni
    - ii. Aye: All
    - iii. Opposed: None
    - iv. Abstain: None
  - c. Motion to accept minutes as amended from February 9, 2023 Regular Meeting
    - i. Made by: Cervoni                      Second: Heidgerd
    - ii. Aye: Heidgerd, Cervoni, Kapushinski
    - iii. No: None
    - iv. Abstain: Walworth, Baltramaitis
  
2. Public Comment

3. Update from Police Department
  - a. Deputy Chief DeMaio provided an update regarding their recent work with Security 101 being timely and adequate. He also requested that the Police Department remain involved in various aspects of the project as it progresses through construction, including equipment selection.
4. Update from Design Team
  - a. Humes was present, however no update was given as his discussion will be regarding Item #5.
5. Discussion and possible action regarding Third Party Code Review
  - a. Humes provided a summary of his work with the third-party reviewer, Versteeg. Versteeg recommends going for a code modification to not require sprinklers in the Firearms Training Center due to low occupancy and construction type. Downes provided a rough estimate of \$120,000-\$130,000 for the installation of a fire sprinkler system. DeMaio provided the PD's opinion that they desire sprinklers for asset protection. As a decision is not required today, Heidgerd and Police Department will coordinate efforts to vet a possible alternate solution including a fire suppression cabinet and confining combustibles to one room away from live ammunition. No action taken.
6. Update from Construction Manager
  - a. Downes is expecting a Notice to Proceed from Town any day. They are looking forward to a Communications System Matrix Kick-off Meeting which will include subcontractors and the Police Department.
7. Committee Member Updates
  - a. Kapushinski provided update regarding upcoming meetings with various town staff and vendors.
8. Other business
  - a. Downes requested room numbers for logistics during construction. It was recommended the room numbers picked now by the permanent room numbers. Police Department and Jacunski Humes to coordinate assigning room numbers.

Motion to adjourn made by: Cervoni. Second: Heidgerd.

Meeting was adjourned at 10:49 AM.

Minutes submitted by: Alison Kapushinski, Committee Chair